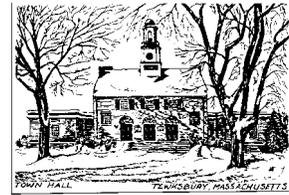




# Town of Tewksbury

TOWN HALL  
1009 MAIN ST  
TEWKSBURY, MASSACHUSETTS 01876



## OFFICE OF TOWN CLERK

DENISE GRAFFEO, CMC/CMMC  
TOWN CLERK

Tewksbury Memorial High School  
320 Pleasant Street  
2017 Annual Town Meeting  
May 1 & 3, 2017

Phone: 978-640-4355

Fax: 978-851-8610

[dgraffeo@tewbksbury-ma.gov](mailto:dgraffeo@tewbksbury-ma.gov)

Moderator Jayne Wellman Miller called to order the May 1, 2017 Annual Town Meeting at 7:30 PM given that a quorum of voters was present and a properly served and returned warrant was in possession. Ms. Miller welcomed the attendees and thanked those that elected her to serve as Town Moderator.

On Monday May 1, 2017, there were 235 voters and 17 visitors in attendance.

Tewksbury Police & Fire Honor Guard and VFW Post # 8164 Honor Guard presented our Colors.

Boy Scout Troop 322 with Eagle Scout Jimmy Wink led the Assembly in The Pledge of Allegiance.

To honor our nation and our flag, TMHS Sophomore, Connor Mangan, sang our National Anthem.

The Moderator invited Father Dwight Hoeberechts of St. Williams Church to offer the invocation.

Moderator Miller called for a Moment of Silence for residents who gave years of service to our community that have passed away in the past year and who are listed on page 4 of the Annual Town Report.

Mark Kratman, Chairman of the Board of Selectmen, made the following announcements:

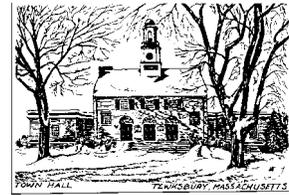
- The Tewksbury Beautification Committee Spring Clean Up Day is scheduled for Saturday, May 6<sup>th</sup> from 9:00 AM - 2:00 PM. Interested citizens, community groups, church and sports groups are encouraged to register. More information may be found on the Town's website [www.tewbksbury-ma.gov](http://www.tewbksbury-ma.gov)
- The Police Department will have the Car Seat Check Point, this Sunday, May 7<sup>th</sup> from 9:00 AM – 1:00 PM at Stadium Plaza.
- The Annual Post Office Food Drive will be held on Saturday, May 13, 2017. All items collected will benefit the 250 families that the Tewksbury Food Pantry supports monthly. Residents who wish to contribute should leave non-perishable food items by their mailbox on Saturday. This collection represents the largest one-day collection in the nation each year and support is critical to meeting the needs of those in town who rely on the pantry for support. For more information, those interested may visit the Food Pantry's website at [www.tewbksburypantry.org](http://www.tewbksburypantry.org)
- On May 29th The Friends of the Tewksbury Patriotic Committee along with the Town of Tewksbury will have the Memorial Day Ceremony and Parade. The ceremony will begin at 12:45 PM at the Tewksbury Cemetery. The parade will leave Town Hall beginning at 2:00 PM.
- Tewksbury's Annual Bike Rodeo & Health Fair, sponsored by the Tewksbury Police Department & Tewksbury Health Department will be held on Sunday, June 4<sup>th</sup> from 10:00 AM - 1:00 PM at Tewksbury Memorial High School.
- The 4th of July events and fireworks will happen again this year, but details are still being decided upon.
- National Night Out is Tuesday, August 1<sup>st</sup> from 6:00 PM-9:00 PM at Tewksbury Memorial High School.

After a unanimous vote of approval from the Assembly, Ms. Miller welcomed Representative James Miceli to the microphone to make a brief statement about his work on Beacon Hill on the Town's behalf. State Senator Barbara



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L'Italien and Representative Jim Lyons were both invited to be here tonight, but are attending Andover Town Meeting. Senator L'Italien intends to attend Special Town Meeting on Wednesday.

Moderator Miller made the following introductory comments:

*Once again ladies and gentlemen, welcome to Annual Town meeting. I ask for everyone to silence your phones. I know it's futile to ask you to turn them off. I have asked everyone up here, out of respect for all of you, not to be texting during the meeting. And I ask that you not text them during the meeting so they aren't tempted.*

*As we begin our meeting, I want to take a moment to talk about our ground rules. Town Meeting is the legislative body for our community, where we work together to debate the merits of the articles within the warrant before you. Please take a moment to refer to the Glossary of Terms at the back of your warrant. Because Tewksbury has an Open Town Meeting, each registered voter is eligible to vote on fiscal issues, zoning changes, bylaw amendments, and other matters affecting the town as represented in the warrant. Visitors may attend the meeting and sit only in the reserved-for-visitors section. Members of the media may sit in the visitors section or at the press table.*

*This meeting is being recorded. As we move through the articles, presenters on the articles will be allowed to speak first on the article before I open the floor to debate. A voter desiring to speak should approach the microphone podium, await recognition by me, and identify oneself by name and street address for the record. I ask members of the Boards to do the same.*

*Each speaker is allowed up to five minutes to speak on an article. Please speak clearly into the microphone so the body can hear you. I will let you know when you have 30 seconds left on your time by tapping the podium. When you hear that tapping, that is your signal to wrap up your remarks.*

*Speakers can disagree with any official, with any other voter, volunteer, or any board. We have a strong tradition in Tewksbury of maintaining a respectful dialogue during Town Meeting. I will do everything I can to ensure that each speaker is shown respect and that your questions are answered. I ask that all participants kindly do the same. Residents refusing to conduct themselves in a manner befitting this body will be asked to cede the floor, and potentially escorted from the meeting in egregious cases. I hope I don't have to enforce that rule. Let's work together to address the issues before this body fairly and efficiently, and perhaps have some fun in the process.*

*I will accept a motion to move the question, however, I reserve the right to make sure we at least have had some dialogue about the motion. All questions on the floor are to be directed to the Moderator. If you are amending an article, we will vote on the amendment first. Amendments must be presented to the Town Clerk, in writing. If the amendment passes it will then become part of the Main Motion and we will discuss it. If the amendment does not pass, then we go back to the Main Motion as it written in the warrant.*

*We will be discussing the budget tonight. Our boards, the Board of Selectmen, School Committee, and Finance Committee, and Administrators Mr. Montuori, Mr. Sadwick, Mr. Florino and department heads deserve a significant amount of credit for the work that went into this budget and to have the numbers here before us tonight.*

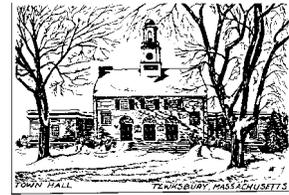
*When you came in tonight you were given the warrant with the articles we will be discussing tonight, a handout with the Finance Committee recommendations, and a supplemental handout from the Town Manager with detail explanations for a number of articles and funds. Scriveners' errors are also noted in that document.*

*Please be sure your voter ribbon is showing so that counters can see it when we do standing counts.*



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*Is there anyone new to Town Meeting here tonight? We welcome you to Town Meeting and hope that you enjoy this process. For all of you that come faithfully, I thank you for your continued presence this evening and your commitment to the community.*

*Sitting up here are the various boards of the Town with elected and appointed members (review boards: Selectmen, Town Counsel, Planning Board, Board of Health, Department Heads, Finance Committee, School Committee, Library Trustees, Shawsheen Tech School Committee, Housing Authority). Please welcome newly elected officials, Jay Kelly for the Board of Selectmen, Keith Sullivan for the School Committee, and Jay Delaney for the Planning Board.*

The Moderator introduced the Chairman of the Finance Committee, David Aznavoorian. Mr. Aznavoorian will make the first motion on every Article unless the Finance Committee is deferring to another board. Mr. Aznavoorian motioned to Waive the Reading of the Warrant Articles and this motion was Adopted Unanimously. 7:53 PM 5/1/17

Mr. Aznavoorian motioned to admit non-resident Town Officials Steve Sadwick, Mike Hazel, Chris Malone, Sherri Matthews, Brian Gilbert, and others, some of whom may be speaking to answer resident questions and the motion was Adopted. 7:54 PM 5/1/17

Finance Committee Chairman, David Aznavoorian, motioned to Adjourn the Monday session of the 2017 Annual Town Meeting to Wednesday May 3, 2016 at 7:30 PM and this motion was Adopted. 9:00 PM 5/1/17

Moderator Miller re-opened the 2017 Annual Town Meeting on Wednesday, May 3, 2017 at 7:30 PM

On Wednesday, May 3, 2017 there were 169 voters and 13 visitors in attendance.

Finance Committee Chairman, David Aznavoorian, motioned to Adjourn the 2017 Annual Town Meeting Sine Die, and this motion was Adopted Unanimously. 8:19 PM 5/3/17



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### APPROPRIATION CERTIFICATE – ANNUAL TOWN MEETING – MAY 1 & 3, 2017

Chief Assessor, Finance Director, Treasurer, Collector, Town Manager, Board of Selectmen, and Finance Committee: Pursuant to Section 15A, Chapter 41, Massachusetts General Laws, I hereby certify to the funds appropriated at the Annual Town Meeting, convened by proper Warrant, on May 1, 2017.

ARTICLE	RAISE & APPROPRIATE	TRANSFER FROM OTHER AVAILABLE FUNDS	CPA APPROP.	CPA RESERVE	ENTERPRISE FUNDS	WATER ENTER RETAINED	SEWER ENTER RETAINED	BORROW	MEMO
4	GENERAL FUND BUDGET	103,002,165.00							
5	SEWER ENTERPRISE FUND				5,614,274.00				
6	WATER ENTERPRISE FUND				7,023,596.00				
7	CABLE TV ENTERPRISE FUND				600,000.00				
8	TOWN ONE TIME ITEMS	746,270.00							STABILIZATION
9	SCHOOL ONE TIME ITEMS	391,564.00							STABILIZATION
10	DOUCETTE FIELD	850,000.00							STABILIZATION
11	WATER DEPT. ONE TIME ITEMS				357,500.00				
12	SEWER MAIN REPAIR/UTILITY VEHICLE						1,817,500.00		
13	REDUCE TOWN EXEMPT DEBT	71,545.40							BOND PROCEEDS
14	SENIOR/VET TAX WORK-OFF	25,000.00							OVERLAY SURPLUS
15	NEW CENTER FIRE STATION							15,000,000.00	
17	CPA ADMIN COSTS		46,249.85						
18	FRASCA FIELD FENCING			115,000.00					
19	OPEN SPACE MARKERS			35,000.00					
20	ELLA FLEMING DESIGN CONSULTANT			50,000.00					
21	TRAIL ENHANCEMENTS			15,000.00					
22	OPEN SPACE MARKERS			23,580.00					
23	TEWKSBURY HOSPITAL CEMETERY REHAB			300,000.00					
		103,002,165.00	2,084,379.40	46,249.85	538,580.00	13,595,370.00	0.00	1,817,500.00	15,000,000.00

**Raise & Appropriate**      **\$103,002,165.00**

**Transfers**      **\$2,084,379.40**

**CPA Appropriation**      **\$46,249.85**

**CPA Reserve**      **\$538,580.00**

**Enterprise Funds**      **\$13,595,370.00**

**Total Water Enterprise Retained**      **\$0.00**

**Total Sewer Enterprise Retained**      **\$1,817,500.00**

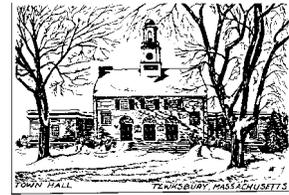
**Borrow**      **\$15,000,000.00**

ATTEST: DENISE GRAFFEO, TOWN CLERK



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### SECTION 1

#### ARTICLE 1

To choose all necessary Town Officers, by ballot, One (1) member of the Board of Selectmen for three years; One (1) member of the School Committee for three years; One (1) member of the Planning Board for five years; One (1) member of the Board of Health for three years; One (1) member of the Board of Health for one year; Two (2) members of the Board of Library Trustees for three years; and One (1) Moderator for three years.

Accomplished at the April 1, 2017 Annual Town Election

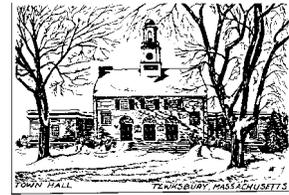
### SECTION 2

ARTICLE 2	Elected Official Salaries	Elected Official Salaries
ARTICLE 3	Consent Calendar	Consent Calendar
ARTICLE 4	Budget Related	Fiscal Year 2018 Budget
ARTICLE 5	Budget Related	Fiscal Year 2018 Sewer Enterprise Fund Budget
ARTICLE 6	Budget Related	Fiscal Year 2018 Water Enterprise Fund Budget
ARTICLE 7	Budget Related	Fiscal Year 2018 Cable TV Enterprise Fund Budget
ARTICLE 8	Budget Related	Transfer \$746,270 from the Stabilization Fund to fund New Vehicles and Equipment for the DPW, Fire, and Facilities and Grounds
ARTICLE 9	Budget Related	Transfer \$391,564 from the Stabilization Fund to fund New Vehicles, Equipment and Facility Improvements for the School Department
ARTICLE 10	Budget Related	Transfer \$850,000 from the Stabilization Fund for new Bleachers at Doucette Field at the Ryan School
ARTICLE 11	Budget Related	Transfer \$357,500 from Water Enterprise Fund Retained Earnings for Water System Improvements, Projects and Vehicles
ARTICLE 12	Budget Related	Transfer \$1,817,500 from Sewer Enterprise Fund Retained Earnings for Sewer System Improvements and Vehicle
ARTICLE 13	Budget Related	Transfer \$71,545.40 to reduce Town Exempt Debt Principal
ARTICLE 14	Budget Related	Transfer \$25,000 from Overlay Surplus to fund the Senior and Veterans' Tax Relief Work Program
ARTICLE 15	Budget Related	Authorize the Borrowing of \$15,000,000 to Design and Construct a New Center Fire Station
ARTICLE 16	Budget Related	Fiscal Year 2018 Affordable Housing Trust Fund Allocation Plan
ARTICLE 17	Budget Related	To Appropriate or Reserve from the Community Preservation Fund Annual Revenues
ARTICLE 18	Budget Related	To Appropriate and Transfer the Sum of \$115,000 from the Tewksbury Community Preservation Undesignated Reserve for Fencing at Frasca Field.
ARTICLE 19	Budget Related	To Appropriate and Transfer the Sum of \$35,000 from the Tewksbury Community Preservation Fund Open Space Reserve for demarcating Open Space



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ARTICLE 20	Budget Related	To Appropriate and Transfer the Sum of \$50,000 from the Tewksbury Community Preservation Undesignated Reserve for a Consultant to Study the Reuse of the Ella Flemings School
ARTICLE 21	Budget Related	To Appropriate and Transfer the Sum of \$15,000 from the Tewksbury Community Preservation Fund Open Space Reserve for Trail Markers, Bridges, Directional Signs and Kiosks on Trails
ARTICLE 22	Budget Related	To Appropriate and Transfer the Sum of \$23,580 from the Tewksbury Community Preservation Fund Undesignated Reserve for Treating and Clearing at Long Pond
ARTICLE 23	Budget Related	To Appropriate and Transfer the Sum of \$300,000 from the Tewksbury Community Preservation Fund Undesignated Reserve for Restoring the Historical Cemetery on State Hospital Grounds between the Wynn Middle School and the Town's Recreational Fields
ARTICLE 24	Budget Related	Authorize the Sale of 97 Florence Avenue, Map 94, Parcel 102
ARTICLE 25	Budget Related	Transfer the Care, Custody, Management and Control of the Ella Fleming School from the School Committee and School Department to the Board of Selectmen
ARTICLE 26	Town Bylaw	Adopt a New General Bylaw of the Town by adding a New Section to Establish and Authorize Revolving Funds
ARTICLE 27	Town Bylaw	Amend General Bylaw Article III, Solicitors and Canvassers Section 12.04.110 License Application Requirements
ARTICLE 28	Town Bylaw	Amend Town Bylaws by Deleting 2.04.030 Posting Requirements for Town Meeting and replacing with new language



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### SECTION 2

### ARTICLE 2

To see if the Town will vote to fix the salaries of several elected officials for the Fiscal Year 2018.

	<u>FY17</u> <u>Budgeted</u>	<u>FY18</u> <u>Requested</u>
<u>BOARD OF HEALTH</u>		
Chairman	405	405
Members (4)	315	315
<u>MODERATOR</u>		
	450	450
<u>PLANNING BOARD</u>		
Chairman	1080	1080
Members (4)	765	765
<u>SCHOOL COMMITTEE</u>		
Chairman	2700	2700
Members (4)	2250	2250
<u>SELECTMEN</u>		
Chairman	5400	5400
Members (4)	4500	4500

Town Manager

Motion: The Finance Committee motioned to Adopt

Vote: Article 2 was Adopted 7:55 PM 5/1/17

**Executive Summary:** The purpose of the article is to fix the salaries of certain elected Town officials.

### ARTICLE 3

The Moderator will call out the number of the Articles, one by one. If a voter objects to any particular Article being included in the Consent Calendar, he/she should say the word "HOLD" when the number is called. The Article is then removed from the Consent Calendar and restored to its original numbered place in the warrant, to be acted upon, debated and voted in the usual manner. After calling of the individual items in the Consent Calendar, the Moderator shall ask that the voters pass all the remaining items as a unit.

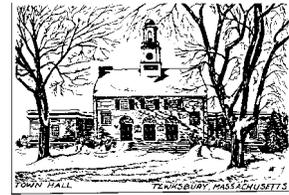
- ARTICLE 3-29 Accept the Annual Report
- ARTICLE 3-30 Lease/Purchase Agreements
- ARTICLE 3-31 Authorize Chapter 90 Funds
- ARTICLE 3-32 Reauthorize Revolving Funds

Article 3-31 was Held. All other Consent Calendar Articles (3-29, 3-30, & 3-32) passed as a unit.



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### ARTICLE 3-29

To hear and act upon reports of the various Town Officers; or take any action relative thereto.

Town Manager

Motion: The Finance Committee motioned to Adopt  
The Board of Selectmen recommended Adoption

Vote: Article 3-29 was Adopted 7:56 PM 5/1/17

**Executive Summary:** The purpose of the article is to accept the report of various Town Officers; which are in the 2016 Town Report located on the Town's Website (<http://www.tewbury-ma.gov/board-of-selectmen/pages/annual-town-reports>).

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### ARTICLE 3-30

To see if the Town will vote to authorize the Town Manager to enter into Lease/Purchase Agreements up to five (5) years to purchase equipment for Town Departments. Said contracts shall be subject to annual appropriations; or take any action relative thereto.

Town Manager

Motion: The Finance Committee motioned to Adopt  
The Board of Selectmen recommended Adoption

Vote: Article 3-30 was Adopted 7:56 PM 5/1/17

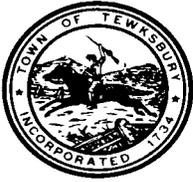
**Executive Summary:** This article is acted on annually and allows the Town Manager to lease/purchase equipment for various Town Departments subject to an annual appropriation.

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### ARTICLE 3-31

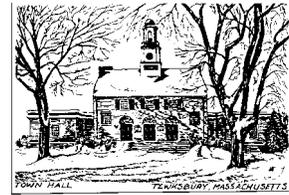
Article 31 was removed from the Consent Calendar and restored to its original numbered place in the warrant, to be acted upon, debated and voted in the usual manner.

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### ARTICLE 3-32

To see if the Town will vote to authorize the expenditure caps under the recently amended provisions of Chapter 44 Section 53E½ of the Massachusetts General Laws; or take any action relative thereto.

### TOWN OF TEWKSBURY FY2018 REVOLVING FUNDS EXPENDITURE CAPS

NAME	DEPARTMENT	PURPOSE	AUTHORIZATION	EXPENDITURE
Council on Aging	Council on Aging	Trips and Activities	Director, COA	\$200,000
Parks and Recreation	Parks and Recreation	Summer Program/Activities	Town Manager	\$200,000
Board of Health	Board of Health	Vaccines and Public Health Programs.	Health Director	\$10,000
Traffic Signage	Dept. of Public Works	Purchase, Manufacture and Installation of Street and Traffic Signage, Including Pavement Markings	Dept. of Public Works Superintendent	\$10,000
GIS	Community Development	Operate a Geographical Information System	Assistant Town Manager	\$75,000
Stormwater	Dept. of Public Works	Maintain Stormwater	Dept. of Public Works Superintendent	\$50,000
Records Preservation	Town Clerk	Preservation and Safe Keeping of Historic Records	Town Clerk	\$20,000
Solid Waste, Recycling and Household Hazardous Waste	Town Manager	Solid Waste, Recycling and Household Hazardous Waste Operations and Programs	Town Manager	\$200,000
Hydrant Markers	Town Manager	Reimbursement of Damaged Markers and Donations to Install Markers	Town Manager	\$20,000
Energy Efficiency of Town & School Buildings, equip. and infrastructure	Town Manager	Rebates, Grants and Donations Generated from Energy Efficiency Projects (Commonwealth, Public Utilities and others)	Town Manager	\$500,000

Town Manager

Motion: The Finance Committee motioned to Adopt  
The Board of Selectmen recommended Adoption

Vote: Article 3-32 was Adopted

7:56 PM

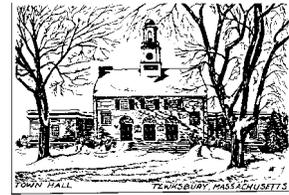
5/1/17

**Executive Summary:** This article authorizes the fiscal year 2018 expenditure caps on the Town's self-sufficient revolving fund accounts for the items listed above in the Town of Tewksbury. This article is in addition to the article which establishes the Revolving Funds through a General By-Law in accordance with recent changes to Massachusetts General Laws Chapter 44 Section 53E½ by the Act to Modernize Municipal Finance and Government.



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### ARTICLE 4

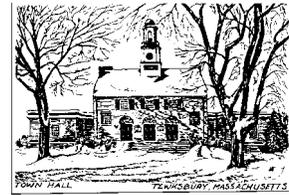
To see what sums the Town will raise and appropriate, transfer or otherwise provide, for its necessary and expedient purposes as designated hereafter, and to direct that these funds be expended only for such purposes under the direction of the respective boards, committees and officers for the fiscal year which begins July 1, 2017; or take any action relative thereto.

General Fund Budget Classification	FY2016	FY2017	FY2018	FY2018	BUDGET
	EXPENDED	BUDGETED	DEPT REQ	TM REC	INC/DEC
<b>General Government</b>					
<b>Moderator</b>					
Salaries	450	450	450	450	-
Operating	20	75	75	75	-
Capital Outlay	-	-	-	-	-
<b>Total Moderator Budget</b>	<b>470</b>	<b>525</b>	<b>525</b>	<b>525</b>	<b>-</b>
<b>Selectmen</b>					
Salaries	26,775	26,567	26,709	26,709	142
Operating	144,579	144,950	125,829	125,829	(19,121)
Capital Outlay	-	-	-	-	-
<b>Total Selectmen Budget</b>	<b>171,354</b>	<b>171,517</b>	<b>152,538</b>	<b>152,538</b>	<b>(18,979)</b>
<b>Town Manager</b>					
Salaries	293,513	387,340	414,102	414,102	26,762
Water Enterprise Fund Allocation	(7,891)	(8,099)	(8,099)	(8,099)	-
Sewer Enterprise Fund Allocation	(7,891)	(8,099)	(8,099)	(8,099)	-
Total Salaries Net of Allocations	277,731	371,142	397,904	397,904	26,762
Operating	7,609	4,520	4,970	4,970	450
Capital Outlay	-	-	-	-	-
<b>Total Town Manager Budget</b>	<b>301,122</b>	<b>391,860</b>	<b>419,072</b>	<b>419,072</b>	<b>27,212</b>
<b>Total Town Manager Budget Net Allocations</b>	<b>285,340</b>	<b>375,662</b>	<b>402,874</b>	<b>402,874</b>	<b>27,212</b>
<b>Finance Committee</b>					
Salaries	2,682	2,515	2,515	2,515	-
Operating	-	679	679	679	-
Capital Outlay	-	-	-	-	-
Reserve Fund	-	75,000	75,000	75,000	-
<b>Total Finance Committee Budget</b>	<b>2,682</b>	<b>78,194</b>	<b>78,194</b>	<b>78,194</b>	<b>-</b>
<b>Town Counsel</b>					
Operating	168,000	150,000	150,000	150,000	-
<b>Total Operating</b>	<b>168,000</b>	<b>150,000</b>	<b>150,000</b>	<b>150,000</b>	<b>-</b>
<b>Administrative Services</b>					
Salaries	61,751	77,050	82,169	82,169	5,119
Water Enterprise Fund Allocation	(880)	(992)	(1,110)	(1,110)	(118)
Sewer Enterprise Fund Allocation	(880)	(992)	(1,110)	(1,110)	(118)
Total Salaries Net of Allocations	59,991	75,066	79,949	79,949	4,883
Operating	35,077	22,655	25,940	25,940	3,285
Water Enterprise Fund Allocation	(226)	(226)	(329)	(329)	(103)
Sewer Enterprise Fund Allocation	(226)	(226)	(329)	(329)	(103)
Total Operating Net of Allocations	34,625	22,203	25,282	25,282	3,079
Capital Outlay	-	-	-	-	-
<b>Total Administrative Services Budget</b>	<b>96,828</b>	<b>99,705</b>	<b>108,109</b>	<b>108,109</b>	<b>8,404</b>
<b>Total Administrative Services Budget Net Allocations</b>	<b>94,616</b>	<b>97,269</b>	<b>105,231</b>	<b>105,231</b>	<b>7,962</b>



# Town of Tewksbury

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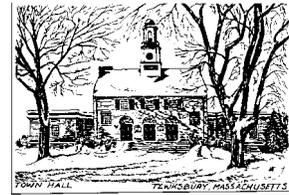
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General Fund Budget Classification	FY2016	FY2017	FY2018	FY2018	BUDGET
	EXPENDED	BUDGETED	DEPT REQ	TM REC	INC/DEC
<b>Town Clerk</b>					
<i>Salaries</i>	220,790	228,431	238,397	238,397	9,966
<i>Operating</i>	12,437	16,360	17,531	17,531	1,171
<i>Capital Outlay</i>	-	-	-	-	-
<b>Total Town Clerk Budget</b>	<b>233,227</b>	<b>244,791</b>	<b>255,928</b>	<b>255,928</b>	<b>11,137</b>
<b>Election</b>					
<i>Salaries</i>	15,976	42,501	16,850	16,850	(25,651)
<i>Operating</i>	8,357	11,550	5,850	5,850	(5,700)
<i>Capital Outlay</i>	-	-	-	-	-
<b>Total Election Budget</b>	<b>24,333</b>	<b>54,051</b>	<b>22,700</b>	<b>22,700</b>	<b>(31,351)</b>
<b>Board of Registrars</b>					
<i>Salaries</i>	2,850	2,850	2,850	2,850	-
<i>Operating</i>	519	700	700	700	-
<i>Capital Outlay</i>	-	-	-	-	-
<b>Total Board of Registrars Budget</b>	<b>3,369</b>	<b>3,550</b>	<b>3,550</b>	<b>3,550</b>	<b>-</b>
<b>Computer Services</b>					
<i>Salaries</i>	87,821	90,018	92,267	92,267	2,249
Water Enterprise Fund Allocation	(1,292)	(1,350)	(1,384)	(1,384)	(34)
Sewer Enterprise Fund Allocation	(1,292)	(1,350)	(1,384)	(1,384)	(34)
<i>Total Salaries Net of Allocations</i>	85,237	87,318	89,499	89,499	2,181
<i>Operating</i>	68,106	73,397	67,600	67,600	(5,797)
<i>Capital Outlay</i>	45,609	18,000	8,000	8,000	(10,000)
<b>Total Computer Services Budget</b>	<b>201,536</b>	<b>181,415</b>	<b>167,867</b>	<b>167,867</b>	<b>(13,548)</b>
<b>Total Computer Services Budget Net Allocations</b>	<b>198,952</b>	<b>178,715</b>	<b>165,099</b>	<b>165,099</b>	<b>(13,616)</b>
<b>Total General Government</b>	<b>1,202,922</b>	<b>1,375,608</b>	<b>1,358,483</b>	<b>1,358,483</b>	<b>(17,125)</b>
<b>Total General Government Net Allocations</b>	<b>1,182,344</b>	<b>1,354,274</b>	<b>1,336,639</b>	<b>1,336,639</b>	<b>(17,635)</b>
<b>Finance Department</b>					
<b>Accounting</b>					
<i>Salaries</i>	209,532	223,053	231,225	231,225	8,172
Water Enterprise Fund Allocation	(5,329)	(5,506)	(5,711)	(5,711)	(205)
Sewer Enterprise Fund Allocation	(5,329)	(5,506)	(5,711)	(5,711)	(205)
<i>Total Salaries Net of Allocations</i>	198,874	212,041	219,803	219,803	7,762
<i>Operating</i>	175,077	176,153	173,155	173,155	(2,998)
Water Enterprise Fund Allocation	(4,333)	(4,404)	(4,329)	(4,329)	75
Sewer Enterprise Fund Allocation	(4,333)	(4,404)	(4,329)	(4,329)	75
<i>Total Operating Net of Allocations</i>	166,411	167,345	164,497	164,497	(2,848)
<i>Capital Outlay</i>	-	-	-	-	-
<b>Total Accounting Budget</b>	<b>384,610</b>	<b>399,206</b>	<b>404,380</b>	<b>404,380</b>	<b>5,174</b>
<b>Total Accounting Budget</b>	<b>365,286</b>	<b>379,386</b>	<b>384,300</b>	<b>384,300</b>	<b>4,914</b>
<b>Assessor</b>					
<i>Salaries</i>	188,173	200,792	228,141	228,141	27,349
<i>Operating</i>	44,592	54,800	52,665	52,665	(2,135)
<i>Capital Outlay</i>	-	-	-	-	-
<b>Total Assessor Budget</b>	<b>232,766</b>	<b>255,592</b>	<b>280,806</b>	<b>280,806</b>	<b>25,214</b>



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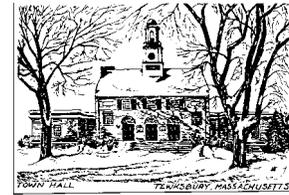
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<b>Treasurer/Collector</b>					
<i>Salaries</i>	344,089	369,889	365,018	365,018	(4,871)
Water Enterprise Fund Allocation	(23,216)	(24,094)	(25,314)	(25,314)	(1,220)
Sewer Enterprise Fund Allocation	(23,216)	(24,094)	(25,314)	(25,314)	(1,220)
<i>Total Salaries Net of Allocations</i>	297,657	321,701	314,390	314,390	(7,311)
<i>Operating</i>	120,898	87,146	87,530	87,530	384
Water Enterprise Fund Allocation	(16,493)	(8,715)	(8,753)	(8,753)	(38)
Sewer Enterprise Fund Allocation	(16,493)	(8,715)	(8,753)	(8,753)	(38)
<i>Total Operating Net of Allocations</i>	87,912	69,716	70,024	70,024	308
<i>Capital Outlay</i>	-	-	12,145	12,145	12,145
<b>Total Treasurer/Collector Budget</b>	<b>464,988</b>	<b>457,035</b>	<b>464,693</b>	<b>464,693</b>	<b>7,658</b>
<b>Total Treasurer/Collector Budget Net Allocations</b>	<b>385,570</b>	<b>391,417</b>	<b>396,559</b>	<b>396,559</b>	<b>5,142</b>
<b>Total Finance Department</b>	<b>1,082,363</b>	<b>1,111,833</b>	<b>1,149,879</b>	<b>1,149,879</b>	<b>38,045</b>
<b>Total Finance Department Net Allocations</b>	<b>983,621</b>	<b>1,026,395</b>	<b>1,061,665</b>	<b>1,061,665</b>	<b>35,269</b>
<b>Community Services</b>					
<b>Cable Television</b>					
<i>Salaries</i>	-	2,160	-	-	(2,160)
<i>Operating</i>	-	969	-	-	(969)
<i>Capital Outlay</i>	-	-	-	-	-
<b>Total Cable Television Budget</b>	<b>-</b>	<b>3,129</b>	<b>-</b>	<b>-</b>	<b>(3,129)</b>
<b>Veteran's Services</b>					
<i>Salaries</i>	48,984	52,025	54,619	54,619	2,594
<i>Operating</i>	388,949	378,465	379,755	379,755	1,290
<i>Capital Outlay</i>	-	-	-	-	-
<b>Total Veteran's Budget</b>	<b>437,933</b>	<b>430,490</b>	<b>434,374</b>	<b>434,374</b>	<b>3,884</b>
<b>Community Events</b>					
<i>Operating</i>	15,511	26,100	26,100	26,100	-
<i>Capital Outlay</i>	-	-	-	-	-
<b>Total Community Events Budget</b>	<b>15,511</b>	<b>26,100</b>	<b>26,100</b>	<b>26,100</b>	<b>-</b>
<b>Total Community Services</b>	<b>453,444</b>	<b>459,719</b>	<b>460,474</b>	<b>460,474</b>	<b>755</b>
<b>Council on Aging</b>					
<i>Salaries</i>	170,371	201,920	248,271	248,271	46,351
<i>Operating</i>	118,643	127,678	122,515	122,515	(5,163)
<i>Capital Outlay</i>	-	-	-	-	-
<b>Total Council on Aging Budget</b>	<b>289,015</b>	<b>329,598</b>	<b>370,786</b>	<b>370,786</b>	<b>41,188</b>
<b>Facilities</b>					
<b>Town Facilities and Grounds</b>					
<i>Salaries</i>	84,103	115,538	205,965	205,965	90,426
<i>Operating</i>	61,166	65,760	80,129	80,129	14,369
<i>Capital Outlay</i>	-	16,500	-	-	(16,500)
<b>Total Town Facilities and Grounds Budget</b>	<b>145,269</b>	<b>197,798</b>	<b>286,094</b>	<b>286,094</b>	<b>88,295</b>
<b>Town Hall</b>					
<i>Salaries</i>	47,349	46,555	49,318	49,318	2,763
<i>Operating</i>	79,794	90,002	161,775	161,775	71,773
<i>Capital Outlay</i>	-	-	-	-	-
<b>Total Town Hall Budget</b>	<b>127,143</b>	<b>136,557</b>	<b>211,093</b>	<b>211,093</b>	<b>74,536</b>
<b>Auxiliary Buildings</b>					
<i>Operating</i>	27,047	7,400	-	-	(7,400)
<i>Capital Outlay</i>	-	-	-	-	-
<b>Total Auxiliary Buildings Budget</b>	<b>27,047</b>	<b>7,400</b>	<b>-</b>	<b>-</b>	<b>(7,400)</b>



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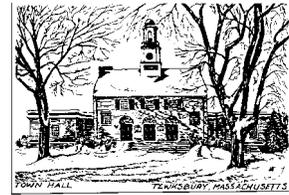
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<b>Cemeteries</b>					
<i>Operating</i>	4,500	3,000	3,000	3,000	-
<i>Capital Outlay</i>	-	-	-	-	-
<b>Total Cemeteries Budget</b>	<b>4,500</b>	<b>3,000</b>	<b>3,000</b>	<b>3,000</b>	<b>-</b>
<b>Total Facilities</b>	<b>303,959</b>	<b>344,755</b>	<b>500,187</b>	<b>500,187</b>	<b>155,432</b>
<b>Library</b>					
<i>Salaries</i>	740,216	827,896	931,393	931,393	103,497
<i>Operating</i>	267,148	291,004	324,429	324,429	33,425
<i>Capital Outlay</i>	21,051	10,000	-	-	(10,000)
<b>Total Library Budget</b>	<b>1,028,415</b>	<b>1,128,900</b>	<b>1,255,822</b>	<b>1,255,822</b>	<b>126,922</b>
<b>Planning and Development</b>					
<b>Planning (Community Development)</b>					
<i>Salaries</i>	243,046	313,408	193,731	193,731	(119,677)
<i>Operating</i>	100,223	27,560	27,555	27,555	(5)
<i>Capital Outlay</i>	-	10,880	-	-	(10,880)
<b>Total Community Development Budget</b>	<b>343,269</b>	<b>351,848</b>	<b>221,286</b>	<b>221,286</b>	<b>(130,562)</b>
<b>Building Department</b>					
<i>Salaries</i>	248,942	292,534	312,868	312,868	20,334
Water Enterprise Fund Allocation	-	-	-	-	-
Sewer Enterprise Fund Allocation	-	-	-	-	-
<i>Total Salaries Net of Allocations</i>	248,942	292,534	312,868	312,868	20,334
<i>Operating</i>	8,661	5,930	7,480	7,480	1,550
<i>Capital Outlay</i>	-	-	-	-	-
<b>Total Building Department Budget</b>	<b>257,603</b>	<b>298,464</b>	<b>320,348</b>	<b>320,348</b>	<b>21,884</b>
<b>Total Building Department Budget Net Allocations</b>	<b>257,603</b>	<b>298,464</b>	<b>320,348</b>	<b>320,348</b>	<b>21,884</b>
<b>Board of Health</b>					
<i>Salaries</i>	218,972	227,051	241,286	241,286	14,235
<i>Operating</i>	10,527	10,495	20,995	20,995	10,500
<i>Capital Outlay</i>	-	-	-	-	-
<b>Total Board of Health Budget</b>	<b>229,500</b>	<b>237,546</b>	<b>262,281</b>	<b>262,281</b>	<b>24,735</b>
<b>Total Planning and Development</b>	<b>830,371</b>	<b>887,857</b>	<b>803,914</b>	<b>803,914</b>	<b>(83,943)</b>
<b>Total Planning and Development Net Allocations</b>	<b>830,371</b>	<b>887,857</b>	<b>803,914</b>	<b>803,914</b>	<b>(83,943)</b>
<b>Public Safety</b>					
<b>Police</b>					
<i>Salaries</i>	5,868,700	6,124,577	6,419,073	6,385,835	261,258
<i>Operating</i>	502,563	532,844	565,271	565,271	32,427
<i>Capital Outlay</i>	210,510	356,773	286,290	286,290	(70,483)
<b>Total Police Budget</b>	<b>6,581,773</b>	<b>7,014,194</b>	<b>7,270,634</b>	<b>7,237,396</b>	<b>223,202</b>
<b>Fire</b>					
<i>Salaries</i>	4,520,860	4,906,533	5,008,062	5,008,062	101,529
<i>Operating</i>	324,437	368,305	358,621	358,621	(9,684)
<i>Capital Outlay</i>	-	72,252	-	-	(72,252)
<b>Total Fire Budget</b>	<b>4,845,297</b>	<b>5,347,090</b>	<b>5,366,683</b>	<b>5,366,683</b>	<b>19,593</b>
<b>Emergency Management</b>					
<i>Salaries</i>	-	4,637	4,637	4,637	-
<i>Operating</i>	34,635	29,290	28,890	28,890	(400)
<i>Capital Outlay</i>	-	-	-	-	-
<b>Total Emergency Mgt. Budget</b>	<b>34,635</b>	<b>33,927</b>	<b>33,527</b>	<b>33,527</b>	<b>(400)</b>



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### Parking Clerk

<i>Salaries</i>	4,000	4,000	4,000	4,000	-
<i>Operating</i>	1,404	1,200	1,200	1,200	-
<i>Capital Outlay</i>	-	-	-	-	-
<b>Total Parking Clerk Budget</b>	<b>5,404</b>	<b>5,200</b>	<b>5,200</b>	<b>5,200</b>	<b>-</b>

<b>Total Public Safety Budget</b>	<b>11,467,108</b>	<b>12,400,411</b>	<b>12,676,044</b>	<b>12,642,806</b>	<b>242,395</b>
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### School Departments

#### Tewksbury

Salaries	28,181,892	30,392,622	31,943,421	31,943,421	1,550,799
Operating	12,471,203	12,639,955	12,759,581	12,759,581	119,626
Capital Outlay	199,964	250,000	250,000	250,000	-
<b>Total School Operating Budget</b>	<b>40,853,059</b>	<b>43,282,577</b>	<b>44,953,002</b>	<b>44,953,002</b>	<b>1,670,425</b>

Offsets	-	-	-	-	-
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<b>Net School Operating Budget</b>	<b>40,853,059</b>	<b>43,282,577</b>	<b>44,953,002</b>	<b>44,953,002</b>	<b>1,670,425</b>
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#### Fixed Costs

Health	8,201,381	8,245,915	8,039,223	8,039,223	(206,692)
Retirement	1,102,138	1,171,188	1,309,767	1,309,767	138,579
Medicare	415,016	393,056	451,000	451,000	57,944
Unemployment	65,660	75,000	75,000	75,000	-
Insurance	156,736	187,944	197,341	197,341	9,397
Principal	10,955	5,925	5,895	5,895	(30)
Long Term Interest	522	278	110	110	(169)
Short Term Interest	-	-	-	-	-

<b>Total Fixed Costs</b>	<b>9,952,408</b>	<b>10,079,306</b>	<b>10,078,335</b>	<b>10,078,335</b>	<b>(971)</b>
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<b>Town Tewksbury School Budget</b>	<b>50,805,467</b>	<b>53,361,883</b>	<b>55,031,337</b>	<b>55,031,337</b>	<b>1,669,454</b>
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<b>Exempt School Debt Principal</b>	<b>2,132,625</b>	<b>2,123,815</b>	<b>2,115,000</b>	<b>2,115,000</b>	<b>(8,815)</b>
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<b>Exempt School Exempt Interest</b>	<b>1,078,771</b>	<b>1,020,271</b>	<b>956,245</b>	<b>956,245</b>	<b>(64,026)</b>
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<b>Shawsheen Regional Vocational School</b>	<b>5,671,070</b>	<b>5,646,988</b>	<b>5,566,567</b>	<b>5,566,567</b>	<b>(80,421)</b>
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#### Essex North Shore Agricultural and Tech.

<b>School District</b>	<b>124,086</b>	<b>140,039</b>	<b>76,384</b>	<b>76,384</b>	<b>(63,655)</b>
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<b>Total School Departments</b>	<b>59,812,018</b>	<b>62,292,996</b>	<b>63,745,534</b>	<b>63,745,534</b>	<b>1,452,538</b>
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### Department of Public Works

#### DPW Administration

<i>Salaries</i>	308,283	338,408	370,662	370,662	32,254
Water Enterprise Fund Allocation	(71,845)	(76,692)	(59,643)	(59,643)	17,049
Sewer Enterprise Fund Allocation	(71,845)	(76,692)	(59,643)	(59,643)	17,049
<i>Total Salaries Net of Allocations</i>	<i>164,593</i>	<i>185,024</i>	<i>251,376</i>	<i>251,376</i>	<i>66,352</i>

<i>Operating</i>	148,471	132,530	116,945	116,945	(15,585)
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Water Enterprise Fund Allocation	(31,218)	(32,008)	(29,236)	(29,236)	2,772
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Sewer Enterprise Fund Allocation	(31,218)	(32,008)	(29,236)	(29,236)	2,772
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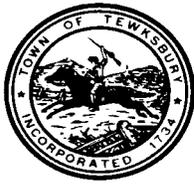
<i>Total Operating Net of Allocations</i>	<i>86,035</i>	<i>68,514</i>	<i>58,473</i>	<i>58,473</i>	<i>(10,041)</i>
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<i>Capital Outlay</i>	-	30,000	-	-	(30,000)
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<b>Total DPW Administration Budget</b>	<b>456,754</b>	<b>500,938</b>	<b>487,607</b>	<b>487,607</b>	<b>(13,331)</b>
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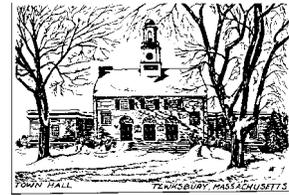
#### Total DPW Administration Budget Net

<b>Allocations</b>	<b>250,628</b>	<b>283,538</b>	<b>309,849</b>	<b>309,849</b>	<b>26,311</b>
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# Town of Tewksbury

TOWN HALL  
1009 MAIN ST  
TEWKSBURY, MASSACHUSETTS 01876



## OFFICE OF TOWN CLERK

DENISE GRAFFEO, CMC/CMMC  
TOWN CLERK

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Fax: 978-851-8610

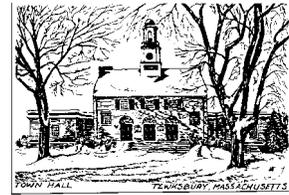
[dgraffeo@tewbury-ma.gov](mailto:dgraffeo@tewbury-ma.gov)

<b>DPW Engineering</b>					
<i>Salaries</i>	341,540	416,384	435,024	435,024	18,640
Water Enterprise Fund Allocation	(123,643)	(141,153)	(150,177)	(150,177)	(9,024)
Sewer Enterprise Fund Allocation	(117,349)	(132,791)	(141,753)	(141,753)	(8,962)
<i>Total Salaries Net of Allocations</i>	100,548	142,440	143,094	143,094	654
<i>Operating</i>	32,750	26,665	30,940	30,940	4,275
Water Enterprise Fund Allocation	(7,629)	(8,469)	(12,995)	(12,995)	(4,526)
Sewer Enterprise Fund Allocation	(6,176)	(6,856)	(10,520)	(10,520)	(3,664)
<i>Total Operating Net of Allocations</i>	18,945	11,340	7,425	7,425	(3,915)
<i>Capital Outlay</i>	-	20,000	-	-	-
<b>Total DPW Engineering Budget</b>	<b>374,290</b>	<b>463,049</b>	<b>465,964</b>	<b>465,964</b>	<b>2,915</b>
<b>Total DPW Engineering Budget Net Allocations</b>	<b>119,493</b>	<b>173,780</b>	<b>150,519</b>	<b>150,519</b>	<b>(23,261)</b>
<b>DPW Highway</b>					
<i>Salaries</i>	517,178	690,141	730,246	730,246	40,105
<i>Operating</i>	232,980	206,925	241,325	241,325	34,400
<i>Capital Outlay</i>	-	-	-	-	-
<b>Total DPW Highway Budget</b>	<b>750,158</b>	<b>897,066</b>	<b>971,571</b>	<b>971,571</b>	<b>74,505</b>
<b>DPW Forestry</b>					
<i>Salaries</i>	-	-	-	-	-
<i>Operating</i>	63,899	59,700	65,100	65,100	5,400
<i>Capital Outlay</i>	-	-	-	-	-
<b>Total DPW Forestry Budget</b>	<b>63,899</b>	<b>59,700</b>	<b>65,100</b>	<b>65,100</b>	<b>5,400</b>
<b>DPW Fleet Maintenance</b>					
<i>Salaries</i>	256,972	275,730	264,695	264,695	-
Water Enterprise Fund Allocation	(33,200)	(33,814)	(32,828)	(32,828)	-
Sewer Enterprise Fund Allocation	(33,200)	(33,814)	(32,828)	(32,828)	-
<i>Total Salaries Net of Allocations</i>	190,572	208,102	199,039	199,039	-
<i>Operating</i>	431,377	449,500	459,100	459,100	9,600
Water Enterprise Fund Allocation	(37,051)	(40,600)	(41,920)	(41,920)	(1,320)
Sewer Enterprise Fund Allocation	(37,051)	(40,600)	(41,920)	(41,920)	(1,320)
<i>Total Operating Net of Allocations</i>	357,275	368,300	375,260	375,260	6,960
<i>Capital Outlay</i>	132,000	37,000	13,500	13,500	(23,500)
Water Enterprise Fund Allocation	-	-	-	-	-
<i>Sewer Enterprise Fund Allocation</i>	-	-	-	-	-
<i>Total Capital Outlay Net of Allocations</i>	132,000	37,000	13,500	13,500	(23,500)
<b>Total DPW Fleet Maint, Budget</b>	<b>820,350</b>	<b>762,230</b>	<b>737,295</b>	<b>737,295</b>	<b>(13,900)</b>
<b>Total DPW Fleet Maint, Budget Net Allocations</b>	<b>679,848</b>	<b>613,402</b>	<b>587,799</b>	<b>587,799</b>	<b>(16,540)</b>
<b>DPW Snow and Ice</b>					
<i>Salaries</i>	61,429	95,000	95,000	95,000	-
<i>Operating</i>	345,160	161,000	161,000	161,000	-
<i>Capital Outlay</i>	-	-	-	-	-
<b>Total DPW Snow and Ice Budget</b>	<b>406,589</b>	<b>256,000</b>	<b>256,000</b>	<b>256,000</b>	<b>-</b>
<b>Street Lighting</b>					
<i>Operating</i>	183,890	160,000	180,000	180,000	20,000
<b>Total Street Lighting Budget</b>	<b>183,890</b>	<b>160,000</b>	<b>180,000</b>	<b>180,000</b>	<b>20,000</b>
<b>Solid Waste</b>					
<i>Operating</i>	2,417,969	2,381,597	2,218,191	2,218,191	(163,406)
<b>Total Solid Waste Budget</b>	<b>2,417,969</b>	<b>2,381,597</b>	<b>2,218,191</b>	<b>2,218,191</b>	<b>(163,406)</b>
<b>Total DPW Budget</b>	<b>5,473,898</b>	<b>5,480,578</b>	<b>5,381,728</b>	<b>5,381,728</b>	<b>(87,816)</b>
<b>Total DPW Budget Net Allocations</b>	<b>4,872,473</b>	<b>4,825,081</b>	<b>4,739,029</b>	<b>4,739,029</b>	<b>(76,990)</b>



# Town of Tewksbury

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### Unclassified

Non-Exempt Principal Maturing Debt	84,975	79,330	273,685	273,685	194,355
Non Exempt Interest-Maturing Debt	8,990	6,665	127,050	127,050	120,385
Interest-Temporary Loans	375	1,000	-	-	(1,000)
Exempt Principal Maturing Debt	2,960,043	3,540,343	2,531,338	2,531,338	(1,009,006)
Exempt Interest-Maturing Debt	1,814,978	1,712,901	2,070,831	2,070,831	357,930
Middlesex Retirement Assmt.	5,484,198	5,822,653	6,194,882	6,194,882	372,229
Water Enterprise Fund Allocation	(315,432)	(315,432)	(332,651)	(332,651)	(17,219)
Sewer Enterprise Fund Allocation	(78,201)	(71,084)	(73,974)	(73,974)	(2,890)
Total Retirement	5,090,565	5,436,137	5,788,257	5,788,257	352,120
Occupational Injury Reserve	80,347	125,000	125,000	125,000	-
Unemployment Compensation	19,769	15,000	15,000	15,000	-
Group Insurance	5,009,080	4,914,245	4,908,425	4,908,425	(5,820)
Water Allocation	(267,315)	(281,440)	(288,819)	(288,819)	(7,379)
Sewer Allocation	(66,115)	(92,120)	(113,156)	(113,156)	(21,036)
Total Group Insurance	4,675,650	4,540,685	4,506,450	4,506,450	(34,235)
Medicare Tax	240,875	204,397	256,000	256,000	51,603
Water Enterprise Fund Allocation	(15,514)	(16,363)	(19,053)	(19,053)	(2,690)
Sewer Enterprise Fund Allocation	(4,924)	(5,698)	(5,092)	(5,092)	606
Total Medicare Tax	220,437	182,336	231,855	231,855	49,519
Fire and Liability Insurance	271,644	414,557	435,285	435,285	20,728
Water Enterprise Fund Allocation	-	(55,151)	(57,909)	(57,909)	(2,758)
Water Enterprise Fund Allocation	-	(9,485)	(9,960)	(9,960)	(475)
Total Fire and Liability	271,644	349,921	367,416	367,416	17,495
<b>Total Unclassified Budget</b>	<b>15,975,274</b>	<b>16,836,091</b>	<b>16,937,495</b>	<b>16,937,495</b>	<b>101,404</b>
<b>Total Unclassified Budget Net Allocations</b>	<b>15,227,773</b>	<b>15,989,318</b>	<b>16,036,881</b>	<b>16,036,881</b>	<b>50,796</b>
<hr/>					
<b>Total Budget Before Transfers, Allocations and Offsets</b>	<b>97,918,787</b>	<b>102,648,349</b>	<b>104,640,345</b>	<b>104,607,107</b>	<b>1,958,759</b>
<hr/>					
<b>Total Budget Before Transfers Net Allocations/Offsets</b>	<b>96,450,541</b>	<b>101,039,307</b>	<b>102,986,974</b>	<b>102,953,736</b>	<b>1,914,430</b>
<hr/>					
<b>Transfers</b>					
To the Sewer Enterprise Fund	253,724	248,775	48,429	48,429	(200,346)
To the Water Enterprise Fund	-	-	-	-	-
Special Revenue	-	-	-	-	-
Town Trust Funds	-	-	-	-	-
<b>Total Transfers</b>	<b>253,724</b>	<b>248,775</b>	<b>48,429</b>	<b>48,429</b>	<b>(200,346)</b>
<hr/>					
<b>ATM General Fund Budget</b>	<b>96,704,266</b>	<b>101,288,081</b>	<b>103,035,403</b>	<b>103,002,165</b>	<b>1,714,084</b>

Town Manager

Motion: The Finance Committee motioned to Adopt  
The Board of Selectmen recommended Adoption

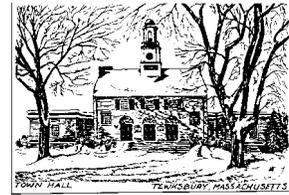
Vote: Article 4 was Adopted Unanimously 7:58 PM 5/1/17

**Executive Summary:** The purpose of the Article is to fund various department budgets for Fiscal Year 2018



# Town of Tewksbury

TOWN HALL  
1009 MAIN ST  
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### ARTICLE 5

To see if the Town will vote to raise and appropriate a sum of money to be expended by the Town Manager to operate the Sewer Enterprise Fund; or take any other action relative thereto.

TOWN OF TEWKSBURY				
SEWER ENTERPRISE FUND				
FISCAL YEAR 2018 PROPOSED BUDGET				
<u>Direct Expenses</u>	<u>FY16 Expended</u>	<u>FY17 Approved</u>	<u>FY18 Recommended</u>	<u>Inc(Dec)</u>
Salaries	238,657	333,726	358,248	24,522
Expenses	327,152	344,400	356,775	12,375
Capital Outlay	-	-	-	-
Lowell Sewer	1,818,130	1,572,000	1,472,000	(100,000)
Reserve Fund	-	60,000	60,000	-
Debt	3,201,958	2,935,658	2,794,140	(141,518)
Subtotal	5,585,897	5,245,784	5,041,163	(204,621)
				-
<u>Indirect Expenses</u>				
Town Manager	7,891	8,099	8,099	-
Accounting	9,662	9,910	10,040	130
Computer Services	1,292	1,350	1,384	34
Treasurer/Collector	39,709	32,809	34,067	1,258
Administrative Services	1,106	1,218	1,439	221
Building Dept.	-	-	-	-
Dept. of Public Works	296,839	322,761	315,900	(6,861)
Group Insurance	66,115	92,120	113,156	21,036
Retirement	78,201	71,084	73,974	2,890
Medicare	4,924	5,698	5,092	(606)
Property and Liability Insurance	-	9,485	9,960	475
Subtotal	505,739	554,534	573,111	18,577
				-
<b>Total</b>	<b>6,091,636</b>	<b>5,800,318</b>	<b>5,614,274</b>	<b>(186,044)</b>
				-
<u>Projected Sewer Revenue</u>	<u>FY16 Collected</u>	<u>FY17 Projected</u>	<u>FY18 Projected</u>	<u>Inc(Dec)</u>
User Fees	6,520,331	5,018,135	5,219,848	201,713
All Sewer Liens/Interest/Fees	335,412	450,000	450,000	-
Connection Fees	204,536	108,557	71,023	(37,534)
All Other	113,615	25,000	25,000	-
Prior Year Surplus	-	-	-	-
Transfer From General Fund	253,724	248,775	48,429	(200,346)
<b>Total</b>	<b>7,427,619</b>	<b>5,850,467</b>	<b>5,814,300</b>	<b>(36,166)</b>
				-
<b>Operating Deficit/Surplus</b>	<b>1,335,982</b>	<b>50,148</b>	<b>200,026</b>	<b>149,878</b>
				-
<u>Capital Expenditures</u>	-	-	-	-
<b>Net Deficit/Surplus After Capital</b>	<b>1,335,982</b>	<b>50,148</b>	<b>200,026</b>	<b>149,878</b>

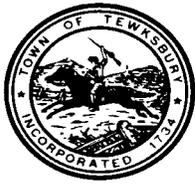
Town Manager

Motion: Town Manager, Richard Montuori motioned to Amend Article 5  
The Finance Committee motioned to Adopt; raise and appropriate \$5,614,274 to fund the Sewer Enterprise Fund  
The Board of Selectmen recommended Adoption

Vote: Article 5 was Adopted as Amended Unanimously

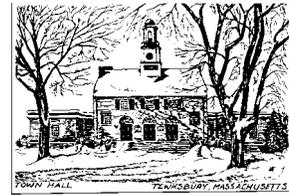
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5/1/17



# Town of Tewksbury

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**AMENDMENT:** To see if the Town will vote to raise and appropriate a sum of money \$5,614,274 to be expended by the Town Manager to operate the Sewer Enterprise Fund; or take any other action relative thereto.

**ARTICLE 5 AS AMENDED:** To see if the Town will vote to raise and appropriate \$5,614,274 to be expended by the Town Manager to operate the Sewer Enterprise Fund; or take any other action relative thereto.

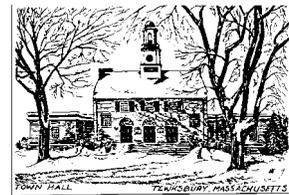
TOWN OF TEWKSBURY				
SEWER ENTERPRISE FUND				
FISCAL YEAR 2018 PROPOSED BUDGET				
<u>Direct Expenses</u>	<u>FY16 Expended</u>	<u>FY17 Approved</u>	<u>FY18 Recommended</u>	<u>Inc(De c)</u>
Salaries	238,657	333,726	358,248	24,522
Expenses	327,152	344,400	356,775	12,375
Capital Outlay	-	-	-	-
Lowell Sewer	1,818,130	1,572,000	1,472,000	(100,000)
Reserve Fund	-	60,000	60,000	-
Debt	3,201,958	2,935,658	2,794,140	(141,518)
Subtotal	5,585,897	5,245,784	5,041,163	(204,621)
<u>Indirect Expenses</u>				
Town Manager	7,891	8,099	8,099	-
Accounting	9,662	9,910	10,040	130
Computer Services	1,292	1,350	1,384	34
Treasurer/Collector	39,709	32,809	34,067	1,258
Administrative Services	1,106	1,218	1,439	221
Building Dept.	-	-	-	-
Dept. of Public Works	296,839	322,761	315,900	(6,861)
Group Insurance	66,115	92,120	113,156	21,036
Retirement	78,201	71,084	73,974	2,890
Medicare	4,924	5,698	5,092	(606)
Property and Liability Insurance	-	9,485	9,960	475
Subtotal	505,739	554,534	573,111	18,577
<b>Total</b>	<b>6,091,636</b>	<b>5,800,318</b>	<b>5,614,274</b>	<b>(186,044)</b>
<u>Projected Sewer Revenue</u>	<u>FY16 Collected</u>	<u>FY17 Projected</u>	<u>FY18 Projected</u>	<u>Inc(De c)</u>
User Fees	6,520,331	5,018,135	5,219,848	201,713
All Sewer Liens/Interest/Fees	335,412	450,000	450,000	-
Connection Fees	204,536	108,557	71,023	(37,534)
All Other	113,615	25,000	25,000	-
Prior Year Surplus	-	-	-	-
Transfer From General Fund	253,724	248,775	48,429	(200,346)
<b>Total</b>	<b>7,427,619</b>	<b>5,850,467</b>	<b>5,814,300</b>	<b>(36,166)</b>
<i>Operating Deficit/Surplus</i>	<i>1,335,982</i>	<i>50,148</i>	<i>200,026</i>	<i>149,878</i>
<u>Capital Expenditures</u>	-	-	-	-
<i>Net Deficit/Surplus After Capital</i>	<i>1,335,982</i>	<i>50,148</i>	<i>200,026</i>	<i>149,878</i>

**Executive Summary:** The purpose of this article is to fund the Sewer Enterprise Fund for Fiscal Year 2018.



# Town of Tewksbury

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### ARTICLE 6

To see if the Town will vote to raise and appropriate a sum of money to be expended by the Town Manager to operate the Water Enterprise Fund; or take any action relative thereto.

TOWN OF TEWKSBURY				
WATER ENTERPRISE FUND				
FISCAL YEAR 2018 PROPOSED BUDGET				
<u>Direct Expenses</u>	<u>FY16 Expended</u>	<u>FY17 Approved</u>	<u>FY18 Recommended</u>	<u>Inc(Dec)</u>
Salaries	1,281,929	1,438,841	1,497,048	58,207
Expenses	1,479,820	1,505,832	1,539,012	33,180
Capital Outlay	-	-	15,000	15,000
Reserve Fund	-	25,000	25,000	-
Debt	2,106,816	2,846,639	2,867,276	20,637
Subtotal	4,868,566	5,816,312	5,943,336	127,024
<b>Indirect Expenses</b>				
Town Manager	7,891	8,099	8,099	-
Accounting	9,662	9,910	10,040	130
Computer Services	1,292	1,350	1,384	34
Treasurer/Collector	39,709	32,808	34,067	1,259
Administrative Services	1,106	1,218	1,439	221
Building Dept.	-	-	-	-
Dept. of Public Works	304,586	332,736	326,799	(5,937)
Group Insurance	267,315	281,440	288,819	7,379
Retirement	315,432	315,432	332,651	17,219
Medicare	15,514	16,363	19,053	2,690
Property and Liability	-	55,151	57,909	2,758
Subtotal	962,507	1,054,508	1,080,260	25,752
<b>Total</b>	<b>5,831,073</b>	<b>6,870,820</b>	<b>7,023,596</b>	<b>152,776</b>
<b>Projected Water Revenue</b>				
	<u>FY16 Collected</u>	<u>FY17 Projected</u>	<u>FY18 Projected</u>	<u>Inc(Dec)</u>
User Fees	7,314,318	6,159,030	6,693,715	534,685
Water Liens	565,554	650,000	650,000	-
All Other Fees	282,558	200,000	200,000	-
<b>Total</b>	<b>8,162,431</b>	<b>7,009,030</b>	<b>7,543,715</b>	<b>534,685</b>
<i>Operating Deficit/Surplus</i>	<i>2,331,358</i>	<i>138,210</i>	<i>520,119</i>	<i>381,909</i>
<b>Capital Expenditures</b>	<b>235,300</b>	-	<b>357,500</b>	<b>357,500</b>
<i>Net Deficit/Surplus After Capital</i>	<i>2,096,058</i>	<i>138,210</i>	<i>162,619</i>	<i>24,409</i>

Town Manager

The Moderator noted the following Scrivener's Error on page 17 of the Warrant - and there were no objections:  
Projected Sewer Revenue should be Projected Water Revenue

Motion: Town Manager, Richard Montuori motioned to Amend Article 6  
The Finance Committee motioned to Adopt; raise and appropriate \$7,023,596 to fund the Water Enterprise Fund  
The Board of Selectmen recommended Adoption

Vote: Article 6 was Adopted as Amended

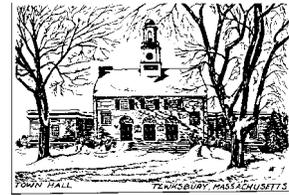
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5/1/17



# Town of Tewksbury

TOWN HALL  
1009 MAIN ST  
TEWKSBURY, MASSACHUSETTS 01876



## OFFICE OF TOWN CLERK

DENISE GRAFFEO, CMC/CMMC  
TOWN CLERK

Phone: 978-640-4355  
Fax: 978-851-8610  
[dgraffeo@tewbury-ma.gov](mailto:dgraffeo@tewbury-ma.gov)

**AMENDMENT:** To see if the Town will vote to raise and appropriate a sum of money \$7,023,596 to be expended by the Town Manager to operate the Water Enterprise Fund; or take any other action relative thereto.

**ARTICLE 6 AS AMENDED:** To see if the Town will vote to raise and appropriate \$7,023,596 to be expended by the Town Manager to operate the Water Enterprise Fund; or take any other action relative thereto.

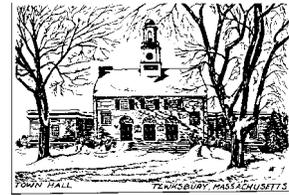
TOWN OF TEWKSBURY				
WATER ENTERPRISE FUND				
FISCAL YEAR 2018 PROPOSED BUDGET				
<u>Direct Expenses</u>	<u>FY16 Expended</u>	<u>FY17 Approved</u>	<u>FY18 Recommended</u>	<u>Inc(Dec)</u>
Salaries	1,281,929	1,438,841	1,497,048	58,207
Expenses	1,479,820	1,505,832	1,539,012	33,180
Capital Outlay	-	-	15,000	15,000
Reserve Fund	-	25,000	25,000	-
Debt	2,106,816	2,846,639	2,867,276	20,637
Subtotal	4,868,566	5,816,312	5,943,336	127,024
<b>Indirect Expenses</b>				
Town Manager	7,891	8,099	8,099	-
Accounting	9,662	9,910	10,040	130
Computer Services	1,292	1,350	1,384	34
Treasurer/Collector	39,709	32,808	34,067	1,259
Administrative Services	1,106	1,218	1,439	221
Building Dept.	-	-	-	-
Dept. of Public Works	304,586	332,736	326,799	(5,937)
Group Insurance	267,315	281,440	288,819	7,379
Retirement	315,432	315,432	332,651	17,219
Medicare	15,514	16,363	19,053	2,690
Property and Liability	-	55,151	57,909	2,758
Subtotal	962,507	1,054,508	1,080,260	25,752
<b>Total</b>	<b>5,831,073</b>	<b>6,870,820</b>	<b>7,023,596</b>	<b>152,776</b>
<b>Projected Water Revenue</b>				
	<u>FY16 Collected</u>	<u>FY17 Projected</u>	<u>FY18 Projected</u>	<u>Inc(Dec)</u>
User Fees	7,314,318	6,159,030	6,693,715	534,685
Water Liens	565,554	650,000	650,000	-
All Other Fees	282,558	200,000	200,000	-
<b>Total</b>	<b>8,162,431</b>	<b>7,009,030</b>	<b>7,543,715</b>	<b>534,685</b>
<b>Operating Deficit/Surplus</b>	<b>2,331,358</b>	<b>138,210</b>	<b>520,119</b>	<b>381,909</b>
<b>Capital Expenditures</b>	<b>235,300</b>	<b>-</b>	<b>357,500</b>	<b>357,500</b>
<b>Net Deficit/Surplus After Capital</b>	<b>2,096,058</b>	<b>138,210</b>	<b>162,619</b>	<b>24,409</b>

**Executive Summary:** The purpose of this article is to fund the Water Enterprise Fund for Fiscal Year 2018.



# Town of Tewksbury

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### ARTICLE 7

To see if the Town will vote to raise and appropriate a sum of money to be expended by the Town Manager to operate the Cable TV Enterprise Fund; or take any action relative thereto.

<b>TOWN OF TEWKSBURY</b>			
<b>CABLE TV ENTERPRISE FUND</b>			
<b>FISCAL YEAR 2018 PROPOSED BUDGET</b>			
<u>Direct Expenses</u>	<u>FY17 Approved</u>	<u>FY18 Recommended</u>	<u>Inc(Dec)</u>
Salaries	-	-	-
Expenses	-	600,000	600,000
Capital Outlay	-	-	-
Reserve Fund	-	-	-
Debt	-	-	-
Subtotal	-	600,000	600,000
<b><u>Indirect Expenses</u></b>			
Town Manager	-	-	-
Accounting	-	-	-
Computer Services	-	-	-
Treasurer/Collector	-	-	-
Administrative Services	-	-	-
Group Insurance	-	-	-
Retirement	-	-	-
Medicare	-	-	-
Subtotal	-	-	-
<b>Total</b>	<b>-</b>	<b>600,000</b>	<b>600,000</b>
<b><u>Projected Cable TV Revenue</u></b>			
	<b><u>FY17 Projected</u></b>	<b><u>FY18 Projected</u></b>	<b><u>Inc(Dec)</u></b>
Cable Franchise Fees	600,000	600,000	
All Other Fees	-	-	-
<b>Total</b>	<b>600,000</b>	<b>600,000</b>	<b>-</b>
<b>Operating Deficit/Surplus</b>	<b>600,000</b>	<b>-</b>	<b>(600,000)</b>

Town Manager

Moderator Jayne Wellman Miller announced that she is the chairperson of the Cable Television Advisory Committee and that she has no personal financial stake in the enterprise fund.

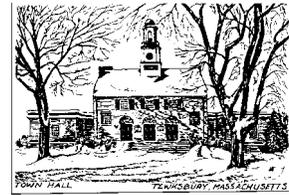
Motion: Town Manager, Richard Montuori motioned to Amend Article 7  
The Finance Committee motioned to Adopt; raise and appropriate \$600,000 to fund the Cable TV Enterprise Fund  
The Board of Selectmen recommended Adoption

Vote: Article 7 was Adopted as Amended 8:01 PM 5/1/17



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**AMENDMENT:** To see if the Town will vote to raise and appropriate a sum of money \$600,000 to be expended by the Town Manager to operate the Cable TV Enterprise Fund; or take any other action relative thereto.

**ARTICLE 7 AS AMENDED:** To see if the Town will vote to raise and appropriate \$600,000 to be expended by the Town Manager to operate the Cable TV Enterprise Fund; or take any other action relative thereto.

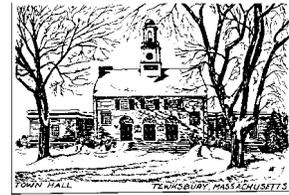
TOWN OF TEWKSBURY			
CABLE TV ENTERPRISE FUND			
FISCAL YEAR 2018 PROPOSED BUDGET			
<u>Direct Expenses</u>	<u>FY17 Approved</u>	<u>FY18 Recommended</u>	<u>Inc(Dec)</u>
Salaries	-	-	-
Expenses	-	600,000	600,000
Capital Outlay	-	-	-
Reserve Fund	-	-	-
Debt	-	-	-
Subtotal	-	600,000	600,000
<b>Indirect Expenses</b>			
Town Manager	-	-	-
Accounting	-	-	-
Computer Services	-	-	-
Treasurer/Collector	-	-	-
Administrative Services	-	-	-
Group Insurance	-	-	-
Retirement	-	-	-
Medicare	-	-	-
Subtotal	-	-	-
<b>Total</b>	-	<b>600,000</b>	<b>600,000</b>
<b>Projected Cable TV Revenue</b>			
	<u>FY17 Projected</u>	<u>FY18 Projected</u>	<u>Inc(Dec)</u>
Cable Franchise Fees	600,000	600,000	
All Other Fees	-	-	-
<b>Total</b>	<b>600,000</b>	<b>600,000</b>	-
<i>Operating Deficit/Surplus</i>	<i>600,000</i>	-	<i>(600,000)</i>

**Executive Summary:** The purpose of this article is to fund the Cable TV Enterprise Fund for Fiscal Year 2018.



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### ARTICLE 8

To see if the Town will vote to transfer from the Stabilization Fund a sum of \$746,270 to be expended by the Town Manager for the following purposes; or take any action relative thereto.

<b>DPW</b>	
700 Series Chip Truck	120,000
Calcium Tank and Spreader	16,000
Modify Body (uni-body)	15,000
5-Ton Dump w/Snow Package	215,000
Articulating Asphalt Roller	10,000
Traffic Sign/Signal Updates	<u>35,000</u>
<b>Total DPW</b>	<b>411,000</b>
<b>Fire</b>	
New Ambulance and Equipment	165,000
Pickup Truck with Utility Body	<u>55,000</u>
<b>Total Fire</b>	<b>220,000</b>
<b>Parks</b>	
Ford F-450	79,008
Tractor	<u>36,262</u>
<b>Total Parks</b>	<b>115,270</b>
<b>Total Town</b>	<b>746,270</b>

Town Manager

The Moderator noted the following Scrivener's Error on page 19 of the Warrant - and there were no objections:  
Ford F-550 4x4 Chip Dump should be 700 Series Chip Truck

Motion: The Fin Com motioned to Adopt; transfer \$746,270 from the Stabilization Fund for the purpose of the Article

Vote: Article 8 was Adopted (2/3 required declared by the Moderator; there were no objections) 8:01 PM 5/1/17

**Executive Summary:** This article allows the Town to utilize funds from the Stabilization Fund for Capital Equipment and Improvements.



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### ARTICLE 9

To see if the Town will vote to transfer from the Stabilization Fund a sum of \$391,564 to be expended by the School Committee for the following School Department purposes; or take any action relative thereto.

<b>Schools</b>	
Dewing Room B-9 Abatement and Air Monitoring	15,000
Elementary Parking Lot Repairs	35,000
Roof Repairs - Maintenance Garage	10,000
Districtwide Utility Vehicles	39,100
Landscape Trailer	6,500
Refrigerated Vehicle	36,000
North Street Heating Exchange Coils	13,225
North Street Boiler	161,739
Districtwide Security	50,000
Elementary Visitor Security System	25,000
<b>Total Schools</b>	<b>391,564</b>

Town Manager

Motion: The Fin Com motioned to Adopt; transfer \$391,564 from the Stabilization Fund for the purpose of the Article  
The Board of Selectmen recommended Adoption

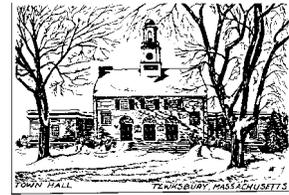
Vote: Article 9 was Adopted (2/3 required declared by the Moderator; there were no objections) 8:02 PM 5/1/17

**Executive Summary:** This article allows the Town to utilize funds from the Stabilization Fund for Capital Equipment and Improvements.



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### ARTICLE 10

To see if the Town will vote to transfer from the Stabilization Fund the sum of \$850,000 to be expended by the School Committee for the following School Department purpose; or take any action relative thereto.

Doucette Field Bleachers, Press Box, Rest Rooms, Site Work, Fencing and Demolition	850,000
<b>Total Schools</b>	<b>850,000</b>

Town Manager

Motion: The Fin Com motioned to Adopt; transfer \$850,000 from the Stabilization Fund for the purpose of the Article  
The Board of Selectmen recommended Adoption

Vote: Article 10 was Adopted (2/3 required declared by the Moderator; there were no objections) 8:03 PM 5/1/17

**Executive Summary:** This article allows the Town to utilize funds from the Stabilization Fund to replace the current Doucette Field Bleachers (which are partially condemned) with new home and visitor Bleachers, new Restrooms, Press Box, and Fencing. Funding will also allow for needed site work and the demolition of the current bleachers.

### ARTICLE 11

To see if the Town will vote raise and appropriate \$357,500 from Water Rates to be expended by the Town Manager for the following purposes; or take any action relative thereto.

<b>Water Enterprise R&amp;A Rates</b>	
Hydrant Replacement/Install	125,000
Water Distribution Upgrades Design	100,000
F-350 Service Truck	55,000
Articulating Asphalt Roller	10,000
Ford 550 Utility w/Crane and Box	<u>67,500</u>
<b>Total</b>	<b>357,500</b>

Town Manager

The Moderator noted the following Scrivener's Error on page 20 of the Warrant - and there were no objections:  
Ford F-550 Rack Service should be F-350 Service Truck

Motion: The Fin Com motioned to Adopt; raise and appropriate \$357,500 from Water Rates for the purpose of the Article  
The Board of Selectmen recommended Adoption

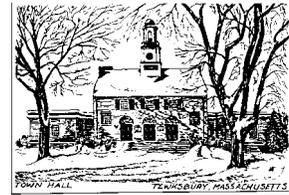
Vote: Article 11 was Adopted 8:04 PM 5/1/17

**Executive Summary:** This article allows the Town to utilize funds raised within the Water Enterprise Fund for Capital Equipment and Improvements.



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### ARTICLE 12

To see if the Town will vote to transfer the sum of \$1,817,500 from Sewer Enterprise Fund Retained Earnings to be expended by the Town Manager for various purposes; or take any action relative thereto.

Sewer Main Repair and Replacement	1,750,000
Ford 550 Utility w/Crane and Box	67,500
<b>Total</b>	<b>1,817,500</b>

Town Manager

Motion: The Finance Committee motioned to Adopt; transfer \$1,817,500 from Sewer Enterprise Fund Retained Earnings  
The Board of Selectmen recommended Adoption

Vote: Article 12 was Adopted Unanimously 8:04 PM 5/1/17

**Executive Summary:** This article allows the Town to utilize funds from Sewer Retained Earning for Capital Equipment and Improvements.

### ARTICLE 13

To see if the Town will vote to transfer from Bond Proceeds the sum of \$71,545.40 to reduce Town Exempt Debt Principal; or take any action relative thereto.

Town Manager

Motion: The Finance Committee motioned to Adopt; transfer \$71,545.40 from Bond Proceeds for the purpose of the article  
The Board of Selectmen recommended Adoption

Vote: Article 13 was Adopted 8:05 PM 5/1/17

**Executive Summary:** This article transfers funds available from Bond Proceeds to reduce the amount of Exempt Debt Service Principal.

### ARTICLE 14

To see if the Town will vote to transfer the sum of \$25,000 to be expended by the Town Manager from Overlay Surplus to fund a Senior Tax Relief Work Program and a Veterans Tax Relief Work Program; or take any action relative thereto.

Town Manager

Motion: The Finance Committee motioned to Adopt; transfer \$25,000 from Overlay Surplus for the purpose of the article  
The Board of Selectmen recommended Adoption

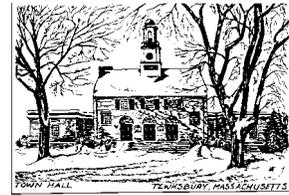
Vote: Article 14 was Adopted 8:05 PM 5/1/17

**Executive Summary:** This article allows the Town to utilize funds considered surplus from Assessors Overlay Reserve to fund a Senior Tax Relief Work Program/Veterans Tax Relief Work Program that allows eligible Senior Citizens/Veterans of the Town to work for Town and School offices and receive a reduction in their property tax bill.



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### ARTICLE 15

To see if the Town will vote to appropriate the sum of \$15,000,000 to be expended by the Town Manager for the cost of design and engineering, construction and furnishing of a new Center Fire Station and for the payment of all costs incidental and related thereto, and to determine whether such amount should be raised by taxation, by transfer from available funds, by borrowing or by any combination of the foregoing; and, if by borrowing, the Town Treasurer, with the approval of the Selectmen, is hereby authorized to borrow said sum under and pursuant to Chapter 44 Section 7 of the Massachusetts General Laws, or pursuant to any other enabling authority, and to issue bonds or notes of the Town therefore; or take any action relative thereto.

The motion to be presented shall read:

**Motion:** That the Town hereby appropriates the sum of \$15,000,000 to be expended by the Town Manager for the cost of design and engineering, construction and furnishing of a new Center Fire Station, and for the payment of all costs incidental and related thereto, and that to meet this appropriation the Town Treasurer, with the approval of the Selectmen, is hereby authorized to borrow said sum under and pursuant to Chapter 44 Section 7, of the Massachusetts General Laws, or pursuant to any other enabling authority, and to issue bonds or notes of the Town therefore.

Town Manager

Motion: The Finance Committee motioned to Adopt; appropriate \$15,000,000 as stated within the motion of the article  
The Board of Selectmen recommended Adoption

Vote: Article 15 was Adopted 8:09 PM 5/1/17

Subsequent to the adjournment of Town Meeting, and for the benefit of Town Meeting minutes, the Moderator determined that the vote count was (151 Yes/5 No 2/3 required=104)

**Executive Summary:** This article authorizes the Town to borrow \$15,000,000 for the cost of building a new Center Fire Station.

### ARTICLE 16

To see if the Town will vote to approve the FY 2018 Affordable Housing Trust Fund Allocation Plan as follows:

<b>ALLOCATION PLAN</b>	<b>for FY 2018</b>
<b>Starting Balance:</b>	\$3,093,875
2 Payments for Mixed Use Projects	\$1,075,000
<b>Total Available Funds FY18</b>	<b>\$4,168,875</b>
<b>Expenses</b>	
Creation of New Units/Buydown of existing units	\$4,168,875
<b>Total Projected Expenses for FY18</b>	<b>\$4,168,875</b>

Town Manager

Motion: The Finance Committee motioned to Adopt  
The Board of Selectmen recommended Adoption

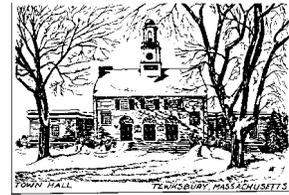
Vote: Article 16 was Adopted 8:09 PM 5/1/17

**Executive Summary:** According to Chapter 105 of the Acts of 2003, the Tewksbury Affordable Housing Trust Fund is to have an allocation submitted to and approved at the Annual Town Meeting. The 2018 allocation plan meets the expenditure requirements of the Special Act. Disbursements from the Affordable Housing Trust Fund in FY 2017 included: \$118,736 in support of Tewksbury Housing Authority purchase of 80 Orchard St. and \$337,000 for 48 Dewey Street. \$54,000 was utilized to assist Tewksbury Habitat Build purchase 1057 South Street. There will be 3 affordable units at this location.



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### ARTICLE 17

To see if the Town will vote to appropriate or reserve from the Community Preservation Fund annual revenues in the amounts recommended by the Community Preservation Committee for committee administrative expenses, community preservation projects and other expenses in fiscal year 2018, with each item to be considered a separate appropriation:

#### Appropriations:

Administrative Costs \$ 46,249.85

#### Reserves:

Open Space \$ 92,499.70

Community Housing \$ 92,499.70

Historic Preservation -----

FY2018 Budgeted Reserve \$ 693,000.00

Or take any other action related thereto.

Community Preservation Committee

Motion: The Finance Committee motioned to Adopt  
The Board of Selectmen recommended Adoption

Vote: Article 17 was Adopted 8:10 PM 5/1/17

**Executive Summary:** Massachusetts General Law, Chapter 44B requires that the Town appropriate for spending, or reserve for future spending, from the fund balance at least 10% for open space, 10% for historic preservation, and 10% for community housing. FY2018 Historic 10% Reserve will be achieved with the Town Hall Rehabilitation Bond payment.

The total CPA Estimated FY18 revenue is \$924,997

### ARTICLE 18

To see if the Town will vote to appropriate the sum of \$115,000 from the Community Preservation Fund Undesignated Reserve for the purpose of replacing the fencing at Frasca Field as recommended by the Town Manager.

Pursuant to Massachusetts General Laws, Chapter 44B or any other enabling authority, said funds to be expended under the direction of the Community Preservation Committee; or to take any other action thereon.

Community Preservation Committee

Motion: The Finance Committee motioned to Adopt; appropriate \$115,000 from the Community Preservation Fund Undesignated Reserve for the purpose of the article  
The Board of Selectmen recommended Adoption

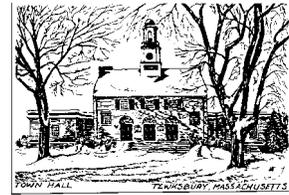
Vote: Article 18 was Adopted 8:10 PM 5/1/17

**Executive Summary:** The fence at the recreational facility, Frasca Field needs to be replaced due to it posing a safety threat.



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### ARTICLE 19

To see if the Town will vote to appropriate the sum of \$35,000 from the Community Preservation Fund Open Space Reserve for the purpose of permanently demarcating open space with markers in order to preserve the land.

Pursuant to Massachusetts General Laws, Chapter 44B or any other enabling authority, said funds to be expended under the direction of the Community Preservation Committee; or to take any other action thereon.

Community Preservation Committee

Motion: The Finance Committee motioned to Adopt; appropriate \$35,000 from the Community Preservation Fund Open Space Reserve for the purpose of the article  
The Board of Selectmen recommended Adoption

Vote: Article 19 was Adopted 8:11 PM 5/1/17

**Executive Summary:** This project will add protection to existing open space.

### ARTICLE 20

To see if the Town will vote to appropriate the sum of \$50,000 from the Community Preservation Fund Undesignated Reserve for the purpose of hiring a design consultant to study reuse of the former Ella Fleming School.

Pursuant to Massachusetts General Laws, Chapter 44B or any other enabling authority, said funds to be expended under the direction of the Community Preservation Committee; or to take any other action thereon.

Community Preservation Committee

Motion: The Finance Committee motioned to Adopt; appropriate \$50,000 from the Community Preservation Fund Undesignated Reserve for the purpose of the article  
The Board of Selectmen recommended Adoption

Vote: Article 20 was Adopted 8:11 PM 5/1/17

**Executive Summary:** In 2016 the Ella Fleming School received extensive CPA-funded work to protect and preserve the building. The current request is to allow for the hiring of a design consultant to study reuse of the building, while maintaining historical elements.

### ARTICLE 21

To see if the Town will vote to appropriate the sum of \$15,000 from the Community Preservation Fund Open Space Reserve for the purpose of providing trail markers, bridges, directional signs and kiosks on trails.

Pursuant to Massachusetts General Laws, Chapter 44B or any other enabling authority, said funds to be expended under the direction of the Community Preservation Committee; or to take any other action thereon.

Community Preservation Committee

Motion: The Finance Committee motioned to Adopt; appropriate \$15,000 from the Community Preservation Fund Open Space Reserve for the purpose of the article  
The Board of Selectmen recommended Adoption

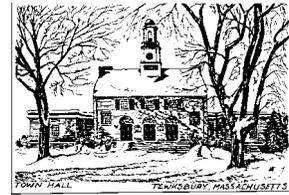
Vote: Article 21 was Adopted 8:12 PM 5/1/17

**Executive Summary:** This project will enhance existing trails.



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### ARTICLE 22

To see if the Town will vote to appropriate the sum of \$23,580 from the Community Preservation Fund Undesignated Reserve for the purpose of chemically treating to address algae and other water quality issues at Long Pond and to clear weeds, brush and other growth along Whipple Road and Mahoney Park.

Pursuant to Massachusetts General Laws, Chapter 44B or any other enabling authority, said funds to be expended under the direction of the Community Preservation Committee; or to take any other action thereon.

#### Community Preservation Committee

Motion: The Finance Committee motioned to Adopt; appropriate \$23,580 from the Community Preservation Fund Undesignated Reserve for the purpose of the article  
The Board of Selectmen recommended Adoption

Vote: Article 22 was Adopted 8:12 PM 5/1/17

**Executive Summary:** This project will allow for the Town to contract with a firm to apply chemical treatment to the pond to address algae and other water quality issues. The funds will also allow for additional clearing along Whipple Road at Mahoney Park.

### ARTICLE 23

To see if the Town will vote to appropriate the sum of \$300,000 from the Community Preservation Fund Undesignated Reserve for the purpose of restoring the historical cemetery on State Hospital grounds between the Wynn Middle School and the Town's recreational fields.

Pursuant to Massachusetts General Laws, Chapter 44B or any other enabling authority, said funds to be expended under the direction of the Community Preservation Committee; or to take any other action thereon.

#### Community Preservation Committee

Motion: The Finance Committee motioned to Adopt; appropriate \$300,000 from the Community Preservation Fund Undesignated Reserve for the purpose of the article  
The Board of Selectmen recommended Adoption

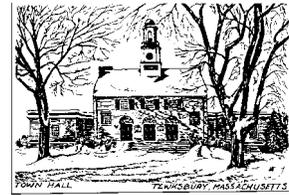
Vote: Article 23 was Adopted Unanimously 8:12 PM 5/1/17

**Executive Summary:** This is a pre-condition of conveying the land that serves as the Livingston Street recreational fields (Saunders Recreation Facility). The bids to meet the State standards last summer came in \$300,000 over what was originally appropriated and budgeted.



# Town of Tewksbury

TOWN HALL  
1009 MAIN ST  
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### ARTICLE 24

To see if the Town will vote to authorize the Board of Selectmen to sell all or a portion of a certain parcel of land located at 97 Florence Ave, Map 94, Parcel 102, as shown on the current Assessor's Map, for either market or affordable housing purposes; or take any action relative thereto.

Town Manager

Motion: Town Manager, Richard Montuori motioned to Amend Article 24  
The Finance Committee motioned to Adopt

Vote: Article 24 was Adopted as Amended (2/3 required declared by the Moderator; there were no objections)  
8:13 PM 5/1/17

**Executive Summary:** This article would transfer a parcel of land to be used for building and selling affordable home(s). The parcel located at 97 Florence Ave, Map 94, Parcel 102 is approximately .09 acres and valued by the Assessors at \$171,200 and will be sold through a public procurement process.

**AMENDMENTS:** To see if the Town will vote to authorize the Board of Selectmen to sell all or a portion of a certain parcel of land located at 97 Florence Ave, Map 94, Parcel 102, as shown on the current Assessor's Map, for ~~either market or~~ affordable housing purposes; or take any action relative thereto.

**Executive Summary:** This article would transfer a parcel of land to be used for building and selling affordable home(s). The parcel located at 97 Florence Ave, Map 94, Parcel 102 is approximately .09 acres and valued by the Assessors at ~~\$171,200~~ **\$176,900** and will be sold through a public procurement process.

**ARTICLE 24 AS AMENDED:** To see if the Town will vote to authorize the Board of Selectmen to sell all or a portion of a certain parcel of land located at 97 Florence Ave, Map 94, Parcel 102, as shown on the current Assessor's Map, for affordable housing purposes; or take any action relative thereto

**Executive Summary:** This article would transfer a parcel of land to be used for building and selling affordable home(s). The parcel located at 97 Florence Ave, Map 94, Parcel 102 is approximately .09 acres and valued by the Assessors at \$176,900 and will be sold through a public procurement process

### ARTICLE 25

To see if the Town will vote to transfer the care, custody, management and control of the Ella Fleming School located at 1503 Andover Street from the School Committee and School Department to the Board of Selectmen, or take any action relative thereto.

Town Manager

Motion: Town Manager, Richard Montuori motioned to Withdraw Article 25

Point of Order: The Moderator declared Article 25 Withdrawn. Donna Gill rose to a Point of Order suggesting that a vote of the Assembly is needed to Withdraw an Article. The Moderator ruled in favor of Ms. Gill's Point of Order and implemented the vote at that time.

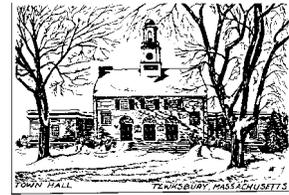
Vote: Article 25 was Withdrawn 8:17 PM 5/1/17

**Executive Summary:** This article would transfer control of the Ella Fleming School from the School Department to the Town.



# Town of Tewksbury

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### ARTICLE 26

To see if the town will vote to amend the general by-laws of the town by adding a new section to establish and authorize revolving funds for use by certain town departments, boards, committees, agencies or officers under Massachusetts General Laws Chapter 44 § 53E½; or take any other action relative thereto.

#### Chapter 3.14

#### DEPARTMENTAL REVOLVING FUNDS

##### Sections:

##### 3.14.010 Purpose.

##### 3.14.020 Expenditure Limitations.

##### 3.14.030 Interest.

##### 3.14.040 Procedures and Reports.

##### 3.14.050 Table of Authorized Revolving Funds.

##### 3.14.010 Purpose.

This by-law establishes and authorizes revolving funds for use by town departments, boards, committees, agencies or officers in connection with the operation of programs or activities that generate fees, charges or other receipts to support all or some of the expenses of those programs or activities. These revolving funds are established under and governed by Massachusetts General Laws Chapter 44 § 53E½.

##### 3.14.020 Expenditure Limitations.

A department or agency head, board, committee or officer may incur liabilities against and spend monies from a revolving fund established and authorized by this by-law without appropriation subject to the following limitations:

1. Fringe benefits of full-time employees whose salaries or wages are paid from the fund shall also be paid from the fund.
2. No liability shall be incurred in excess of the available balance of the fund.
3. The total amount spent during a fiscal year shall not exceed the amount authorized by town meeting on or before July 1 of that fiscal year, or any increased amount of that authorization that is later approved during that fiscal year by the Board of Selectmen and Finance Committee.

##### 3.14.030 Interest.

Interest earned on monies credited to a revolving fund established by this bylaw shall be credited to the general fund.

##### 3.14.040 Procedures and Reports.

Except as provided in Massachusetts General Laws Chapter 44 § 53E½ and this by-law, the laws, charter provisions, rules, regulations, policies or procedures that govern the receipt and custody of town monies and the expenditure and payment of town funds shall apply to the use of a revolving fund, established and authorized by this by-law. The Finance Director shall include a statement on the collections credited to each fund, the encumbrances and expenditures charged to the fund and the balance available for expenditure in the regular report the Finance Director provides the department, board, committee, agency or officer on appropriations made for its use.

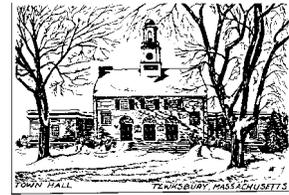
##### 3.14.050 Table of Authorized Revolving Funds. The Table establishes:

1. Each revolving fund authorized for use by a town department, board, committee, agency or officer,
2. The department or agency head, board, committee or officer authorized to spend from each fund,
3. The fees, charges and other monies charged and received by the department, board, committee, agency or officer in connection with the program or activity for which the fund is established that shall be credited to each fund by the Finance Director,
4. The expenses of the program or activity for which each fund may be used,
5. Any restrictions or conditions on expenditures from each fund; and
6. The fiscal years each fund shall operate under this by-law.



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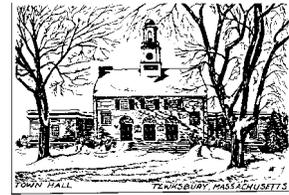
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Revolving Fund	Department, Board, Committee, Agency or Officer Authorized to Spend from Fund	Fees, Charges or Other Receipts Credited to Fund	Program or Activity Expenses Payable from Fund	Restrictions or Conditions on Expenses Payable from Fund	Fiscal Years
Council on Aging	Director, COA	Fees charged and received from COA activities	Trips, activities, education programs	Salaries or wages of full-time employees shall be paid from the annual budget	FY 2018 & subsequent years
Board of Health	Health Director	Fees collected; medical reimbursements	Public health programs and vaccines	Salaries or wages of full-time employees shall be paid from the annual budget	FY 2018 & subsequent years
Parks and Recreation	Town Manager	Fees collected for field rentals	Summer activities and programs	Salaries or wages of full-time employees shall be paid from the annual budget	FY 2018 & subsequent years
Traffic Signage	Dept. of Public Works Superintendent	Fees provided by developers	Purchase, manufacture and install street and traffic signs including pavement markings	Salaries or wages of full-time employees shall be paid from the annual budget	FY 2018 & subsequent years
GIS	Assistant Town Manager	Surcharge on permits across departments	Operate network-wide geographic information system	Salaries or wages of full-time employees shall be paid from the annual budget	FY 2018 & subsequent years
Stormwater	Dept. of Public Works Superintendent	Land disturbance permits	Maintain town-wide stormwater system	Salaries or wages of full-time employees shall be paid from the annual budget	FY 2018 & subsequent years
Records Preservation	Town Clerk	Fees, grants, donations	Preservation and safe keeping of historic records	Salaries or wages of full-time employees shall be paid from the annual budget	FY 2018 & subsequent years
Solid Waste, Recycling, Household Haz. Waste	Town Manager	Fees, grants, donations	Solid Waste, Recycling and household hazardous waste operations and programs	Salaries or wages of full-time employees shall be paid from the annual budget	FY 2018 & subsequent years
Hydrant Markers	Town Manager	Fees, grants, donations	Reimbursement of damaged markers and donations to install markers	Salaries or wages of full-time employees shall be paid from the annual budget	FY 2018 & subsequent years
Energy Efficiency of Town & School Buildings, equip. and infrastructure	Town Manager	Rebates, grants and donations generated from energy efficiency projects (Commonwealth, public utilities and others)	Energy efficiency projects	Salaries or wages of full-time employees shall be paid from the annual budget	FY 2018 & subsequent years



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Motion: The Finance Committee motioned to Adopt  
The Board of Selectmen recommended Adoption

Vote: Article 26 was Adopted 8:15 PM 5/1/17

**Executive Summary:** The purpose of this article is to create a bylaw authorizing all revolving funds as required by the amended Massachusetts General Laws Chapter 44 53E½. The amendments were part of the Act to Modernize Municipal Finance and Government. C. 218 section 86. Town Meeting must still vote on or before July 1 on the amount that may be spent from each fund during the upcoming fiscal year.

### ARTICLE 27

To see if the Town of Tewksbury will vote to amend Town of Tewksbury Bylaw **Article III. Solicitors and Canvassers Section 12.04.110 License application Requirements** as shown below with additions to the bylaw underlined and deletions shown as a ~~strike through~~:

#### **12.04.110 License application Requirements.**

~~At the time of filing the application, a fee of \$20.00 shall be paid to the Town Clerk to cover the cost of a Police investigation of the facts stated therein.~~ The fee charged by the Police Department for the purpose of conducting fingerprint-based criminal record background checks shall be one hundred dollars (\$100). This fee may be waived for nonprofit organizations.

Town Manager

Motion: The Finance Committee motioned to Adopt  
The Board of Selectmen recommended Adoption

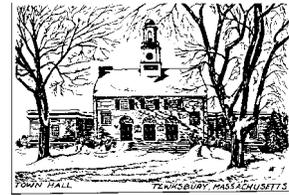
Vote: Article 27 was Adopted Unanimously 8:18 PM 5/1/17

**Executive Summary:** Town Bylaw Chapter 5.09 CIVIL FINGERPRINTING CRIMINAL HISTORY CHECK AUTHORIZATION was adopted at the May 9, 2012 Special Town Meeting. Adoption of this bylaw requires the Police Department to conduct a State and Federal Fingerprint Based Criminal History check for individuals applying for a Solicitor's License. The bylaw further states that the fee charged by the Police Department for the purpose of conducting fingerprint-based criminal record background checks shall be one hundred dollars (\$100) **5.09.050 Fees**. The purpose of this Article is to create consistency between these two sections.



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### ARTICLE 28

To see if the Town will vote to amend the Town By-Laws by deleting 2.04.030 Posting Requirements for Town Meeting warrants and replacing it with the new language as follows:

#### 2.04.030 Posting Requirements

The Warrant shall be posted by a Constable of the Town and shall be posted in a public place in each Precinct and in the Town Hall. At least three hundred copies shall be left at the Town Hall or at such convenient places as the Selectmen shall think proper. **In addition, the Selectmen shall order that one Warrant be mailed to each dwelling in the Town two weeks before any town meeting.** In addition and at the time of the posting the Warrant shall be placed on the Town's website. Warrants shall be available at the check-in tables before each town meeting.

Joseph P. Gill and others

Motion: Joe Gill motioned to Adopt  
The Finance Committee voted against Adoption  
The Board of Selectmen recommended Adoption  
Paige Impink motioned to Amend the Article  
Bruce Panilaitis motioned for Indefinite Postponement

Point of Order: The motion for Indefinite Postponement Carried (Yes 85/No 84). Marie Sweeney rose to a Point of Order stating that she didn't believe her vote had been counted. The Moderator ruled in favor of Ms. Sweeney's Point of Order and implemented a second vote for Indefinite Postponement at that time. Indefinite Postponement Failed (Yes 82/No 86)

Vote:	The Amendment Failed	8:35 PM	5/1/17
	Indefinite Postponement Failed (Yes 82/No 86)	8:49 PM	5/1/17
	Article 28 was Adopted (Yes 84/No 79)	8:53 PM	5/1/17

**AMENDMENT:** To see if the Town will vote to amend the Town By-Laws by deleting 2.04.030 Posting Requirements for Town Meeting warrants and replacing it with the new language as follows:

#### 2.04.030 Posting Requirements

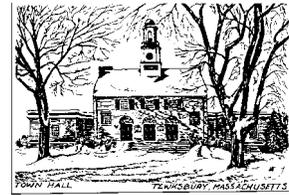
The Warrant shall be posted by a Constable of the Town and shall be posted in a public place in each Precinct and in the Town Hall. ~~At least three hundred copies shall be left at the Town Hall or at such convenient places as the Selectmen shall think proper. In addition, the Selectmen shall order that one Warrant be mailed to each dwelling in the Town two weeks before any town meeting.~~ **Fourteen (14) days prior to Town Meeting the Board of Selectmen shall mail a post card to each residential unit and the card shall state the time and place of Town Meeting and where Town Meeting Warrants are available. The Board of Selectmen shall mail Town Meeting Warrants to anyone who requests one.** In addition and at the time of the posting the Warrant shall be placed on the Town's website. Warrants shall be available at the check-in tables before each town meeting.

**Executive Summary:** Due to budget reductions in 2010 Town Meeting voted not to fund the printing and the mailing of the annual and special town meeting warrants. This article will restore the printing and mailing of said warrants.



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### ARTICLE 3

ANY ARTICLES VOTED TO BE REMOVED FROM THE CONSENT CALENDAR SHALL BE RESTORED TO ITS ORIGINAL NUMBERED PLACE IN THE WARRANT.

- ARTICLE 3-29
- ARTICLE 3-30
- ARTICLE 3-31
- ARTICLE 3-32

### ARTICLE 3-31

To see if the Town will vote: (1) to appropriate a sum of money to survey, design and undertake repairs to roads and bridges under the provisions of Chapter 90 of the Massachusetts General Laws, and to obtain any material and/or services incidental thereto; (2) to authorize the Board of Selectmen to acquire easements in conjunction therewith by the purchase, gift, lease, eminent domain, or otherwise; (3) in furtherance of the project(s) to authorize the Board of Selectmen to apply for, accept and expend any federal, state and/or private grants without further appropriation thereof; and (4) to determine whether said appropriation shall be raised by transfer from available funds or by borrowing; or take any other action relative thereto.

Town Manager

Motion: The Finance Committee motioned to Adopt  
The Board of Selectmen recommended Adoption

Vote:	Article 3-31 was Held	7:56 PM	5/1/17
	Article 3-31 was Adopted Unanimously	9:00 PM	5/1/17

**Executive Summary:** Each year the state indicates the amount it will allot to cities and towns for roadwork under Chapter 90. This article authorizes the Town to spend these funds.

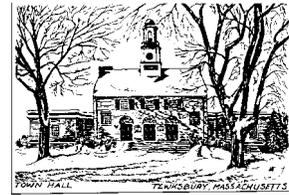
### SECTION 3

ARTICLE 33	Zoning Bylaw	Amend Zoning Bylaw Sections to Add a New Section: 6800: Interim Restriction/Moratorium for Recreational Marijuana Establishments
ARTICLE 34	Zoning Map	Amend Zoning Map from Office/Retail (OR) to Multifamily District (MFD) on Assessor's Map 66, Lot 11 – Not more than 10 Units
ARTICLE 35	Zoning Map	Amend Zoning Map from Office/Research (OR) to Multifamily District (MFD) Map on Assessor's Map 66, Lot 11 – Not more than 102 Units
ARTICLE 36	Zoning Bylaw and Zoning Map	Amend Zoning Map from Commercial Zoning to Community Village Overlay District (COVD) to Assessor's Map 22, Lots 9 and 11 and Zoning Bylaw Section 8680
ARTICLE 37	Zoning Bylaw and Zoning Map	Amend Zoning Map from Municipal District (MN) to Commercial District (COM) to Assessor's Map 47, Parcel 76 and Zoning Bylaw



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### ARTICLE 33

To see if the Town will vote to amend the Tewksbury Zoning Bylaw by adding a new section:

#### 6800 INTERIM RESTRICTION/MORATORIUM FOR RECREATIONAL MARIJUANA ESTABLISHMENTS

6810. Purpose. By vote at the State election on November 8, 2016, the voters of the Commonwealth approved a law known as The Regulation and Taxation of Marijuana Act, regulating the cultivation, distribution, possession and use of marijuana for recreational purposes. The law provides that it is effective on December 15, 2016, and the Cannabis Control Commission is required to issue regulations regarding implementation by September 15, 2017, which was extended to March 15, 2018. (Section 11 of Chapter 351 of the Acts of 2016).

Currently under the Zoning Bylaw, Recreational Marijuana Establishments and Marijuana Retailers are not a permitted use in the Town and any regulations promulgated by the State Cannabis Control Commission are expected to provide guidance to the Town in regulating Recreational Marijuana Establishments and Marijuana Retailers.

The regulation of Recreational Marijuana Establishments and Marijuana Retailers raise novel and complex legal, planning, and public safety issues and the Town needs time to study and consider the regulation of Recreational Marijuana Establishments and Marijuana Retailers and address such novel and complex issues, as well as to address the potential impact of the State regulations on local zoning and to undertake a planning process to consider amending the Zoning Bylaw regarding regulation of Recreational Marijuana Establishments and Marijuana Retailers and other uses related to the regulation of recreational marijuana. The Town intends to adopt a temporary moratorium on the use of land and structures in the Town for Recreational Marijuana Establishments and Marijuana Retailers so as to allow the Town sufficient time to engage in a planning process to address the effects of such structures and uses in the Town and to adopt provisions of the Zoning Bylaw in a manner consistent with sound land use planning goals and objectives.

6820. Definitions. Definitions under this moratorium include:

"Manufacture", to compound, blend, extract, infuse or otherwise make or prepare a marijuana product.

"Marijuana accessories", equipment, products, devices or materials of any kind that are intended or designed for use in planting, propagating, cultivating, growing, harvesting, manufacturing, compounding, converting, producing, processing, preparing, testing, analyzing, packaging, repackaging, storing, containing, ingesting, inhaling or otherwise introducing marijuana into the human body.

"Marijuana cultivator", an entity licensed to cultivate, process and package marijuana, to deliver marijuana to marijuana establishments and to transfer marijuana to other marijuana establishments, but not to consumers.

"Marijuana establishment", a marijuana cultivator, marijuana testing facility, marijuana product manufacturer, marijuana retailer or any other type of licensed marijuana-related business.

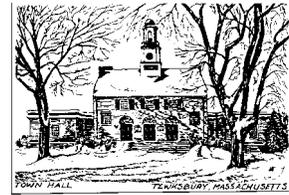
"Marijuana product manufacturer", an entity licensed to obtain, manufacture, process and package marijuana and marijuana products, to deliver marijuana and marijuana products to marijuana establishments and to transfer marijuana and marijuana products to other marijuana establishments, but not to consumers.

"Marijuana products", products that have been manufactured and contain marijuana or an extract from marijuana, including concentrated forms of marijuana and products composed of marijuana and other ingredients that are intended for use or consumption, including edible products, beverages, topical products, ointments, oils and tinctures.



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"Marijuana testing facility", an entity licensed to test marijuana and marijuana products, including certification for potency and the presence of contaminants.

"Marijuana retailer", an entity licensed to purchase and deliver marijuana and marijuana products from marijuana establishments and to deliver, sell or otherwise transfer marijuana and marijuana products to marijuana establishments and to consumers.

6830. Temporary Moratorium. For the reasons set forth above and notwithstanding any other provision of the Zoning Bylaw to the contrary, the Town hereby adopts a temporary moratorium on the use of land or structures for Recreational Marijuana Establishments and Marijuana Retailers. The moratorium shall be in effect through December 31, 2018. During the moratorium period, the Town shall undertake a planning process to address the potential impacts of recreational marijuana in the Town, consider the Cannabis Control Commission regulations regarding Recreational Marijuana Establishments and Marijuana Retailers and related uses, determine whether the Town shall restrict any, or all, licenses for Recreational Marijuana Establishments and Marijuana Retailers and shall consider adopting new provisions of the Zoning Bylaw to address the impact and operation of Recreational Marijuana Establishments and Marijuana Retailers and related uses.

6840. Severability. The provisions of this Bylaw are severable. If any provision, paragraph, sentence, or clause of this Bylaw or its application to any person, establishment, or circumstances shall be held invalid, such invalidity shall not affect the other provisions or application of this Bylaw.

Town Manager

Motion: The Finance Committee motioned to Adopt  
The Board of Selectmen recommended Adoption  
Assistant Town Manager, Steve Sadwick spoke on the Article

Vote: Article 33 was Adopted (117 Yes/6 No 2/3 required=82) 7:38 PM 5/3/17

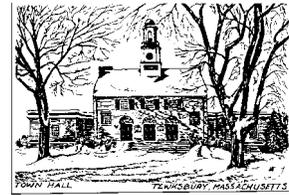
**Executive Summary:** The passage at the State election on November 8, 2016, approving a law regulating the cultivation, distribution, possession and use of marijuana for recreational purposes did not provide the Town of Tewksbury with adequate time to evaluate the impacts the law. This moratorium will allow the Town of Tewksbury the necessary time to evaluate the law and its impacts on public safety, public health, and zoning issues.

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### ARTICLE 34

To see if the Town will vote to amend the Zoning Map for a parcel shown on Assessor's Map 66 Lot 11, said parcel is further describes as Lot 389 on Land Court Plan 27170-23, from Office / Research (OR) to Multi-Family District (MFD). In addition to the criteria set forth herein, in the event the Planning Board is considering a request for a MFD Special Permit for the above described land, the development may not contain more than 10 units.



Marc P. Ginsburg  
Arnie Martel

Motion: The Finance Committee deferred to the Planning Board  
The Planning Board deferred to the petitioner  
On behalf of the petitioners, Richard Cuoco motioned to Withdraw Article 34

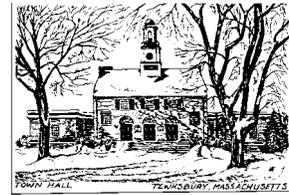
Vote: Article 34 was Withdrawn Unanimously 7:38 PM 5/3/17

**Executive Summary:** The purpose of the article is to re-zone land currently zone Office / Research to Multi Family Dwellings.



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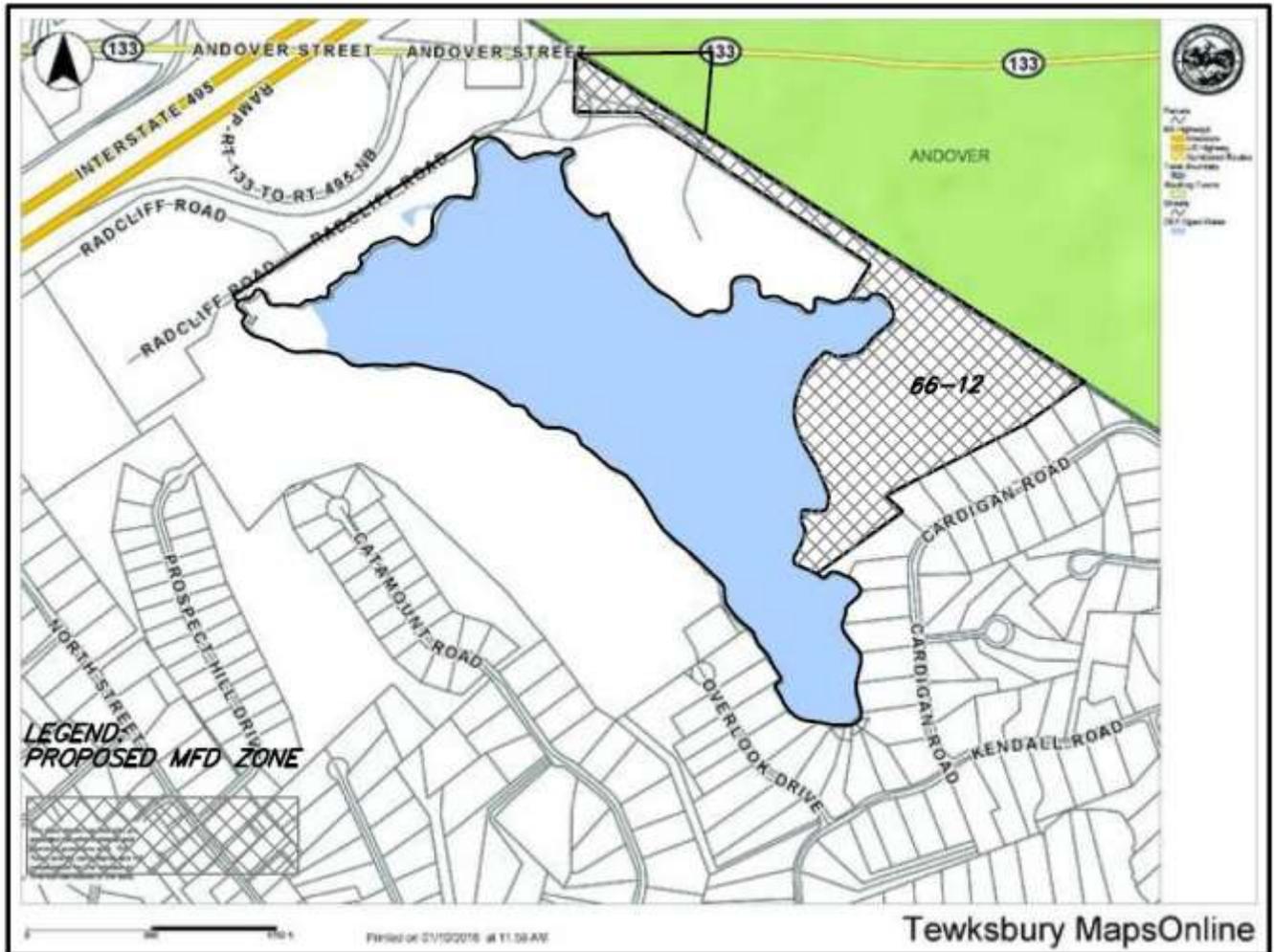
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### ARTICLE 35

To see if the Town will vote to amend the Zoning Map for parcels shown on Assessor's Map 66 Lot 12, said parcel is further describes as Lot 355 on Land Court Plan 27170-21, from Office / Research (OR) to Multi-Family District (MFD). In addition to the criteria set forth herein, in the event the Planning Board is considering a request for a MFD Special Permit for the above described land, the development may not contain more than 102 Units. The units shall be single and or duplex units no greater than Two and one half stories in height.



Marc P. Ginsburg  
Arnie Martel

Motion: The Finance Committee deferred to the Planning Board  
The Planning Board deferred to the petitioners  
On behalf of the petitioners, Richard Cuoco motioned to Withdraw Article 35

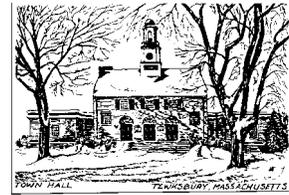
Vote: Article 35 was Withdrawn Unanimously 7:39 PM 5/3/17

Executive Summary: None Submitted



# Town of Tewksbury

TOWN HALL  
1009 MAIN ST  
TEWKSBURY, MASSACHUSETTS 01876



## OFFICE OF TOWN CLERK

DENISE GRAFFEO, CMC/CMMC  
TOWN CLERK

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Fax: 978-851-8610  
[dgraffeo@tewksbury-ma.gov](mailto:dgraffeo@tewksbury-ma.gov)

### ARTICLE 36

To see if the Town of Tewksbury will vote to amend the Tewksbury Zoning Bylaw and the Zoning Map that is currently Commercial zoning and adding Community Village Overlay District (CVOD) to the land area described below comprising a portion of Community Village Overlay District (CVOD) section 8680, to Assessors Map 22, Lots 9 and 11.



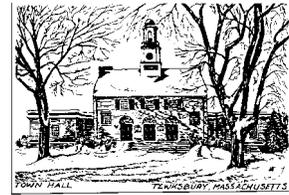
Tewksbury Tax Map 22, Fiscal Year 2014 1

James Andella and Others



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The Moderator noted the following Scrivener's Error in the Executive Summary on page 32 of the Warrant - and there were no objections:

**Executive Summary:** The adoption of this article will include the land above in a new zoning overlay district along ~~East Street~~ **Main Street and Astle Street**. This Overlay District recognizes the existing nature of the land described above and allows for this as well as other uses, while underlying zoning rights remain intact.

Motion:       The Finance Committee deferred to the Planning Board  
                  The Planning Board voted to Take No Action  
                  On behalf of the petitioner, Attorney William Gramer motioned to Adopt  
                  Jay Kelley motioned for Indefinite Postponement

Vote:           Article 36 was Indefinitely Postponed

8:04 PM

5/3/17

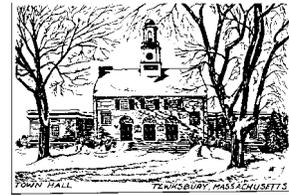
**Executive Summary:** The adoption of this article will include the land above in a new zoning overlay district along Main Street and Astle Street. This Overlay District recognizes the existing nature of the land described above and allows for this as well as other uses, while underlying zoning rights remain intact.

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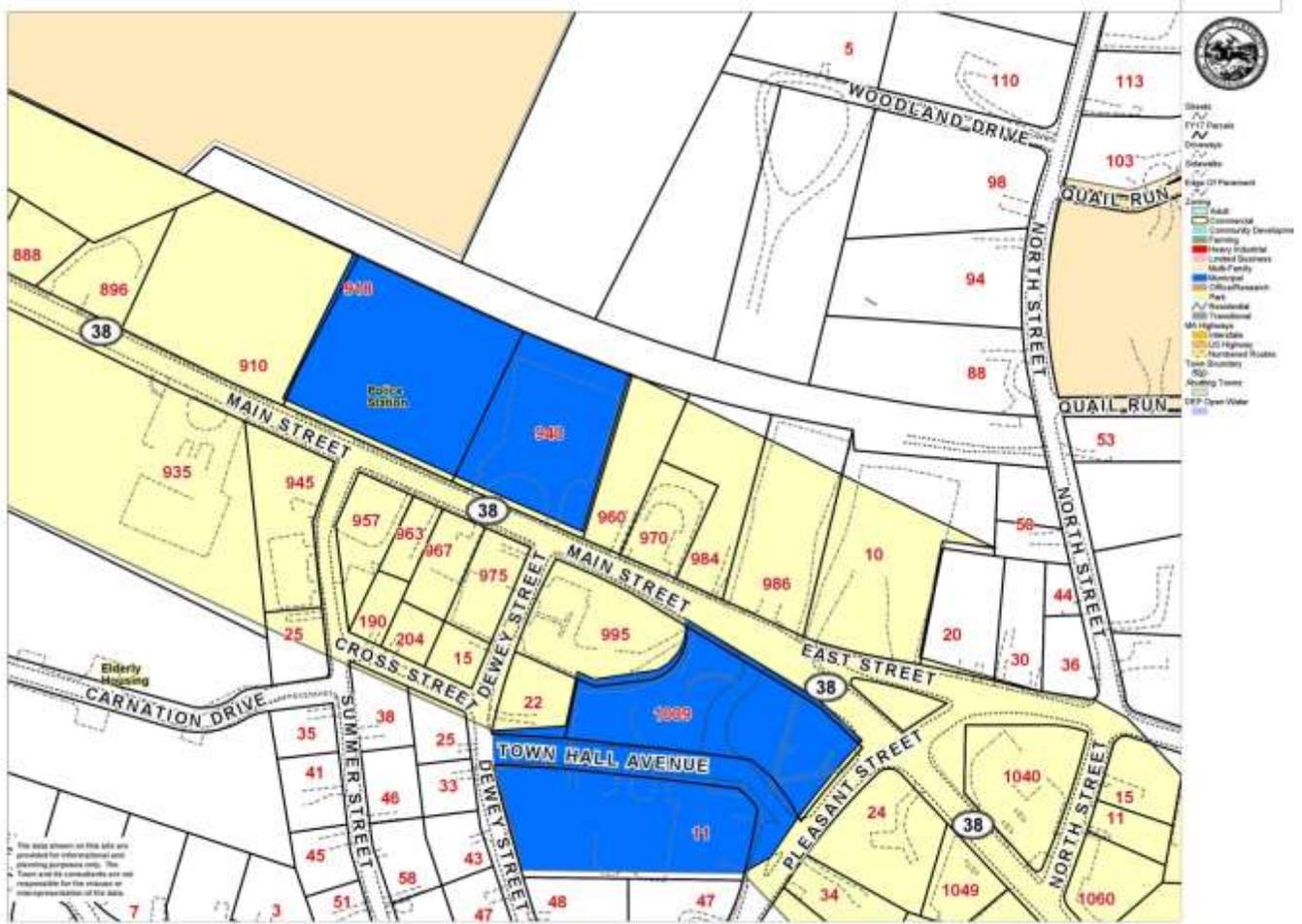
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### ARTICLE 37

To see if the Town will vote to amend the Tewksbury Zoning Bylaw by taking the following step:

Change the Town of Tewksbury Zoning Map to change the zoning district classification of the premises located at 940 Main Street and being identified on the Assessor's map as Map 47 Parcel 76 from Municipal District (MN) to Commercial District (COM).

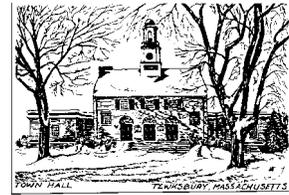


Tewksbury MapsOnline



# Town of Tewksbury

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TEWKSBURY, MASSACHUSETTS 01876



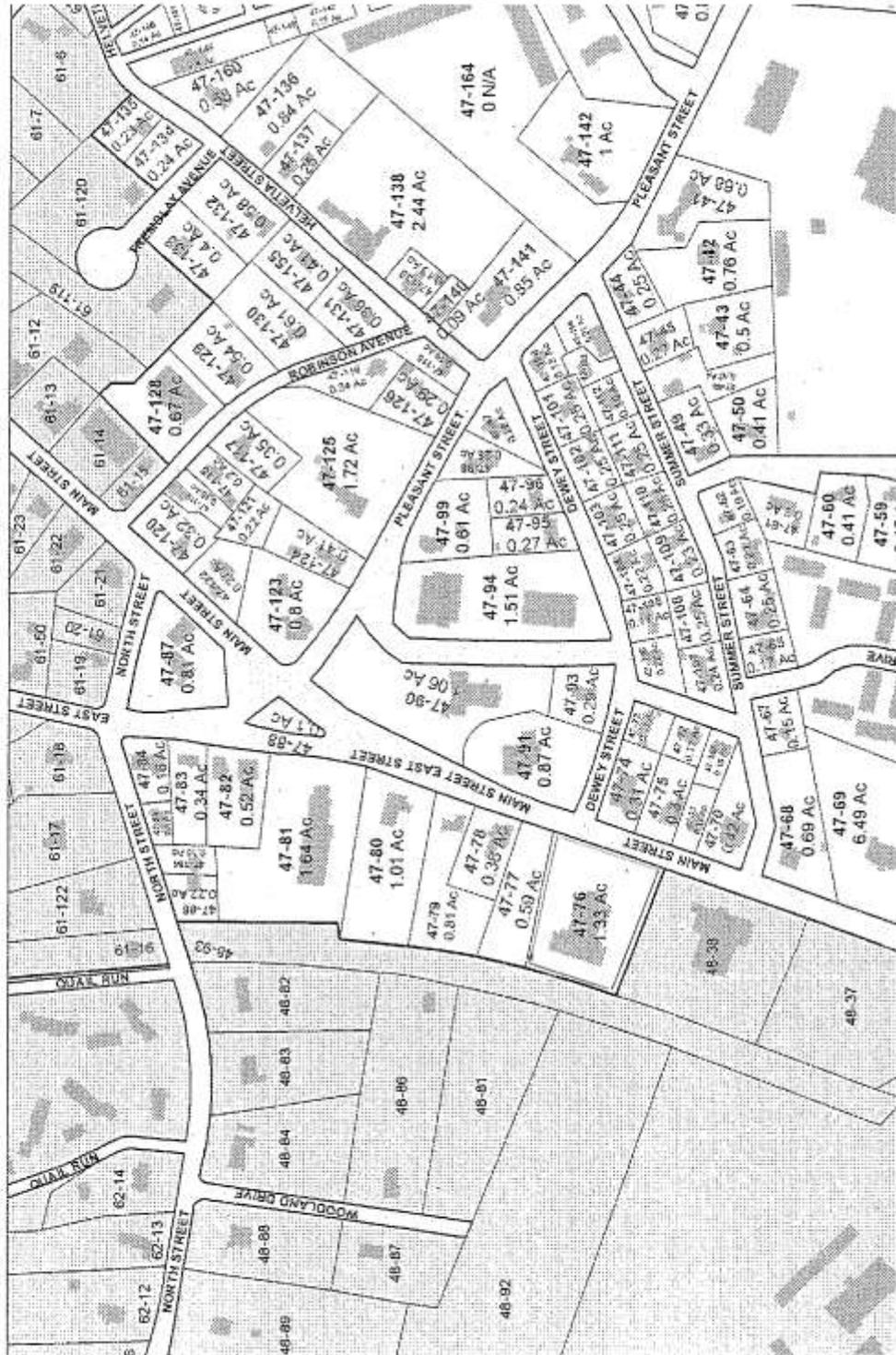
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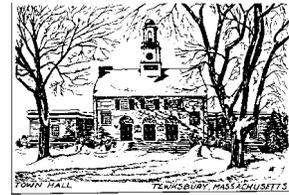
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Motion: The Finance Committee deferred to the Planning Board  
The Planning Board recommended Adoption  
The Board of Selectmen recommended Adoption  
David Plunkett motioned to Adopt  
Jay Kelley motioned for Indefinite Postponement

Vote:	Indefinite Postponement Failed	8:15 PM	5/3/17
	Article 37 was Adopted (113 Yes/12 No 2/3 required=83)	8:18 PM	5/3/17

**Executive Summary:** The purpose of the Warrant Article is to change the zoning district classification for the property located at 940 Main Street from Municipal to Commercial to make the classification consistent with the actual use of the premises. The property has not been used for municipal purposes since the Town conveyed the property in October of 2000.

Finance Committee Chairman, David Aznavoorian motioned to Adjourn the May 1, 2017 Annual Town Meeting Sine Die, and this motion was Adopted. 8:19 PM 5/3/17

RESPECTFULLY SUBMITTED:

DENISE GRAFFEO, TOWN CLERK