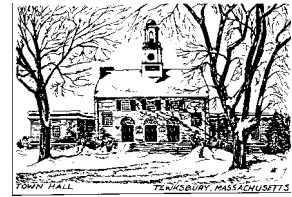


Town of Tewksbury

TOWN HALL
1009 MAIN ST
TEWKSBURY, MASSACHUSETTS 01876



OFFICE OF TOWN CLERK

DENISE GRAFFEO, CMC/CMMC
TOWN CLERK

Phone: 978-640-4355

Fax: 978-851-8610

dgraffeo@tewbury-ma.gov

Tewksbury Memorial High School
320 Pleasant Street
Special Town Meeting
May 3, 2017

Moderator Jayne Wellman Miller called to order the May 3, 2017 Special Town Meeting at 7:00 PM given that a quorum of voters was present and a properly served and returned warrant was in possession.

On Wednesday May 3, 2017, there were 116 voters and 13 visitors in attendance.

Mark Kratman, Chairman of the Board of Selectmen led Pledge of Allegiance.

Mr. Kratman made the following announcement:

The Tewksbury Farmers Market will open on Tuesday June 13th and run each Tuesday until October 31st 2017 from 4:00 PM until 7:00 PM. This is a nice community weekly event with concerts on the common, a craft table for the kids and various departments, boards and committees educating residents on all of the wonderful programs the Town offers.

After a unanimous vote of approval from the Assembly, Ms. Miller welcomed Representative James Miceli and State Senator Barbara L'Italien to the microphone to make brief statements about their work on Beacon Hill on the Town's behalf.

A Moment of Silence was held for the victims of today's fatal automobile auction accident in Billerica.

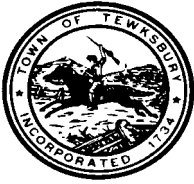
Moderator Miller made the following introductory comments:

Once again ladies and gentlemen, welcome to Special Town Meeting. I will take us through a shortened version of the ground rules for Town Meeting. First, I ask for everyone to silence your phones.

As a reminder, Town Meeting is the legislative body for our community, where we work together to debate the merits of the articles within the warrant before you. Please take a moment to refer to the Glossary of Terms at the back of your warrant. Because Tewksbury has an Open Town Meeting, each registered voter is eligible to vote on fiscal issues, zoning changes, bylaw amendments, and other matters affecting the town as represented in the warrant. Visitors may attend the meeting and sit only in the reserved-for-visitors section. Members of the media may sit in the visitors section or at the press table.

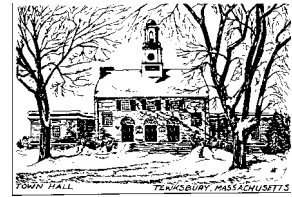
This meeting is being recorded. As we move through the articles, presenters on the articles will be allowed to speak first on the article before I open the floor to debate. A voter desiring to speak should approach the microphone podium, await recognition by me, and identify oneself by name and street address for the record. I ask members of the Boards to do the same.

Each speaker is allowed up to five minutes to speak on an article. Please speak clearly into the microphone so the body can hear you. I will let you know when you have 30 seconds left on your time by tapping the podium. When you hear that tapping, that is your signal to wrap up your remarks.



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Speakers can disagree with any official, with any other voter, volunteer, or any board. We have a strong tradition in Tewksbury of maintaining a respectful dialogue during Town Meeting. I will do everything I can to ensure that each speaker is shown respect and that your questions are answered. I ask that all participants kindly do the same.

I will accept a motion to move the question, however, I reserve the right to make sure we at least have had some dialogue about the motion. All questions on the floor are to be directed to the Moderator. If you are amending an article, we will vote on the amendment first. Amendments must be presented to the Town Clerk, in writing. If the amendment passes it will then become part of the Main Motion and we will discuss it. If the amendment does not pass, then we go back to the Main Motion as it written in the warrant.

When you came in tonight you were given the warrant with the articles we will be discussing tonight, a handout with the Finance Committee recommendations, and a supplemental handout from the Town Manager with detail explanations for a number of articles and funds. Scriveners' errors are also noted in that document.

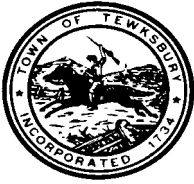
Please be sure your voter ribbon is showing so that counters can see it when we do standing counts.

The moderator asked the Police Officers on duty to close the doors of the gymnasium and reminded voters that no one shall enter the gymnasium while voting is in progress. Moderator Miller introduced the Counters to the Assembly and asked them to stand in front of the section that they will be counting.

Mr. David Aznavoorian, Chairman of the Finance Committee, will make the first motion on every article unless the Finance Committee is deferring to another board. Mr. Aznavoorian, motioned to Waive the Reading of the Warrant Articles and this motion was Adopted Unanimously 7:11 PM 5/3/17

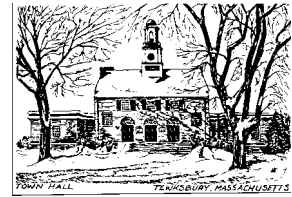
Mr. Aznavoorian motioned to admit non-resident Town Officials Steve Sadwick, Mike Hazel, Chris Malone, Sherri Matthews, Brian Gilbert, Attorney William Gramer and others, some of whom may be speaking to answer resident questions and this motion was Adopted Unanimously 7:12 PM 5/3/17

Finance Committee Chairman, David Aznavoorian, motioned to Adjourn the May 3, 2017 Special Town Meeting Sine Die, and this motion was Adopted. 7:15 PM 5/3/17



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Chief Assessor, Finance Director, Treasurer, Collector, Town Manager, Board of Selectmen, and Finance Committee: Pursuant to Section 15A, Chapter 41, Massachusetts General Laws, I hereby certify to the funds appropriated at the Annual Town Meeting, convened by proper Warrant, on May 3, 2017.

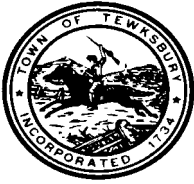
APPROPRIATION CERTIFICATE - SPECIAL TOWN MEETING – MAY 3, 2017

	ARTICLE	FREE CASH	TRANSFER FROM OTHER AVAILABLE FUNDS	MEMO
1	FY17 BUDGET TRANSFERS		1,054,033.56	
2	DPW SNOW & ICE OPERATIONS	600,000.00	173,132.94	
3	OUTSTANDING BILLS		4,923.05	FROM FY 17 EMERGENCY MANAGEMENT SALARIES

Free Cash \$600,000.00
Transfers \$1,232,089.55

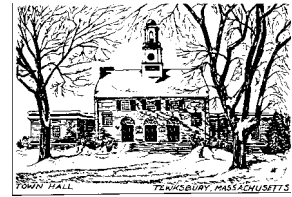
ATTEST:

DENISE GRAFFEO
TOWN CLERK



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DENISE GRAFFEO, CMC/CMMC
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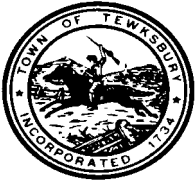
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ARTICLE 1

To see if the Town will vote to transfer funds into the Following FY2017 Departmental Budgets; or take any action related thereto:

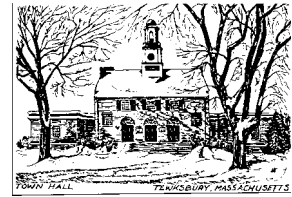
Department	Account	Amount
Board of Selectmen Operating	1011222-5310	\$2,000.00
Town Manager-Salaries (Sick Buyback)	1011231-5160	\$22,731.00
Town Manager-Operating	1011232-5340	\$600.00
Auxiliary Building Capital (Parking Lot Lights)	1011933-582007	\$12,500.00
Street Light Energy-Operating	1064242-5210	\$30,000.00
Town Hall-Salaries	1011921-5111	\$390.00
Town Hall-Utilities	1011942-5210	\$10,000.00
Town Counsel	1011512-5310	\$20,000.00
Community Development Capital Outlay	1011753-5867	\$50,000.00
Treasurer/Collector-Salaries	1011451-5111	\$11,700.00
Town Clerk-Salaries	1011611-5111	\$2,200.00
Unclassified-Non Exempt Principal	1127102-5910	\$205,000.00
Unclassified-Non Exempt Interest	1127102-5915	\$61,560.00
Unclassified-Temporary Loan Interest	1127522-5926	\$657.00
Police-Capital Outlay	1042103-5822	\$29,388.56
Fire Department-Salaries	1042201-5160	\$100,000.00
Parks Capital Outlay	1096303-589816	\$22,000.00
Schools Capital Outlay	1053003-5890	\$215,307.00
Unclassified-Town Medicare	1109152-5740	\$44,000.00
Unclassified-School Medicare	1053002-5740	\$40,000.00
Sewer Enterprise Fund Debt	81007512-5915	\$104,000.00
Sewer Enterprise-Operating	81004402-5751	\$25,000.00
Water Distribution-Operating	82004502-5751	\$45,000.00
Total Transfers In		\$1,054,033.56

Said sum to be transferred from the following available funds:



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Department	Account	Amount
Essex North Shore Agricultural & Tech. School	10858402-5652	\$62,890.00
Administrative Services-Salaries	1011531-5120	\$6,322.00
Administrative Services-Operating	1011531-5380	\$3,500.00
Assessors-Salaries	1011411-5111	\$7,500.00
Accounting-Salaries	1011351-5111	\$3,200.00
Recreation-Salaries	1096301-5111	\$3,100.00
Cable TV-Salaries	1011911-5120	\$2,160.00
Election-Salaries	1011621-5120	\$2,200.00
DPW Solid Waste Operating	1074252-5294	\$266,560.00
Unclassified-Exempt Interest	1127512-5918	\$657.00
Library Salaries- Temporary Part-Time	1096101-5120	\$5,000.00
May 4, 2015 Annual Town Meeting (Article 12)- (Police Promotional Assessment Center)	100290-586684	\$4,388.56
Unclassified-Town Unemployment	1109132-5750	\$13,500.00
Unclassified-Fire & Liability Insurance	1109452-5760	\$87,000.00
October 4, 2016 Special Town Meeting (Article 6)- (School Maintenance Utility Truck)	1002138-586688	\$20,307.00
October 6, 2015 Special Town Meeting (Article 5)- (Former Police Station Demolition)	1002106-586212	\$20,749.00
Unclassified-Town Health Insurance	1109142-5711	\$136,000.00
Unclassified-School Health Insurance	1053002-5711	\$235,000.00
Sewer Operating-Lowell Sewer Assessment	81004402-5671	\$104,000.00
Sewer Reserve Fund	81001322-5555	\$25,000.00
Water Distribution-Salaries	82004501-5130	\$20,000.00
Water Reserve Fund	82001322-5555	\$25,000.00
Total Transfers Out		\$1,054,033.56

Town Manager

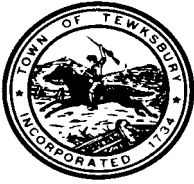
Motion: The Finance Committee motioned to Adopt
The Board of Selectmen recommended Adoption

Vote: Article 1 was Adopted Unanimously

7:13 PM

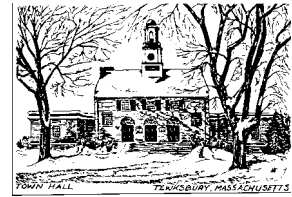
5/3/17

Executive Summary: This article transfers funds from accounts with a projected surplus to accounts with a projected deficit or to accounts to allow for the purchase of needed items or services.



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ARTICLE 2

To see if the Town will vote to transfer \$773,132.94 into the FY2017 DPW Snow & Ice Budget as follows or take any action relative thereto.

Department	Account	Amount
DPW Snow & Ice-Salaries	1064231-5130	\$108,000.00
DPW Snow & Ice-Operating	Various Accounts	\$665,132.94
Total Transfers In		\$773,132.94

Said sum to be transferred from the following available funds:

Department	Account	Amount
DPW Highway-Salaries	10640031-5111	\$60,000.00
July 1, 2016 Certified Free Cash (Surplus Revenue)	1-3590	\$600,000.00
October 2016 Special Town Meeting (Article 5)- (984 Main Street Demolition)	1002128-5868	\$113,132.94
Total Transfers Out		\$773,132.94

Town Manager

Motion: The Finance Committee motioned to Adopt; transfer \$773,132.94 into Snow & Ice Budget for the purpose of the article
The Board of Selectmen recommended Adoption

Vote: Article 2 was Adopted Unanimously 7:14 PM 5/3/17

Executive Summary: This article utilizes Free Cash certified as of July 1, 2016 to fund Department of Public Works - Snow and Ice due to the amount of snow and ice events during the winter which exceeded the amount budgeted.

ARTICLE 3

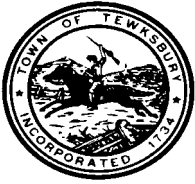
To see if the Town will vote to transfer from FY17 Emergency Management Salaries the sum of \$4,923.05 in order to pay for the following outstanding bills from the previous year; or take any action relative thereto.

Ambient Temperature Corp.	\$469.00
North Shore Counseling Center, Inc.	\$1,500.00
National Grid	\$2,354.05
Planet Satellite, Inc.	\$500.00
Verizon	<u>\$100.00</u>
Total	\$4,923.05

Town Manager

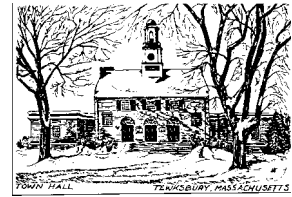
Motion: The Finance Committee motioned to Adopt ; transfer \$4,923.05 from FY17 Emergency Management Salaries for the purpose of the article
The Board of Selectmen recommended Adoption

Vote: Article 3 was Adopted Unanimously (9/10 Required) 7:14 PM 5/3/17



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Executive Summary: According to Massachusetts General Laws Chapter 44 § 64, bills that are late must be approved by Town Meeting before payment. This article authorizes the charges to be paid. Funds are available in FY17 Emergency Management Salaries since the position of Emergency Management Director is vacant.

Finance Committee Chairman, David Aznavoorian motioned to Adjourn the May 3, 2017 Special Town Meeting Sine Die, and this motion was Adopted.

7:15 PM 5/3/17

RESPECTFULLY SUBMITTED:

DENISE GRAFFEO, TOWN CLERK