

NOTICE OF INTENT

Application Materials

- **“Notice of Intent Package” (8 Copies)****
 - Completed WPA Form 3 – Notice of Intent
 - Project Narrative
 - Any Supplemental Documents Provided (see “Notice of Intent Guidelines & Submittal Forms” for miscellaneous documents)

- **Site Plans (8 Copies)**
 - 8 – Half Size (11x17)
 - 2 – Full Size

- **State & Local Fees**
 - See “Local Filing Fee Table”
 - See “WPA Form 3 - Notice of Intent Instructions and Supporting Materials” from MassDEP

- **Certified Abutters List**
 - List for direct abutters and all abutters to the direct abutters within 100 feet of the property (some rare exceptions to this, see WPA)

- **Stormwater Report (1 Copy)**
 - Only projects subject to the MassDEP Stormwater Management Standards

** Please submit an electronic copy of Notice of Intent

For more information, please contact the Community Development Office at 978-640-4370.

