



Northern Middlesex Regional Emergency Communications Center (NMRECC)

987 WHIPPLE ROAD
TEWKSBURY, MASSACHUSETTS 01876-2796



KEVIN LESSARD
EXECUTIVE DIRECTOR

(978) 328-0797
FAX (978) 455-3157

To: Richard A. Montuori, Tewksbury Town Manager, Ann Vandal, Dracut Town Manager

From: Kevin M. Lessard, Executive Director NMRECC

Date: January 6th, 2023

RE: FY2024 Budget Narrative for Northern Middlesex RECC District

I am happy to present and submit to you and the Board of Directors the Fiscal Year 2024 Operating budget for the Northern Middlesex RECC District. All major priorities of the agency have been listed below highlighting the major increases in operating costs as the NMRECC enters its third full year of operation since its inception in 2020.

The first priority is to help bridge the gap identified with vital initiatives such as Quality Assurance, Coordination of Training and Recertification, Supervision of all Operations and Supervisory staff, and the further development of standards and policies by requesting funding with the assistance of the State 911 Development Grant a Deputy Director position in FY2024. A Deputy Director would also be heavily involved in preparing for the eventual future expansion of the RECC with any additional member communities and the 911 Grant would ensure the financial obligations of this position would be reduced. Because this position was not approved in previous fiscal year submissions to the State 911 Development Grants, it would be eligible for NMRECC to receive salary reimbursements for FY2024 through FY2026.

The second priority would be to request funding in the amount of \$25,000 to increase our Overtime line item as our Center continues to face an increasing turnover ratio in the first few years of operation as a Regional Dispatch which leads to training requirements that exceed Grant approved training costs and supervisory costs.

The third priority of this budget request is to ensure that our technical and operational costs for equipment, facility needs, and maintenance of equipment and software that are not able to be met by specific 911 Grant or other Federal Grant Funding are able to be purchased and funded. All efforts to reduce or cut costs that are not necessary will be reported by the Executive Director to the Board of Directors.

As the Executive Director of the Northern Middlesex RECC, it is my distinct honor and privilege to submit this Salary and Operating Budget as we strive to meet and exceed our goals in providing excellent emergency service to the Towns of Tewksbury and Dracut in a professional manner and prepare to meet the needs of our communities and public safety partners.

Sincerely,

A handwritten signature in black ink that reads "Kevin Lessard".

Kevin Lessard
NMRECC Executive Director

RECC DEPARTMENT	FY2021 BUDGETED	FY2021 EXPENDED	FY2022 BUDGETED	FY2022 EXPENDED	FY2023 BUDGETED	FY2024 DEPT REQ	FY2024 TM REC
Expenses							
<i>Salaries</i>							
5111 Regular Salaries	1,013,765	583,806	1,073,883	1,010,368	1,174,557	1,326,394	1,326,394
Temporary Part-Time Salaries	23,867	-	100,181	63,343	127,370	64,500	64,500
5132 Dispatch Overtime	150,186	150,186	386,614	386,614	225,000	225,000	225,000
5133 Reserve Dispatchers	28,500	9,891	-	-	-	-	-
5135 Uniforms	16,500	2,500	12,500	12,450	15,000	14,500	14,500
Total Salaries	1,232,817	746,383	1,573,178	1,472,775	1,541,927	1,630,394	1,630,394
<i>Operating</i>							
5210 Energy Utilities	30,000	27,574	37,215	37,215	36,300	37,600	37,600
5240 Repairs and Maintenance	4,860	4,422	14,315	14,315	23,100	35,375	35,375
5270 Leases/Contracts	118,561	41,186	113,101	113,101	167,981	163,483	163,483
5310 Professional Services	85,740	57,983	218,373	218,373	66,500	78,828	78,828
5340 Communications	17,369	17,361	20,104	20,104	19,134	17,872	17,872
5381 Computer	36,959	6,372	12,016	12,016	36,256	33,230	33,230
5420 Office Supplies	3,500	3,438	10,294	10,294	2,550	2,550	2,550
5423 All Other Supplies	5,000	2,375	773	773	5,000	5,000	5,000
5703 Dues and Memberships	1,500	363	1,675	1,675	2,743	2,843	2,843
5790 Staff Development	3,000	2,268	1,398	1,398	3,500	7,000	7,000
Total Operating	306,489	163,343	429,263	429,263	363,064	383,781	383,781
<i>Capital Outlay</i>							
5833 Capital Outlay	-	-	-	-	-	-	-
Total Capital Outlay							
<i>Unclassified</i>							
Group Insurance	209,199	185,902	353,015	353,015	179,207	259,127	259,127
Middlesex Retirement	87,231	-	126,282	-	126,282	62,893	62,893
Medicare	17,387	11,405	20,725	20,725	22,822	24,627	24,627
OPEB	72,207	-	74,373	-	74,373	72,264	72,264
Property/Liability Insurance	25,000	23,481	28,593	28,593	32,000	33,000	33,000
Occupational Health	5,000	1,100	5,000	-	5,000	5,000	5,000
Total Unclassified	416,024	221,887	607,989	402,333	439,684	456,911	456,911
TOTAL BUDGET	1,955,330	1,131,613	2,610,430	2,304,372	2,344,675	2,471,086	2,471,086
Revenue							
State 911 Support and Incentive Grants	1,027,982	1,027,982	1,027,982	1,027,982	1,161,295	1,161,295	1,161,295
Training Grant	83,475	83,475	88,537	88,537	86,258	86,258	86,258
Emergency Medical Dispatch Grant	-	-	23,400	23,400	31,800	31,800	31,800
Minimum FY22 Dev. Grant	-	-	-	-	-	-	-
Total Revenue	1,111,457	1,111,457	1,139,919	1,139,919	1,279,353	1,279,353	1,279,353
Net Total Budget	843,873	20,156	1,470,511	1,164,453	1,065,322	1,191,733	1,191,733
Assessments							
47% Dracut	395,986	9,458	690,034	546,417	499,900	559,218	559,218
53% Tewksbury	447,888	10,698	780,477	618,036	565,422	632,515	632,515

Position	FY2021 BUDGETED	FY2022 BUDGETED	FY2023 BUDGETED	FY2024 DEPT REQ	FY2024 TM REC
Executive Director	1	1	1	1	1
Dispatcher Supervisors	4	4	4	4	4
Dispatchers	12	12	13	13	13
Civilian Staff	1	1	1	1	1
Total Staffing	18	18	19	19	19

**FISCAL YEAR 2024
RECC SALARY INFORMATION TOWN MANAGER RECOMMENDED**

Name	Position	Step	Ann. Date	Base Salary	Longevity		Shift Diff.	Holiday		Total Salary
					%	PAY		Pay	Pay	
Communications Personnel: The following includes 13 Dispatchers and 4 Dispatch Supervisors. They provide E-911 dispatching for Police, Fire, and EMS.										
Kevin Lessard	Executive Director	10	01/13/20	105,703						105,703
Janice Judd	Dispatch Supervisor	7	08/14/13	75,882		1,000	5,766	4,433		87,081
Joseph Aberle	Dispatch Supervisor	7	11/14/20	75,882		1,000		4,123		81,005
Joseph Pellegrino	Dispatch Supervisor	6	07/01/23	53,296			2,110	1,809		57,215
Joseph Pellegrino	Dispatch Supervisor	7	03/13/24	20,642			1,548	2,187		24,377
Rebecca Maccaro	Dispatch Supervisor	5	07/01/23	23,172			868	534		24,574
Rebecca Maccaro	Dispatch Supervisor	6	11/01/23	47,966			1,798	3,492		53,256
Kim Griffin	Dispatcher	7	11/05/01	63,955		2,700	4,998	3,843		75,496
John Jouvelis	Dispatcher	7	01/04/17	63,955		1,000	4,871	3,745		73,571
Karen Poisson	Dispatcher	7	07/12/98	63,955		2,700	2,499	3,709		72,863
Alexander Biehl	Dispatcher	4	07/01/23	24,987			1,874	1,074		27,935
Alexander Biehl	Dispatcher	5	12/20/23	29,580			2,218	2,104		33,902
Patrick Laycox	Dispatcher	7	07/01/23	63,955				3,430		67,385
Katharine Oconnell	Dispatcher	6	07/01/23	15,377			576	490		16,443
Katharine Oconnell	Dispatcher	7	09/21/23	48,027			1,778	1,779		51,584
Anthony Cruz	Dispatcher	5	07/01/23	48,068			3,604	1,402		53,074
Anthony Cruz	Dispatcher	6	05/10/24	9,462			709	2,034		12,205
Andrea Defina	Dispatcher	5	07/01/23	56,768			4,257	3,273		64,298
Kyle Maga	Dispatcher	4	07/01/23	11,994			449	2,488		14,931
Kyle Maga	Dispatcher	5	09/26/23	43,718			1,639	2,707		48,064
Josh Tirrell	Dispatcher	7	07/01/23	63,955				3,430		67,385
Bridie Vail	Dispatcher	4	07/01/23	40,979			373	1,934		43,286
Bridie Vail	Dispatcher	5	04/04/24	5,437			913	1,169		7,519
New Hire	Dispatcher	3	07/01/23	48,025			709	3,430		52,164
New Hire	Dispatcher	3	07/01/23	24,013			709	3,430		28,152
New Hire	Dispatcher	4	01/01/24	26,087						26,087
Crystal Moschella	Administrative Assistant	5	07/01/23	4,257						4,257
Crystal Moschella	Administrative Assistant	5	08/03/23	52,582						52,582
Total Regular Salaries				1,211,679	-	8,400	44,266	62,049		1,326,394
Temporary Part-time:										
Erin Briley	Reserve Dispatcher			21,500						21,500
New Hire	Reserve Dispatcher			21,500						21,500
New Hire	Reserve Dispatcher			21,500						21,500
										-
Total Temporary Part-time				64,500	-	-	-	-		64,500
Dispatcher Overtime: This account provides for replacement of dispatchers on an as needed basis. This request represents the funds to provide replacement of dispatchers so that the E911 Center is always staffed with two trained dispatchers. This account also provides funding for dispatcher training.										225,000
Reserve Dispatchers: The funds in this account will provide for replacement and training of part-time dispatchers. These employees work on an as needed basis when regular dispatchers are not available due to vacation, sick, etc..... Reserve dispatchers are mandated to work two shifts per month.										
Uniforms:										
<i>Regular Dispatchers:</i> The funds in this account will provide for the purchase and maintenance of uniforms in accordance with Article 30, Section C of the contract between the Town and AFSCME Local 833.										12,500
<i>Reserve Dispatchers:</i> The funds in this new account will provide for minimal uniform purchases for part-time dispatchers. These employees work on an as needed basis when a regular dispatcher is not available.										2,000
Total Uniforms										14,500
TOTAL SALARIES										1,630,394

**FISCAL YEAR 2024
RECC SALARY INFORMATION DEPARTMENT REQUEST**

Name	Position	Step	Ann. Date	Base Salary	Longevity		Shift Diff.	Holiday		Total Salary
					%	PAY		Pay	Pay	
Communications Personnel: The following includes 13 Dispatchers and 4 Dispatch Supervisors. They provide E-911 dispatching for Police, Fire, and EMS.										
Kevin Lessard	Executive Director	10	01/13/20	105,703						105,703
Janice Judd	Dispatch Supervisor	7	08/14/13	75,882		1,000	5,766	4,433		87,081
Joseph Aberle	Dispatch Supervisor	7	11/14/20	75,882		1,000		4,123		81,005
Joseph Pellegrino	Dispatch Supervisor	6	07/01/23	53,296			2,110	1,809		57,215
Joseph Pellegrino	Dispatch Supervisor	7	03/13/24	20,642			1,548	2,187		24,377
Rebecca Maccaro	Dispatch Supervisor	5	07/01/23	23,172			868	534		24,574
Rebecca Maccaro	Dispatch Supervisor	6	11/01/23	47,966			1,798	3,492		53,256
Kim Griffin	Dispatcher	7	11/05/01	63,955		2,700	4,998	3,843		75,496
John Jouvelis	Dispatcher	7	01/04/17	63,955		1,000	4,871	3,745		73,571
Karen Poisson	Dispatcher	7	07/12/98	63,955		2,700	2,499	3,709		72,863
Alexander Biehl	Dispatcher	4	07/01/23	24,987			1,874	1,074		27,935
Alexander Biehl	Dispatcher	5	12/20/23	29,580			2,218	2,104		33,902
Patrick Laycox	Dispatcher	7	07/01/23	63,955				3,430		67,385
Katharine Oconnell	Dispatcher	6	07/01/23	15,377			576	490		16,443
Katharine Oconnell	Dispatcher	7	09/21/23	48,027			1,778	1,779		51,584
Anthony Cruz	Dispatcher	5	07/01/23	48,068			3,604	1,402		53,074
Anthony Cruz	Dispatcher	6	05/10/24	9,462			709	2,034		12,205
Andrea Defina	Dispatcher	5	07/01/23	56,768			4,257	3,273		64,298
Kyle Maga	Dispatcher	4	07/01/23	11,994			449	2,488		14,931
Kyle Maga	Dispatcher	5	09/26/23	43,718			1,639	2,707		48,064
Josh Tirrell	Dispatcher	7	07/01/23	63,955				3,430		67,385
Bridie Vail	Dispatcher	4	07/01/23	40,979			373	1,934		43,286
Bridie Vail	Dispatcher	5	04/04/24	5,437			913	1,169		7,519
New Hire	Dispatcher	3	07/01/23	48,025			709	3,430		52,164
New Hire	Dispatcher	3	07/01/23	24,013			709	3,430		28,152
New Hire	Dispatcher	4	01/01/24	26,087						26,087
Crystal Moschella	Administrative Assistant	5	07/01/23	4,257						4,257
Crystal Moschella	Administrative Assistant	5	08/03/23	52,582						52,582
Total Regular Salaries				1,211,679	-	8,400	44,266	62,049		1,326,394
Temporary Part-time:										
Erin Briley	Reserve Dispatcher			21,500						21,500
New Hire	Reserve Dispatcher			21,500						21,500
New Hire	Reserve Dispatcher			21,500						21,500
										-
Total Temporary Part-time				64,500	-	-	-	-		64,500
Dispatcher Overtime: This account provides for replacement of dispatchers on an as needed basis. This request represents the funds to provide replacement of dispatchers so that the E911 Center is always staffed with two trained dispatchers. This account also provides funding for dispatcher training. 225,000										
Reserve Dispatchers: The funds in this account will provide for replacement and training of part-time dispatchers. These employees work on an as needed basis when regular dispatchers are not available due to vacation, sick, etc..... Reserve dispatchers are mandated to work two shifts per month.										
Uniforms:										
<i>Regular Dispatchers:</i> The funds in this account will provide for the purchase and maintenance of uniforms in accordance with Article 30, Section C of the contract between the Town and AFSCME Local 833. 12,500										
<i>Reserve Dispatchers:</i> The funds in this new account will provide for minimal uniform purchases for part-time dispatchers. These employees work on an as needed basis when a regular dispatcher is not available. 2,000										
Total Uniforms 14,500										
TOTAL SALARIES 1,630,394										

**FISCAL YEAR 2022
RECC SALARY INFORMATION**

Name	Position	Step	Ann. Date	Base Salary	Longevity			Holiday Pay	Total Salary
					%	PAY	Shift Diff.		
Communications Personnel: The following includes 13 Dispatchers and 4 Dispatch Supervisors. They provide E-911 dispatching for Police, Fire, and EMS.									
Kevin Lessard	Executive Director	10	01/13/20	101,102					101,102
Janice Judd	Dispatch Supervisor	7	08/14/13	72,124		1,000	2,516		75,640
Joseph Aberle	Dispatch Supervisor	7	11/14/20	72,124		1,000	4,957		78,081
Jacob Lessard	Dispatch Supervisor	6	08/29/21	69,513			4,766		74,279
Rebecca Maccaro	Dispatch Supervisor	6	09/07/94	69,513					69,513
Kim Griffin	Dispatcher	7	11/05/01	60,459		2,800	4,236		67,495
John Jouvelis	Dispatcher	7	01/04/17	60,459		1,000	1,973		63,432
Karen Poisson	Dispatcher	7	07/12/98	60,459		2,800	2,149		65,408
Joseph Pellegrino	Dispatcher	7	09/16/20	60,459			4,534		64,994
Patrick Laycox	Dispatcher	7	07/01/20	60,459			4,105		64,564
Katharine Oconnell	Dispatcher	5	09/21/20	13,428			759		14,187
Katharine Oconnell	Dispatcher	6	09/21/21	43,653			3,011		46,665
Anthony Cruz	Dispatcher	5	03/01/22	53,431			1,169		54,600
Andrea Defina	Dispatcher	4	12/13/21	48,938					48,938
Helana Martins	Dispatcher	4	01/10/22	48,938					48,938
Michael Pearse	Dispatcher	4	01/10/22	48,938					48,938
New Hire	Dispatcher	3		44,880					44,880
New Hire	Dispatcher	3		44,880					44,880
New Hire	Dispatcher	3		44,880					44,880
Crystal Moschella	Administrative Assistant	3	08/03/21	4,072					4,072
Crystal Moschella	Administrative Assistant	4	08/03/22	49,066					49,066
Total Regular Salaries				1,131,781	-	8,600	34,176	-	1,174,557
Temporary Part-time:									
Sean O'Connell	Reserve Dispatcher			21,228					21,228
Stephanie Mixon	Reserve Dispatcher			21,228					21,228
Erin Briley	Reserve Dispatcher			21,228					21,228
Joshua Tirrell	Reserve Dispatcher			21,228					21,228
New Hire	Reserve Dispatcher			21,228					21,228
New Hire	Reserve Dispatcher			21,228					21,228
Total Temporary Part-time				127,370		-	-	-	127,370
Dispatcher Overtime: This account provides for replacement of dispatchers on an as needed basis. This request represents the funds to provide replacement of dispatchers so that the E911 Center is always staffed with two trained dispatchers. This account also provides funding for dispatcher training.									225,000
Reserve Dispatchers: The funds in this account will provide for replacement and training of part-time dispatchers. These employees work on an as needed basis when regular dispatchers are not available due to vacation, sick, etc..... Reserve dispatchers are mandated to work two shifts per month.									
Uniforms:									
<i>Regular Dispatchers:</i> The funds in this account will provide for the purchase and maintenance of uniforms in accordance with Article 30, Section C of the contract between the Town and AFSCME Local 833.									12,500
<i>Reserve Dispatchers:</i> The funds in this new account will provide for minimal uniform purchases for part-time dispatchers. These employees work on an as needed basis when a regular dispatcher is not available.									2,500
Total Uniforms									15,000
TOTAL SALARIES									1,541,927

**FISCAL YEAR 2022
RECC SALARY INFORMATION**

Name	Position	Step	Ann. Date	Longevity			Holiday		Total Salary
				Base Salary	%	PAY	Shift Diff.	Pay	
Communications Personnel: The following includes 12 Dispatchers and 4 Dispatch Supervisors. They provide E-911 dispatching for Police, Fire, and EMS.									
Kevin Lessard	Executive Director	10	01/13/20	98,878					98,878
Edward Sullivan	Dispatch Supervisor	7	09/07/94	66,361		3,100			69,461
Jason McNamara	Dispatch Supervisor	7	05/12/08	66,361		1,500	2,545		70,406
Janice Judd	Dispatch Supervisor	7	08/14/13	66,361		1,000	5,052		72,413
Joseph Aberle	Dispatch Supervisor	6	11/14/20	63,807			4,786		68,593
Kim Griffin	Dispatcher	7	11/05/01	54,953		2,100	4,279		61,332
John Jouvelis	Dispatcher	7	01/04/17	54,953			2,061		57,014
Karen Poisson	Dispatcher	7	07/12/98	54,953		2,600	2,158		59,711
Katharine Oconnell	Dispatcher	4	09/21/20	10,879			816		11,695
Katharine Oconnell	Dispatcher	5	09/21/21	36,104					36,104
Erin Briley	Dispatcher	3	09/14/20	27,086			2,031		29,117
Erin Briley	Dispatcher	4	03/14/21	13,892					13,892
Rebecca Maccaro	Dispatcher	5	11/14/19	43,685					43,685
Rebecca Maccaro	Dispatcher	6	05/14/21	7,085					7,085
Patrick Laycox	Dispatcher	6	07/01/20	52,839					52,839
Jacob Lessard	Dispatcher	7	09/16/20	54,953			2,061		57,014
Andrew Palmacci	Dispatcher	4	07/01/20	21,758			1,632		23,390
Andrew Palmacci	Dispatcher	5	01/01/21	24,131					24,131
Joseph Pellegrino	Dispatcher	7	09/16/20	54,953			4,121		59,075
Sarah Sabella	Dispatcher	7	07/27/20	54,953			4,121		59,075
Joshua Tirrell	Dispatcher	4	03/16/20	8,200					8,200
Joshua Tirrell	Dispatcher	5	09/16/21	39,051					39,051
Crystal Moschella	Administrative Assistant	2	08/03/20	4,456					4,456
Crystal Moschella	Administrative Assistant	3	08/03/21	47,264					47,264
Total Communications Personnel	18			937,148		10,300	35,663	-	1,073,883
Total Regular Salaries				937,148	-	10,300	35,663	-	1,073,883
Temporary Part-time:									
Shaun Silvia	Dispatcher			20,036					20,036
Shawn O'Connell	Dispatcher			20,036					20,036
New Hire	Dispatcher			20,036					20,036
New Hire	Dispatcher			20,036					20,036
New Hire	Dispatcher			20,036					20,036
Total Temporary Part-time				40,072		-	-	-	100,181
Dispatcher Overtime: This account provides for replacement of dispatchers on an as needed basis. This request represents the funds to provide replacement of dispatchers so that the E911 Center is always staffed with two trained dispatchers. This account also provides funding for dispatcher training. 386,614									
Reserve Dispatchers: The funds in this account will provide for replacement and training of part-time dispatchers. These employees work on an as needed basis when regular dispatchers are not available due to vacation, sick, etc.... Reserve dispatchers are mandated to work two shifts per month.									
Uniforms:									
<i>Regular Dispatchers:</i> The funds in this account will provide for the purchase and maintenance of uniforms in accordance with Article 30, Section C of the contract between the Town and AFSCME Local 833.									10,000
<i>Reserve Dispatchers:</i> The funds in this new account will provide for minimal uniform purchases for part-time dispatchers. These employees work on an as needed basis when a regular dispatcher is not available.									2,500
Total Uniforms									12,500

DESCRIPTION/DETAIL

NMRECC Operating Expenses

5210 Energy Utilities

	FY2021 BUDGETED	FY2021 EXPENDED	FY2022 BUDGETED	FY2022 EXPENDED	FY2023 BUDGETED	FY2024 DEPT REQ	FY2024 TM REC
	30,000	27,574	37,215	37,215	36,300	37,600	37,600
5210-001 - National Grid Electric					27,000	35,000	35,000
5210-002 - National Grid Gas					2,250	1,600	1,600
Direct Energy-Gas Supply (New FY22)					1,800	1,000	1,000
<i>Total 5210 Energy Utilities:</i>						37,600	37,600

DESCRIPTION/DETAIL

NMRECC Operating Expenses

5240 Repairs and Maintenance

	FY2021 BUDGETED	FY2021 EXPENDED	FY2022 BUDGETED	FY2022 EXPENDED	FY2023 BUDGETED	FY2024 DEPT REQ	FY2024 TM REC
	4,860	4,422	14,315	14,315	23,100	35,375	35,375
B.E.F. Enterprises - Fire alarm system/Fire Extinguishers inspection and Service Est. Costs					1,500	1,200	1,200
NE Fire&Sprinkler Pro. Inc. - Wet/Pre-Action Sprinkler system inspections and Service Est. Costs					1,500	1,200	1,200
Kraft Power Corporation - Emergency generator service contract					2,000	2,000	2,000
Grounds Maintenance					1,700	2,500	2,500
General HVAC, electrical, misc (ATCO Service Contract)					6,500	6,500	6,500
Vertiv UPS Maintenance and Service (New FY22 Operational Cost/Service)					8,305	9,775	9,775
Lowell Janitorial Supplies for NMRECC Facility/Custodian Costs for Emergency Coverage					1,500	2,500	2,500
Tewksbury Custodian Fiscal Year Costs/Overtime (Newly Requested/Added for FY2024)						8,200	8,200
Boston Mechanical, General Plumbing Repairs and Equipment Service Calls (New FY24 Operational Cost)						1,500	1,500
<i>Total 5240 Repairs and Maintenance:</i>						35,375	35,375

	FY2021 BUDGETED	FY2021 EXPENDED	FY2022 BUDGETED	FY2022 EXPENDED	FY2023 BUDGETED	FY2024 DEPT REQ	FY2024 TM REC
	118,561	41,186	113,101	113,101	167,981	163,483	163,483

Priority Dispatch - NMRECC ProQA annual maintenance, extended service, and accreditation.					25,200	16,800	16,800
Priority Dispatch-NMRECC Q Plus for EMD, (New in FY22, eligible for 911 EMD Grant Reimb.)					70,200	24,000	24,000
CyberComm Inc. - Zetron Extended Warranty with wrap around coverage year 4 of 5.					7,298	7,298	7,298
LW Bills Co. - TRX50 fire alarm receiver maintenance (2) and service call coverage					750	1,000	1,000
Central Square/IMC/Tritech - NMRECC CAD software, license, Pervasive, and user clients.					36,595	47,500	47,500
Motorola / CyberComm, Inc. - MCC 7500 K Core console maintenance plus year 4 of 5.					44,746	47,430	47,430
Cybercomm Enterprises - Annual maintenance for security server, cameras, and card access.					4,700	5,040	5,040
SystemWorks (DTS)-Annual License Dispatch Overtime and Scheduling System (25 Users) (New FY22 req.)					2,600	3,240	3,240
Guardian Tracking-Annual Subscription One-Time Implementation Fee*(One-Time fee in FY22)						1,500	1,500
Delphi DHQ Access System for 27 users to access Data Sharing between PDs and NMRECC (New FY23 Request)					3,000		
BEI-NICE Phone/Radio Logger Maintenance Agreement (New FY22 Request)					3,500	3,675	3,675
Prepared 911 Enhanced Translation Services (New FY24 Request)						6,000	6,000

Total 5270 Leases and Contract:

163,483 163,483

5310 Professional Services

FY2021 BUDGETED	FY2021 EXPENDED	FY2022 BUDGETED	FY2022 EXPENDED	FY2023 BUDGETED	FY2024 DEPT REQ	FY2024 TM REC
85,740	57,983	218,373	218,373	66,500	78,828	78,828

Delphi Technology Solutions - Computer, IT, network administration, and software maintenance				55,000	66,578	66,578
Medical Services - Medical screening, physicals, psychological testing, fitness for duty testing, alcohol and drug screening.				2,500	2,250	2,250
Annual Audits				10,000	10,000	10,000
<i>Total 5310 Professional Services:</i>					78,828	78,828

DESCRIPTION/DETAIL

NMRECC Operating Expenses

5340 Communications

	FY2021 BUDGETED	FY2021 EXPENDED	FY2022 BUDGETED	FY2022 EXPENDED	FY2023 BUDGETED	FY2024 DEPT REQ	FY2024 TM REC
	17,369	17,361	20,104	20,104	19,134	17,872	17,872

Granite Communications - User calling bundle and Auto Attendant					3,837	3,515	3,515
Granite Gov't Communications - Business phone rentals (20)					1,882	1,197	1,197
Verizon - Backup phone/network software & device with Verizon 4G phone service (adjusted in FY23)					9,240	9,240	9,240
Telephone - Comcast fax lines (2)					450	500	500
Comcast Business Cable and Network/Internet Service (New in FY22 as annual operating expense)					3,420	3,420	3,420
<i>Total 5340 Communications:</i>						17,872	17,872

DESCRIPTION/DETAIL

NMRECC Operating Expenses

5381 Computer Repairs and Maintenance

FY2021 BUDGETED	FY2021 EXPENDED	FY2022 BUDGETED	FY2022 EXPENDED	FY2023 BUDGETED	FY2024 DEPT REQ	FY2024 TM REC
36,959	6,372	12,016	12,016	36,256	33,230	33,230

* HP Laser Copier/Scanner/Fax/Printer (1) - NBD Hardware Exchange parts and labor - paid once for 3 year term					1,000	1,000
* HP Laser Printer (1) - NBD Hardware replacement - paid once for 3 year term					75	75
Cisco Maintenance and Licenses						
* Access Points (3) - HPE Foundation Care NBD Exchange 9x5 - paid once for 5 year term						
* Switches (3) - HPE Foundation Care NBD Exchange 9x5 - paid once for 5 year term						
* Server Environment (2) - HyperV Host Server Support - 24/7 Support - paid once for 5 year term						
* Server Environment (2) - HyperV Backup Host Server Support - 24/7 Support - paid once for 5 year term						
* HP Desktop Computers (4) 25% replacement of PC hardware and NBD Exchange/Warranty cost					3,600	3,600
Citrix Virtual DT Premium User/Device (Dracut PD & FD IMC mobile connections to RECC)						
* 25 - FIPS Compliant Easy Virtual Desktops Premium ED License User/Device License - one time charge						
* 35 - FIPS Compliant Easy CSS Select Virtual Apps & Licenses Desktop Premium/Device - annual charge				3,951	4,000	4,000
* Citrix NetScaler Gateway Enterprise Edition VPX License + Subscription 1 virtual machine - one time charge						
Citrix Support Software Maintenance - Technical Support for Citrix NetScaler Gateway VPX - annual charge				250	250	250
Delphi Technology Services NMRECC Citrix SSL Standard Certificate Renewal (New FY22 Operational Expense)				250	250	250
Microsoft Office 365 Plan G3 - Subscription License - annual charge for 27 users				4220	6,750	6,750
Microsoft Windows RDS 2019 License Device CAL (25 devices)- one time charge						
* Sophos Central Endpoint Advanced - subscription license (3 years beginning 3/2023 - 20 devices)				1,260		
* Sophos Central Server Protection - Subscription License (3 years beginning 3/2023 - 10 servers)				740		
Delphi Technology Services NMRECC Domain Renewal Costs (New FY22 Operational Expense)				125	125	125
Delphi Technology Services General IT Equipment for Repairs, Maintenance, and Setup (New FY22 Oper. Expense)				1,000	1,000	1,000
Network Equipment for Disaster Recovery Site (Switches and Miscellaneous equipment (New FY23 Expense)				3,000		
CJIS Maintenance Agreement, Annual Service and CJIS Router Equipment (New in FY24)					730	730
CDW-G Eight Replacement HP 24in PC Monitors, (FY24 Development Grant request to be submitted)				2,000	2,250	2,250
Delphi Technology Services/Carbonite Backup Server Renewal and Maintenance (New FY22 Operational Expense)				2,762	3,200	3,200
Delphi/SHI Azure AD Server Replacement				10,000	10,000	10,000
* Note: Warranty or service paid in full in the first year for 'X' years of product coverage or service.						
<i>Total 5381 Computer Repairs and Maintenance:</i>					33,230	33,230

DESCRIPTION/DETAIL

NMRECC Operating Expenses

5420 Office Supplies

	FY2021 BUDGETED	FY2021 EXPENDED	FY2022 BUDGETED	FY2022 EXPENDED	FY2023 BUDGETED	FY2024 DEPT REQ	FY2024 TM REC
	3,500	3,438	10,294	10,294	2,550	2,550	2,550

Postage - Correspondence with persons, vendors, and agencies. 250 250 250

Printing/Reproduction - Paper and toner supplies for printers, copiers, and faxes. 750 750 750

Misc. Office Supplies - Office supplies necessary for any professional business 1,500 1,550 1,550

Total 5420 Office Supplies: 2,550 2,550

DESCRIPTION/DETAIL

NMRECC Operating Expenses

5423 All Other Supplies

FY2021 BUDGETED	FY2021 EXPENDED	FY2022 BUDGETED	FY2022 EXPENDED	FY2023 BUDGETED	FY2024 DEPT REQ	FY2024 TM REC
5,000	2,375	773	773	5,000	5,000	5,000

Misc supplies for the RECC 5,000 5,000 5,000

Total 5423 All Other Supplies:

5,000 5,000

DESCRIPTION/DETAIL

NMRECC Operating Expenses

5703 Dues and Memberships

	FY2021 BUDGETED	FY2021 EXPENDED	FY2022 BUDGETED	FY2022 EXPENDED	FY2023 BUDGETED	FY2024 DEPT REQ	FY2024 TM REC
	1,500	363	1,675	1,675	2,743	2,843	2,843

Miscellaneous Dues & Memberships					150	150	150
Massachusetts Communications Supervisors Association					175	250	250
NENA membership dues					1550	1,550	1,550
APCO membership dues (Group Membership)					893	893	893
*** <i>(All Dues and Memberships are 911 Grant eligible for full reimbursement to the NMRECC)</i> ***							

Total 5703 Dues and Memberships:

2,843 2,843

DESCRIPTION/DETAIL

NMRECC Operating Expenses

5790 Staff Development

FY2021 BUDGETED	FY2021 EXPENDED	FY2022 BUDGETED	FY2022 EXPENDED	FY2023 BUDGETED	FY2024 DEPT REQ	FY2024 TM REC
3,000	2,268	1,398	1,398	3,500	7,000	7,000

Navigator (EMD), APCO, or NENA conference.

The funds in this account are for the enhancement of employee skills that will enable them to provide a more professional, efficient, and effective service to the public, while also addressing issues of liability.

3000 7,000 7,000

(**Conference Fees Portion (approx \$4,000) are eligible for State 911 Grant Reimbursement to NMRECC)**

Total 5790 Staff Development:

7,000 7,000

DESCRIPTION/DETAIL

NMRECC Capital Outlay

5822 Capital Outlay

FY2021 BUDGETED	FY2021 EXPENDED	FY2022 BUDGETED	FY2022 EXPENDED	FY2023 BUDGETED	FY2024 DEPT REQ	FY2024 TM REC
-	-	-	-	-	-	-

Total 5822 Capital Outlay:

- -

DESCRIPTION/DETAIL

NMRECC Unclassified

Group Insurance

FY2021 BUDGETED	FY2021 EXPENDED	FY2022 BUDGETED	FY2022 EXPENDED	FY2023 BUDGETED	FY2024 DEPT REQ	FY2024 TM REC
209,199	185,902	353,015	353,015	179,207	259,127	259,127

Total Group Insurance:

Health Insurance Premiums for active and Retired employees

259,127

259,127

DESCRIPTION/DETAIL

NMRECC Unclassified

Middlesex Retirement

FY2021 BUDGETED	FY2021 EXPENDED	FY2022 BUDGETED	FY2022 EXPENDED	FY2023 BUDGETED	FY2024 DEPT REQ
87,231		126,282	-	126,282	62,893

Total Middlesex Retirement:

Ritirement Assessment from Middlesex Retirement System

62,893

DESCRIPTION/DETAIL

NMRECC Unclassified
Medicare

FY2021 BUDGETED	FY2021 EXPENDED	FY2022 BUDGETED	FY2022 EXPENDED	FY2023 BUDGETED	FY2024 DEPT REQ
17,387	11,405	20,725	20,725	22,822	24,627

Total Medicare:

RECC's share of the medicare payroll tax

24,627

DESCRIPTION/DETAIL

**NMRECC Unclassified
OPEB**

FY2021 BUDGETED	FY2021 EXPENDED	FY2022 BUDGETED	FY2022 EXPENDED	FY2023 BUDGETED	FY2024 DEPT REQ
72,207		74,373	-	74,373	72,264

Total OPEB: Funds are for the unfunded liability for Other Post Employment Benefits. 72,264
 Post-employment benefits are for health insurance and dental, vision for retirees,

DESCRIPTION/DETAIL

NMRECC Unclassified

Property/Liability Insurance

FY2021 BUDGETED	FY2021 EXPENDED	FY2022 BUDGETED	FY2022 EXPENDED	FY2023 BUDGETED	FY2024 DEPT REQ
25,000	23,481	28,593	28,593	32,000	33,000

Total Property/Liability Ins:

Property and Liability insuace for the RECC

27,500

33,000

DESCRIPTION/DETAIL

NMRECC Unclassified

Occupational Health

FY2021 BUDGETED	FY2021 EXPENDED	FY2022 BUDGETED	FY2022 EXPENDED	FY2023 BUDGETED	FY2024 DEPT REQ
5,000	1,100	5,000	-	5,000	5,000

Total Occupational Health: Funds cover employeess who are injueded on duty 5,000 5,000