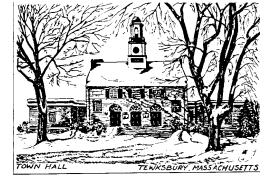


# Town of Tewksbury

TOWN HALL  
1009 MAIN ST  
TEWKSBURY, MASSACHUSETTS 01876



## OFFICE OF TOWN CLERK

DENISE GRAFFEO, CMC/CMMC  
TOWN CLERK

Phone: 978-640-4355

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[dgraffeo@tewbury-ma.gov](mailto:dgraffeo@tewbury-ma.gov)

Tewksbury Memorial High School  
320 Pleasant Street  
Special Town Meeting  
May 4, 2022

Moderator Dustin Weir called to order the May 4, 2022 Special Town Meeting at 7:00 PM given that a quorum of voters was present and a properly served and returned warrant was in possession.

On Wednesday May 4, 2022, there were 108 voters and 11 visitors in attendance.

Connections Academy sophomore Dasia Allen sang our National Anthem.

The Moderator led the Assembly in The Pledge of Allegiance and made the following introductory comments:

*Town Meeting Guidelines are printed in the back of the warrant for your reference. Voters are wearing ORANGE ribbons. Display those ribbons prominently so the counters and I can see them. Visitors are wearing RED ribbons, and other guests who are not registered voters in Tewksbury, must sit in the visitors' section in the bleachers to my left. The press table is to my left. Members of the press must remain at the table while they are in the hall.*

*Emergency exits are located at the back right corner of the gymnasium and in the cafeteria to both the left and right after you leave the gym. During the meeting, no one may stand in the entrances to the gym.*

*Officials and article sponsors who are addressing the voters may use the podium on the floor. Voters speaking on an issue may use the microphone in the middle aisle at the front of the seating area. Please begin your remarks by stating your full name and street address for the record and speak directly into the microphone. There is a five-minute limit for any appearance at the podium – if you ask a question, the clock will not stop during the response. I will inform you when you have one minute remaining. Address all comments and questions to or through the Moderator, not to officials or other voters. Visitors who wish to speak must have approval from the voters to do so, and will have three minutes.*

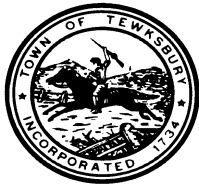
*During debate on an article, if a voter submits an amendment for consideration in writing, we will debate and act on the amendment immediately, then continue debate on the article, so only one amendment is pending at any time.*

*Please remain seated while in the hall unless rising to speak or vote. Stay at your seats during a vote so our counters can accurately tally standing counts. Turn your cell phones off or on silent and do not make phone calls in the hall. Chairman of the Finance Committee, Mr. Robert Kocsmiersky will make the first motion on every article unless the Finance Committee is deferring to another board.*

Mr. Kocsmiersky motioned to Waive the Reading of the Warrant Articles and this motion was Adopted Unanimously  
7:06 PM 5/4/22

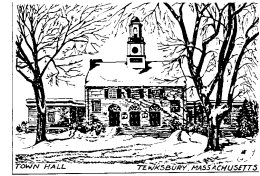
Mr. Kocsmiersky motioned to allow certain anticipated non-residents to speak on issues, including Assistant Town Manager Steve Sadwick, Fire Chief Joe Kearns, School Business Manager David Libby, DPW Superintendent Brian Gilbert, Town Engineer Kevin Hardiman, Town Counsel Kevin Feeley, and others, some of whom may be asked to answer resident questions and this motion was Adopted Unanimously  
7:07 PM 5/4/22

Finance Committee Chairman, Rob Kocsmiersky, motioned to Adjourn the May 4, 2022 Special Town Meeting Sine Die, and this motion was Adopted.  
7:10 PM 5/4/22



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### APPROPRIATION CERTIFICATE - SPECIAL TOWN MEETING – MAY 4, 2022

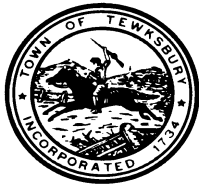
Chief Assessor, Finance Director, Treasurer, Collector, Town Manager, Board of Selectmen, and Finance Committee: Pursuant to Section 15A, Chapter 41, Massachusetts General Laws, I hereby certify to the funds appropriated at the Special Town Meeting, convened by proper Warrant, on May 4, 2022.

ARTICLE		FREE CASH	TRANSFER FROM OTHER AVAILABLE FUNDS	MEMO
1	FY22 BUDGET TRANSFERS		576,000.00	
2	DPW SNOW AND ICE OPERATIONS	600,000.00		
3	OUTSTANDING BILLS		2,861.08	PRINCIPAL MATURING DEBT
	TOTAL	600,000.00	578,861.08	

<b>Free Cash</b>	<b>\$600,000.00</b>	
<b>Transfers</b>		<b>\$578,861.08</b>

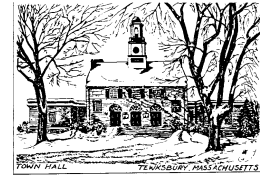
ATTEST:

DENISE GRAFFEO



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### ARTICLE 1

To see if the Town will vote to transfer funds into the following FY2022 Departmental Budgets; or take any action related thereto:

DEPT	ACCOUNT		BUDGET
	ORG	OBJECT	SHORTFALL
Human Resources Professional Services	1011532	5310	15,000
Accounting Regular Salaries	1011351	5120	50,000
Town Manager Professional Services	1011232	5310	25,000
Town Hall Energy Utilities	1011922	5210	11,000
Town Clerk Full-Time Salaries	1011611	5111	20,000
COA Repairs and Maintenance	1085412	5240	7,000
Police Salaries Overtime	1042101	5130	110,000
Fire Salaries Full-Time Salaries	1042201	5160	15,000
Fire Salaries Overtime	1042201	5160	135,000
Fire Operating-Repairs and Maintenance	1042202	5240	16,000
DPW Fleet Gas/Diesel Fuel	10640062	5440	60,000
Facilities and Grounds Repairs and Maintenance	1096302	5240	20,000
Medicare Tax	1109152	5740	92,000
<b>TOTAL SHORTFALL</b>		<b>Total</b>	<b>576,000</b>

Said sum to be transferred from the following available funds:

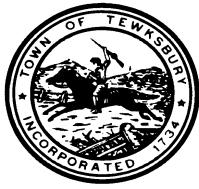
DEPT	ACCOUNT		BUDGET
	ORG	OBJECT	SURPLUS
Principal Maturing Debt	1127102	5910	576,000
<b>TOTAL SURPLUS</b>		<b>Total</b>	<b>576,000</b>

Town Manager

Motion: The Finance Committee motioned to Adopt

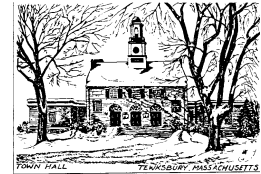
Vote: Article 1 was Adopted Unanimously 7:08 PM 5/4/22

**Executive Summary:** This article transfers funds from accounts with a projected surplus to accounts with a projected deficit or to accounts to allow for the purchase of needed items or services.



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### ARTICLE 2

To see if the Town will vote to transfer \$600,000 into the FY2022 DPW Snow & Ice Budget as follows; or take any action relative thereto.

DPW Snow & Ice-Salaries	1064231-5130	100,000
DPW Snow & Ice-Operating	Various Accounts	500,000
DPW Snow & Ice-Capital Outlay	1064233-5890	-
<b>Total Transfers In</b>		<b>600,000</b>

Said sum to be transferred from the following available funds:

July 1, 2021 Certified Free Cash (Surplus Revenue)	1-3590	\$600,000
<b>Total Transfers Out</b>		<b>\$600,000</b>

Town Manager

Motion: The Finance Committee motioned to Adopt; Transfer \$600,000 from Free Cash for the purpose of the Article

Vote: Article 2 was Adopted Unanimously 7:08 PM 5/4/22

**Executive Summary:** This article utilizes Free Cash certified as of July 1, 2021, to fund Department of Public Works - Snow and Ice due to the amount of snow and ice events during the winter which exceeded the amount budgeted.

### ARTICLE 3

To see if the Town will vote to transfer the sum of \$2,861.08 from Principal Maturing Debt to pay for the following outstanding bills from the previous year; or take any action relative thereto.

Aubuchon Hardware	27.37
Mental Health First Aid	335.30
Cisco	113.61
Badger Meter	331.08
Langone and Associates	2,530.00
<b>Total</b>	<b>2,861.08</b>

Town Manager

Motion: The Finance Committee motioned to Adopt; Transfer

Vote: Article 3 was Adopted Unanimously (9/10 Required) 7:09 PM 5/4/22

**Executive Summary:** According to Massachusetts General Laws Chapter 44 § 64, bills that are late must be approved by Town Meeting before payment. This article authorizes the charges to be paid.

Finance Committee Chairman, Rob Kocsmiersky motioned to Adjourn the May 4, 2022 Special Town Meeting Sine Die, and this motion was Adopted. 7:10 PM 5/4/22

RESPECTFULLY SUBMITTED:  
DENISE GRAFFEO, TOWN CLERK