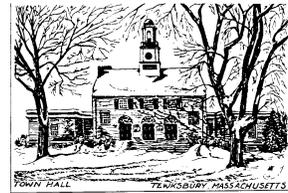


Town of Tewksbury

TOWN HALL
1009 MAIN ST
TEWKSBURY, MASSACHUSETTS 01876



OFFICE OF TOWN CLERK

DENISE GRAFFEO, CMC/CMMC
TOWN CLERK

Phone: 978-640-4355

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dgraffeo@tewbury-ma.gov

Tewksbury Memorial High School
320 Pleasant Street
Special Town Meeting
May 8, 2019

Due to the Moderator Jayne Wellman Miller's election to the Board of Selectmen, the Moderator position became vacant. The first order of business was the election of a Temporary Moderator. On Monday, May 6, 2019, Anne Marie Stronach, member of the Board of Selectmen, nominated Keith Rauseo as Temporary Moderator for the May 6, 2019 Annual Town Meeting and the May 8, 2019 Special Town Meeting. This nomination was seconded by Board of Selectmen Chair Jay Kelly and confirmed by a vote of the Assembly. Keith Rauseo was sworn in as Temporary Moderator by Ms. Graffeo.

On Wednesday May 8, 2019, there were 148 voters and 20 visitors in attendance.

Newly elected Board of Selectmen member, Jayne Wellman Miller led the Pledge of Allegiance.

Moderator Rauseo made the following introductory comments:

Good evening. It is 7:00 PM on Wednesday, May 8, 2019, and given that a quorum of voters is present and we are in possession of a properly served and returned warrant, I call this Special Town Meeting to order.

Voters are wearing light blue or green ribbons. Display those ribbons prominently so our counters and I can see them. Those wearing green ribbons are eligible to vote in the Special Town Meeting only. If you wish to remain for the Annual Town Meeting you must return to the check-in desk after this meeting and exchange your green ribbon for a visitor ribbon. Visitors are wearing red ribbons, and must sit in the visitors section in the bleachers to my left.

Emergency exits are located at the back corners of the gymnasium to both my left and right and in the cafeteria to both the left and right after you leave the gym. Restrooms are straight ahead once you leave the gym. During the meeting, no one may stand in the entrances.

Officials and article sponsors who are addressing the voters may use the podium. Voters speaking on an issue may use the microphone in the middle aisle at the front of the seating area. Begin your remarks by stating your full name and street address for the record. There is a five-minute limit for any appearance at the podium. If you ask a question, the clock will not stop during the response. You may return to the podium after other voters who wish to speak have had their turn. Address all comments and questions to or through the Moderator.

Town Meeting Guidelines are printed at the end of the warrant for your reference.

While in the hall, remain seated at all times so I know who wishes to speak and so our counters can accurately tally standing counts. Turn your cell phones off or on silent and do not make phone calls in the hall.

I have received one announcement from the Board of Selectmen. This Saturday in Tewksbury the Post Office is doing their food drive. Leave non-perishable food items at your mailbox and your letter carrier will pick them up and deliver them to the Tewksbury Food Pantry to help needy families in Tewksbury.

The Moderator introduced the Chairman of the Finance Committee, Scott Wilson. Mr. Wilson will make the first motion on every Article unless the Finance Committee is deferring to another board. Mr. Wilson motioned to Waive the Reading of the Warrant Articles and this motion was Adopted

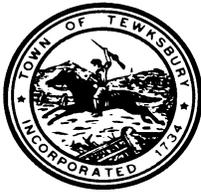
7:05 PM 5/8/19

Mr. Wilson motioned to allow non-resident elected officials, committee members, and town employees and contractors to address town meeting and answer questions if recognized by the Moderator

7:06 PM 5/8/19

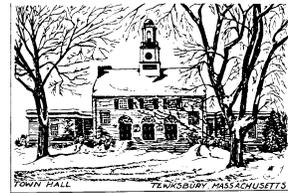
Finance Committee Chairman, Scott Wilson, motioned to Adjourn the May 8, 2019 Special Town Meeting Sine Die, and this motion was Adopted.

7:09 PM 5/8/19



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APPROPRIATION CERTIFICATE - SPECIAL TOWN MEETING – MAY 8, 2019

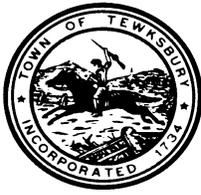
Chief Assessor, Finance Director, Treasurer, Collector, Town Manager, Board of Selectmen, and Finance Committee: Pursuant to Section 15A, Chapter 41, Massachusetts General Laws, I hereby certify to the funds appropriated at the Special Town Meeting, convened by proper Warrant, on May 8, 2019.

	ARTICLE	FREE CASH	TRANSFER FROM OTHER AVAILABLE FUNDS	MEMO
1	FY19 BUDGET TRANSFERS		365,923.00	
2	DPW SNOW & ICE OPERATIONS	600,000.00		
3	OUTSTANDING BILLS		17,492.00	FROM TOWN PROPERTY AND LIABILITY INSURANCE

Free Cash **\$600,000.00**
Transfers **\$383,415.00**

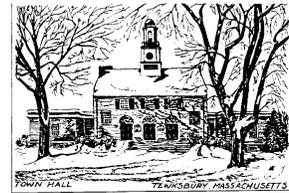
ATTEST:

DENISE GRAFFEO



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ARTICLE 1

To see if the Town will vote to transfer funds into the Following FY2019 Departmental Budgets; or take any action related thereto:

DEPT	ACCOUNT		BUDGET
	ORG	OBJECT	SHORTFALL
Accounting Regular Salaries	1011351	5120	15,100
Assessors Professional Services	1011412	5310	11,472
Administrative Services Part-Time	1011531	5120	5,000
Town Hall Energy Utilities	1011922	5210	18,000
Town Hall Non-Energy Utilities	1011922	5230	8,000
Town Hall All Other	1011922	5381	1,000
Building Regular Salaries	1042411	5111	6,120
Fire Salaries	1042201	5160	68,540
Fire Operating-Repairs and Maintenance	1042202	5240	12,000
Fire Operating-Facility Maintenance	1042202	5402	2,000
Street Lighting	1064242	5210	20,000
Solid Waste Disposal- Solid Waste Collection	1074252	5291	90,000
Town Facilities and Grounds Energy and Utilities	1096302	5210	2,500
Town Facilities and Grounds Repairs and Maintenance	1096302	5240	5,000
Town Facilities and Grounds All Other	1096302	5423	4,000
Essex North Shore Agricultural and Tech. School District	10858402	5652	67,191
Medicare Tax	1109152	5740	30,000
TOTAL SHORTFALL			365,923

Said sum to be transferred from the following available funds:

DEPT	ACCOUNT		BUDGET
	ORG	OBJECT	SURPLUS
Town Group Insurance	1109142	5711	167,732
School Group Insurance	1053002	5711	67,191
Assessors Salaries	1011411	5111	4,000
Library Salaries	1096101	5111	30,000
Community Development Salaries	1011751	5111	10,000
Town Clerk's Salaries	1011611	5111	10,000
Town Property and Liability Insurance	1109452	5760	77,000
TOTAL SURPLUS			365,923

Town Manager

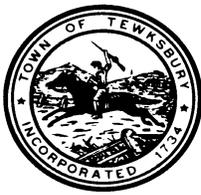
Motion: The Finance Committee motioned to Adopt Article 1

Vote: Article 1 was Adopted

7:07 PM

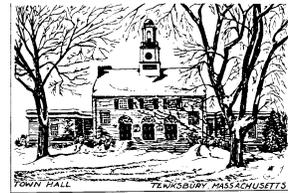
5/8/19

Executive Summary: This article transfers funds from accounts with a projected surplus to accounts with a projected deficit or to accounts to allow for the purchase of needed items or services.



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ARTICLE 2

To see if the Town will vote to transfer \$600,000 into the FY2019 DPW Snow & Ice Budget as follows or take any action relative thereto.

Department	Account	Amount
DPW Snow & Ice-Salaries	1064231-5130	116,000
DPW Snow & Ice-Operating	Various Accounts	423,435
DPW Snow & Ice-Capital Outlay	1064233-5890	60,565
Total Transfers In		600,000

Said sum to be transferred from the following available funds:

Department	Account	Amount
July 1, 2018 Certified Free Cash (Surplus Revenue)	1-3590	\$600,000.00
Total Transfers Out		\$600,000.00

Town Manager

Motion: The Finance Committee motioned to Adopt Article 2

Vote: Article 2 was Adopted

7:08 PM

5/8/19

Executive Summary: This article utilizes Free Cash certified as of July 1, 2018 to fund Department of Public Works - Snow and Ice due to the amount of snow and ice events during the winter which exceeded the amount budgeted.

ARTICLE 3

To see if the Town will vote to transfer from the sum of \$17,492 from Town Property and Liability Insurance to pay for the following outstanding bills from the previous year; or take any action relative thereto.

Lowell General Hospital/Occupational Medicine	\$ 3,759
Middlesex Retirement System	\$ 13,733
Total	\$ 17,492

Town Manager

Motion: The Finance Committee motioned to Adopt Article 3

Vote: Article 3 was Adopted Unanimously (9/10 Required)

7:09 PM

5/8/19

Executive Summary: According to Massachusetts General Laws Chapter 44 § 64, bills that are late must be approved by Town Meeting before payment. This article authorizes the charges to be paid.

Finance Committee Chairman, Scott Wilson motioned to Adjourn the May 8, 2019 Special Town Meeting Sine Die, and this motion was Adopted.

7:09 PM

5/8/19

RESPECTFULLY SUBMITTED:
DENISE GRAFFEO, TOWN CLERK