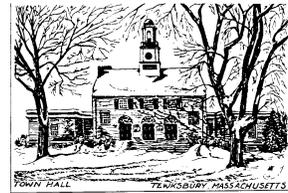




Town of Tewksbury

TOWN HALL
1009 MAIN ST
TEWKSBURY, MASSACHUSETTS 01876



OFFICE OF TOWN CLERK

DENISE GRAFFEO, CMC/CMMC
TOWN CLERK

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Tewksbury Memorial High School
320 Pleasant Street
2019 Annual Town Meeting
May 6 & 8, 2019

Town Clerk, Denise Graffeo called to order the May 6, 2019 Annual Town Meeting at 7:30 PM given that a quorum of voters was present and a properly served and returned warrant was in possession. Due to the Moderator Jayne Wellman Miller's election to the Board of Selectmen, the Moderator position became vacant. The first order of business was the election of a Temporary Moderator. Anne Marie Stronach, member of the Board of Selectmen, nominated Keith Rauseo as Temporary Moderator for the May 6, 2019 Annual Town Meeting and the May 8, 2019 Special Town Meeting. This nomination was seconded by Board of Selectmen Chair Jay Kelly and confirmed by a vote of the Assembly. Keith Rauseo was sworn in as Temporary Moderator by Ms. Graffeo.

On Monday, May 6, 2019, there were 922 voters and 30 visitors in attendance.

Tewksbury Police & Fire Honor Guard and VFW Post # 8164 Honor Guard presented our Colors.

To honor our nation and our flag, TMHS Sophomore, Meredith Whealan, sang our National Anthem.

Chair of the School Committee and Elementary School Building Committee, Dennis Francis led the Assembly in The Pledge of Allegiance

In 2018, Tewksbury lost several individuals who gave years of service to our community. Their names are listed on page 4 of the 2018 Annual Town Report. Moderator Rauseo held a moment of silence in memory and in honor of our late town employees and all residents who passed away last year.

Moderator Rauseo made the following introductory comments:

Good evening, it's been a while since I've stood here. Thank you for your confidence. I will do my best to be worthy of it. Welcome to all of you who have come to participate in the governing of our town.

Voters are wearing yellow ribbons. Display those ribbons prominently so our counters and I can see them. Visitors are wearing red ribbons, and must sit in the visitors section in the bleachers to my left. The press table is also to my left. Members of the press must remain at the table while they are in the hall.

Emergency exits are located at the back corners of the gymnasium to my left and right and in the cafeteria to both the left and right after you leave the gym. Restrooms are straight out of the entrance to the gym. During the meeting, no one may stand in the entrances to the gym.

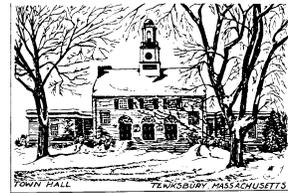
Officials and article sponsors who are addressing the voters may use the podium on the floor. Voters speaking on an issue may use the microphone in the middle aisle at the front of the seating area. Please begin your remarks by stating your full name and street address for the record, and speak slowly and clearly into the microphone. There is a five-minute limit for any appearance at the podium – if you ask questions, the clock will not stop during the response. If necessary, you may return to the podium after other voters who wish to speak have had their turn. Address all comments and questions to or through the Moderator, not to officials or other voters.

Town Meeting works best when voters respect its rules and respect each other. Please maintain a proper spirit of decorum throughout Town Meeting, and keep any disagreements civil. During debate on an article, if a voter submits an amendment for consideration, we will debate and act on the amendment immediately, then continue debate on the article, so only one amendment is pending at any time. Amendments must be submitted in writing to the Town Clerk. Town Meeting Guidelines are printed in the back of the warrant. Reference those guidelines during the meeting and ask questions if you are confused about procedural matters. While in the hall, remain seated during debate so I know who wishes to speak. During standing



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counts, please sit after the counters tally your vote and nod to you. Finally, please turn your cell phones off or on silent and do not make phone calls or have side conversations in the hall.

Jay Kelly, Chairman of the Board of Selectmen, made the following announcements:

- Mr. Kelly recognized the Moms in attendance, wishing a Happy Mother's Day to all!
- He thanked the 200 plus volunteers, DPW, and Beatification Committee for their support during the Town Clean-Up Day held on May 4th.
- Mr. Kelly also thanked and welcomed all the residents to the 2019 Annual Town Meeting and commented on the impressive turnout.
- The Tewksbury Family Concert Series 2019 will present the Jumpin Juba Band on Thursday, May 16, 2019 at 6:00 PM on the Town Common. Please bring blankets and chairs. Concert will be moved to the Senior Center in the case of inclement weather. Chairman Kelly encouraged residents to check the Community Calendar located on the front page of the Town Website for specific times and dates.

The Moderator welcomed the state legislators who were in attendance; Senator Barry Finegold, and State Representatives Tram Nguyen and David Robertson to make brief statements about their work on Beacon Hill on the Town's behalf.

The Moderator introduced the Chairman of the Finance Committee, Scott Wilson. Mr. Wilson will make the first motion on every Article unless the Finance Committee is deferring to another board. Mr. Wilson motioned to Waive the Reading of the Warrant Articles and this motion was Adopted Unanimously. 7:50 PM 5/6/19

Mr. Wilson motioned to admit non-resident appointed members of any town or regional committee or task force, non-voting employees of the Town of Tewksbury including Tewksbury Public Schools, and Town Counsel; and this motion was Adopted. 7:50 PM 5/6/19

After the vote on Article 8, the Moderator called for a five minute recess to allow those wishing to leave time to exit the gymnasium. 9:53 PM 5/6/19

Finance Committee Chairman, Scott Wilson, motioned to Adjourn the Monday session of the 2019 Annual Town Meeting to Wednesday May 8, 2019 at 7:30 PM and this motion was Adopted. 11:12 PM 5/6/19

Moderator Rauseo re-opened the 2019 Annual Town Meeting on Wednesday, May 8, 2019 at 7:30 PM

On Wednesday, May 8, 2019 there were 332 voters and 20 visitors in attendance.

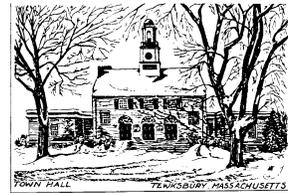
Moderator Rauseo called for a brief recess to have a discussion with Town Counsel and Kristi Andrews relative to Ms. Andrews' motion to amend Article 28 8:40 PM 5/8/19

Finance Committee Chairman, Scott Wilson, motioned to Adjourn the 2019 Annual Town Meeting Sine Die, and this motion was Adopted. 10:50 PM 5/8/19



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APPROPRIATION CERTIFICATE – ANNUAL TOWN MEETING – MAY 6 & 8, 2019

Chief Assessor, Finance Director, Treasurer, Collector, Town Manager, Board of Selectmen, and Finance Committee: Pursuant to Section 15A, Chapter 41, Massachusetts General Laws, I hereby certify to the funds appropriated at the Annual Town Meeting, convened by proper Warrant, on May 6, 2019.

ARTICLE	RAISE & APPROPRIATE	TRANSFER FROM OTHER AVAILABLE FUNDS	CPA APPROP.	CPA RESERVE	ENTERPRISE FUNDS	WATER ENTER RETAINED	SEWER ENTER RETAINED	BORROW	MEMO
4	GENERAL FUND BUDGET	112,989,731.00							
5	SEWER ENTERPRISE FUND				6,703,563.00				
6	WATER ENTERPRISE FUND				7,162,649.00				
7	CABLE TV ENTERPRISE FUND				361,319.00				
8	NEW ELEMENTARY SCHOOL							98,503,724.00	
10	TOWN ONE TIME ITEMS	1,264,416.00							STABILIZATION
11	DPW CAPITAL EQUIP & IMPROVEMENTS					2,120,000.00			
12	WATERLINE INTALLATION AND REPLACEMENT							2,000,000.00	
13	SEWER DEPT CARGO VAN						20,000.00		
14	REDUCE TOWN EXEMPT DEBT	60,591.08							BOND PREMIUMS
15	SENIOR/VET TAX WORK-OFF	52,500.00							OVERLAY SURPLUS
17	COMMUNITY PRESERVATION FUND		51,308.52						
18	EAST ST BASEBALL FIELD LIGHTING			458,790.00					
19	ELLA FLEMINGS SCHOOL RENOVATION			150,000.00					
20	TEWKSBURY HOSPITAL CEMETERY POISON IVY REMOVAL			4,200.00					
	TOTAL	112,989,731.00	1,377,508.08	51,308.52	612,990.00	14,227,531.00	2,120,000.00	20,000.00	100,503,724.00

Raise & Appropriate 112,989,731.00

Transfers 1,377,508.08

CPA Appropriation 51,308.52

CPA Reserve 612,990.00

Enterprise Funds 14,227,531.00

Total Water Enterprise Retained 2,120,000.00

Total Sewer Enterprise Retained 20,000.00

Borrow 100,503,724.00

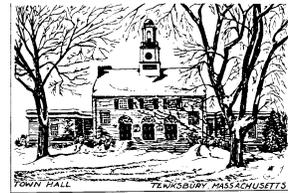
ATTEST:

DENISE GRAFFEO, TOWN CLERK



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SECTION 1

ARTICLE 1

To choose all necessary Town Officers, by ballot, Two (2) members of the Board of Selectmen for three years; Two (2) members of the School Committee for three years; One (1) member of the Planning Board for five years; Two (2) members of the Board of Health for three years; Two (2) members of the Board of Library Trustees for three years; One (1) member of the Shawsheen Regional Technical High School Committee for three years and One (1) member of the Housing Authority for five years.

Accomplished at the April 6, 2019 Annual Town Election

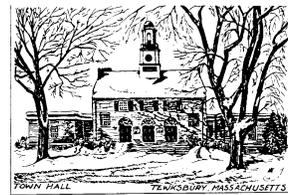
SECTION 2

Article 2	Elected Official Salaries	Elected Official Salaries
Article 3	Consent Calendar	Consent Calendar
Article 4	Budget Related	Fiscal Year 2020 Budget
Article 5	Budget Related	Sewer Enterprise Budget
Article 6	Budget Related	Water Enterprise Budget
Article 7	Budget Related	Cable TV Enterprise Budget
Article 8	Budget Related	Authorize the borrowing of \$98,503,724 to design, construct, furnish and equip a new approximately 140,000 square foot Elementary School to replace the Trahan and North Street Elementary Schools and School Administration Offices and a new Athletic Field Complex
Article 9	Budget Related	Authorize the borrowing of \$2,000,000 for the additional cost of building a new Center Fire Station
Article 10	Budget Related	Transfer \$1,359,416 from Stabilization Fund for Town Capital Equipment and Projects
Article 11	Budget Related	Transfer \$2,120,000 from Water Enterprise Fund Retained Earnings for Water System Improvements, Projects and Vehicles
Article 12	Budget Related	Authorize the borrowing of \$2,000,000 within the Water Enterprise Fund for Water System Improvements/Projects
Article 13	Budget Related	Transfer \$20,000 from Sewer Enterprise Fund Retained Earnings for Sewer Department Vehicle
Article 14	Budget Related	Transfer \$60,591.08 to reduce Town Exempt Debt Principal
Article 15	Budget Related	Transfer \$52,500 from Overlay Surplus to fund the Senior and Veterans' Tax Relief Work Program
Article 16	Budget Related	Fiscal Year 2020 Affordable Housing Trust Fund Allocation Plan
Article 17	Budget Related	To Appropriate or Reserve from the Tewksbury Community Preservation Fund Annual Revenues



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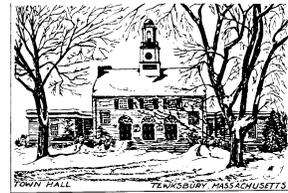
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Article 18	Budget Related	To Appropriate and Transfer the Sum of \$458,790 from the Tewksbury Community Preservation Undesignated Reserve for the purpose of new lights, poles and associated electrical work at the baseball fields on East Street
Article 19	Budget Related	To Appropriate and Transfer the Sum of \$150,000 from the Tewksbury Community Preservation Undesignated Reserve for the purpose design and engineering of renovation to the Ella Flemings School
Article 20	Budget Related	To Appropriate and Transfer the Sum of \$4,200 from the Tewksbury Community Preservation Open Space Reserve for the purpose of removing poison ivy from the State Hospital Historic Cemetery known as "The Pines"
Article 21	Accept State Statute	Accept Chapter 90, §17C of the Massachusetts General Laws allowing the Board of Selectmen to establish a speed limit of 25 miles per hour in thickly settled or business districts
Article 22	Accept State Statute	Accept the provisions of Chapter 90, §18B of the Massachusetts General Laws allowing the Board of Selectmen to establish "Safety Zones" having a speed limit of 20 miles per hour
Article 23	Land Sale	Authorize the Board of Selectmen to sell all or a portion of certain parcels of land
Article 24	Land Sale	Authorize the Board of Selectmen to sell all or a portion of a certain parcel of land located at 283 Pleasant Street, Map 46, Parcel 2
Article 25	General Bylaw	Amend Chapter 2.20 Finance Committee of the Tewksbury General Bylaws
Article 26	General Bylaw	Amend Chapter 2.04 Town Meeting of the Tewksbury General Bylaws
Article 27	Citizen Petition Street Acceptance	Approve the Acceptance of Winterberry Lane
Article 28	Citizen Petition General Bylaw	Vote to amend the Tewksbury General Bylaw, Title 18 – Environment by deleting all of Chapter 18.10 Prohibition Single-Use Bags
Article 29	Citizen Resolution	Resolution regarding voting in elections



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ARTICLE 2

To see if the Town will vote to fix the salaries of several elected officials for the Fiscal Year 2020.

	<u>FY19</u> <u>Budgeted</u>	<u>FY20</u> <u>Requested</u>
<u>BOARD OF HEALTH</u>		
Chairman	405	405
Members (4)	315	315
<u>MODERATOR</u>		
	450	450
<u>PLANNING BOARD</u>		
Chairman	1080	1080
Members (4)	765	765
<u>SCHOOL COMMITTEE</u>		
Chairman	2700	2700
Members (4)	2250	2250
<u>SELECTMEN</u>		
Chairman	5400	5400
Members (4)	4500	4500

Town Manager

Motion: The Finance Committee motioned to Adopt

Vote: Article 2 was Adopted

7:51 PM

5/6/19

Executive Summary: The purpose of the article is to fix the salaries of certain elected Town officials.

ARTICLE 3

The Moderator will call out the number of the Articles, one by one. If a voter objects to any particular Article being included in the Consent Calendar, he/she shall say the word "HOLD" when the number is called. The Article is then removed from the Consent Calendar and restored to its original numbered place in the warrant, to be acted upon, debated and voted in the usual manner. After calling of the individual items in the Consent Calendar, the Moderator shall ask that the voters pass all the remaining items as a unit.

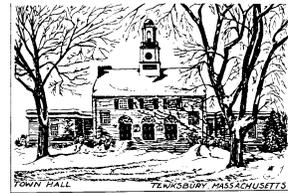
- ARTICLE 3-30 Accept the Annual Report
- ARTICLE 3-31 Lease/Purchase Agreements
- ARTICLE 3-32 Authorize Chapter 90 Funds
- ARTICLE 3-33 Reauthorize Revolving Funds

Article 3-32 was Held. All other Consent Calendar Articles (3-30, 3-31, & 3-33) passed as a unit .



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ARTICLE 3-30

To hear and act upon reports of the various Town Officers; or take any action relative thereto.

Town Manager

Motion: The Finance Committee motioned to Adopt

Vote: Article 3-30 was Adopted

7:53 PM 5/6/19

Executive Summary: The purpose of the article is to accept the report of various Town Officers; which are in the 2018 Town Report located on the Town's Website (<http://www.tewbury-ma.gov/board-of-selectmen/pages/annual-town-reports>).

ARTICLE 3-31

To see if the Town will vote to authorize the Town Manager to enter into Lease/Purchase Agreements up to five (5) years to purchase equipment for Town Departments. Said contracts shall be subject to annual appropriations; or take any action relative thereto.

Town Manager

Motion: The Finance Committee motioned to Adopt

Vote: Article 3-31 was Adopted

7:53 PM 5/6/19

Executive Summary: This article is acted on annually and allows the Town Manager to lease/purchase equipment for various Town Departments subject to an annual appropriation.

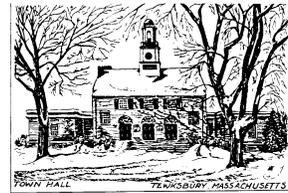
ARTICLE 3-32

Article 3-32 was removed from the Consent Calendar and restored to its original numbered place in the warrant, to be acted upon, debated and voted in the usual manner.



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ARTICLE 3-33

To see if the Town will vote to authorize the expenditure caps under the provisions of Chapter 44 Section 53E½ of the Massachusetts General Laws; or take any action relative thereto.

TOWN OF TEWKSBURY FY2020 REVOLVING FUNDS EXPENDITURE CAPS

NAME	DEPARTMENT	PURPOSE	AUTHORIZATION	EXPENDITURE
Council on Aging	Council on Aging	Trips and Activities	Director, COA	\$250,000
Parks and Recreation	Parks and Recreation	Summer Program/Activities	Town Manager	\$200,000
Board of Health	Board of Health	Vaccines and Public Health Programs	Health Director	\$10,000
Traffic Signage	Dept. of Public Works	Purchase, Manufacture and Installation of Street and Traffic Signage, Including Pavement Markings	Dept. of Public Works Director	\$10,000
GIS	Community Development	Operate a Geographical Information System	Assistant Town Manager	\$75,000
Stormwater	Dept. of Public Works	Maintain Stormwater	Dept. of Public Works Director	\$50,000
Records Preservation	Town Clerk	Preservation and Safe Keeping of Historic Records	Town Clerk	\$20,000
Solid Waste, Recycling and Household Hazardous Waste	Town Manager	Solid Waste, Recycling and Household Hazardous Waste Operations and Programs	Town Manager	\$200,000
Hydrant Markers	Town Manager	Reimbursement of Damaged Markers and Donations to Install Markers	Town Manager	\$20,000
Energy Efficiency of Town & School Buildings, Equip. and Infrastructure	Town Manager	Rebates, Grants and Donations Generated from Energy Efficiency Projects (Commonwealth, Public Utilities and Others)	Town Manager	\$500,000

Town Manager

Motion: The Finance Committee motioned to Adopt

Vote: Article 3-33 was Adopted

7:53 PM

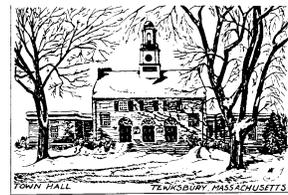
5/6/19

Executive Summary: This article authorizes the Fiscal Year 2020 expenditure caps on the Town's self-sufficient revolving fund accounts for the items listed above in the Town of Tewksbury. This article is in addition to the article which establishes the Revolving Funds through a General Bylaw in accordance with recent changes to Massachusetts General Laws Chapter 44 Section 53E½ by the Act to Modernize Municipal Finance and Government.



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ARTICLE 4

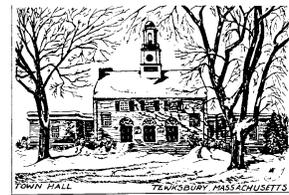
To see what sums the Town will raise and appropriate, transfer or otherwise provide, for its necessary and expedient purposes as designated hereafter, and to direct that these funds be expended only for such purposes under the direction of the respective boards, committees, commissions and officers for the fiscal year which begins July 1, 2019; or take any action relative thereto

General Fund Budget Classification	FY2018 EXPENDED	FY2019 BUDGETED	FY2020 DEPT REQ	FY2020 TM REC	BUDGET INC/DEC
General Government					
Moderator					
<i>Salaries</i>	450	450	450	450	-
<i>Operating</i>	-	75	75	75	-
<i>Capital Outlay</i>	-	-	-	-	-
Total Moderator Budget	450	525	525	525	-
Selectmen					
<i>Salaries</i>	28,485	28,233	28,440	28,440	207
<i>Operating</i>	130,433	137,494	136,870	136,870	(624)
<i>Capital Outlay</i>	-	-	-	-	-
Total Selectmen Budget	158,918	165,727	165,310	165,310	(417)
Town Manager					
<i>Salaries</i>	415,714	427,957	462,248	462,248	34,291
Water Enterprise Fund Allocation	(8,099)	(8,457)	(9,668)	(9,668)	(1,211)
Sewer Enterprise Fund Allocation	(8,099)	(8,457)	(9,668)	(9,668)	(1,211)
<i>Total Salaries Net of Allocations</i>	399,516	411,043	442,912	442,912	31,869
<i>Operating</i>	27,954	60,470	73,770	73,770	13,300
<i>Capital Outlay</i>	-	-	-	-	-
Total Town Manager Budget	443,668	488,427	536,018	536,018	47,591
Total Town Manager Budget Net Allocations	427,470	471,513	516,682	516,682	45,169
Finance Committee					
<i>Salaries</i>	2,253	2,515	2,515	2,515	-
<i>Operating</i>	345	679	679	679	-
<i>Capital Outlay</i>	-	-	-	-	-
<i>Reserve Fund</i>	-	75,000	75,000	75,000	-
Total Finance Committee Budget	2,598	78,194	78,194	78,194	-
Town Counsel					
<i>Operating</i>	154,121	150,000	150,000	150,000	-
Total Operating	154,121	150,000	150,000	150,000	-
Administrative Services					
<i>Salaries</i>	80,099	84,696	94,428	94,273	9,577
Water Enterprise Fund Allocation	(1,110)	(1,137)	(1,252)	(1,252)	(115)
Sewer Enterprise Fund Allocation	(1,110)	(1,137)	(1,252)	(1,252)	(115)
<i>Total Salaries Net of Allocations</i>	77,879	82,422	91,924	91,769	9,347
<i>Operating</i>	34,651	25,940	25,940	25,940	-
Water Enterprise Fund Allocation	(329)	(389)	(389)	(389)	-
Sewer Enterprise Fund Allocation	(329)	(389)	(389)	(389)	-
<i>Total Operating Net of Allocations</i>	33,993	25,162	25,162	25,162	-
<i>Capital Outlay</i>	-	-	-	-	-
Total Administrative Services Budget	114,750	110,636	120,368	120,213	9,577
Total Administrative Services Budget Net Allocations	111,872	107,584	117,086	116,931	9,347



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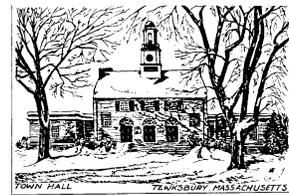
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General Fund Budget Classification	FY2018 EXPENDED	FY2019 BUDGETED	FY2020 DEPT REQ	FY2020 TM REC	BUDGET INC/DEC
Town Clerk					
<i>Salaries</i>	244,000	250,950	252,294	252,294	1,344
<i>Operating</i>	12,719	19,616	22,416	22,416	2,800
<i>Capital Outlay</i>	31,913	-	-	-	-
Total Town Clerk Budget	288,632	270,566	274,710	274,710	4,144
Election					
<i>Salaries</i>	14,737	24,150	19,300	19,300	(4,850)
<i>Operating</i>	4,624	12,050	9,050	9,050	(3,000)
<i>Capital Outlay</i>	-	-	-	-	-
Total Election Budget	19,361	36,200	28,350	28,350	(7,850)
Board of Registrars					
<i>Salaries</i>	2,850	2,850	2,850	2,850	-
<i>Operating</i>	541	700	700	700	-
<i>Capital Outlay</i>	-	-	-	-	-
Total Board of Registrars Budget	3,391	3,550	3,550	3,550	-
Computer Services					
<i>Salaries</i>	95,267	97,574	121,873	121,873	24,299
Water Enterprise Fund Allocation	(1,384)	(1,384)	(1,466)	(1,466)	(82)
Sewer Enterprise Fund Allocation	(1,384)	(1,384)	(1,466)	(1,466)	(82)
<i>Total Salaries Net of Allocations</i>	92,499	94,806	118,941	118,941	24,135
<i>Operating</i>	74,165	80,100	73,800	73,800	(6,300)
<i>Capital Outlay</i>	8,000	8,000	-	-	(8,000)
Total Computer Services Budget	177,431	185,674	195,673	195,673	9,999
Total Computer Services Budget Net Allocations	174,663	182,906	192,741	192,741	9,835
Total General Government	1,363,320	1,489,499	1,552,697	1,552,543	63,044
Total General Government Net Allocations	1,341,476	1,466,765	1,527,147	1,526,993	60,228
Finance Department					
Accounting					
<i>Salaries</i>	228,420	236,673	220,556	220,556	(16,117)
Water Enterprise Fund Allocation	(5,711)	(5,822)	(5,159)	(5,159)	663
<i>Sewer Enterprise Fund Allocation</i>	(5,711)	(5,822)	(5,159)	(5,159)	663
<i>Total Salaries Net of Allocations</i>	216,998	225,029	210,238	210,238	(14,791)
<i>Operating</i>	169,571	168,155	170,642	170,642	2,487
Water Enterprise Fund Allocation	(4,329)	(4,329)	(4,266)	(4,266)	63
Sewer Enterprise Fund Allocation	(4,329)	(4,329)	(4,266)	(4,266)	63
<i>Total Operating Net of Allocations</i>	160,913	159,497	162,110	162,110	2,613
<i>Capital Outlay</i>	-	-	-	-	-
Total Accounting Budget	397,991	404,828	391,199	391,198	(13,630)
Total Accounting Budget Net Allocations	377,911	384,526	372,349	372,348	(12,178)
Assessor					
<i>Salaries</i>	217,352	241,406	256,269	256,269	14,863
<i>Operating</i>	44,566	53,265	51,110	51,110	(2,155)
<i>Capital Outlay</i>	-	-	-	-	-
Total Assessor Budget	261,918	294,671	307,379	307,379	12,708



Town of Tewksbury

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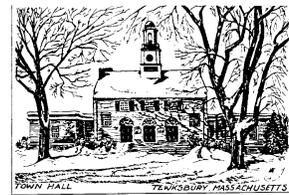
dgraffeo@tewbury-ma.gov

General Fund Budget Classification	FY2018 EXPENDED	FY2019 BUDGETED	FY2020 DEPT REQ	FY2020 TM REC	BUDGET INC/DEC
Treasurer/Collector					
<i>Salaries</i>	365,026	383,619	400,138	400,138	16,519
Water Enterprise Fund Allocation	(25,314)	(25,869)	(27,398)	(27,398)	(1,529)
Sewer Enterprise Fund Allocation	(25,314)	(25,869)	(27,398)	(27,398)	(1,529)
<i>Total Salaries Net of Allocations</i>	314,398	331,881	345,342	345,342	13,461
<i>Operating</i>	90,235	79,495	82,120	82,120	2,625
Water Enterprise Fund Allocation	(8,753)	(7,950)	(8,212)	(8,212)	(262)
Sewer Enterprise Fund Allocation	(8,753)	(7,950)	(8,212)	(8,212)	(262)
<i>Total Operating Net of Allocations</i>	72,729	63,595	65,696	65,696	2,101
<i>Capital Outlay</i>	10,195	-	-	-	-
Total Treasurer/Collector Budget	465,456	463,114	482,258	482,258	19,144
Total Treasurer/Collector Budget Net Allocations	397,322	395,476	411,038	411,038	15,562
Total Finance Department	1,125,365	1,162,613	1,180,836	1,180,836	18,223
Total Finance Department Net Allocations	1,037,151	1,074,673	1,090,766	1,090,766	16,093
Community Services					
Cable Television					
<i>Salaries</i>	-	-	-	-	-
<i>Operating</i>	-	-	-	-	-
<i>Capital Outlay</i>	-	-	-	-	-
Total Cable Television Budget	-	-	-	-	-
Veteran's Services					
<i>Salaries</i>	54,618	71,915	98,305	98,305	26,390
<i>Operating</i>	330,339	384,604	386,680	386,680	2,076
<i>Capital Outlay</i>	-	-	-	-	-
Total Veteran's Budget	384,957	456,519	484,985	484,985	28,466
Community Events					
<i>Operating</i>	34,391	38,100	38,100	38,100	-
<i>Capital Outlay</i>	-	-	-	-	-
Total Community Events Budget	34,391	38,100	38,100	38,100	-
Total Community Services	419,348	494,619	523,085	523,085	28,466
Council on Aging					
<i>Salaries</i>	226,779	264,180	278,774	278,774	14,594
<i>Operating</i>	154,807	132,813	147,350	137,900	5,087
<i>Capital Outlay</i>	-	-	-	-	-
Total Council on Aging Budget	381,586	396,993	426,124	416,674	19,681
Facilities					
Town Facilities and Grounds					
<i>Salaries</i>	210,403	265,282	291,239	291,239	25,957
<i>Operating</i>	146,886	181,672	167,476	167,476	(14,196)
<i>Capital Outlay</i>	86,564	66,573	-	-	(66,573)
Total Town Facilities and Grounds Budget	443,854	513,527	458,715	458,715	(54,812)
Town Hall					
<i>Salaries</i>	48,102	51,681	54,257	54,257	2,576
<i>Operating</i>	193,973	164,115	188,659	188,334	24,219
<i>Capital Outlay</i>	-	-	-	-	-
Total Town Hall Budget	242,075	215,796	242,916	242,591	26,795



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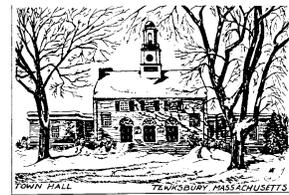
dgraffeo@tewbury-ma.gov

General Fund Budget Classification	FY2018 EXPENDED	FY2019 BUDGETED	FY2020 DEPT REQ	FY2020 TM REC	BUDGET INC/DEC
Auxiliary Buildings					
<i>Operating</i>	-	-	-	-	-
<i>Capital Outlay</i>	-	-	-	-	-
Total Auxiliary Buildings Budget	-	-	-	-	-
Cemeteries					
<i>Operating</i>	3,750	3,000	-	-	(3,000)
<i>Capital Outlay</i>	-	-	-	-	-
Total Cemeteries Budget	3,750	3,000	-	-	(3,000)
Total Facilities	689,679	732,323	701,631	701,306	(31,017)
Library					
<i>Salaries</i>	860,429	958,593	993,942	993,942	35,349
<i>Operating</i>	358,562	400,333	392,591	392,591	(7,742)
<i>Capital Outlay</i>	73,242	3,700	-	-	(3,700)
Total Library Budget	1,292,233	1,362,626	1,386,532	1,386,533	23,907
Planning and Development					
Planning (Community Development)					
<i>Salaries</i>	188,434	206,993	198,652	198,652	(8,341)
<i>Operating</i>	97,542	28,830	28,784	28,784	(46)
<i>Capital Outlay</i>	-	-	-	-	-
Total Community Development Budget	285,976	235,823	227,436	227,436	(8,387)
Building Department					
<i>Salaries</i>	311,055	319,900	343,318	343,318	23,418
<i>Operating</i>	8,726	12,330	12,354	12,354	24
<i>Capital Outlay</i>	-	-	-	-	-
Total Building Department Budget	319,781	332,230	355,672	355,672	23,442
Board of Health					
<i>Salaries</i>	239,157	251,001	265,351	265,351	14,350
<i>Operating</i>	27,080	24,000	18,000	18,000	(6,000)
<i>Capital Outlay</i>	-	-	-	-	-
Total Board of Health Budget	266,237	275,001	283,351	283,351	8,350
Total Planning and Development	871,995	843,054	866,459	866,459	23,405
Public Safety					
Police					
<i>Salaries</i>	6,450,306	6,756,096	7,464,108	7,032,325	276,229
<i>Operating</i>	603,027	593,971	706,919	654,269	60,298
<i>Capital Outlay</i>	444,942	325,471	381,200	292,700	(32,771)
Total Police Budget	7,498,274	7,675,538	8,552,227	7,979,294	303,756
Fire					
<i>Salaries</i>	5,015,321	5,317,746	5,480,538	5,402,538	84,792
<i>Operating</i>	384,716	384,200	398,168	398,168	13,968
<i>Capital Outlay</i>	32,000	-	-	-	-
Total Fire Budget	5,432,037	5,701,946	5,878,706	5,800,706	98,760
Emergency Management					
<i>Salaries</i>	-	4,637	4,637	4,637	-
<i>Operating</i>	21,775	28,890	28,890	28,890	-
<i>Capital Outlay</i>	-	-	-	-	-
Total Emergency Mgt. Budget	21,775	33,527	33,527	33,527	-



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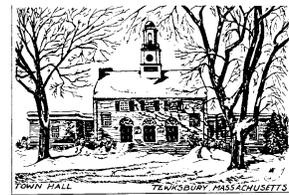
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General Fund Budget Classification	FY2018 EXPENDED	FY2019 BUDGETED	FY2020 DEPT REQ	FY2020 TM REC	BUDGET INC/DEC
Parking Clerk					
<i>Salaries</i>	4,000	4,000	4,000	4,000	-
<i>Operating</i>	513	1,200	1,200	1,200	-
<i>Capital Outlay</i>	-	-	-	-	-
Total Parking Clerk Budget	4,513	5,200	5,200	5,200	-
Total Public Safety Budget	12,956,599	13,416,211	14,469,661	13,818,727	402,516
School Departments					
Tewksbury					
<i>Salaries</i>	31,377,842	33,769,423	34,501,227	34,501,227	731,804
<i>Operating</i>	14,373,871	13,403,690	13,738,382	13,738,382	334,692
<i>Capital Outlay</i>	561,955	659,500	948,877	948,877	289,377
Total School Operating Budget	46,313,668	47,832,613	49,188,486	49,188,486	1,355,873
<i>Offsets</i>	-	-	-	-	-
Net School Operating Budget	46,313,668	47,832,613	49,188,486	49,188,486	1,355,873
Fixed Costs					
<i>Health</i>	7,819,660	8,304,083	8,219,178	8,219,178	(84,905)
<i>Retirement</i>	1,309,767	1,391,282	1,480,098	1,480,098	88,816
<i>Medicare</i>	463,191	492,289	506,000	506,000	13,711
<i>Unemployment</i>	32,993	75,000	75,000	75,000	-
<i>Insurance</i>	197,341	223,671	239,792	239,792	16,121
<i>Principal</i>	5,895	830	-	-	(830)
<i>Long Term Interest</i>	110	17	-	-	(17)
<i>Short Term Interest</i>	-	-	-	-	-
Total Fixed Costs	9,828,957	10,487,172	10,520,068	10,520,068	32,896
Town Tewksbury School Budget	56,142,624	58,319,785	59,708,554	59,708,554	1,388,769
Exempt School Debt Principal	2,115,000	2,106,185	1,972,375	1,972,375	(133,810)
Exempt School Exempt Interest	956,245	876,517	798,840	798,840	(77,677)
Shawsheen Regional Vocational School	5,566,567	6,201,732	6,593,936	6,593,936	392,204
Essex North Shore Agricultural and Tech. School District	54,777	56,968	129,125	129,125	72,157
Total School Departments	64,835,214	67,561,187	69,202,831	69,202,831	1,641,644
Department of Public Works					
DPW Administration					
<i>Salaries</i>	359,279	386,872	410,103	410,103	23,231
<i>Water Enterprise Fund Allocation</i>	(59,643)	(61,137)	(64,796)	(64,796)	(3,659)
<i>Sewer Enterprise Fund Allocation</i>	(59,643)	(61,137)	(64,796)	(64,796)	(3,659)
Total Salaries Net of Allocations	239,993	264,598	280,511	280,511	15,913
<i>Operating</i>	150,211	177,095	147,475	147,475	(29,620)
<i>Water Enterprise Fund Allocation</i>	(29,236)	(30,524)	(36,931)	(36,931)	(6,407)
<i>Sewer Enterprise Fund Allocation</i>	(29,236)	(30,524)	(36,931)	(36,931)	(6,407)
Total Operating Net of Allocations	91,739	116,047	73,613	73,613	(42,434)
<i>Capital Outlay</i>	35,000	10,000	11,000	11,000	1,000
Total DPW Administration Budget	544,490	573,967	568,578	568,578	(5,389)
Total DPW Administration Budget Net Allocations	366,732	390,645	365,124	365,124	(25,521)



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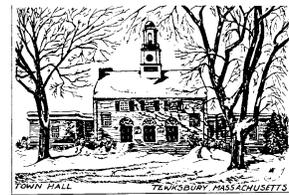
dgraffeo@tewbury-ma.gov

General Fund Budget Classification	FY2018 EXPENDED	FY2019 BUDGETED	FY2020 DEPT REQ	FY2020 TM REC	BUDGET INC/DEC
DPW Engineering					
<i>Salaries</i>	414,720	459,467	482,827	482,827	23,360
Water Enterprise Fund Allocation	(150,177)	(154,348)	(166,973)	(166,973)	(12,625)
Sewer Enterprise Fund Allocation	(141,753)	(146,192)	(157,406)	(157,406)	(11,214)
<i>Total Salaries Net of Allocations</i>	122,790	158,927	158,448	158,448	(479)
<i>Operating</i>	44,724	36,677	36,924	36,924	247
Water Enterprise Fund Allocation	(12,995)	(15,404)	(15,508)	(15,508)	(104)
Sewer Enterprise Fund Allocation	(10,520)	(12,470)	(12,554)	(12,554)	(84)
<i>Total Operating Net of Allocations</i>	21,209	8,803	8,862	8,862	59
<i>Capital Outlay</i>	-	-	-	-	-
Total DPW Engineering Budget	459,444	496,144	519,751	519,751	23,607
Total DPW Engineering Budget Net Allocations	143,999	167,730	167,310	167,310	(420)
DPW Highway					
<i>Salaries</i>	715,562	798,037	853,427	844,946	46,909
<i>Operating</i>	322,602	268,870	344,330	343,330	74,460
<i>Capital Outlay</i>	-	-	-	-	-
Total DPW Highway Budget	1,038,164	1,066,907	1,197,757	1,188,276	121,369
DPW Forestry					
<i>Salaries</i>	-	-	-	-	-
<i>Operating</i>	90,080	68,250	84,785	84,785	16,535
<i>Capital Outlay</i>	-	-	-	-	-
Total DPW Forestry Budget	90,080	68,250	84,785	84,785	16,535
DPW Fleet Maintenance					
<i>Salaries</i>	268,314	282,133	308,906	303,906	-
Water Enterprise Fund Allocation	(32,828)	(36,262)	(50,503)	(50,503)	-
Sewer Enterprise Fund Allocation	(32,828)	(36,262)	(50,503)	(50,503)	-
<i>Total Salaries Net of Allocations</i>	202,658	209,609	207,900	202,900	-
<i>Operating</i>	499,495	474,775	512,895	512,775	38,000
Water Enterprise Fund Allocation	(41,920)	(46,940)	(52,624)	(52,624)	(5,684)
Sewer Enterprise Fund Allocation	(41,920)	(46,940)	(52,624)	(52,624)	(5,684)
<i>Total Operating Net of Allocations</i>	415,655	380,895	407,647	407,527	26,632
<i>Capital Outlay</i>	43,500	22,500	9,000	9,000	(13,500)
Total DPW Fleet Maint, Budget	811,309	779,408	830,801	825,681	24,500
Total DPW Fleet Maint, Budget Net Allocations	661,813	613,004	624,547	619,427	18,816
DPW Snow and Ice					
<i>Salaries</i>	182,701	95,000	95,000	95,000	-
<i>Operating</i>	803,505	161,000	161,000	161,000	-
<i>Capital Outlay</i>	-	-	-	-	-
Total DPW Snow and Ice Budget	986,206	256,000	256,000	256,000	-
Street Lighting					
<i>Operating</i>	260,000	180,000	180,000	180,000	-
Total Street Lighting Budget	260,000	180,000	180,000	180,000	-
Solid Waste					
<i>Operating</i>	2,330,350	2,309,875	2,455,195	2,455,195	145,320
Total Solid Waste Budget	2,330,350	2,309,875	2,455,195	2,455,195	145,320
Total DPW Budget	6,520,044	5,730,551	6,092,868	6,078,267	325,943
Total DPW Budget Net Allocations	5,877,345	5,052,411	5,330,719	5,316,118	276,100



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General Fund Budget Classification	FY2018 EXPENDED	FY2019 BUDGETED	FY2020 DEPT REQ	FY2020 TM REC	BUDGET INC/DEC
Unclassified					
Non-Exempt Principal Maturing Debt	273,685	265,900	244,415	244,415	(21,485)
Non Exempt Interest-Maturing Debt	127,050	121,242	111,520	111,520	(9,722)
Interest-Temporary Loans	-	-	-	-	-
Exempt Principal Maturing Debt	2,531,338	3,572,370	3,760,630	3,760,630	188,260
Exempt Interest-Maturing Debt	2,449,737	2,534,154	1,641,512	1,641,512	(892,642)
<i>Middlesex Retirement Assmt.</i>	6,194,882	6,580,426	7,065,138	7,065,138	484,712
Water Enterprise Fund Allocation	(332,651)	(355,202)	(435,658)	(435,658)	(80,456)
Sewer Enterprise Fund Allocation	(73,974)	(79,196)	(64,048)	(64,048)	15,148
<i>Total Retirement</i>	5,788,257	6,146,028	6,565,432	6,565,432	419,404
Occupational Injury Reserve	99,961	125,000	125,000	125,000	-
Unemployment Compensation	1,400	5,000	5,000	5,000	-
<i>Group Insurance</i>	4,633,060	4,930,073	4,881,551	4,881,551	(48,522)
Water Enterprise Fund Allocation	(288,819)	(289,330)	(352,093)	(352,093)	(62,763)
Sewer Enterprise Fund Allocation	(113,156)	(112,723)	(131,469)	(131,469)	(18,746)
Cable Enterprise Fund Allocation	-	-	(15,443)	(15,443)	(15,443)
<i>Total Group Insurance</i>	4,231,085	4,528,020	4,382,546	4,382,546	(145,474)
<i>Medicare Tax</i>	266,185	268,800	278,000	278,000	9,200
Water Enterprise Fund Allocation	(19,053)	(19,381)	(20,252)	(20,252)	(871)
Sewer Enterprise Fund Allocation	(5,092)	(4,931)	(5,925)	(5,925)	(994)
Cable Enterprise Fund Allocation	-	-	(2,069)	(2,069)	(2,069)
<i>Total Medicare Tax</i>	242,040	244,488	249,754	249,754	5,266
Other-Post Employment Benefits	650,000	650,000	650,000	650,000	
<i>Property and Liability Insurance</i>	402,481	432,360	469,430	469,430	37,070
Water Enterprise Fund Allocation	(57,909)	(64,845)	(66,757)	(66,757)	(1,912)
Sewer Enterprise Fund Allocation	(9,960)	(13,705)	(12,991)	(12,991)	714
<i>Total Property and Liability</i>	334,612	353,810	389,682	389,682	35,872
Total Unclassified Budget	17,629,779	19,485,325	19,232,196	19,232,196	(253,129)
Total Unclassified Budget Net Allocations	16,729,165	18,546,012	18,125,491	18,125,491	(420,521)
Total Budget Before Transfers, Allocations and Offsets	108,085,161	112,675,001	115,634,919	114,959,456	2,284,455
Total Budget Before Transfers Net Allocations/Offsets	106,431,790	110,946,874	113,650,445	112,974,982	2,028,108
Transfers					
To the Sewer Enterprise Fund	48,429	36,208	14,749	14,749	(21,459)
To the Water Enterprise Fund	-	-	-	-	-
Special Revenue	-	-	-	-	-
Town Trust Funds	-	-	-	-	-
Total Transfers	48,429	36,208	14,749	14,749	(21,459)
ATM General Fund Budget	106,480,219	110,983,082	113,665,194	112,989,731	2,006,649

Town Manager

Motion: The Finance Committee motioned to Adopt Article 4

Vote: Article 4 was Adopted

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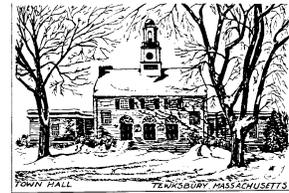
5/6/19

Executive Summary: The purpose of the article is to fund various department budgets for Fiscal Year 2020



Town of Tewksbury

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ARTICLE 5

To see if the Town will vote to raise and appropriate and transfer from available funds a sum of \$6,703,563 to be expended by the Town Manager to operate the Sewer Enterprise Fund; or take any other action relative thereto.

TOWN OF TEWKSBURY				
SEWER ENTERPRISE FUND				
FISCAL YEAR 2020 PROPOSED BUDGET				
<u>Direct Expenses</u>	<u>FY18 Expended</u>	<u>FY19 Approved</u>	<u>FY20 Recommended</u>	<u>Inc(Dec)</u>
Salaries	309,006	368,107	379,170	11,063
Expenses	305,409	377,390	404,520	27,130
Capital Outlay	-	-	-	-
Lowell Sewer	1,210,000	1,412,434	1,303,100	(109,334)
Reserve Fund	-	60,000	60,000	-
Occupational Health	10,000	10,000	10,000	-
Other Post Employment Benefits	38,785	38,785	38,785	-
Debt	2,794,140	3,047,364	3,860,931	813,567
Subtotal	4,667,340	5,314,080	6,056,506	742,425
				-
<u>Indirect Expenses</u>				
Town Manager	8,099	8,457	9,668	1,211
Accounting	10,040	10,151	9,425	(726)
Computer Services	1,384	1,384	1,466	82
Treasurer/Collector	34,067	33,819	35,610	1,791
Administrative Services	1,439	1,526	1,641	115
Dept. of Public Works	315,900	333,525	374,814	41,289
Group Insurance	113,156	112,723	131,469	18,746
Retirement	73,974	79,196	64,048	(15,148)
Medicare	5,092	4,931	5,925	994
Property and Liability Insurance	9,960	13,705	12,991	(714)
Subtotal	573,111	599,417	647,057	47,640
				-
Total	5,240,451	5,913,497	6,703,563	790,065
				-
<u>Projected Sewer Revenue</u>	<u>FY18 Collected</u>	<u>FY19 Projected</u>	<u>FY20 Projected</u>	<u>Inc(Dec)</u>
User Fees	5,870,806	5,199,867	5,272,159	72,292
All Sewer Liens/Interest/Fees	311,929	300,000	250,000	(50,000)
Connection Fees	848,650	125,726	125,566	(160)
All Other	26,384	25,000	25,000	-
Retained Earnings	-	253,224	1,026,790	773,567
Transfer From General Fund	48,429	36,208	14,749	(21,459)
Total	7,106,197	5,940,024	6,714,265	774,240
				-
Operating Deficit/Surplus	1,865,746	26,527	10,702	(15,825)
				-
<u>Capital Expenditures</u>	-	-	-	-
				-
Net Deficit/Surplus After Capital Expenditures	1,865,746	26,527	10,702	(15,825)

Town Manager

Motion: The Finance Committee motioned to Adopt; raise, appropriate, and transfer \$6,703,563 for the purpose of the article

Vote: Article 5 was Adopted

8:03 PM

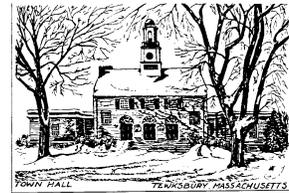
5/6/19

Executive Summary: The purpose of this article is to fund the Sewer Enterprise Fund for Fiscal Year 2020.



Town of Tewksbury

TOWN HALL
1009 MAIN ST
TEWKSBURY, MASSACHUSETTS 01876



OFFICE OF TOWN CLERK

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ARTICLE 6

To see if the Town will vote to raise and appropriate a sum of \$7,162,649 to be expended by the Town Manager to operate the Water Enterprise Fund; or take any action relative thereto.

TOWN OF TEWKSBURY				
WATER ENTERPRISE FUND				
FISCAL YEAR 2020 PROPOSED BUDGET				
<u>Direct Expenses</u>	<u>FY18 Expended</u>	<u>FY19 Approved</u>	<u>FY20 Recommended</u>	<u>Inc(Dec)</u>
Salaries	1,527,143	1,474,014	1,518,171	44,157
Expenses	1,548,958	1,535,693	1,594,929	59,236
Capital Outlay	14,000	34,749	-	(34,749)
Reserve Fund	-	25,000	25,000	-
Occupational Health	-	20,000	20,000	-
Other Post Employment Benefits	-	163,947	163,947	-
Debt	2,867,276	2,578,515	2,520,696	(57,819)
Subtotal	5,957,377	5,831,919	5,842,744	10,825
Indirect Expenses				
Town Manager	8,099	8,457	9,668	1,211
Accounting	10,040	10,151	9,425	(726)
Computer Services	1,384	1,384	1,466	82
Treasurer/Collector	34,067	33,819	35,610	1,791
Administrative Services	1,439	1,526	1,641	115
Dept. of Public Works	326,799	344,615	387,335	42,720
Group Insurance	288,819	289,330	352,093	62,763
Retirement	332,651	355,202	435,658	80,456
Medicare	19,053	19,381	20,252	871
Property and Liability	57,909	64,845	66,757	1,912
Subtotal	1,080,260	1,128,710	1,319,905	191,195
Total	7,037,637	6,960,629	7,162,649	202,020
Projected Water Revenue	FY18 Collected	FY19 Projected	FY20 Projected	Inc(Dec)
User Fees	7,314,318	6,413,624	6,841,522	427,898
Water Liens	565,554	450,000	400,000	(50,000)
All Other Fees	282,558	100,000	100,000	-
Total	8,162,431	6,963,624	7,341,522	377,898
Operating Deficit/Surplus	1,124,794	2,995	178,873	175,878
Capital Expenditures	357,500	-	-	-
Net Deficit/Surplus After Capital Expenditures	767,294	2,995	178,873	175,878

Town Manager

Motion: The Finance Committee motioned to Adopt; raise and appropriate \$7,162,649 for the purpose of the article

Vote: Article 6 was Adopted

8:04 PM

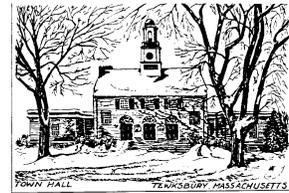
5/6/19

Executive Summary: The purpose of this article is to fund the Water Enterprise Fund for Fiscal Year 2020.



Town of Tewksbury

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ARTICLE 7

To see if the Town will vote to raise and appropriate a sum of \$361,319 to be expended by the Town Manager to operate the Cable TV Enterprise Fund; or take any action relative thereto.

TOWN OF TEWKSBURY				
CABLE TV ENTERPRISE FUND				
FISCAL YEAR 2020 PROPOSED BUDGET				
<u>Direct Expenses</u>	<u>FY18 Expended</u>	<u>FY19 Approved</u>	<u>FY20 Recommended</u>	<u>Inc(Dec)</u>
Salaries	-	350,000	161,307	(188,693)
Expenses	-	250,000	61,300	(188,700)
Capital Outlay	-	-	90,000	90,000
Reserve Fund	-	-	25,000	25,000
Occupational Health			-	-
Other Post Employment Benefits			6,200	6,200
Debt	-	-	-	-
Subtotal	-	600,000	343,807	(256,193)
<u>Indirect Expenses</u>				
Town Manager	-	-	-	-
Accounting	-	-	-	-
Computer Services	-	-	-	-
Treasurer/Collector	-	-	-	-
Administrative Services	-	-	-	-
Group Insurance	-	-	15,443	15,443
Retirement	-	-	-	-
Medicare	-	-	2,069	2,069
Property and Liability Insurance	-	-	-	-
Subtotal	-	-	17,512	17,512
Total	-	600,000	361,319	(238,681)
<u>Projected Cable TV Revenue</u>	<u>FY18 Collected</u>	<u>FY19 Projected</u>	<u>FY20 Projected</u>	<u>Inc(Dec)</u>
Cable Franchise Fees	766,556	600,000	600,000	
All Other Fees	-	-	-	-
Total	766,556	600,000	600,000	-
<i>Operating Deficit/Surplus</i>	<i>766,556</i>	<i>-</i>	<i>238,681</i>	<i>238,681</i>

Town Manager

Motion: The Finance Committee motioned to Adopt; raise and appropriate \$361,319 for the purpose of the article

Vote: Article 7 was Adopted

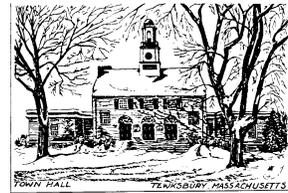
8:05 PM 5/6/19

Executive Summary: The purpose of this article is to fund the Cable TV Enterprise Fund for Fiscal Year 2020.



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ARTICLE 8

To see if the Town will vote to appropriate, borrow or transfer from available funds, an amount of money to be expended under the direction of Tewksbury Elementary School Building Committee to design, construct, furnish and equip a new approximately 140,000 square foot Elementary School to replace the Trahan and North Street Elementary Schools and School Administration Offices and a new Athletic Field Complex located at 135 Pleasant Street, which school facility shall have an anticipated useful life as an educational facility for the instruction of school children of at least 50 years, and for which the Town may be eligible for a school construction grant from the Massachusetts School Building Authority (“MSBA”). The Town acknowledges that the MSBA’s grant program is a non-entitlement, discretionary program based on need, as determined by the MSBA, and any project costs the Town incurs in excess of any grant approved by and received from the MSBA shall be the sole responsibility of the Town. Any grant that the Town may receive from the MSBA for the Project shall not exceed the lesser of (1) Fifty-Eight and Seventy-Seven Hundredths percent (58.77%) of eligible, approved project costs, as determined by the MSBA, or (2) the total maximum grant amount determined by the MSBA; or take any action relative thereto.

MOTION/VOTE/ORDER

That the Town of Tewksbury appropriate the amount of \$98,503,724 for the purpose of paying costs of for design, construct, furnish and equip a new approximately 140,000 square foot Elementary School to replace the Trahan and North Street Elementary Schools and School Administration Offices and a new Athletic Field Complex located at 135 Pleasant Street, including the payment of all costs incidental or related thereto (the “Project”), which school facility shall have an anticipated useful life as an educational facility for the instruction of school children for at least 50 years, and for which the Town of Tewksbury may be eligible for a grant from the Massachusetts School Building Authority (“MSBA”), said amount to be expended under the direction of the Tewksbury Elementary School Building Committee. To meet this appropriation the Town Treasurer, with the approval of the Selectmen, is hereby authorized to borrow said sum under and pursuant to Chapter 44 of the Massachusetts General Laws, or pursuant to any other enabling authority and to issue bonds or notes of the Town therefore; or take any action relative thereto. The Town of Tewksbury acknowledges that the MSBA’s grant program is a non-entitlement, discretionary program based on need, as determined by the MSBA, and any project costs the Town of Tewksbury incurs in excess of any grant approved by and received from the MSBA shall be the sole responsibility of the Town of Tewksbury; provided further that any grant that Town may receive from the MSBA for the Project shall not exceed the lesser of (1) Fifty-Eight and Seventy-Seven Hundredths percent (58.77%) of eligible, approved project costs, as determined by the MSBA, or (2) the total maximum grant amount determined by the MSBA; provided that any appropriation hereunder shall be subject to and contingent upon an affirmative vote of the Town to exempt the amounts required for the payment of interest and principal on said borrowing from the limitations on taxes imposed by M.G.L. 59, Section 21C (Proposition 2½); and that the amount of borrowing authorized pursuant to this vote shall be reduced by any grant amount set forth in the Project Funding Agreement that may be executed between the Town of Tewksbury and the MSBA. Any premium received by the Town upon the sale of any bonds or notes approved by this vote, less any such premium applied to the payment of the costs of issuance of such bonds or notes, may be applied to the payment of costs approved by this vote in accordance with Chapter 44, Section 20 of the General Laws, thereby reducing the amount authorized to be borrowed to pay such costs by a like amount.

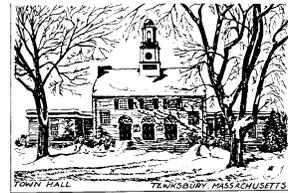
Tewksbury Elementary School Building Committee

Motion: The Finance Committee motioned to Adopt
Phyllis Giblin motioned to Amend Article 8
Laura Caplan motioned to Amend Article 8, but rescinded the Amendment prior to a vote
Tewksbury Athletic Fields Committee Chair and Board of Selectmen member Brian Dick motioned to Move the Question on the Giblin Amendment
Kevin Donnelly motioned to Amend Article 8
Bruce Panilaitis motioned to Move the Question on the Donnelly Amendment



Town of Tewksbury

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Vote:	The motion to Move the Question on the Giblin Amendment was Adopted	8:59 PM	5/6/19
	The Amendment made by Phyllis Giblin Failed (198 Yes/641 No)	9:08 PM	5/6/19
	The motion to Move the Question on the Donnelly Amendment was Adopted	9:41 PM	5/6/19
	The Amendment made by Kevin Donnelly Failed	9:42 PM	5/6/19
	The Moderator's motion to Move the Question was Adopted	9:43 PM	5/6/19
	Article 8 was Adopted 678 Yes/106 No (2/3 required=523)	9:53 PM	5/6/19

AMENDMENT (Giblin): The Article 8 would appropriate the amount of \$88,503,724 for the purpose of paying costs for design, construct, furnish & equip a new approximately 140,000 sq ft Elementary School to replace the Trahan & North Street Elementary Schools & School Administration Office located at 135 Pleasant Street. This would include the payment of all costs incidental or related there to (the 'Project', not including the athletic field), which school facility shall have an anticipated useful life as an educational facility for the instruction of school children for at last 50 years, and for which the Town of Tewksbury may be eligible for a grant from the Massachusetts school Building Authority ('MSBA'), said amount to be expended under the direction of the Tewksbury Elementary School Building Committee.

AMENDMENT (Caplan): We would like to amend Article 8 to exclude the new Athletic Field Complex proposed to be located at 135 Pleasant Street at an estimated cost of \$8.5 million for all voters consideration.

AMENDMENT (Donnelly): That the Town of Tewksbury appropriate the amount of ~~\$98,503,724~~ **\$53,088,000** for the purpose of paying costs of for design, construct, furnish and equip a new approximately 140,000 square foot Elementary School to replace the Trahan and North Street Elementary Schools and School Administration Offices and a new Athletic Field Complex

Executive Summary: This article authorizes the Town to borrow funds to construct a new 140,000 square foot Elementary School to replace the Trahan and North Street Elementary Schools and School Administration Offices and a new Athletic Field Complex located at 135 Pleasant Street and to receive a grant from the MSBA of Fifty-Eight and Seventy-Seven Hundredths percent (58.77%) of eligible, approved project costs.

ARTICLE 9

To see if the Town will vote to appropriate the sum of \$2,000,000 to be expended by the Town Manager for the cost of design and engineering, construction and furnishing of a new Center Fire Station and for the payment of all costs incidental and related thereto, and to determine whether such amount should be raised by taxation, by transfer from available funds, by borrowing or by any combination of the foregoing; and, if by borrowing, the Town Treasurer, with the approval of the Selectmen, is hereby authorized to borrow said sum under and pursuant to Chapter 44 Section 7 of the Massachusetts General Laws, or pursuant to any other enabling authority, and to issue bonds or notes of the Town therefore; or take any action relative thereto. Any premium received by the Town upon the sale of any bonds or notes approved by this vote, less any such premium applied to the payment of the costs of issuance of such bonds or notes, may be applied to the payment of costs approved by this vote in accordance with Chapter 44, Section 20 of the General Laws, thereby reducing the amount authorized to be borrowed to pay such costs by a like amount.

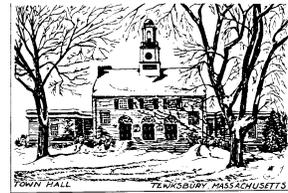
Motion: That the Town hereby appropriates the sum of \$2,000,000 to be expended by the Town Manager for the cost of design and engineering, construction and furnishing of a new Center Fire Station, and for the payment of all costs incidental and related thereto, and that to meet this appropriation the Town Treasurer, with the approval of the Selectmen, is hereby authorized to borrow said sum under and pursuant to Chapter 44 Section 7, of the Massachusetts General Laws, or pursuant to any other enabling authority, and to issue bonds or notes of the Town therefore. Any premium received by the Town upon the sale of any bonds or notes approved by this vote, less any such premium applied to the payment of the costs of issuance of such bonds or notes, may be applied to the payment of costs approved by this vote in accordance with Chapter 44, Section 20 of the General Laws, thereby reducing the amount authorized to be borrowed to pay such costs by a like amount.

Town Manager



Town of Tewksbury

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Motion: The Finance Committee motioned to Defer to Town Manager
Town Manager, Richard Montuori motioned to Withdraw Article 9

Vote: Article 9 was Withdrawn

10:01 PM 5/6/19

Executive Summary: This article authorizes the Town to borrow \$2,000,000 for the cost of building a new Center Fire Station. Originally the Town approved the appropriation of \$15,896,809.85 for the project and this debt it is excluded from the property tax levy. Construction estimates are higher than the appropriation and the additional funding will cover any contingencies during construction.

ARTICLE 10

To see if the Town will vote to transfer from the Stabilization Fund a sum of \$1,359,416 to be expended by the Town Manager for the following purposes; or take any action relative thereto.

DPW	
Stormwater Detention Basin Rehabilitation	100,000
Vernon at Water St Drain Design	20,000
Sidewalk Improvements	250,000
Traffic Sign Install and upgrade	35,000
(2) F-550 dump w/plow package, sander and wing plow	230,000
Modify truck body with a permanent sander and plow package	50,000
Loader	180,000
Tow-behind stump grinder	60,000
Total DPW	925,000
Fire	
New Rescue Truck	95,000
Ambulance Rechassis	165,000
Total Fire	260,000
Police	
HVAC System Controller	88,500
Total Police	88,500
Parks	
Trash Hopper Vehicle	38,523
Ventrac Winter machine with Attachments	47,393
Total Parks	85,916
Total	1,359,416

Town Manager

Motion: Town Manager, Richard Montuori motioned to Amend Article 10
The Finance Committee motioned to Adopt as Amended; transfer \$1,264,416 from the Stabilization Fund for the purpose of the Article

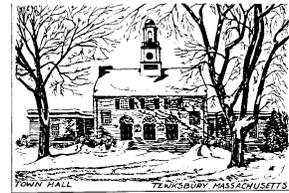
Vote: The Amendment was Adopted 10:04 PM 5/6/19
Article 10 was Adopted as Amended Unanimously 82 Yes/0 No (2/3 required) 10:05 PM 5/6/19

AMENDMENT: (Deleted language shown with strikethrough and added in bold) To see if the Town will vote to transfer from the Stabilization Fund a sum of ~~\$1,359,416~~ **\$1,264,416** to be expended by the Town Manager for the following purposes; or take any action relative thereto.



Town of Tewksbury

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DPW	
Stormwater Detention Basin Rehabilitation	100,000
Vernon at Water St Drain Design	20,000
Sidewalk Improvements	250,000
Traffic Sign Install and upgrade	35,000
(2) F-550 dump trucks w/plow package, sander and wing plow	230,000
Modify truck body with a permanent sander and plow package	50,000
Loader	180,000
Tow-behind stump grinder	60,000
Total DPW	925,000
Fire	
New Rescue Truck	95,000
Ambulance Rechassie	165,000
Total Fire	260,000
	165,000
Police	
HVAC System Controller	88,500
Total Police	88,500
Parks	
Trash Hopper Vehicle	38,523
Ventrac Winter machine with Attachments	47,393
Total Parks	85,916
Total	1,359,416
Total	1,264,416

ARTICLE 10 AS AMENDED: To see if the Town will vote to transfer from the Stabilization Fund a sum of \$1,264,416 to be expended by the Town Manager for the following purposes; or take any action relative thereto.

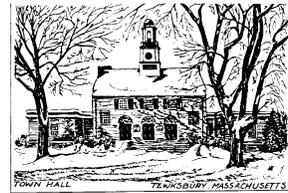
DPW	
Stormwater Detention Basin Rehabilitation	100,000
Vernon at Water St Drain Design	20,000
Sidewalk Improvements	250,000
Traffic Sign Install and upgrade	35,000
(2) dump trucks w/plow package, sander and wing plow	230,000
Modify truck body with a permanent sander and plow package	50,000
Loader	180,000
Tow-behind stump grinder	60,000
Total DPW	925,000
Fire	
Ambulance Rechassie	165,000
Total Fire	165,000
Police	
HVAC System Controller	88,500
Total Police	88,500
Parks	
Trash Hopper Vehicle	38,523
Ventrac Winter machine with Attachments	47,393
Total Parks	85,916
Total	1,264,416

Executive Summary: This article allows the Town to utilize funds from the Stabilization Fund for Capital Equipment and Improvements and one-time expenditures.



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ARTICLE 11

To see if the Town will vote to transfer the sum of \$2,120,000 from Water Enterprise Fund Retained Earnings to be expended by the Town Manager for various purposes; or take any action relative thereto.

Transfer Water Retained Earnings	
Ford Transit Cargo Van	20,000
Water Distribution Upgrades	2,100,000
Total	2,120,000

Town Manager

Motion: The Finance Committee motioned to Adopt; transfer \$2,120,000 from Water Enterprise Retained Earnings for the purpose of the article

Vote: Article 11 was Adopted

10:06 PM

5/6/19

Executive Summary: This article allows the Town to utilize funds from Water Retained Earnings for Capital Equipment and Improvements.

ARTICLE 12

To see if the Town will vote to appropriate the sum of \$2,000,000 to be expended by the Town Manager for the cost of installing and replacing waterlines in the Town, and including the payment of all costs incidental and related thereto and to determine whether such amount should be raised by taxation, by transfer from available funds, by borrowing or by any combination of the foregoing, and, if by borrowing, the Town Treasurer, with the approval of the Selectmen, is hereby authorized to borrow said sum under and pursuant to Chapter 44 Section 8(5) of the Massachusetts General Laws, or pursuant to any other enabling authority, and to issue bonds or notes of the Town therefore; or take any action relative thereto. Any premium received by the Town upon the sale of any bonds or notes approved by this vote, less any such premium applied to the payment of the costs of issuance of such bonds or notes, may be applied to the payment of costs approved by this vote in accordance with Chapter 44, Section 20 of the General Laws, thereby reducing the amount authorized to be borrowed to pay such costs by a like amount.

Motion: That the Town hereby appropriates the sum of \$2,000,000, for the cost of installing and replacing waterlines in the Town, and for the payment of all costs incidental and related thereto, and that to meet this appropriation the Town Treasurer, with the approval of the Selectmen, is hereby authorized to borrow said sum under and pursuant to Chapter 44 Section 8(5) of the Massachusetts General Laws, or pursuant to any other enabling authority, and to issue bonds or notes of the Town therefore. Any premium received by the Town upon the sale of any bonds or notes approved by this vote, less any such premium applied to the payment of the costs of issuance of such bonds or notes, may be applied to the payment of costs approved by this vote in accordance with Chapter 44, Section 20 of the General Laws, thereby reducing the amount authorized to be borrowed to pay such costs by a like amount.

Town Manager

Motion: The Finance Committee motioned to Adopt; appropriate \$2,000,000 for the purpose of the article

Vote: Article 12 was Adopted Unanimously (2/3 required)

10:07 PM

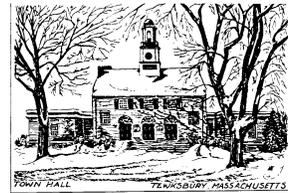
5/6/19

Executive Summary: This article authorizes the Town to borrow funds for the cost to install and replace waterlines in the Town.



Town of Tewksbury

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ARTICLE 13

To see if the Town will vote to transfer the sum of \$20,000 from Sewer Enterprise Fund Retained Earnings to be expended by the Town Manager for various purposes; or take any action relative thereto.

Transfer Sewer Retained Earnings	
Ford Transit Cargo Van	20,000
Total	20,000

Town Manager

Motion: The Finance Committee motioned to Adopt; transfer \$20,000 from Sewer Enterprise Fund Retained Earnings for the purpose of the article

Vote: Article 13 was Adopted 10:07 PM 5/6/19

Executive Summary: This article allows the Town to utilize funds from Sewer Retained Earnings for Capital Equipment and Improvements.

ARTICLE 14

To see if the Town will vote to transfer from Bond Premiums the sum of \$60,591.08 to reduce Town Exempt Debt Principal; or take any action relative thereto.

Town Manager

Motion: The Finance Committee motioned to Adopt; transfer \$60,591.08 from Bond Premiums for the purpose of the article

Vote: Article 14 was Adopted 10:10 PM 5/6/19

Executive Summary: This article transfers funds available from Bond Premiums to reduce the amount of Exempt Debt Service Principal.

ARTICLE 15

To see if the Town will vote to transfer the sum of \$52,500 to be expended by the Town Manager from Overlay Surplus to fund a Senior Tax Relief Work Program and a Veterans Tax Relief Work Program; or take any action relative thereto.

Town Manager

Motion: The Finance Committee motioned to Adopt; transfer \$52,500 for the purpose of the article

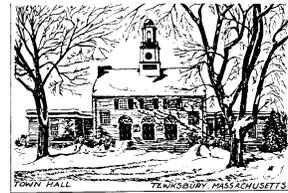
Vote: Article 15 was Adopted 10:10 PM 5/6/19

Executive Summary: This article allows the Town to utilize funds considered surplus from Assessors Overlay Reserve to fund a Senior Tax Relief Work Program and Veterans Tax Relief Work Program that allows eligible Senior Citizens and Veterans of the Town to work for Town and School offices and receive a reduction in their property tax bill.



Town of Tewksbury

TOWN HALL
1009 MAIN ST
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OFFICE OF TOWN CLERK

DENISE GRAFFEO, CMC/CMMC
TOWN CLERK

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dgraffeo@tewbury-ma.gov

ARTICLE 16

To see if the Town will vote to approve the FY 2020 Affordable Housing Trust Fund Allocation Plan as follows:

ALLOCATION PLAN	for FY 2020
Starting Balance:	\$4,836,742
Total Available Funds FY20	\$4,836,742
Expenses	
Creation of New Units/ Buy Down of Existing Units	\$4,836,742
Total Projected Expenses for FY20	\$4,836,742

or take any action relative thereto.

Town Manager

Motion: The Finance Committee motioned to Adopt

Vote: Article 16 was Adopted

10:10 PM

5/6/19

Executive Summary: According to Chapter 105 of the Acts of 2003, the Tewksbury Affordable Housing Trust Fund is to have an allocation submitted to and approved at the Annual Town Meeting. The 2020 allocation plan meets the expenditure requirements of the Special Act.

ARTICLE 17

To see if the Town will vote to appropriate or reserve from the Community Preservation Fund annual revenues in the amounts recommended by the Community Preservation Committee for committee administrative expenses, community preservation projects and other expenses in Fiscal Year 2020, with each item to be considered a separate appropriation:

Appropriations:

Administrative Costs \$ 51,308.52

Reserves:

Open Space \$ 102,617.05

Community Housing \$ 102,617.05

Historic Preservation -----

FY2020 Budgeted Reserve \$ 769,000.00

Or take any action relative thereto.

Community Preservation Committee

Motion: The Finance Committee motioned to Adopt

Vote: Article 17 was Adopted

10:11 PM

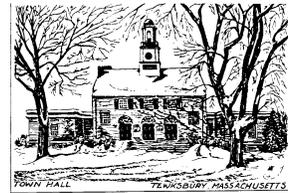
5/6/19

Executive Summary: Massachusetts General Law, Chapter 44B requires that the Town appropriate for spending, or reserve for future spending, from the fund balance at least 10% for open space, 10% for historic preservation, and 10% for community housing. FY2020 Historic 10% Reserve will be achieved with the Town Hall Rehabilitation Bond payment. The total CPA Estimated FY2020 revenue is \$1,026,170.46.



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ARTICLE 18

To see if the Town will vote to appropriate the sum of \$458,790 from the Community Preservation Fund Undesignated Reserve, recommended by the Community Preservation Committee, to be expended by the Town Manager for the purpose of new lights, poles and associated electrical work at the baseball fields on East Street; or take any action relative thereto.

Community Preservation Committee

Motion: The Finance Committee motioned to Adopt; appropriate \$458,790 from Community Preservation Fund Undesignated Reserve for the purpose of the article

Vote: Article 18 was Adopted 10:12 PM 5/6/19

Executive Summary: This article will fund installation of new lights, poles and associated electrical work at the baseball fields on East Street.

ARTICLE 19

To see if the Town will vote to appropriate the sum of \$150,000 from the Community Preservation Fund Undesignated Reserve, recommended by the Community Preservation Committee, for the purpose of design and engineering of renovation to the Ella Flemings School to be expended by the Town Manager; or take any action relative thereto.

Community Preservation Committee

Motion: The Finance Committee motioned to Adopt; appropriate \$150,000 from Community Preservation Fund Undesignated Reserve for the purpose of the article
Elizabeth Carey motioned for Indefinite Postponement

Vote: The motion for Indefinite Postponement Failed 10:18 PM 5/6/19
Article 19 was Adopted 10:19 PM 5/6/19

Executive Summary: Funding will be used to design and engineer historic renovations to the Ella Flemings School.

ARTICLE 20

To see if the Town will vote to appropriate the sum of \$4,200 from the Community Preservation Fund Open Space Reserve, recommended by the Community Preservation Committee, for the purpose of removing poison ivy from the State Hospital Historic Cemetery known as "The Pines" to be expended by the Town Manager; or take any action relative thereto.

Community Preservation Committee

Motion: The Finance Committee motioned to Adopt; appropriate \$4,200 from Community Preservation Fund Undesignated Reserve for the purpose of the article

Point of Order: Laura Caplan rose to a Point of Order during the discussion on Article 20 and opined that the Moderator should have taken a standing count on Article 19. Moderator Rauseo ruled against Ms. Caplan's Point of Order.

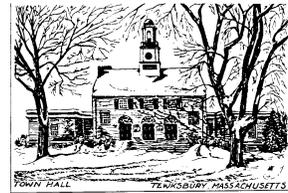
Vote: Article 20 was Adopted 10:21 PM 5/6/19

Executive Summary: This article provides funding for the next phase of restoring the State Hospital Historic Cemetery known as "The Pines" which is currently undergoing a restoration project by volunteers.



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ARTICLE 21

To see if the Town will vote to accept the provisions of Chapter 90, §17C of the Massachusetts General Laws allowing the Board of Selectmen to establish a speed limit of 25 miles per hour in thickly settled or business districts; or take any action relative thereto.

Town Manager

Motion: The Finance Committee recommended Indefinite Postponement
Board of Selectmen Chair, Jay Kelly motioned to Adopt

Vote: The Moderator's motion to Move the Question was Adopted 10:33 PM 5/6/19
Article 21 was Adopted (195 Yes/104 No) 10:38 PM 5/6/19

Executive Summary: Currently to change the speed limits, a town needs to conduct a traffic study. Chapter 90, §17C is a newly adopted law that allows the Board of Selectmen to establish a speed limit of 25 miles per hour in thickly settled or business districts without a study.

ARTICLE 22

To see if the Town will vote to accept the provisions of Chapter 90, §18B of the Massachusetts General Laws allowing the Board of Selectmen to establish "Safety Zones" having a speed limit of 20 miles per hour; or take any other action relative thereto.

Town Manager

Motion: The Finance Committee recommended Indefinite Postponement
Board of Selectmen Chair, Jay Kelly motioned to Adopt

Vote: The Moderator's motion to Move the Question was Adopted 10:52 PM 5/6/19
Article 22 Failed (83 Yes/185 No) 10:56 PM 5/6/19

Executive Summary: Currently to create a "Safety Zone" and change the speed limits, a town needs to conduct a traffic study. Chapter 90, §18B is a newly adopted law that allows the Board of Selectmen to take such actions without a study.

ARTICLE 23

To see if the Town will vote to authorize the Board of Selectmen to sell all or a portion of the following parcels of land, for affordable housing purposes; or take any action relative thereto.

Sale of property for affordable housing:		
106-11	\$35,300	.55 ac
106-12	\$32,600	.16 ac
106-18	\$34,200	.34 ac
106-19	\$32,900	.18 ac

Local Housing Partnership

Motion: The Finance Committee motioned to Adopt
Robert McKenna motioned for Indefinite Postponement

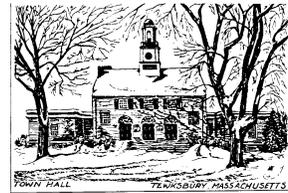
Vote: Indefinite Postponement Failed 11:08 PM 5/6/19
Article 23 was Adopted 196 Yes/27 No (2/3 required=149) 11:12 PM 5/6/19

Executive Summary: This article would allow for the sale of these parcels of land to be used for building two (2) affordable home(s).



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ARTICLE 24

To see if the Town will vote to authorize the Board of Selectmen to sell all or a portion of a certain parcel of land located at 283 Pleasant Street, as shown on Assessor's Map 46, Parcel 2, for either market or affordable housing purposes; or take any action relative thereto.

Town Manager

Motion: The Finance Committee motioned to Adopt

Vote: Article 24 was Adopted Unanimously (2/3 required) 7:37 PM 5/8/19

Executive Summary: This article would sell a parcel of land to be used for building and selling of market rate or affordable home(s). The parcel located at 283 Pleasant Street, Assessor Map 46, Parcel 2, is approximately 2.14 acres and valued by the Assessors at \$240,800 and will be sold through a public procurement process.

ARTICLE 25

To see if the Town will vote to amend Chapter 2.20 Finance Committee of the Tewksbury General Bylaws by deleting the following section: (deletion is shown with strikethrough)

2.20.090 Action valid when.

~~No action of the Finance Committee shall be valid unless taken at a duly called meeting or an adjournment thereof. Each member of the committee shall be given written notice of the time and place of the meeting by having said notice mailed to him at least seventy two (72) hours before the meeting by the Clerk, Chairman or Vice Chairman of the committee. Notification of the meeting may be made by a representative of the Chairman, Vice Chairman or Clerk of the Finance Committee.~~

~~No action of the Finance Committee shall be valid unless there is a quorum present at a duly called meeting. (Art. 35, ATM 1995~~

Finance Committee

Motion: The Finance Committee motioned to Adopt
Judith Fader motioned to Amend Article 25

Point of Order: Article 25 was Adopted by voice vote. Judith Fader questioned the vote declared by the moderator and seven or more voters stood in agreement. Moderator Rauseo polled the voters by standing count.

Vote: The Amendment Failed 7:48 PM 5/8/19
Article 25 was Adopted by standing count (184 Yes/ 57 No) 7:54 PM 5/8/19

AMENDMENT: 2.20.090 Action valid when.

No action of the Finance Committee shall be valid unless taken at a duly called meeting or an adjournment thereof. Each member of the committee shall be given ~~written~~ notice of the time and place of the meeting ~~by having said notice mailed~~ to him at least seventy-two (72) hours before the meeting by the Clerk, Chairman or Vice Chairman of the committee. Notification of the meeting may be made by a representative of the Chairman, Vice Chairman or Clerk of the Finance Committee.

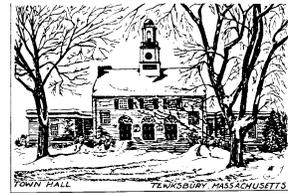
No action of the Finance Committee shall be valid unless there is a quorum present at a duly called meeting.

Executive Summary: This Article amends the Finance Committee General Bylaw to eliminate the mailing requirement for actions taken by the Committee to be considered valid.



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ARTICLE 26

To see if the Town will vote to amend Chapter 2.04 Town Meeting of the Tewksbury General Bylaws by amending the following section: (Amendment in bold lettering).

2.04.030 Posting requirements.

The Warrant shall be posted by a Constable of the Town and shall be posted in a public place in each Precinct and in the Town Hall. At least three hundred copies shall be left at the Town Hall or at such convenient places as the Selectmen shall think proper. In addition, the Selectmen shall order that one Warrant be mailed to each dwelling in the Town two weeks before any town meeting. In addition and at the time of the posting, the Warrant shall be placed on the Town's website. Warrants shall be available at the check-in tables before each town meeting **provided, however, in regard to the mailing requirement, if a Town Meeting Warrant article amends a General or Zoning By-Law and the content of the article exceeds three (3) pages of the standard format of a Town Meeting Warrant page, a summary of that article shall be inserted into the Town Meeting Warrant in place of the entire article to be mailed. Such summary shall be prepared by Town Counsel. The summary shall also indicate the locations where the complete article may be located for review. The complete article shall be posted on the Town's website, two copies shall be made available for viewing at the Tewksbury Public Library, Senior Center, and Town Hall at the Town Clerk's Office, and shall comply with the requirements of M.G.L. c. 39, § 10.**

Board of Selectmen

Motion: The Finance Committee motioned to Adopt
Kenneth Michaud motioned to Amend Article 26
Brad Lafata motioned to fix the method of voting on the Amendment. Moderator Rauseo stated his intent to poll the voters by standing count. The motion was Withdrawn.
Ruth Chou motioned for Indefinite Postponement
Scott Wilson motioned to Move the Question

Vote:	The Amendment Failed (37 Yes/228 No)	8:14 PM	5/8/19
	The motion to Move the Question was Adopted	8:18 PM	5/8/19
	Indefinite Postponement Failed	8:18 PM	5/8/19
	Article 26 was Adopted	8:19 PM	5/8/19

AMENDMENT: To see if the Town will vote to amend Chapter 2.04 Town Meeting of the Tewksbury General Bylaws by amending the following section: (Amendment in bold lettering).

2.04.030 Posting requirements.

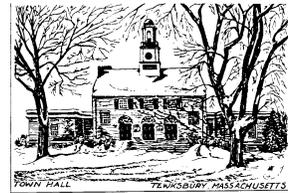
The Warrant shall be posted by a Constable of the Town and shall be posted in a public place in each Precinct and in the Town Hall. At least three hundred copies shall be left at the Town Hall or at such convenient places as the Selectmen shall think proper. In addition, the Selectmen shall order that one Warrant be mailed to each dwelling in the Town two weeks before any town meeting. In addition and at the time of the posting, the Warrant shall be placed on the Town's website. Warrants shall be available at the check-in tables before each town meeting provided, however, in regard to the mailing requirement, if a Town Meeting Warrant article amends a ~~General or~~ Zoning By-Law and the content of the article exceeds ~~three (3)~~ **10** pages of the standard format of a Town Meeting Warrant page, a summary of that article ~~shall~~ **may** be inserted into the Town Meeting Warrant in place of the entire article to be mailed. Such summary shall be prepared by Town Counsel. The summary shall also indicate the locations where the complete article may be located for review. The complete article shall be posted on the Town's website, two copies shall be made available for viewing at the Tewksbury Public Library, Senior Center, and Town Hall at the Town Clerk's Office, and shall comply with the requirements of M.G.L. c. 39, § 10.

Executive Summary: This article amends the Town Meeting General By-Law to allow amendments to General and Zoning By-law article(s) in excess of three (3) pages to only require a summary of the article for the printing of the Town Meeting Warrants that are to be mailed.



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ARTICLE 27

To see if the Town will vote, pursuant to Massachusetts General Laws Chapter 82, Sections 21-24, as amended, and any other applicable statutes, to accept the laying out as a town way by order of the Board of Selectmen:

A certain parcel of land situated in Tewksbury, Middlesex County, Massachusetts shown as Winterberry Lane on a plan entitled, "Street Acceptance Plan of Land in Tewksbury, Massachusetts (Middlesex County) prepared for A.M.C. Realty Group, LLC" ; dated January 12, 2018; prepared by LIR Engineering, Inc. 234 Park Street North Reading, MA 01864, a copy of which plan has been filed with the office of the Town Clerk and the Department of Community Development; and such plan is referred to for more particular description and to authorize the Board of Selectmen to take by eminent domain, an easement, or in fee; or take any other action relative thereto.

Richard Cuoco

Motion: The Finance Committee motioned to Adopt

Vote: Article 27 was Adopted

8:21 PM 5/8/19

Executive Summary: The purpose of this article is to accept Winterberry Lane as a public way (Town Street).

ARTICLE 28

To see if the Town will vote to amend the Tewksbury General Bylaw, Title 18 – Environment by deleting all of Chapter 18.10 Prohibition Single-Use Bags.

Joseph Dunn

Motion: The Finance Committee motioned to Indefinitely Postpone
Joseph Dunn motioned to Adopt Article 28
Town Manager, Richard Montuori spoke in opposition to the article
Kristi Andrews motioned to Amend Article 28
Bruce Panilaitis motioned to Move the Question

Point of Order: Bruce Panilaitis stated that he believed Ms. Andrews' amendment to be out of scope. After consideration and discussion with Town Counsel and Ms. Andrews, Moderator Rauseo explained that because the full text of the bylaw is not written in the Warrant, it would be impossible to explain to the Assembly the consequence of the amendment, and therefore could not poll the voters.

Vote: The Amendment was Withdrawn

8:44 PM 5/8/19

The motion to Move the Question was Adopted

9:04 PM 5/8/19

Article 26 was Indefinitely Postponed (217 Yes/36 No)

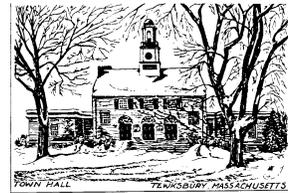
9:08 PM 5/8/19

Executive Summary: The intent of this article is to repeal the amendment which prohibits single-use plastic bags in Tewksbury at stores such as supermarkets, retail stores, etc.



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ARTICLE 29

Resolution: Be it resolve that the Town of Tewksbury (Town) vote to reaffirm that voting in all Federal, State and Municipal elections is the exclusive right and privilege of United States citizens, an futher, that the Town urges all non-citizens who desire to participate in our Federal, State and Municipal election, seek and obtain US citizenship, through the citizenship process. Be it futher resolved that the Town will vote to instruct its Representatives in the Massachusetts Legislature and the United States House and Senate to vote against any legislation or constitutional amendment that would alter the qualifications of voters in all Federal, State and Munciple elections and to defend voting as the exclusive right and priviledge of United States citizens in all Federal, State and Munciple elections
(NO SUMMARY SUBMITTED)

George Ferdinand

Moderator Rauseo ruled the motion out of order. No action was taken.

9:09 PM

5/8/19

ARTICLE 3

ANY ARTICLES VOTED TO BE REMOVED FROM THE CONSENT CALENDAR SHALL BE RESTORED TO ITS ORIGINAL NUMBERED PLACE IN THE WARRANT.

ARTICLE 3-30

ARTICLE 3-31

ARTICLE 3-32

ARTICLE 3-33

ARTICLE 3-32

To see if the Town will vote: (1) to appropriate a sum of money to survey, design and undertake repairs to roads and bridges and undertake repairs and installation of sidewalks under the provisions of Chapter 90 of the Massachusetts General Laws, and to obtain any material and/or services incidental thereto; (2) to authorize the Board of Selectmen to acquire easements in conjunction therewith by purchase, gift, lease, eminent domain, or otherwise; (3) in furtherance of the project(s) to authorize the Board of Selectmen to apply for, accept and expend any federal, state and/or private grants without further appropriation thereof; and (4) to determine whether said appropriation shall be raised by transfer from available funds or by borrowing; or take any action relative thereto.

Town Manager

Motion: The Finance Committee motioned to Adopt

Vote: Article 3-32 was Held
Article 3-32 was Adopted Unanimously

7:52 PM

5/6/19

9:15 PM

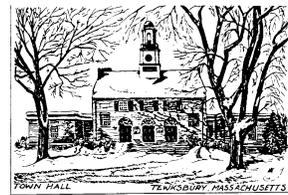
5/8/19

Executive Summary: Each year the state indicates the amount it will allot to cities and towns for sidewalk and roadwork under Chapter 90. This article authorizes the Town to spend these funds.



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SECTION 3

Article 34	Zoning Bylaw	Electronic Message Center (EMC) Signs and Billboards
Article 35	Zoning Bylaw Citizens Petition	Change Zoning Classification 50 Kittredge Street from HI to HI1
Article 36	Zoning Bylaw Citizens Petition	Rezone Assessor's Map 102 Lot 16 and Map 103 Lot 102, from Heavy Industry (HI) to Heavy Industry 1 (HR1)
Article 37	Zoning Bylaw Citizens Petition	Amend the Zoning By Law Appendix "A"-Section C, paragraph 12a. Automotive Sales and Service be allowed in a HI 1 Zone by Special Permit by the Planning Board
Article 38	Zoning Bylaw Citizens Petition	Zoning change from only Residential (R40) to Office/Research (OR) for four parcels of land located in Tewksbury at the end of Vale Street abutting Interstate Route 93
Article 39	Zoning Bylaw Citizens Petition	Amend the Tewksbury Zoning Bylaw to change the zoning district classification of the premises located at 1600 Main Street from Multiple Family District (MFD) to Commercial District (COM)
Article 40	Zoning Bylaw Citizens Petition	Amend the Zoning Bylaw to allow Multi-family Dwelling, Multi-family Dwelling/55, Nursing Home, Assisted Living Facility, Community Development Use, Elderly Congregate Living Facility, Adult day care and Membership club, civic, social, professional or fraternal organization as possible uses in an Office Research District "OR" zone by Special Permit of the Planning Board

ARTICLE 34

To see if the Town will vote to amend the Tewksbury Zoning Bylaw by adding the new section below:

5290. Off-premise Signs. Electronic Message Center (EMC) Signs and Billboards (collectively "off-premise signs").

5291. Locations. Off-premise signs shall be permitted in the Heavy Industrial and Office/ Research Zoning Districts located adjacent to either Interstate 93 or Interstate 495. No off-premise sign edge shall be located closer than 25 feet from the Interstate highway right-of way.

5292. Special Permit. Off-premise signs are allowed only upon the grant of a special permit by the Board of Selectmen (Selectmen). Special permits may be limited to a term of the number of years specified by the Selectmen and subject to an agreement executed with the Town.

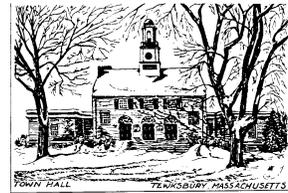
5293. Application and Fee. Each application shall be submitted to the Selectmen accompanied by a filing fee of \$2,500. Ten copies of the application filing documents shall be submitted with the information set forth below:

- a. Site Plan and area maps identifying the following features:
 - 1. Location of any existing buildings, parking spaces, and traffic circulation patterns on the subject parcel;
 - 2. Proximity of nearest residentially used or residentially zoned property, utilizing current area photographs and Tewksbury Assessors Maps;
 - 3. Specific location of the proposed off-premise sign;
 - 4. Details of proposed buffer/landscaping areas around the off-premise sign including species and caliper of any trees or shrubbery one foot or more above the ground in height;



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5. Location of any existing off-premise sign(s) on the parcel; and
6. Photographs or illustrations of the proposed design of the off-premise sign.
- b. Additional Information – An application for an off-premise sign shall include the following additional information:
 1. Detailed dimensions and area of any proposed off-premise sign;
 2. Detail sheet of any proposed support structure specifying dimensions and construction type. Upon request by the Selectmen or the Building Commissioner, the applicant shall provide a structural analysis of the support structure, stamped by a licensed structural engineer; and,
 3. Lighting proposal, including specifications of all proposed lighting fixtures to be either attached to the billboard, structure, or affixed to the ground.
- c. Additional Requirements:
 4. Written authorization from the property owner or lawful occupant (such as a lease with a term of at least 5 years) granting permission to install the proposed off-premise sign; and
 5. Any additional information as may be required by the Selectmen to assist it in determining whether the application complies with the provisions and requirements of this Section 5290.

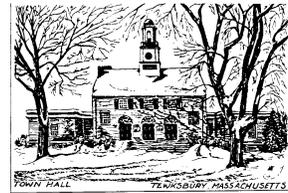
5294. Dimensional Restrictions and Design Guidelines. All off-premise signs shall be in compliance with the following requirements:

- a. All off-premise signs shall be permanently affixed to a main support structure. No portable off-premise signs shall be permitted.
- b. Off-premise signs shall not have excessive lighting. EMC signs shall use automatic level controls to reduce light levels at night and under cloudy or other darkened conditions.
- c. Exposed backs of off-premise signs, poles, and other support structures shall be of a color and finished so as to present an attractive and finished appearance that will blend with the natural surroundings.
- d. The following types of off-premise signs are prohibited:
 1. Animated, projected, moving or giving the illusion of movement (including any moving parts), scrolling, flashing, revolving, and blinking, and intermittently flashing illuminated billboards, beacons (or any light directed at any location other than the billboard itself), searchlights, pennants, and inflatable billboards, including balloons;
 2. Billboards with physical movements of any kind;
 3. EMC signs that change at intervals of less than once every 10 seconds. Changes of image shall be instantaneous as seen by the human eye and shall not use fading, rolling, window shading, dissolving or similar effects;
 4. Tri-vision billboards;
 5. Video billboards or billboards that otherwise give the illusion of video or moving images;
 6. Billboards with sound;
 7. Billboards with pyrotechnics; and
 8. Billboards that by reason of position, wording, illustration, size, shape or color obstruct, impair, obscure, interfere with the view of, or may be confused with, any traffic control signal or device, or that may otherwise obstruct or interfere with traffic.
- e. An off-premise sign shall not be located within 1500 linear feet of any other off-premise sign.
- f. An off-premise sign may be double sided. No individual off-premise sign or sign face shall exceed 672 square feet in total area on each side or shall exceed 14 feet in height by 48 feet in width.



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- g. An off-premise sign shall be mounted on a pedestal or other support structure.
- h. No off-premise sign shall be located on any building, whether erected or otherwise placed or painted on the building.
- i. No off-premise sign shall be located on or otherwise attached to a tree, utility pole, fence, or rock.
- j. Lighting or other illumination related to the off-premise sign shall not project glare or negatively impact abutting properties and shall not shine onto abutting roadways;
- k. There shall be a 10-foot wide landscaped buffer installed around the base of the support structure to minimize its visual impact.

5295. Criteria for Approval. The Selectmen shall approve an application for a Special Permit under Section 5290 unless it finds that all of the following conditions are not met. The conditions shall be incorporated into any Special Permit decision:

- a. The specific site is an appropriate location for the proposed off-premise sign and the design and layout complies with the standards and requirements set forth in this bylaw;
- b. The proposed off-premise sign shall not adversely affect the abutting neighborhood or have the effect of causing a hazard to motorists;
- c. The off-premise sign, including supports, braces, guys, and anchors, shall be kept in good repair.
- d. All special permit approvals are subject to any necessary approvals, restrictions, and conditions required or issued by the Commonwealth of Massachusetts and/or the federal government.
- e. The Selectmen, in granting a special permit, may require additional conditions and safeguards as it deems necessary for protection of the public health, safety, and welfare.

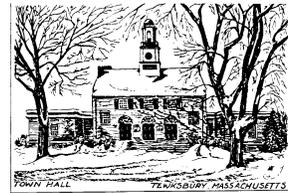
5296. Off-premise Sign Maintenance and Removal. Off-premise signs shall be maintained and be required to be removed in accordance with the following:

- a. All off-premise signs and supporting structures shall be kept in good repair and free of wear and tear, rust, and other indices of deterioration.
- b. An off-premise sign permitted under Section 5290 that is abandoned, discontinued, blank, or is in disrepair for a period of 120 days shall be cause for its removal. For purposes of this section, an off-premise sign will satisfy this condition if:
 - 1. There is no advertising paid for by a person or company other than the off-premise sign owner or advertising an interest other than specified in the rental agreement of the off-premise sign;
 - 2. The off-premise sign advertises a business, service, enterprise, or activity that is no longer operating or being offered or conducted; or
 - 3. The advertising message of the off-premise sign displays becomes illegible in whole or substantial part.
- c. The Building Commissioner shall notify the off-premise sign owner, lessee, and manager of the off-premise sign, as the case may be, in writing, specifying a 45-day period to remove or repair the off-premise sign. If the off-premise sign has not been removed or repaired within such time period to the satisfaction of the Building Commissioner, the Building Commissioner may revoke the off-premise sign building permit and take appropriate action forthwith to remove the sign. All expenses for the removal shall be borne by the off-premise sign owner, lessee, and/or manager as determined by the Building Commissioner.
- d. If the Building Commissioner determines that an off-premise sign is an immediate threat to public safety irrespective of any stays granted to the off-premise sign owner, lessee, or manager, the Building Commissioner may cause any off-premise sign, abandoned or not, and any portion of its support structure if deemed part of the public threat, to be immediately removed, or the threatened area to be cordoned off. All expenses for protecting the public, including the removal of the off-premise sign or stabilization of the public safety threat, shall be borne by the off-premise sign



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owner, lessee, as determined by the Building Commissioner. An off-premise sign that is not abandoned may be returned to its original position, but only after repairs have been made and the public safety threat has been abated, to the satisfaction of the Building Commissioner.

5297. Surety. The Applicant shall provide a financial surety to the Town in accordance with M.G.L. c. 44 § 53G ½, that will secure the full cost of the removal of any off-premise sign which is found to be abandoned, discontinued, blank, or is in disrepair, as determined under Section 5296. d above. The Applicant shall deposit with the Town Treasurer a surety in an amount that shall be determined by the Selectmen. Upon removal of the off-premise sign, any remaining funds shall be returned to the Applicant in accordance with M.G.L. c. 44 § 53G ½.

5298. On-premise Signs. Nothing in Section 5290 shall be applicable to on-premise signs.

5299. Definitions.

- a. **Billboard:** An advertising sign or other commercial sign that directs attention to a business, commodity, service or attraction sold, offered or existing elsewhere than upon the same lot where the sign is displayed. This is also known as an off-premise commercial sign.
- b. **Electronic Message Center:** An off-premise electronically activated changeable message sign whose variable message or graphic presentation capability can be electronically programmed. EMCs typically use Light Emitting Diodes (LEDs) as a lighting source.
- c. **Off-premise sign:** A permanent sign erected, maintained, or used in the outdoor environment for the purpose for the display of commercial or noncommercial messages not appurtenant to the use of, or products sold on, the property where the sign is located.
- d. **On-premise sign:** A sign erected, maintained, or used in the outdoor environment for the purpose of the display of commercial and noncommercial messages appurtenant to the use of, or products sold on, the premises on which it is located.
- e. **Outdoor Advertising:** Any outdoor sign, display, light, device, figure, painting, drawing, message, plaque, poster, billboard, or other thing that is designed, intended, or used to advertise or inform; any part of the advertising or information contents of which are visible from any public way, public park, or public reservation.

or take any action relative thereto.

Board of Selectmen

Scrivener's Error: The Moderator noted the following Scrivener's Error on page 27 of the Warrant - and there were no objections: **5291. Locations.** Off-premise signs shall be permitted in the Heavy Industrial and Office/ Research Zoning Districts located adjacent to either Interstate 93 or Interstate 495. No off-premise sign edge shall be located ~~further~~ **closer** than 25 feet from the Interstate highway right-of way.

Motion: The Finance Committee recommended Adoption
The Planning Board recommended Adoption
The Board of Selectmen recommended Adoption
Planning Board Chair, Stephen Johnson motioned to Adopt
Nancy Reed motioned to Amend and Adopt Article 34 as Amended
Ruth Chou motioned for Indefinite Postponement
Dennis Francis motioned to Move the Question

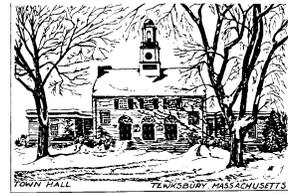
Vote:	The Amendment was Adopted	9:38 PM	5/8/19
	The motion to Move the Question was Adopted	9:54 PM	5/8/19
	Indefinite Postponement Failed 40 Yes/167 No	10:03 PM	5/8/19
	Article 34 was Adopted as Amended 181 Yes/32 No (2/3 required=142)	10:07 PM	5/8/19

AMENDMENT: 5291. Locations. Off-premise signs shall be permitted in the Heavy Industrial and Office/ Research Zoning Districts located adjacent to either Interstate 93 or Interstate 495. No off-premise sign edge shall be located closer than 25 feet from the Interstate highway right-of way **or within 1000 feet of a Residential or Multifamily District or Use.**



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ARTICLE 34 AS AMENDED:

To see if the Town will vote to amend the Tewksbury Zoning Bylaw by adding the new section below:

5290. Off-premise Signs. Electronic Message Center (EMC) Signs and Billboards (collectively “off-premise signs”).

5291. Locations. Off-premise signs shall be permitted in the Heavy Industrial and Office/ Research Zoning Districts located adjacent to either Interstate 93 or Interstate 495. No off-premise sign edge shall be located closer than 25 feet from the Interstate highway right-of way or within 1000 feet of a Residential or Multifamily District or Use.

5292. Special Permit. Off-premise signs are allowed only upon the grant of a special permit by the Board of Selectmen (Selectmen). Special permits may be limited to a term of the number of years specified by the Selectmen and subject to an agreement executed with the Town.

5293. Application and Fee. Each application shall be submitted to the Selectmen accompanied by a filing fee of \$2,500. Ten copies of the application filing documents shall be submitted with the information set forth below:

- a. Site Plan and area maps identifying the following features:
 1. Location of any existing buildings, parking spaces, and traffic circulation patterns on the subject parcel;
 2. Proximity of nearest residentially used or residentially zoned property, utilizing current area photographs and Tewksbury Assessors Maps;
 3. Specific location of the proposed off-premise sign;
 4. Details of proposed buffer/landscaping areas around the off-premise sign including species and caliper of any trees or shrubbery one foot or more above the ground in height;
 5. Location of any existing off-premise sign(s) on the parcel; and
 6. Photographs or illustrations of the proposed design of the off-premise sign.
- b. Additional Information – An application for an off-premise sign shall include the following additional information:
 1. Detailed dimensions and area of any proposed off-premise sign;
 2. Detail sheet of any proposed support structure specifying dimensions and construction type. Upon request by the Selectmen or the Building Commissioner, the applicant shall provide a structural analysis of the support structure, stamped by a licensed structural engineer; and,
 3. Lighting proposal, including specifications of all proposed lighting fixtures to be either attached to the billboard, structure, or affixed to the ground.
- c. Additional Requirements:
 4. Written authorization from the property owner or lawful occupant (such as a lease with a term of at least 5 years) granting permission to install the proposed off-premise sign; and
 5. Any additional information as may be required by the Selectmen to assist it in determining whether the application complies with the provisions and requirements of this Section 5290.

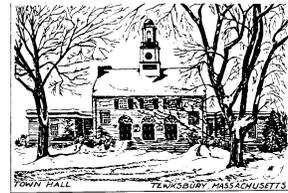
5294. Dimensional Restrictions and Design Guidelines. All off-premise signs shall be in compliance with the following requirements:

- a. All off-premise signs shall be permanently affixed to a main support structure. No portable off-premise signs shall be permitted.
- b. Off-premise signs shall not have excessive lighting. EMC signs shall use automatic level controls to reduce light levels at night and under cloudy or other darkened conditions.



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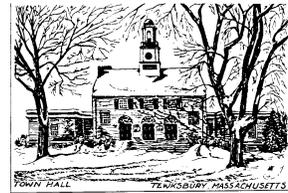
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- c. Exposed backs of off-premise signs, poles, and other support structures shall be of a color and finished so as to present an attractive and finished appearance that will blend with the natural surroundings.
 - d. The following types of off-premise signs are prohibited:
 - 1. Animated, projected, moving or giving the illusion of movement (including any moving parts), scrolling, flashing, revolving, and blinking, and intermittently flashing illuminated billboards, beacons (or any light directed at any location other than the billboard itself), searchlights, pennants, and inflatable billboards, including balloons;
 - 2. Billboards with physical movements of any kind;
 - 3. EMC signs that change at intervals of less than once every 10 seconds. Changes of image shall be instantaneous as seen by the human eye and shall not use fading, rolling, window shading, dissolving or similar effects;
 - 4. Tri-vision billboards;
 - 5. Video billboards or billboards that otherwise give the illusion of video or moving images;
 - 6. Billboards with sound;
 - 7. Billboards with pyrotechnics; and
 - 8. Billboards that by reason of position, wording, illustration, size, shape or color obstruct, impair, obscure, interfere with the view of, or may be confused with, any traffic control signal or device, or that may otherwise obstruct or interfere with traffic.
 - e. An off-premise sign shall not be located within 1500 linear feet of any other off-premise sign.
 - f. An off-premise sign may be double sided. No individual off-premise sign or sign face shall exceed 672 square feet in total area on each side or shall exceed 14 feet in height by 48 feet in width.
 - g. An off-premise sign shall be mounted on a pedestal or other support structure.
 - h. No off-premise sign shall be located on any building, whether erected or otherwise placed or painted on the building.
 - i. No off-premise sign shall be located on or otherwise attached to a tree, utility pole, fence, or rock.
 - j. Lighting or other illumination related to the off-premise sign shall not project glare or negatively impact abutting properties and shall not shine onto abutting roadways;
 - k. There shall be a 10-foot wide landscaped buffer installed around the base of the support structure to minimize its visual impact.
- 5295. Criteria for Approval.** The Selectmen shall approve an application for a Special Permit under Section 5290 unless it finds that all of the following conditions are not met. The conditions shall be incorporated into any Special Permit decision:
- a. The specific site is an appropriate location for the proposed off-premise sign and the design and layout complies with the standards and requirements set forth in this bylaw;
 - b. The proposed off-premise sign shall not adversely affect the abutting neighborhood or have the effect of causing a hazard to motorists;
 - c. The off-premise sign, including supports, braces, guys, and anchors, shall be kept in good repair.
 - d. All special permit approvals are subject to any necessary approvals, restrictions, and conditions required or issued by the Commonwealth of Massachusetts and/or the federal government.
 - e. The Selectmen, in granting a special permit, may require additional conditions and safeguards as it deems necessary for protection of the public health, safety, and welfare.



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5296. Off-premise Sign Maintenance and Removal. Off-premise signs shall be maintained and be required to be removed in accordance with the following:

- a. All off-premise signs and supporting structures shall be kept in good repair and free of wear and tear, rust, and other indices of deterioration.
- b. An off-premise sign permitted under Section 5290 that is abandoned, discontinued, blank, or is in disrepair for a period of 120 days shall be cause for its removal. For purposes of this section, an off-premise sign will satisfy this condition if:
 1. There is no advertising paid for by a person or company other than the off-premise sign owner or advertising an interest other than specified in the rental agreement of the off-premise sign;
 2. The off-premise sign advertises a business, service, enterprise, or activity that is no longer operating or being offered or conducted; or
 3. The advertising message of the off-premise sign displays becomes illegible in whole or substantial part.
- c. The Building Commissioner shall notify the off-premise sign owner, lessee, and manager of the off-premise sign, as the case may be, in writing, specifying a 45-day period to remove or repair the off-premise sign. If the off-premise sign has not been removed or repaired within such time period to the satisfaction of the Building Commissioner, the Building Commissioner may revoke the off-premise sign building permit and take appropriate action forthwith to remove the sign. All expenses for the removal shall be borne by the off-premise sign owner, lessee, and/or manager as determined by the Building Commissioner.
- d. If the Building Commissioner determines that an off-premise sign is an immediate threat to public safety irrespective of any stays granted to the off-premise sign owner, lessee, or manager, the Building Commissioner may cause any off-premise sign, abandoned or not, and any portion of its support structure if deemed part of the public threat, to be immediately removed, or the threatened area to be cordoned off. All expenses for protecting the public, including the removal of the off-premise sign or stabilization of the public safety threat, shall be borne by the off-premise sign owner, lessee, as determined by the Building Commissioner. An off-premise sign that is not abandoned may be returned to its original position, but only after repairs have been made and the public safety threat has been abated, to the satisfaction of the Building Commissioner.

5297. Surety. The Applicant shall provide a financial surety to the Town in accordance with M.G.L. c. 44 § 53G ½, that will secure the full cost of the removal of any off-premise sign which is found to be abandoned, discontinued, blank, or is in disrepair, as determined under Section 5296. d above. The Applicant shall deposit with the Town Treasurer a surety in an amount that shall be determined by the Selectmen. Upon removal of the off-premise sign, any remaining funds shall be returned to the Applicant in accordance with M.G.L. c. 44 § 53G ½.

5298. On-premise Signs. Nothing in Section 5290 shall be applicable to on-premise signs.

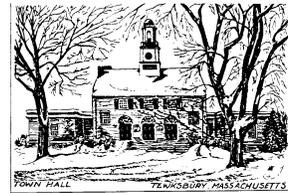
5299. Definitions.

- a. **Billboard:** An advertising sign or other commercial sign that directs attention to a business, commodity, service or attraction sold, offered or existing elsewhere than upon the same lot where the sign is displayed. This is also known as an off-premise commercial sign.
- b. **Electronic Message Center:** An off-premise electronically activated changeable message sign whose variable message or graphic presentation capability can be electronically programmed. EMCs typically use Light Emitting Diodes (LEDs) as a lighting source.
- c. **Off-premise sign:** A permanent sign erected, maintained, or used in the outdoor environment for the purpose for the display of commercial or noncommercial messages not appurtenant to the use of, or products sold on, the property where the sign is located.
- d. **On-premise sign:** A sign erected, maintained, or used in the outdoor environment for the purpose of the display of commercial and noncommercial messages appurtenant to the use of, or products sold on, the premises on which it is located.



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e. Outdoor Advertising: Any outdoor sign, display, light, device, figure, painting, drawing, message, plaque, poster, billboard, or other thing that is designed, intended, or used to advertise or inform; any part of the advertising or information contents of which are visible from any public way, public park, or public reservation.

or take any action relative thereto.

Executive Summary: To allow for off-premise signs (electronic message boards and billboards) along the interstate highways in accordance with State and Federal regulations.

ARTICLE 35

To see if the Town will vote to amend the Tewksbury Zoning Bylaw by taking the following action: Change the Town of Tewksbury Zoning Map to change the zoning district classification of the premises located at 50 Kittredge Avenue and being identified on the Assessor's map as Map 10 Parcel 36 containing 1.87 acres according to said Assessor's Plan from Heavy Industrial District (HI) to Heavy Industrial District 1 (HI1). See Plan attached

James Andella

Motion: The Finance Committee deferred to the Planning Board
The Planning Board recommended Adoption
David Plunkett motioned to Adopt Article 35

Vote: Article 35 Failed 97 Yes/51 No (2/3 required=99)

10:19 PM

5/8/19

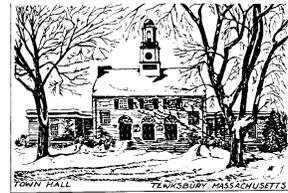
Executive Summary: The purpose of the Warrant Article is to change the zoning district is to change the zoning district classification for the property located at 50 Kittredge Street from Heavy Industrial District (HI) to Heavy Industrial District 1 (HI1) with the potential for uses by Special Permit from the Planning Board as set for in Appendix A Table of Use Regulations (see Section C, line 13).





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ARTICLE 36

To see if the Town will vote to amend the Zoning Map for parcels shown on Assessor's Map 102 Lot 16 and Map 103 Lot 102, said parcels are further describes as Lot 2 on a plan recorded in Plan Book 239 Plan 14 and Lot 7 on Plan Book 108 Plan 22, recorded in Middlesex North District Registry of Deeds, from Heavy Industry (HI) to Heavy Industry 1 (HI1)

Diane Repucci

Scrivener's Error: The Moderator noted the following Scrivener's Error on page 31 of the Warrant - and there were no objections: from Heavy Industry (HI) to Heavy Industry 1 (~~HR1~~) (**HI1**)

Motion: The Finance Committee recommended Adoption
The Planning Board recommended Adoption
David Plunkett motioned to Adopt Article 36

Vote: Article 36 was Adopted 152 Yes/18 No (2/3 required=114) 10:30 PM 5/8/19

Executive Summary: The purpose of the article is to re-zone land currently zoned Heavy Industry to Heavy Industry 1.

ARTICLE 37

To see if the Town will vote to amend the Zoning By Law Appendix "A"-Section C, paragraph 12a. Automotive Sales and Service be allowed in a HI 1 Zone by Special Permit by the Planning Board..

Diane Repucci

Motion: The Finance Committee recommended Adoption
The Planning Board recommended Adoption
David Plunkett motioned to Adopt Article 37
Doug Sears motioned to Move the Question

Vote: The Motion to Move the Question was Adopted 10:42 PM 5/8/19
Article 37 was Adopted 130 Yes/26 No (2/3 required=104) 10:45 PM 5/8/19

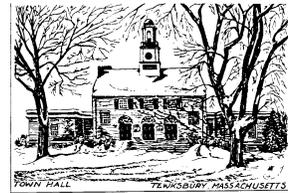
Executive Summary: The purpose of the article is to allow automotive sales and service in an HI-1 zone by Special Permit of the Planning Board.

		Current Zoning													
C. COMMERCIAL USES	R40	FA	LB	COM	TR	P	MN	MFD	MFD/5 5	CDD	HI	HI-1	OR	WNB	
12a. Motor vehicle, motorcycle, trailer, all-terrain vehicle, snowmobile, boat or personal water craft sales, rental and leasing	N	N	N	N	N	N	N	N	N	N	N	N	N	N	
		Proposed Zoning													
C. COMMERCIAL USES	R40	FA	LB	COM	TR	P	MN	MFD	MFD/5 5	CDD	HI	HI-1	OR	WNB	
12a. Motor vehicle, motorcycle, trailer, all-terrain vehicle, snowmobile, boat or personal water craft sales, rental and leasing	N	N	N	N	N	N	N	N	N	N	N	PB	N	N	



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ARTICLE 38

To see if the Town will vote to allow a zoning change from only Residential (R40) to Office/Research (OR) for four parcels of land located in Tewksbury at the end of Vale Street abutting Interstate Route 93. Said parcels of land are shown as Lots 90, 91, 92 and 94 on Tewksbury Assessors Map number 112 and contain about five acres of land more or less.

Diana Doherty

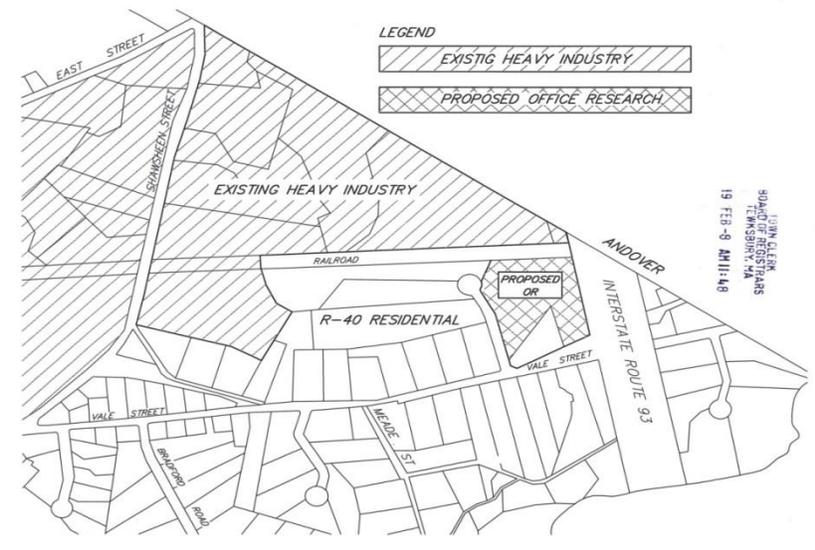
Motion: The Finance Committee deferred to the Planning Board
The Planning Board recommended Withdrawal Without Prejudice
Petitioner Diana Doherty motioned to Withdraw Article 38

Vote: Article 38 was Withdrawn

10:46 PM

5/8/19

Executive Summary: To rezone a property abutting Interstate 93 to office research district.



ARTICLE 39

To see if the Town will vote to amend the Tewksbury Zoning Bylaw by taking the following step: Change the Town of Tewksbury Zoning Map to change the zoning district classification of the premises located at 1600 Main Street and being identified on the Assessor's map as Map 72 Parcel 38 from Multiple Family District (MFD) to Commercial District (COM). See Plan attached

Mark Rocha

Motion: The Finance Committee recommended Adoption
The Planning Board recommended Adoption
David Plunkett motioned to Adopt Article 39

Vote: Article 39 was Adopted Unanimously (2/3 required)

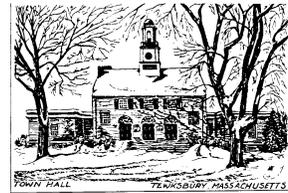
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5/8/19



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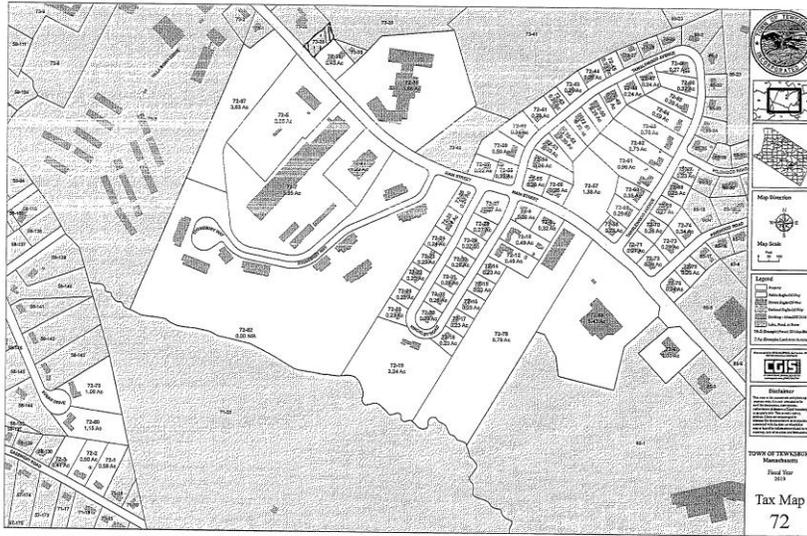
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Executive Summary: The purpose of the Warrant Article is to change the zoning district classification for the property located at 1600 Main Street from Multiple Family to Commercial to make the classification consistent with other parcels abutting Main Street.



ARTICLE 40

To see if the Town will vote to amend the Tewksbury Zoning Bylaw as follows: Amend the Zoning By Law Appendix "A" Section A. Paragraphs 3 (Multi-family Dwelling) and 4 (Multi-family dwelling/55) to be allowed in an OR district (Office Research District) by Special Permit by the Planning Board by changing the "N" designation in the OR column to "PB". Amend the Zoning By Law Appendix "A" Section B by adding paragraphs 13. Nursing Home 14. Assisted Living Facility 15. Community Development Use and 16. Elderly Congregate Living Facility and allow said uses in an OR district by Special Permit by the Planning Board by placing an "N" in all columns other than OR column which shall have the "PB" designation. Amend the Zoning By Law Appendix "A" Section C. Paragraphs 22 (Adult day care) and 25 (Membership club, civic, social, professional or fraternal organization) to be allowed in an OR district by Special Permit by the Planning Board by changing the "N" designation in the OR column to "PB". Revised Appendix A attached hereto.

David Plunkett

Motion: The Finance Committee deferred to the Planning Board
The Planning Board recommended Adoption
Petitioner, David Plunkett motioned to Withdraw Article 40

Vote: Article 40 was Withdrawn

10:50 PM

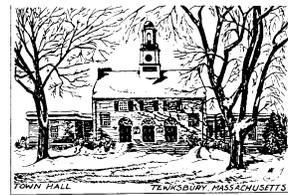
5/8/19

Executive Summary: The purpose of the Article is to allow Multi-family Dwelling, Multi-family dwelling/55, Nursing Home, Assisted Living Facility, Community Development Use, Elderly Congregate Living Facility, Adult day care and Membership club, civic, social, professional or fraternal organization as possible uses in an Office Research District "OR" zone by Special Permit of the Planning Board.



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APPENDIX A TABLE OF USE REGULATIONS D I S T R I C T S

A. RESIDENTIAL USES	R40	FA	LB	COM	TR	P	MN	MFD	MFD/55	CDD	HI	HI-1	OR	WNB
1. Single-family dwelling	Y	Y	Y	PB	Y	N	N	Y	Y	N	PB	PB	PB	PB
2. Two-Family dwelling	N	N	N	N	N	N	N	PB	N	N	N	N	N	N
* 3. Multi-family dwelling	N	N	N	N	N	N	N	PB	N	N	N	N	PB	N
* 4. Multi-family dwelling/55	N	N	N	PB	N	N	N	PB	PB	N	N	N	PB	N
5. Community Development Project	N	N	N	N	N	N	N	N	N	Y	N	N	N	N
6. Cluster Development	PB	N	N	N	N	N	N	N	N	N	N	N	N	N
7. Open Space Residential Design	PB	PB	N	N	N	N	N	N	N	N	N	N	N	N
8. Family Suite By Right	Y	Y	Y	N	Y	N	N	N	N	N	N	N	N	N
9. Family Suite By Special Permit	PB	PB	PB	N	PB	N	N	N	N	N	N	N	N	PB

* Revised

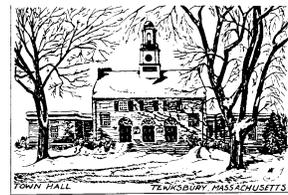
B. EXEMPT AND INSTITUTIONAL USES	R40	FA	LB	COM	TR	P	MN	MFD	MFD/55	CDD	HI	HI-1	OR	WNB
* 13. Nursing Home	N	N	N	N	N	N	N	N	N	N	N	N	PB	N
* 14. Assisted Living Facility	N	N	N	N	N	N	N	N	N	N	N	N	PB	N
* 15. Community Dev. Use	N	N	N	N	N	N	N	N	N	N	N	N	PB	N
* 16. Elderly Congregate Living Facility	N	N	N	N	N	N	N	N	N	N	N	N	PB	N

* Revised



Town of Tewksbury

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1009 MAIN ST
TEWKSBURY, MASSACHUSETTS 01876



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C. COMMERCIAL USES	R40	FA	LB	COM	TR	P	MN	MFD	MFD/55	CDD	HI	HI-1	OR	WNB
systems installations														
18. Restaurant	N	N	N	Y	PB	N	N	N	N	PB	PB	PB	PB	PB
19. Restaurant, fast-food or drive-through	N	N	N	PB	PB	N	N	N	N	PB	PB	PB	N	PB
20. Business or professional office	N	N	N	Y	Y	N	Y	N	N	PB	Y	Y	Y	Y
21. Freestanding ATM or kiosk for public use	N	N	N	N	N	N	N	N	N	N	N	N	N	N
* 22. Adult day care	N	N	N	N	N	N	N	N	N	Y	N	N	PB	N
23. Indoor commercial recreation	N	N	N	PB	N	N	N	N	N	N	PB	PB	N	N
24. Outdoor commercial recreation	N	N	N	PB	N	N	PB	N	N	N	PB	PB	N	N
* 25. Membership club, civic, social, professional or fraternal organization	N	N	N	SP	N	N	N	N	N	N	SP	SP	PB	PB
26. Adult use establishment	N	N	N	N	N	N	N	N	N	N	PB	PB	PB	N
27. Wireless Communications Facility	SEE SECTION 6400													
28. Airport, airfield or airstrip	N	N	N	N	N	N	N	N	N	N	N	N	N	N
29. Mobile parked food service	N	N	N	SP	N	N	N	N	N	N	N	N	N	N
30. Itinerant roadside vending	N	N	N	BOS	N	N	N	N	N	N	N	N	N	N
31. Massage parlor	N	N	N	N	N	N	N	N	N	N	N	N	N	N
32. Major Commercial Project	N	N	N	PB	N	N	N	N	N	N	PB	PB	PB	PB(1)
33. Massage Therapy (Licensed)	N	N	N	Y	N	N	N	N	N	N	N	N	N	PB
34. Garaging or parking of one light commercial vehicle.(Accessory Use Only)	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	PB
35. Garaging or parking of two light commercial	SP	SP	Y	Y	SP	Y	Y	SP	SP	SP	Y	Y	Y	PB

* AUGUST 2017
Revised

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Finance Committee Chairman, Scott Wilson, motioned to Adjourn the 2019 Annual Town Meeting Sine Die, and this motion was Adopted. 10:50 PM 5/8/19

RESPECTFULLY SUBMITTED:

DENISE GRAFFEO, TOWN CLERK