



SELECT BOARD
TOWN OF TEWKSBURY
TOWN HALL
1009 MAIN ST
TEWKSBURY, MASSACHUSETTS 01876

Town of Tewksbury
Common Victualler License Procedure

Any person to whom a Common Victualler License is issued shall ensure that order and decorum is maintained in the licensed premises at all times and shall cooperate in every respect with Town officials including, but not limited to representatives of the Select Board, Fire and Police Departments and the Board of Health. The licensed premises shall be available for inspection by said officials or any other department or official of the Town so directed by the Select Board.

1. Licensee shall ensure that their premises are kept clean, neat and sanitary at all times.
2. Unless otherwise authorized pursuant to a license duly issued by the Select Board, no employee of the licensee shall consume any alcoholic beverage or unlawful controlled substance while on duty, or during the eight (8) hour period preceding their tour of duty.
3. Deliveries between the hours of 11:00 p.m. and 5:00 a.m. are prohibited without specific permission.
4. All Common Victualler licenses expire on December 31st and are automatically renewed unless the Select Board is notified of a violation of any State law, Town by-law or Board of Health violation.
5. All Common Victualler licensees must be in compliance with all Board of Health rules and regulations and have the proper licenses from Board of Health.
6. All Common Victualler licensees must be up to date for payment to the Town of all real estate, personal property taxes, water, and sewer charges.



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Fee: \$50.00

COMMON VICTUALLER LICENSE APPLICATION

The undersigned hereby applies for a Common Victualler in accordance with the provisions of Massachusetts General Law, Chapter 140, Section 2.

(PLEASE TYPE OF PRINT CLEARLY)

Name of Applicant: _____

Business Address: _____

Home Address: _____

Business Telephone: _____ Home Telephone: _____

Name of Establishment: _____

Address of Establishment: _____

Number of Seats: _____ Number of Employees: _____ Size of Floor Space (square feet) _____

Check One:

(If you are unsure ask the Building Department)

New Use: _____ No Change of Use: _____ Partial Change of Use: _____ Full Change of Use: _____

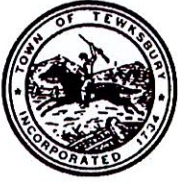
Plan Review and/or Preliminary Approval

Building Department: _____
Signature of Approving Authority Date

Health Department: _____
Signature of Approving Authority Date

Signature of Applicant: _____

Date: _____



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(978)-640-4300
FAX (978) 640-4302

CERTIFICATE OF TAX COMPLIANCE

MUST BE COMPLETED BY THE CURRENT LICENSE HOLDER

This form must be completed by the **CURRENT LICENSE HOLDER** and approved by Tewksbury Treasurer Collector or designee that as of the date below the current license holder does not owe any Personal Property taxes, Real Estate taxes, or water and sewer charges to the Town of Tewksbury.

Name of Current License Holder: _____

Name of Establishment: _____

Doing Business As (if applicable): _____

Establishment Street Address:

The above applicant does not owe any taxes to the Town of Tewksbury as of this date:

Treasurer/Collector's Office

Date: _____