



**SELECT BOARD  
TOWN OF TEWKSBURY  
TOWN HALL  
1009 MAIN ST  
TEWKSBURY, MASSACHUSETTS 01876**

**APPLYING FOR A NEW LICENSE**

Massachusetts General Laws, Chapter 138 governs alcoholic beverage licenses.

Applications for Liquor License transactions must be completed on the Alcoholic Beverages Control Commission website at <http://www.mass.gov/abcc/>

**\*\*The Alcoholic Beverages Control Commission does not accept any handwritten documents\*\***

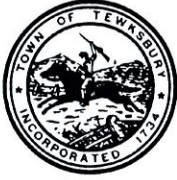
Please submit *all* of the required information to the Select Board, Town Hall, 2<sup>nd</sup> Floor, 1009 Main Street, Tewksbury, MA 01876 *before* your public hearing is scheduled:

- Completed ABCC application and online payment receipt
- Completed Town Department Checklist
- Certificate of Tax Compliance – Current license holder must provide Certificate of Tax Compliance approved by the Town of Tewksbury Treasurer/Collector, 11 Town Hall Avenue, 978-640-4340
- Proof of Legal Notice (prepared by this office) advertised in the newspaper no later than 14 calendar days (not including day of publication) prior to Select Board public hearing
- Certified Abutters List from the Town of Tewksbury Assessor, 11 Town Hall Avenue, 978-640-4330
- Abutter Notification via Certified Mail - Return Receipts must be returned to:

Select Board  
Town Hall, 2<sup>nd</sup> Floor  
1009 Main Street  
Tewksbury, MA 01876

- \$50.00 Transaction Fee – Checks made payable to the Town of Tewksbury

**PLEASE BE ADVISED, THE TOWN DOES NOT PROVIDE LEGAL ADVICE. CONSULT WITH YOUR LEGAL COUNSEL PRIOR TO SUBMITTAL.**



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**CERTIFICATE OF TAX COMPLIANCE**

**LIQUOR LICENSE TRANSACTIONS**

**MUST BE COMPLETED BY THE CURRENT LICENSE HOLDER**

This form must be completed by the **CURRENT LICENSE HOLDER** and approved by Tewksbury Treasurer/Collector or designee that as of the date below the current license holder does not owe any Personal Property taxes, Real Estate taxes, or water and sewer charges to the Town of Tewksbury.

Name of Current License Holder: \_\_\_\_\_

Name of Establishment: \_\_\_\_\_

Doing Business as (if applicable): \_\_\_\_\_

\_\_\_\_\_

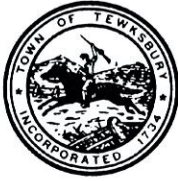
Establishment Street Address: \_\_\_\_\_

\_\_\_\_\_

The above applicant does not owe any taxes to the Town of Tewksbury as of this date:

\_\_\_\_\_  
Treasurer/Collector's Office

Date: \_\_\_\_\_



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**CHECKLIST FOR SELECT BOARD PUBLIC HEARINGS**

Type of License/Hearing:  Liquor  Class I, II, III (Car)  Common Victualler (Food)  Other\*

If Liquor Please Indicate Type: \_\_\_\_\_  
(New/Transfer/Alterations/Amendments/Changes)

\*Other, Please Explain: \_\_\_\_\_

Name and Address of Applicant: \_\_\_\_\_  
(please print)

Name and Address of Business: \_\_\_\_\_  
(please print)

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**Department  
Approvals Needed**

**Department  
Approvals Acted On**

**Signature  
of Town  
Official & Date**

**Community Development** \_\_\_\_\_

(Planning Board, Conservation Commission, Board of Appeals)

Town Hall, Lower Level, 1009 Main Street – (978) 640-4370

**Building Department** \_\_\_\_\_

Town Hall, Lower Level, 1009 Main Street – (978) 640-4430

**Board Health** \_\_\_\_\_

Town Hall, Lower Level, 1009 Main Street – (978) 640-4470

**Dept. of Public Works** \_\_\_\_\_

D.P.W, 999 Whipple Road – (978) 640-4440

**Fire Department** \_\_\_\_\_

Center Fire Station, 21 Town Hall Avenue – (978) 640-4410

**Police Department** \_\_\_\_\_

918 Main Street – (978) 851-7373 Non-Emergency