



TOWN OF TEWKSBURY

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Dear Taxpayer,

Attached is your application for fiscal **2026** real estate exemption **CPA**. This application is mailed annually for your convenience. This form is for people over age 60 as of July 1, 2025 whose total income does not exceed the area wide median income.

Please read the application carefully and fill out all sections so that your application may be processed in a timely manner. Please remember to put in amounts from all sources of income along with submitting the following required documentation:

- Copies of your 2024 income tax return. NEW - If you do not file please call the IRS at 1-800-908-9946 to obtain verification of non-filing status, AS SOON AS POSSIBLE. If you need help with this you may contact our office at 978 640-4330 or the Tewksbury Senior Center at 978 640-4480 for assistance.**
- All W-2 and 1099 statements from earned income or interest from 2024.**
- Social Security statement(s) from 2024 (SSI, SSD and SSP).**
- Pension statement(s) from 2024.**
- Birth certificate for 1st time applicants only.**

You may be required to present further documentation on request.

Failure to complete the form and provide requested documentation may result in denial of your application.

Applications will **not** be accepted before **July 1, 2025**.

The final deadline for filing is *April 1, 2026*. The exemption will not appear on the tax bill as it will be applied after actual tax bills have been printed.

Incomplete applications or applications missing required documentation will be returned. Should you have any questions regarding your application, filing dates or if you have had a change in status, please feel free to contact our office and we will be happy to assist you.

If you **sell your home** during a fiscal year in which you receive a real estate exemption, inform your closing attorney about the exemption. The attorney needs to ensure that you receive the value of the exemption from the buyer, as it will be reflected on the tax bill.

CPA Real Estate Exemption Required Documents Checklist

To determine which documents you need to provide to show proof of your income, answer the questions below and follow the directions.

INCOME

<p>Did you file a 2024 Income Tax Return?</p> <p>If YES, submit copy of 2024 Income Tax Return.</p> <p>If NO, NEW - If you do not file please call the IRS at 1-800-908-9946 to obtain verification of non-filing status, AS SOON AS POSSIBLE. If you need help with this you may contact our office at 978 640-4330 or the Tewksbury Senior Center at 978 640-4480 for assistance.</p>	YES	NO
<p>Did you receive Social Security in 2024?</p> <p>If YES, submit a copy of the 2024 Social Security Statement for each type you receive (e.g. SSI, SSD, & SSP).</p>	YES	NO
<p>Did you receive payments from a pension in 2024?</p> <p>If YES, submit a 2024 pension statement from each pension received in 2024.</p>	YES	NO
<p>Did you receive a W-2 or a 1099 for 2024?</p> <p>If YES, submit a copy of all 2024 W-2s and 1099s.</p>	YES	NO
<p>Did you receive any income from any source not listed above?</p> <p>If YES, provide 2024 statements for each source of income.</p>	YES	NO

Is this your first year applying for the CPA Exemption?	YES	NO
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If **YES**, you must provide a copy of your *Birth Certificate*. If **NO**, we should have a copy on file. However, we will always check to verify we have it. If we do not, we may need to request a copy from you.

Please note that you may be required to present further documentation on request. For example, all exemptions have a Massachusetts residency requirement. If you have not lived in Tewksbury during the entire time required, you may need to provide proof of Massachusetts residency.