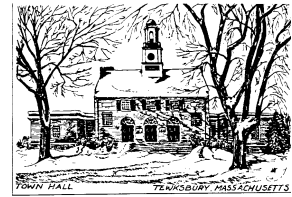


Town of Tewksbury

TOWN HALL
1009 MAIN ST
TEWKSBURY, MASSACHUSETTS 01876



OFFICE OF TOWN CLERK

DENISE GRAFFEO, CMC/CMMC
TOWN CLERK

Phone: 978-640-4355
Fax: 978-851-8610
dgraffeo@tewbury-ma.gov

Tewksbury Memorial High School
320 Pleasant Street
Special Town Meeting
May 9, 2018

Moderator Jayne Wellman Miller called to order the May 9, 2018 Special Town Meeting at 7:00 PM given that a quorum of voters was present and a properly served and returned warrant was in possession.

On Wednesday May 9, 2018, there were 136 voters and 19 visitors in attendance.

School Committee member, Keith Sullivan led Pledge of Allegiance.

Jay Kelly, Chairman of the Board of Selectmen, made the following announcements:

The Public Events and Celebrations Committee is sponsoring Vintage Baseball Exhibition Games, on Sunday, May 20, 2018 at Livingston Street Park from 1:00PM - 5:00PM, featuring the Essex Old Fashioned Baseball Organization.

Mr. Kelly recognized the Mom's in attendance, wishing a Happy Mother's Day to all.

Ms. Miller led the Assembly in a round of applause for media specialist Joe Dermody, thanking him for his years of service and congratulating him on his upcoming retirement.

Moderator Miller made the following introductory comments:

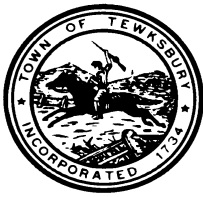
Once again ladies and gentlemen, welcome to Special Town meeting. I will take us through a shortened version of the ground rules for Town Meeting. First, I ask for everyone to silence your phones.

As a reminder, Town Meeting is the legislative body for our community, where we work together to debate the merits of the articles within the warrant before you. Please take a moment to refer to the Glossary of Terms at the back of your warrant. Because Tewksbury has an Open Town Meeting, each registered voter is eligible to vote on fiscal issues, zoning changes, bylaw amendments, and other matters affecting the town as represented in the warrant. Visitors may attend the meeting and sit only in the reserved-for-visitors section. Members of the media may sit in the visitors section or at the press table. This meeting is being recorded. As we move through the articles, presenters on the articles will be allowed to speak first on the article before I open the floor to debate. A voter desiring to speak should approach the microphone podium, await recognition by me, and identify oneself by name and street address for the record. I ask members of the Boards to do the same.

Each speaker is allowed up to five minutes to speak on an article. Please speak clearly into the microphone so the body can hear you. I will let you know when you have 30 seconds left on your time by tapping the podium. When you hear that tapping, that is your signal to wrap up your remarks.

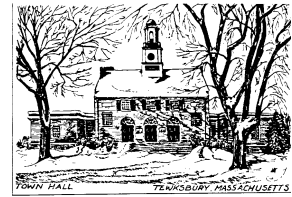
Speakers can disagree with any official, with any other voter, volunteer, or any board. We have a strong tradition in Tewksbury of maintaining a respectful dialogue during Town Meeting. I will do everything I can to ensure that each speaker is shown respect and that your questions are answered. I ask that all participants kindly do the same. All questions on the floor are to be directed to the Moderator. For those who may be new to our meeting, we don't bother with seconding of motions; the Moderator can be assumed to have seconded everything.

If you are amending an article, we will vote on the amendment first. Amendments must be presented to the Town Clerk, in writing. If the amendment passes it will then become part of the Main Motion and we will discuss it. If the amendment does not pass, then we go back to the Main Motion as it written in the warrant.



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When you came in tonight you were given the warrant with the articles we will be discussing tonight, a handout with the Finance Committee recommendations, Planning Board Recommendations, and a supplemental handout from the Town Manager with detail explanations for a number of articles and funds. Scriveners' errors are also noted in that document. Please be sure your voter ribbon is showing so that counters can see it when we do standing counts.

Moderator Miller introduced the Counters to the Assembly and asked them to stand in front of the section that they will be counting.

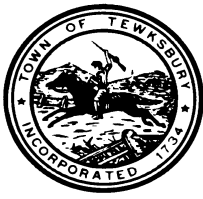
Let me introduce Mr. Scott Wilson, the Chairman of the Finance Committee. The sole job of the Finance Committee is to advise Town Meeting. Mr. Wilson will present motions on most articles, except where a petitioner or the Planning Board is appropriate.

Mr. Wilson motioned to admit non-resident Town Officials Steve Sadwick, Mike Hazel, Chris Malone, Sherri Matthews, Brian Gilbert, Town Counsel, Kevin Feeley and other town employees, some of whom may be speaking to answer resident questions, and this motion was Adopted Unanimously

7:08 PM 5/9/18

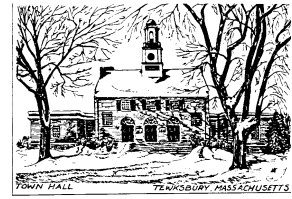
Finance Committee Chairman, Scott Wilson, motioned to Adjourn the May 9, 2018 Special Town Meeting Sine Die, and this motion was Adopted.

7:10 PM 5/9/18



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APPROPRIATION CERTIFICATE - SPECIAL TOWN MEETING – MAY 9, 2018

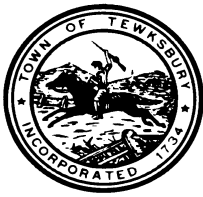
Chief Assessor, Finance Director, Treasurer, Collector, Town Manager, Board of Selectmen, and Finance Committee: Pursuant to Section 15A, Chapter 41, Massachusetts General Laws, I hereby certify to the funds appropriated at the Special Town Meeting, convened by proper Warrant, on May 9, 2018.

	ARTICLE	FREE CASH	TRANSFER FROM OTHER AVAILABLE FUNDS	MEMO
1	FY18 BUDGET TRANSFERS		385,150.00	
2	DPW SNOW & ICE OPERATIONS	600,000.00	119,000.00	
3	OUTSTANDING BILLS		2,984.00	FROM FY 18 EMERGENCY MANAGEMENT SALARIES

Free Cash **\$600,000.00**
Transfers **\$507,134.00**

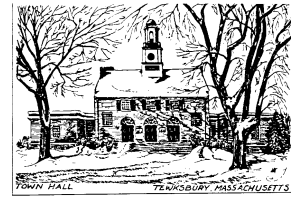
ATTEST:

DENISE GRAFFEO
TOWN CLERK



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ARTICLE 1

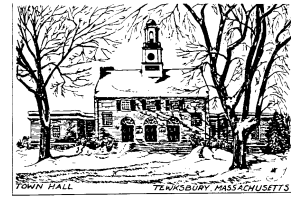
To see if the Town will vote to transfer funds into the Following FY2018 Departmental Budgets; or take any action related thereto:

Department	Account	Amount
FB Reserve Fund	1011322-5555	\$31,700.00
Town Hall-Utilities	1011922-5210	\$15,000.00
Town Hall-Non Energy Utilities	1011922-5230	\$8,300.00
Police-Capital	1042103-5825	\$56,100.00
School-Capital	1053003-5890	\$75,000.00
DPW Highway-Overtime	10640031-5130	\$30,000.00
DPW Fleet-Overtime	10640061-5130	\$25,550.00
Street Lighting-Utilities	1064242-5210	\$20,000.00
Street Lighting-Professional Services	1064242-5310	\$60,000.00
Community Events-All Other	1095462-5381	\$7,500.00
Unclassified-Town Medicare	1109152-5740	\$5,000.00
General Fund Total		\$334,150.00
Water Distribution-Overtime	82004501-5130	\$16,000.00
Water Treatment Plant-Overtime	82004601-5130	\$27,500.00
Water Treatment Plant-Sick Leave Buyback	82004601-5160	\$7,500.00
Water Enterprise Fund Total		\$51,000.00
Total Transfers In		\$385,150.00



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Said sum to be transferred from the following available funds:

Department	Account	Amount
Accounting-Salaries	1011351-5120	\$2,800.00
Accounting-MUNIS Software	1011352-5501	\$7,375.00
Assessors-Salaries	1011411-5120	\$10,800.00
Assessors-Professional Services	1011412-5310	\$4,000.00
Treasurer-Office Supplies	1011452-5420	\$3,000.00
Treasurer-Capital (Printer)	1011453-5814	\$1,950.00
Town Clerk-Capital (Voting Tabulators)	1011613-582405	\$3,968.00
Town Clerk-Capital (Dog License Software)	1011613-5862	\$2,000.00
Fire-Communications	1042202-5340	\$8,300.00
Emergency Mgt-Part Time Salary	1042911-5120	\$1,653.00
Emergency Mgt-Professional Services	1042912-5310	\$3,850.00
Emergency Mgt-Communications	1042912-5340	\$500.00
Emergency Mgt-All Other	1042912-5381	\$500.00
Emergency Mgt-Maintenance Supplies	1042912-5402	\$1,000.00
Emergency Mgt-Other Supplies	1042912-5423	\$1,200.00
DPW Engineering-Regular Salaries	10640021-5111	\$10,000.00
DPW Highway-Regular Salaries	10640031-5111	\$20,000.00
DPW Fleet-Regular Salaries	10640061-5111	\$20,550.00
DPW Fleet-Gas/Diesel	10640062-5440	\$5,000.00
Essex North Shore Agricultural & Tech. School	10858402-5652	\$21,600.00
Unclassified-Town Unemployment	1109132-5750	\$13,000.00
Unclassified-Property & Liability Insurance	1109452-5760	\$32,786.00
Unclassified-Town Health Insurance	1109142-5711	\$81,000.00
Unclassified-School Health Insurance	1053002-5711	\$75,000.00
5/4/16 STM (Article #6)-Constellation Energy	1002125-5210	\$2,318.00
General Fund Total		\$334,150.00
Water Distribution-Regular Salaries	82004501-5111	\$6,000.00
Water Distribution-Leases & Contracts	82004502-5270	\$10,000.00
Water Treatment Plant-Regular Salary	82004601-5111	\$15,000.00
Water Treatment Plant-Energy Utilities	82004602-5210	\$10,000.00
Water Treatment Plant-Chemicals	82004602-5441	\$10,000.00
Water Enterprise Fund Total		\$51,000.00
Total Transfers Out		\$385,150.00

Town Manager

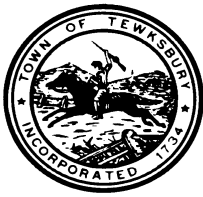
Motion: The Finance Committee motioned to Adopt Article 1

Vote: Article 1 was Adopted Unanimously

7:09 PM

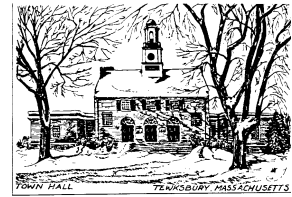
5/9/18

Executive Summary: This article transfers funds from accounts with a projected surplus to accounts with a projected deficit or to accounts to allow for the purchase of needed items or services.



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ARTICLE 2

To see if the Town will vote to transfer \$719,000 into the FY2018 DPW Snow & Ice Budget as follows or take any action relative thereto.

Department	Account	Amount
DPW Snow & Ice-Salaries	1064231-5130	\$88,000.00
DPW Snow & Ice-Operating	Various Accounts	\$631,000.00
Total Transfers In		\$719,000.00

Said sum to be transferred from the following available funds:

Department	Account	Amount
July 1, 2017 Certified Free Cash (Surplus Revenue)	1-3590	\$600,000.00
Unclassified-Town Health Insurance	1109142-5711	\$119,000.00
Total Transfers Out		\$719,000.00

Town Manager

Motion: The Finance Committee motioned to Adopt Article 2

Vote: Article 2 was Adopted Unanimously 7:09 PM 5/9/18

Executive Summary: This article utilizes Free Cash certified as of July 1, 2017 to fund Department of Public Works - Snow and Ice due to the amount of snow and ice events during the winter which exceeded the amount budgeted.

ARTICLE 3

To see if the Town will vote to transfer from FY18 Emergency Management Salaries the sum of \$2,984.00 in order to pay for the following outstanding bills from the previous year; or take any action relative thereto.

Middlesex Retirement	\$889.00
MHQ Inc.	<u>\$2,095.00</u>
Total	\$2,984.00

Town Manager

Motion: The Finance Committee motioned to Adopt Article 3

Vote: Article 3 was Adopted Unanimously (9/10 Required) 7:10 PM 5/9/18

Executive Summary: According to Massachusetts General Laws Chapter 44 § 64, bills that are late must be approved by Town Meeting before payment. This article authorizes the charges to be paid. Funds are available in FY18 Emergency Management Salaries since the position of Emergency Management Director is vacant.

Finance Committee Chairman, Scott Wilson motioned to Adjourn the May 9, 2018 Special Town Meeting Sine Die, and this motion was Adopted. 7:10 PM 5/9/18

RESPECTFULLY SUBMITTED:

DENISE GRAFFEO, TOWN CLERK