



**Town of Tewksbury
2023 Census**

**IMPORTANT LEGAL DOCUMENT
ANNUAL STREET LISTING**

Mail to: Town Clerk's Office
1009 Main Street
Tewksbury, MA 01876

General Laws of Massachusetts mandate an annual street listing of residents as of January 1 of each year. Please update and correct the information provided by adding, deleting, or making changes below the printed information. **Please sign and return** the form in the enclosed envelope within **ten (10) days**, even if no changes are necessary. For assistance, e-mail townclerk@tewksbury-ma.gov or call the Town Clerk at 978-640-4355. Office hours: Monday - Friday 7:30 am - 4:30 pm.

DETAILED INSTRUCTIONS ARE LOCATED ON THE BACK OF THIS FORM. PLEASE PRINT.

← If this address is incorrect, make corrections below:

WARNING: FAILURE TO RESPOND TO THIS MAILING SHALL RESULT IN REMOVAL FROM THE ACTIVE VOTING LIST AND MAY RESULT IN REMOVAL FROM THE VOTER REGISTRATION ROLLS. (MGL Ch. 51, Sec. 4[c])

- > If your designation is "UNENROLLED" on this form, you are a registered voter, but are not affiliated with a party.
- > If there is no voter information next to your name, you are not registered to vote.
- > PLEASE NOTE THAT YOU CANNOT REGISTER TO VOTE OR CHANGE YOUR PARTY ON THIS FORM. Obtain a voter registration form at www.tewksbury-ma.gov or contact us at 978-640-4355.

Phone #: _____ **Unlisted:** _____ **E-Mail:** _____ **Precinct:** _____

A	B	C	D	E	F	G	H	I	J	K
* POLITICAL PARTY	INCLUDE ALL CHILDREN NAME LAST - FIRST - MIDDLE	* MAIL TO	* GENDER M/F	DATE OF BIRTH MM/DD/YYYY	OCCUPATION	D - DECEASED	M - MOVED*	NATIONALITY (IF NOT U.S. CITIZEN)	U.S. VETERAN Y/N	*IF HOUSEHOLD MEMBERS HAVE MOVED, PLEASE PROVIDE NEW ADDRESS

*For individuals listed above who have moved, please provide new address in Column K. If the entire household has moved, please change the address above.

SIGNATURE OF RESPONDENT Date
Signed under the pains and penalties of perjury as prescribed by M.G.L. Chap. 56, Sec. 4

PLEASE ENTER NUMBER OF DOGS:

Dog License Application

Owner's Name:	Dog's Name:
Address:	Age:
Phone No.:	Breed:
Rabies Certificate: Enclosed _____ On File _____	Color:
Male Neutered: Y / N Female Spayed: Y / N	Microchip #:
Spay/Neuter Certificate: Enclosed _____ On File _____	Vet's Practice:
E-Mail:	Deceased:

Remit to: Town of Tewksbury, Town Clerk's Office 1009 Main Street, Tewksbury, MA 01876
** If licensing by mail, must include a self-addressed, stamped #10 return envelope **

PLEASE RETURN IMMEDIATELY. Compliance with this State requirement helps you, the Town of Tewksbury, and the Commonwealth of Massachusetts. By law we can only certify that you live in Tewksbury if you are listed in the census records.

- The Census provides information to assure that the town receives its' fair share of state and federal funds and grants.
- It is also used for calculating veteran benefits, housing for the elderly and other related veteran and elderly benefits.
- The census information serves to provide: proof of residency to protect voting rights and to maintain the voting list, preventing needless delays at your voting precinct. Any previously registered voter who has not returned their 2023 Census will be added to the Inactive Voters List and therefore, by law, will be required to fill out an Affirmation of Current and Continuous Residence form and provide identification to prove continuous residency in the Town of Tewksbury.
- The school census provides projection for future enrollments.
- Allows college students to apply for lower tuition at all Massachusetts State Colleges and provides proof of residence.

GENERAL INSTRUCTIONS: PLEASE PRINT

Please verify and/or complete all information listed on this form, then sign and date it. Make corrections as necessary.

RESIDENT ADDRESS - If the pre-printed resident address is incorrect or if your entire family has moved, make the change in the space to the right of the incorrect address.

PHONE NUMBER - Please print and/or verify your phone number in the indicated space. If unlisted, put an "X" in the box next to the word "Unlisted".

DELETIONS - Put a line through the name of any resident no longer residing at this address and list his/her new address. Use the blank lines at the bottom of the form to make any changes.

A - POLITICAL PARTY - "R" for REPUBLICAN, "D" FOR DEMOCRAT, "L" FOR LIBERTARIAN and "U" for UNENROLLED. All other letters represent political party designations. This reflects the information on file and can only be updated by completing the necessary voter registration or party enrollment changeform. If no letter appears the individual is not registered to vote in Tewksbury.

B - NAMES OF ALL FAMILY/HOUSEHOLD MEMBERS AT THIS ADDRESS – All family or household members whose legal address is the same should be listed, including any family members/residents in Military Service, away at school, or confined to a rest home whose legal residence is the same. Make any changes on the SHADED LINE below the printed line. If a NEW MEMBER has been added to the family or household, enter the name and information on a blank line at the end of the form. If a resident has moved, provide the new address.

C - HEAD OF HOUSEHOLD - This is the designated individual to whom this form has been sent. If you wish to change your designated mail to contact, please place a "Y" next to the name of the selected individual. If two census forms were sent to the same address for the same household, please list everyone on one form and designate one head of household.

D - GENDER M/F - Should be "M" for Male or "F" for Female.

E - DATE OF BIRTH - "MM = Month, DD = Day, YYYY = Year." If your date of birth is blank or incorrect, please make appropriate changes.

F - OCCUPATION - Enter occupation, not place of employment.

G - DECEASED – Please write "D" next to the name of any household member who is deceased.

H - MOVED – Please write "M" next to the name of any individual who has moved and provide that individual's new address in column K.

I - NATIONALITY - If you are NOT a U.S. Citizen, please indicate your nationality.

J - VETERAN - Write a "Y" if you are a veteran of the U.S. Armed Forces.

K - IF HOUSEHOLD MEMBERS HAVE MOVED, PLEASE PROVIDE NEW ADDRESS.

IF YOU HAVE ANY QUESTIONS, PLEASE EMAIL TOWNCLERK@TEWKSBURY-MA.GOV OR CALL 978-640-4355

Highlights of Dog By-Laws

- (MGL CH 140 SECT. 137 AND TOWN BY-LAWS CH. 6.04 DOGS): A dog six months old or older shall be licensed yearly.
- The license is valid for one (1) year, January 1 to December 31, and must be renewed annually.
- Certificate of current rabies vaccination required (unless currently on file)
- Certificate of spaying or neutering required (unless currently on file)
- **Licensing fees are as follows:**

Dog license renewals are due by March 15th, after which late fees will be assessed. Dogs that are new to the Town may be licensed at any time throughout the year without incurring a late fee.			
	January 1 st - March 15 th	March 16 th – July 1 st	July 2 nd – December 31 st
Spayed or Neutered	\$15	\$20	\$30
Not Spayed or Neutered	\$20	\$25	\$35

- **If your dog(s) should have been licensed in the prior year, an additional overdue fine of \$30.00 per dog is owed.**
- You may license your dogs(s) by mail or at the Town Clerk's Office.
- LEASH LAW: No owner or keeper of any dog shall permit such dog to be at large at any time.
- There is a fine for impoundment of dogs picked up "at large".
- Copies of the Dog Bylaws are available on the Town's Website or at the Town Clerk's Office.