



Town of Tewksbury

TOWN HALL
1009 MAIN ST
TEWKSBURY, MASSACHUSETTS 01876



OFFICE OF TOWN CLERK

DENISE GRAFFEO, CMC/CMMC
TOWN CLERK

Phone: 978-640-4355

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dgraffeo@tewksbury-ma.gov

Tewksbury Memorial High School
320 Pleasant Street
Special Town Meeting
May 8, 2024

Moderator Dustin Weir called to order the May 8, 2024 Special Town Meeting at 7:00 PM given that a quorum of voters was present and a properly served and returned warrant was in possession.

On Wednesday May 8, 2024, there were 342 voters and 17 visitors in attendance.

The Moderator led the Assembly in The Pledge of Allegiance and made the following introductory comments:

Town Meeting Guidelines are printed in the back of the warrant for your reference. Voters are wearing yellow ribbons. Display those ribbons prominently so the counters and I can see them. Visitors wearing blue ribbons, and other guests who are not registered voters in Tewksbury, must sit in the visitors' section in the last section of the bleachers to my left. The press table is to my left. Members of the press must remain at the table while they are in the hall. Emergency exits are located at the back right corner of the gymnasium and in the cafeteria to both the left and right after you leave the gym. During the meeting, no one may stand in the entrances to the gym. Officials and article sponsors who are addressing the voters may use the podium on the floor. Voters speaking on an issue may use the microphone in the middle aisle at the front of the seating area. Please begin your remarks by stating your full name and street address for the record and speak directly into the microphone. There is a five-minute limit for any appearance at the podium – if you ask a question, the clock will not stop during the response. I will inform you when you have thirty seconds remaining. Address all comments and questions to or through the Moderator, not to officials or other voters. Visitors who wish to speak must have approval from the voters to do so, and will have five minutes. During debate on an article, if a voter submits an amendment for consideration in writing, we will debate and act on the amendment immediately, then continue debate on the article, so only one amendment is pending at any time. Please remain seated while in the hall unless rising to speak or vote. Stay at your seats during a vote so our counters can accurately tally standing counts. Turn your cell phones off or on silent and do not make phone calls in the hall. Chairman of the Finance Committee, Mr. Robert Kocsmiersky will make the first motion on every article unless the Finance Committee is deferring to another board.

Mr. Kocsmiersky motioned to Waive the Reading of the Warrant Articles and this motion was Adopted.

7:05 PM 5/8/24

Non-voters are not allowed to address the meeting without prior consent. Typically, we hear from non-voters who are employees, volunteers, or advisors to the Town.

Mr. Kocsmiersky motioned to allow certain anticipated non-residents to speak on issues, including Assistant Town Manager Steve Sadwick, Fire Chief Joe Kearns, School Business Manager David Libby, DPW Superintendent Kevin Hardiman, Town Engineer Andrew Stack, Town Counsel Kevin Feeley, and others, some of whom may be asked to answer resident questions and this motion was Adopted.

7:05 PM 5/8/24

If there are any other non-voters with us tonight, they may only speak upon further motion and consent of the Meeting.

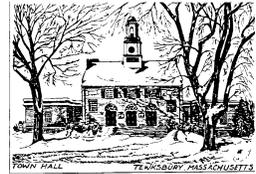
Finance Committee Chairman, Rob Kocsmiersky, motioned to Adjourn the May 8, 2024 Special Town Meeting Sine Die, and this motion was Adopted.

7:14 PM 5/8/24



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APPROPRIATION CERTIFICATE - SPECIAL TOWN MEETING – MAY 8, 2024

Chief Assessor, Finance Director, Treasurer, Collector, Town Manager, Select Board, and Finance Committee:
Pursuant to Section 15A, Chapter 41, Massachusetts General Laws, I hereby certify to the funds appropriated
at the Special Town Meeting, convened by proper Warrant, on May 8, 2024.

ARTICLE		FREE CASH	TRANSFER FROM OTHER AVAILABLE FUNDS
1	FY24 BUDGET TRANSFERS		783,387.00
2	ONE TIME CAPITAL EXPENDITURES	137,017.79	
3	DPW SNOW & ICE OPERATIONS	447,551.00	
4	LATE BILLS	15,431.21	
	TOTAL	600,000.00	783,387.00

Free Cash	\$600,000.00	
Transfers		\$783,387.00

ATTEST:

DENISE GRAFFEO
TOWN CLERK



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ARTICLE 1

To see if the Town will vote to transfer funds into the following FY2024 Departmental Budgets; or take any action related thereto:

Department	Account		Budget
	Org	Object	Shortfall
Police Overtime	1042101	5130	375,000
Fire Overtime	1042201	5130	200,000
Fire Apparatus Repair and Maintenance	1042202	5240	10,000
School Medicare	1053002	5740	55,000
DPW Highway Regular Salaries	10640031	5111	35,000
Essex Agricultural Tuition	10858402	5652	23,387
Town Medicare	1109152	5740	75,000
Facilities and Grounds Repairs and Maintenance	1096302	5240	10,000
	Total		783,387

Said sum to be transferred from the following available funds:

Department	Account		Budget
	Org	Object	Surplus
Police Regular Salary	1042101	5111	56,000
Town Counsel Professional Services	1011512	5310	35,000
Principal Maturing Debt	1127102	5910	70,000
Town Interest Maturing Debt	1127512	5915	359,000
Liability Insurance	1109452	5760	61,125
Town Group Health	1109142	5711	100,000
School Group Health	1053002	5711	92,262
Library Regular Salaries	1096101	5111	10,000
	Total		783,387

Town Manager

Motion: The Finance Committee motioned to Adopt

Vote: Article 1 was Adopted Unanimously

7:07 PM 5/8/24

Executive Summary: This article transfers funds from accounts with a projected surplus to accounts with a projected deficit or to accounts to allow for the purchase of needed items or services.



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ARTICLE 2

To see if the Town will vote to transfer from certified General Fund Free Cash a sum of \$137,017.79 to be expended by the Town Manager to fund the following: or take any other action relative thereto.

Town Hall Repairs and Maintenance	95,000.00
Police Replacement Vehicles	32,014.00
Bulletproof Vests and Other Expenses	<u>10,003.79</u>
Total	137,017.79

Town Manager

Motion: The Finance Committee motioned to Adopt; transfer \$137,017.79 from General Fund Free Cash for the purpose of the Article

Vote: Article 2 was Adopted Unanimously 7:08 PM 5/8/24

Executive Summary: This article transfers funds from certified General Fund Free Cash for specific one-time capital expenditures.

ARTICLE 3

To see if the Town will vote to transfer from certified General Fund Free Cash a sum of \$447,572.36 into the FY2024 DPW Snow & Ice Budget as follows; or take any action relative thereto.

Department	Account	Amount
DPW Snow & Ice-Salaries	1064231-5130	75,000.00
DPW Snow & Ice-Operating	Various Accounts	372,551.00
DPW Snow & Ice-Capital Outlay	1064233-5890	<u>-</u>
Total Transfers In		447,551.00

Said sum to be transferred from the following available funds:

Department	Account	Amount
July 1, 2023 Certified Free Cash (Surplus Revenue)	1-3590	<u>447,551.00</u>
Total Transfers Out		447,551.00

Town Manager

Motion: Town Manager, Richard Montuori offered an Amendment to the Article
The Finance Committee motioned to Adopt Article 3 as Amended; transfer \$447,551 from General Fund Free Cash for the purpose of the Article

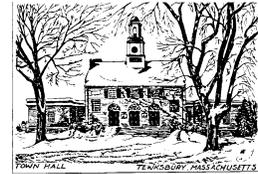
Vote: The Amendment was Adopted Unanimously 7:09 PM 5/8/24
Article 3 was Adopted as Amended Unanimously 7:10 PM 5/8/24

AMENDMENT: To see if the Town will vote to transfer from certified General Fund Free Cash a sum of ~~\$447,572.36~~ **\$447,551** into the FY2024 DPW Snow & Ice Budget as follows; or take any action relative thereto.



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ARTICLE AS AMENDED: To see if the Town will vote to transfer from certified General Fund Free Cash a sum of \$447,551 into the FY2024 DPW Snow & Ice Budget as follows; or take any action relative thereto.

Department	Account	Amount
DPW Snow & Ice-Salaries	1064231-5130	75,000.00
DPW Snow & Ice-Operating	Various Accounts	372,551.00
DPW Snow & Ice-Capital Outlay	1064233-5890	-
Total Transfers In		447,551.00

Said sum to be transferred from the following available funds:

Department	Account	Amount
July 1, 2023 Certified Free Cash (Surplus Revenue)	1-3590	447,551.00
Total Transfers Out		447,551.00

Executive Summary: This article utilizes Free Cash certified as of July 1, 2023, to fund Department of Public Works - Snow and Ice due to the amount of snow and ice events during the winter which exceeded the amount budgeted.

ARTICLE 4

To see if the Town will vote to transfer from certified General Fund Free Cash a sum \$15,431.21 the following outstanding bills from the previous year; or take any action relative thereto.

Dept	Vendor	Amount
Police	MHG	6,300.00
Police	City of Boston K9 Training	1,000.00
TM	MJ Furniture	1,335.00
DPW	MJ Furniture	1,375.00
DPW	Whiteaker Controls	455.00
DPW	Whiteaker Controls	400.00
DPW	Whiteaker Controls	1,990.00
DPW	Whiteaker Controls	400.00
DPW	Projectdog Inc	38.64
DPW	Cintas	162.69
DPW	Badger Meter	591.85
DPW	Badger Meter	119.26
DPW	Badger Meter	83.66
DPW	Badger Meter	70.31
DPW	Badger Meter	528.13
DPW	H.R Prescott	581.67
	Total	15,431.21

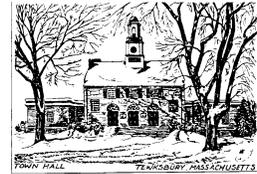
Town Manager

Motion: The Finance Committee motioned to Adopt; transfer \$15,431.21 from General Fund Free Cash for the purpose of the Article



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Scrivener's Error: The Town Manager noted the following Scrivener's Error on page 2 of the Warrant and there were no objections.

To see if the Town will vote to **transfer** from certified General Fund Free Cash a sum \$15,431.21 the following outstanding bills from the previous year; or take any action relative thereto.

Vote: Article 4 was Adopted Unanimously (9/10 Required) 7:12 PM 5/8/24

Executive Summary: According to Massachusetts General Laws Chapter 44 § 64, bills that are late must be approved by Town Meeting before payment. This article authorizes the charges to be paid.

ARTICLE 5

To see if the Town will vote to close the Opioid Settlement Stabilization Fund or take any other action relative thereto.

Town Manager

Motion: The Finance Committee motioned to Adopt

Vote: Article 5 was Adopted Unanimously 7:13 PM 5/8/24

Executive Summary: This article will close the Opioid Settlement Stabilization Fund since the MA Department of Revenue has changed the accounting of these funds requiring Town's to use a Special Revenue Fund and not a Stabilization Fund.

Finance Committee Chairman, Rob Kocsmiersky, motioned to Adjourn the May 8, 2024 Special Town Meeting Sine Die, and this motion was Adopted. 7:14 PM 5/8/24

RESPECTFULLY SUBMITTED:

DENISE GRAFFEO, TOWN CLERK