



**SELECT BOARD
TOWN OF TEWKSBURY
TOWN HALL
1009 MAIN STREET
TEWKSBURY, MASSACHUSETTS 01876**

RETAIL MARIJUANA LICENSE APPLICATION

Massachusetts General Law, Chapter 94G and 935 CMR 500 govern marijuana establishments including retail marijuana licenses.

A. General Information:

1. List of all Persons or Entities Having Direct or Indirect ownership:

2. List of all persons or entities contributing capital resources:

3. Disclosure and documentation of any out-of-state or in-state marijuana-related business interests for any individual or entity associated with the application:

4. The proposed address of the marijuana retail sales operation along with property interest documentation:

5. Bond or Escrow Account: _____

6. Massachusetts Business Identification Number and any D/B/A information, if applicable:

7. Emergency Contact(s) phone and email:

8. Proposed timeline to become operational:

B. Required Attachments:

1. Certificate of Tax Compliance from the Tewksbury Town Treasurer
2. Draft Host Community Agreement
3. Community Outreach Meeting Attestation Form with supporting documentation
4. Copy of Articles of Organization and Bylaws/Operating Agreement
5. Plan to remain compliant with local zoning/ordinances
6. Business Plan
7. Plan to obtain limited liability insurance
8. Summaries of following Operating Plans, Policies, and Procedures:
 - a. Security Plan
 - b. Inventory Plan
 - c. Storage Plan
 - d. Transportation Plan
 - e. Plan to Restrict Access to 21 Years of Age
 - f. Prevention of Diversion Plan
 - g. Quality Control and Testing Procedures
 - h. Personnel Policies
 - i. Record Keeping Policies
 - j. Maintenance of Financial Records Policy
 - k. Qualifications and Intended Training
 - l. Diversity Plan
 - m. Energy Compliance Plan
 - n. Marijuana Retailer and Marijuana Delivery Operator plan to obtain marijuana and marijuana products and dispensing plan
 - o. Plan for Positively Impact Disproportionately Harmed People



**SELECT BOARD
TOWN OF TEWKSBURY
TOWN HALL
1009 MAIN ST
TEWKSBURY, MASSACHUSETTS 01876**

CERTIFICATE OF TAX COMPLIANCE

RETAIL MARIJUANA TRANSACTIONS

MUST BE COMPLETED BY THE CURRENT LICENSE HOLDER

This form must be completed by the **CURRENT LICENSE HOLDER** and approved by Tewksbury Treasurer/Collector or designee that as of the date below the current license holder does not owe any Personal Property taxes, Real Estate taxes, or water and sewer charges to the Town of Tewksbury.

Name of Current License Holder: _____

Name of Establishment: _____

Doing Business as (if applicable): _____

Establishment Street Address: _____

The above applicant does not owe any taxes to the Town of Tewksbury as of this date:

Treasurer/Collector's Office

Date: _____

Community Outreach Meeting Attestation Form

Instructions

Community Outreach Meeting(s) are a requirement of the application to become a Marijuana Establishment (ME) and Medical Marijuana Treatment Center (MTC). 935 CMR 500.101(1), 500.101(2), 501.101(1), and 501.101(2). The applicant must complete each section of this form and attach all required documents as a single PDF document before uploading it into the application. If your application is for a license that will be located at more than one (1) location, and in different municipalities, applicants must complete two (2) attestation forms – one for each municipality. Failure to complete a section will result in the application not being deemed complete. Please note that submission of information that is “misleading, incorrect, false, or fraudulent” is grounds for denial of an application for a license pursuant to 935 CMR 500.400(2) and 501.400(2).

Attestation

I, the below indicated authorized representative of that the applicant, attest that the applicant has complied with the Community Outreach Meeting requirements of 935 CMR 500.101 and/or 935 CMR 501.101 as outlined below:

1. The Community Outreach Meeting was held on the following date(s):
2. At least one (1) meeting was held within the municipality where the ME is proposed to be located.
3. At least one (1) meeting was held after normal business hours (this requirement can be satisfied along with requirement #2 if the meeting was held within the municipality and after normal business hours).



4. A copy of the community outreach notice containing the time, place, and subject matter of the meeting, including the proposed address of the ME or MTC was published in a newspaper of general circulation in the municipality at least 14 calendar days prior to the meeting. A copy of this publication notice is labeled and attached as "Attachment A."

- a. Date of publication:
- b. Name of publication:

5. A copy of the community outreach notice containing the time, place, and subject matter of the meeting, including the proposed address of the ME or MTC was filed with clerk of the municipality. A copy of this filed notice is labeled and attached as "Attachment B."

- a. Date notice filed:

6. A copy of the community outreach notice containing the time, place, and subject matter of the meeting, including the proposed address of the ME or MTC was mailed at least seven (7) calendar days prior to the community outreach meeting to abutters of the proposed address, and residents within 300 feet of the property line of the applicant's proposed location as they appear on the most recent applicable tax list, notwithstanding that the land of the abutter or resident is located in another municipality. A copy of this mailed notice is labeled and attached as "Attachment C." Please redact the name of any abutter or resident in this notice.

- a. Date notice(s) mailed:

7. The applicant presented information at the Community Outreach Meeting, which at a minimum included the following:
- a. The type(s) of ME or MTC to be located at the proposed address;
 - b. Information adequate to demonstrate that the location will be maintained securely;
 - c. Steps to be taken by the ME or MTC to prevent diversion to minors;
 - d. A plan by the ME or MTC to positively impact the community; and
 - e. Information adequate to demonstrate that the location will not constitute a nuisance as defined by law.
8. Community members were permitted to ask questions and receive answers from representatives of the ME or MTC.



Name of applicant:

[Empty rectangular box for applicant name]

Name of applicant's authorized representative:

[Empty rectangular box for authorized representative name]

Signature of applicant's authorized representative:

[Empty rectangular box for authorized representative signature]

