

# Spring into Sustainability

Spring is time to clean up and clear space in your office. As your team organizes and declutters office supplies, ensure your team handles all materials in a sustainable manner.



## KNOW WHAT TO THROW

Know which items can be recycled in your office and ensure employees are aware of recycling procedures



## ELECTRONICS RECYCLING

Recycle worn-out and outdated electronics – computers and phones – with an electronics waste recycler



## HAZARDOUS WASTE

Collect your business's hazardous waste – batteries, lightbulbs, toner and ink cartridges – and dispose of these items with a qualified handler



## DONATE

Donate gently used items, like office furniture, to a local nonprofit

Visit [RepublicServices.com](https://www.RepublicServices.com) and [RecyclingSimplified.com](https://www.RecyclingSimplified.com) for more recycling and sustainability tips.

Recycling *Simplified*



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