

Annual Report

Town Of Tewksbury Massachusetts



2019

TABLE OF CONTENTS

<i>IN MEMORIAM 2019</i>	1
GENERAL GOVERNMENT	
Biograph	3
Elected Officials	4
Appointed Officials	4
Appointed Boards-Committees-Commissions	5
Federal and State Government	8
Annual Town Election April 6, 2019	9
Annual Town Meeting May 6 & 8, 2019	11
Special Town Meeting May 8, 2019	52
Special Town Meeting October 1, 2019	56
ADMINISTRATION	
Board of Selectmen	75
Town Manager	77
Senior Town Counsel	78
Human Resources	79
Board of Registrars	81
Housing Authority	82
Parking Clerk	83
Town Clerk	84
Veterans' Services	85
Department of Public Works	
Administration	88
Engineering	88
Highway/Forestry	90
Fleet Maintenance	90
Water Distribution/Sewer Collection	91
Water Treatment	92
COMMUNITY ACTIVITIES	
Library Trustees	95
Council On Aging	97
Historical Commission	100
SAFETY	
Fire Department	102
Incident Analysis/ Permits and Inspections	104
Fire Department Roster	105
Police Department	106
Police Department Roster	108
Crime Statistics	109
EDUCATION	
Superintendent of Schools	111
2019 John & Abigail Adams Scholarship Recipients	114
Class of 2019 Community Scholarship Awards	116
School Enrollment	124
Shawsheen Valley Regional Vocational/Technical School District	125

COMMUNITY DEVELOPMENT DEPARTMENT

Community Development 133
Zoning Board of Appeals 136
Board of Health 137
 Animal Inspector..... 140
Building Department 141
Conservation Commission..... 142
Planning Board..... 143
Community Preservation Committee 144

FINANCE DEPARTMENT

General Fund Balance Sheet 146
Special Revenue Funds Report..... 149
Capital Projects/Special Articles 153
Debt Outstanding..... 159
Debt Service Payments..... 161
Revenue Report 163
Appropriation Recap 166
Sewer Enterprise Fund Balance Sheet..... 170
Sewer Enterprise Fund Revenue Report..... 171
Sewer Operating Recap 172
Sewer Capital Expenditures 173
Water Enterprise Fund Balance Sheet 174
Water Enterprise Fund Revenue Report..... 175
Water Operating Recap 176
Water Capital Expenditures..... 178
Board of Assessors 179
Treasurer’s Cash..... 180
Cable Enterprise Fund Balance Sheet 183
Cable Operating Recap..... 183
Cable Capital Expenditures 184
Cable Revenues 184

EMPLOYEE EARNINGS

School Employee Earnings..... 186
Town Employee Earnings 202

At Your Service Back Cover

IN MEMORIAM

Mary	Bennett	Senior Account Clerk/Treasurer's Office
Priscilla	Betses	Assistant Principal
George	Collins	Custodian
Walter	Collins	Animal Control Officer
Stephen	Deackoff	Conservation Commission/Local Housing Partnership
Joseph	DeLucia, Jr.	Patrolman
Jacqueline	Dupont	Teacher
Thomas R.	Gannon	Tewksbury Board of Appeals
Charles	Gendron	DPW Employee
Jae	Gray	Recycling Committee/Fence Viewer
Ronald	Hall	Finance Committee
Dorothy	McGrath	Election Official
Henry	Perry	Detective
Marimargaret	Roberts	Teacher
Anthony	Ruggiero	Housing Authority Employee
Joyce	Salvato	Public Library Employee
Bradford	Schofield	Maintenance/Police Department
Matthew	Small	Administrative Director/Police Department
Denise	Sokolowski	Teacher
Barbara	Tanner	Executive Secretary/School Department
Margaret	Tompkins	Operations Assistant/Assessor's Office

GENERAL GOVERNMENT

*Biograph
Annual and Special Elections*

*Town Officers
Town Meeting Warrants*

*Town Committees
Elections*

ELECTED OFFICIALS

Board of Selectmen

Brian H. Dick (Clerk)	2021
Jay J. Kelly (Chair)	2020
Mark Kratman (Vice-Chair)	2021
Anne Marie Stronach	2022
Jayne Elizabeth Wellman (Clerk)	2022

School Committee

James A. Cutelis (Vice-Chair)	2021
Shannon M. Demos (Clerk)	2022
Dennis G. Francis (Resigned)	2019
John Stadtman	2022
Keith M. Sullivan (Chair)	2020
Scott D. Wilson (Appointed)	2020

Planning Board

Jeremiah J. Delaney, Jr.	2022
Robert A. Fowler (Vice-Chair)	2023
Vincent S. Fratalia (Clerk)	2019
Stephen G. Johnson, Jr. (Chair)	2021
Eric M. Ryder	2020

Moderator

Jayne Wellman Miller (Resigned)	2020
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Board of Library Trustees

Lorraine H. Carriere	2020
Joseph C. Frank (Vice-Chair)	2022
Laura L. Harrington	2022
Paige Ferry Impink (Clerk)	2021
Patrick J. Joyce	2020
Patricia A. Pino (Chair)	2021

Board of Health

Raymond Barry (Chair)	2021
Anthony Boschetti	2022
Charles J. Roux (Clerk)	2020
Robert G. Scarano (Vice Chair)	2021
Maria H. Zaroulis (Clerk)	2022

Housing Authority

John W. Deputat (Chair)	2024
Marc A. DiFruscia (Treasurer)	2021
Linda A. Ricardo-Brabant (Vice-Chair)	2020
Cheryl A. Wight (State Appointee)	2021

School Committee/Regional Technical

Lisa J. Puccia	2021
Patricia M.W Meuse	2022

APPOINTED OFFICIALS

Animal Control Officers	Christine Gualtieri
	Ashley Chmiel
	Casey Smith
Assistant Town Manager/ Director of Community Development	Steven Sadwick
Asst. Treasurer/Collector	Janice Metivier
Board of Health Director	Susan Sawyer
Building Commissioner	Edward Johnson
Chief Assessor	Joanne Foley
Computer Services	Jami Bent
Council on Aging Director	Nicole Hutcheon
Emergency Management	Richard Montuori
Town Accountant	Pamela Alfano
Fire Chief	Michael Hazel
Library Director	Diane Giarrusso
Planner/Conservation Agent	Stefania Gallo
Police Chief	Timothy Sheehan
Director of Public Works	Brian Gilbert
Superintendent of Schools	Christopher Malone
Town Clerk	Denise Graffeo
Senior Town Counsel	Charles Zaroulis
Town Counsel	Kevin Feeley
Town Historian	William Wyatt
Town Manager	Richard Montuori
Treasurer/Collector	Kelly Odams
Veterans Agent	Lisa Downey

Appointed Boards-Committees-Commissions

Board of Registrars

Denise Graffeo, Town Clerk
Robert F. Demers
Frank Teague
Ruth Teague

Board of Assessors

Barbara A. Flanagan
Joanne P. Foley, Chief Assessor
Susan E. Moore

Cable Television Advisory Committee

Donna M Higgins
Erin Knyff
Jayne Wellman Miller
Ruth Joan Unger

Community Preservation Committee

Thomas Churchill
Jeremiah J. Delaney, Jr.
John W. Deputat
Patrick Holland
Jay J. Kelly
Richard Montuori, Town Manager
Christopher L. Mullins

Conservation Commission

Stephen Deackoff
Patrick Holland
Anthony Ippolito (Resigned)
Nicole W. Mercer
Stephen Rohrbacher
Dennis Sheehan

Council on Aging

Joanne Aldrich
Joel Deputat
Virginia Desmond
Linda Lee Layne (Resigned)
Robert MacInnis
Marilyn A. Murphy
Karin Theodoros
Joan Unger
Kathleen M. Walsh
Arlene Wright

Economic Development Committee

Corey Colbert
Arthur P. Costa
Arthur V. Ford
Stephen G. Johnson Jr.
Mark Kratman
Patricia A. Lelos
Jacob Little
Connor J. Pennell

Elementary School Building Committee

Jonathan T. Ciampa
Thomas L. Cooke
James Cutelis
Shannon M. Demos (Resigned)
Dennis Francis (Resigned)
Jay S. Harding
David A Libby
Christopher Malone
Christopher J. Modica (Resigned)
Richard Montuori
Eric M. Ryder
Jacqueline Simione
Lori C. Sustek
Anne Marie Stronach
Brenda Theriault-Regan

Finance Committee

David Aznavoorian
Susan Bishop
Erin Buckley (Resigned)
Jason A. Christian
Thomas L. Cooke
Donna Higgins
Todd R. Johnson
Robert A. Kocsmiersky
Scott D. Wilson (Resigned)

Green Committee

Vincent Bomal
Thomas L. Cooke
David Lochiatto
Jon Marchand
Anna McGinty
Loretta Ryan

Historic Commission

Paula Blois
Thomas Churchill
Michael J. Hurton
M. Eileen McDonagh
Nancy L. Reed
Patricia Stratis
Linda Voutour
William Wyatt

Local Historic District Study Committee

Thomas Churchill
Jacob Little
Nancy L. Reed
Linda Voutour
William Wyatt

Local Housing Partnership

Laura Caplan
Erin Buckley (Resigned)
Stephen Deackoff
Vincent Fratalia
Melissa Maniscalco
Greg Peters
Nancy L. Reed
Anne Marie Stronach

Lowell Regional Transit Association Representative

Mark Kratman

Mass. Cultural Council - (Arts Lottery Council)

Patricia J. Astuti
Michelle Haley
Lynne M. Litton
Marie I. Luciano
Sarah L. Marino
Hannah M. Oliver
Crystal L. Panagiotopoulos
Christian Panasuk
Francesco S. Recchia
Heidi Morgans Rehwalt (Resigned)
Patricia Stratis
Patrick Valentino

Open Space & Recreation Plan Committee

Jennifer Balch-Kenney
Ted Buczynski
Eva M. Durkin
Paige F. Impink
Christopher L. Mullins
Raisa Postoronka
Bruce F. Shick
Karyn A. Sliva
Kevin A. Sullivan

Public Events and Celebrations Committee

Amie Bisso (Resigned - Effective 1/2/20)
Julie Bonavita
Rachel E. Bradley (Resigned - Effective 1/2/20)
Dennis M. Gray
Moira J. Gray
Joanne M. Lafreniere
Lynne M. Litton
Alexandra Lowder
Anne Marie Stronach
Janelle Wagstaff
Maria H. Zaroulis

Taxation Aid Committee

Joanne P. Foley
Jay J. Kelly
Kelly L. Odams
Bruce F. Schick
Karin Theodoros

Tewksbury Beautification Committee

Jennifer Balch-Kenney
Kimberly A. Boroyan (Resigned)
Karen E. Cintolo
Paige Ferry Impink
Donna E. King (Resigned)
Mark Kratman
Coreen L. Lescarbeau
Kathy M. MacInnis
Denise Morandi
Connor J. Pennell
Daniel S. Ronan
Jayne Elizabeth Wellman
Maria H. Zaroulis

Trust Fund Commission

Kelly L. Odams
Janice A. Metivier

**Tewksbury North and Trahan School Reuse
Committee**

Ken Duffett
Daniel H. Feyock (Resigned)
Robert A. Fowler
Bridget Garabedian
Jay J. Kelly
Kristin Smith
Keith M. Sullivan

Tewksbury School Athletic Fields Committee

Brian Aylward
Brian H. Dick
Ronald J. Drouin, Jr.
Dennis Francis (Resigned)
Keith Mangan
Kristen M. Polimeno
Eric M. Ryder
John Stadtman

Zoning Board of Appeals

Robert Dugan
Gerald Kutcher
Raymond Lisiecki – Associate Member
Nancy Rego
Daniel J. Teixeira – Associate Member

Zoning Bylaw Committee

Richard E. Cuoco
Robert A. Fowler
Edward Johnson
Todd R. Johnson
Mark Kratman
Erin Wortman

FEDERAL AND STATE GOVERNMENT

PRESIDENT

Donald J. Trump (R)
The White House
Washington, DC 20500
Public Opinion "Hot-Line" (202) 456-1111

U.S. SENATOR

Elizabeth Warren (D)
Boston Address:
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15 New Sudbury Street
Boston, MA 02203
(617) 565-3170

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U.S. SENATOR

Edward J. Markey (D)
Boston Address:
10 Causeway St., Suite 559
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(617) 565-8519

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218 Russell Senate Office Bldg.
Washington, DC 20510
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U.S. REPRESENTATIVE

Seth W. Moulton (D)
6th Congressional District
Washington Address:
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Fax: (202) 225-5915

GOVERNOR

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Barry R. Finegold (D)
Second Essex & Middlesex District
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(617) 722-1612
Barry.Finegold@masenate.gov

ATTORNEY GENERAL

Maura Healey
One Ashburton Place
Boston, MA 02108
617-727-2200

STATE REPRESENTATIVES

David Allen Robertson (D)
Nineteenth Middlesex District
Precincts: 1-1A-2-2A-4-4A
State House
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Boston, MA 02133
(617) 722-2210
David.Robertson@mahouse.gov

Tram T. Nguyen. (D)
Eighteenth Essex District
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Salem, MA 01970
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ANNUAL TOWN ELECTION - APRIL 6, 2019

At a meeting of the Inhabitants of the Town of Tewksbury, called by proper warrant and qualified to vote in Town affairs, held this day at the Senior Center for Precincts 1 and 1A; at the Recreation Center for Precincts 2 and 2A; at the Town Hall for Precincts 3 and 3A; and at the Library for Precincts 4 and 4A, the following business was transacted. Registered on the ballot boxes in the eight Precincts showed 0000, and check lists were in order. Polls opened at 8:00 AM and closed at 8:00 PM. There were 3,959 ballots cast.

Wardens

Precinct 1	Eleanor Beattie
Precinct 1A	Karla Branchaud
Precinct 2	Danielle Holloway
Precinct 2A	Loretta Ryan
Precinct 3	Shannon Ryser
Precinct 3A	Mary Pilcher
Precinct 4	John Coviello
Precinct 4A	Georgia Bey-Allen

# Eligible Voters	22,466
Total Votes Cast	3,959
Percent	17.6%

BOARD OF SELECTMEN

(Vote for 2)

Precinct	1	1A	2	2A	3	3A	4	4A	Total
Todd R. Johnson	249	326	216	188	265	295	253	315	2,107
Anne Marie Stronach	252	363	244	190	321	372	316	300	2,358
Jayne Wellman Miller	227	289	263	216	266	338	285	284	2,168
Write-ins	8	7	12	4	6	5	2	4	48
Blanks	142	195	157	106	136	190	140	171	1,237
TOTAL	878	1,180	892	704	994	1,200	996	1,074	7,918

SCHOOL COMMITTEE

(Vote for 2)

Precinct	1	1A	2	2A	3	3A	4	4A	Total
Shannon M. Demos	314	403	316	269	349	454	386	398	2,889
John Stadtman	314	403	285	243	345	431	343	377	2,741
Write-ins	4	3	15	7	5	7	3	7	51
Blanks	246	371	276	185	295	308	264	292	2,237
TOTAL	878	1,180	892	704	994	1,200	996	1,074	7,918

PLANNING BOARD

(Vote for 1)

Precinct	1	1A	2	2A	3	3A	4	4A	Total
Vincent S. Fratalia	328	417	328	257	371	468	382	401	2,952
Write-ins	5	4	6	5	7	11	5	5	48
Blanks	106	169	112	90	119	121	111	131	959
TOTAL	439	590	446	352	497	600	498	537	3,959

BOARD OF HEALTH

(Vote for 2)

Precinct	1	1A	2	2A	3	3A	4	4A	Total
Anthony M. Boschetti	181	256	175	141	220	281	244	265	1,763
George Ferdinand	144	195	150	107	153	177	174	172	1,272
Kylee J. Perrotta	178	217	173	162	181	226	201	215	1,553
Maria Zaroulis	196	250	177	150	243	286	194	203	1,699
Write-ins	5	1	11	3	2	0	2	2	26
Blanks	174	261	206	141	195	230	181	217	1,605
TOTAL	878	1,180	892	704	994	1,200	996	1,074	7,918

LIBRARY TRUSTEES

(Vote for 2)

Precinct	1	1A	2	2A	3	3A	4	4A	Total
Joseph C. Frank	283	400	285	247	349	416	356	375	2,711
Laura L. Harrington	312	413	294	244	355	447	353	367	2,785
Write-ins	2	4	8	4	3	3	1	1	26
Blanks	281	363	305	209	287	334	286	331	2,396
TOTAL	878	1,180	892	704	994	1,200	996	1,074	7,918

SHAWSHEEN REGIONAL TECHNICAL SCHOOL COMMITTEE

(Vote for 1)

Precinct	1	1A	2	2A	3	3A	4	4A	Total
Patricia M. W. Meuse	326	427	340	272	376	464	394	419	3,018
Write-ins	4	6	2	4	4	9	0	3	32
Blanks	109	157	104	76	117	127	104	115	909
TOTAL	439	590	446	352	497	600	498	537	3,959

HOUSING AUTHORITY

(Vote for 1)

Precinct	1	1A	2	2A	3	3A	4	4A	Total
John W. Deputat	333	432	343	261	379	458	383	389	2,978
Write-ins	3	3	1	5	3	5	3	2	25
Blanks	103	155	102	86	115	137	112	146	956
TOTAL	439	590	446	352	497	600	498	537	3,959

QUESTION 1 - ELEMENTARY SCHOOL DEBT EXCLUSION

(Vote for 1)

Precinct	1	1A	2	2A	3	3A	4	4A	Total
Yes	286	355	300	221	325	409	339	358	2,593
No	148	233	142	125	166	187	154	175	1,330
Blanks	5	2	4	6	6	4	5	4	36
TOTAL	439	590	446	352	497	600	498	537	3,959

QUESTION 2 - NON-BINDING REFERENDUM - MARIJUANA CULTIVATORS

(Vote for 1)

Precinct	1	1A	2	2A	3	3A	4	4A	Total
Yes	150	215	181	132	167	219	179	209	1,452
No	281	371	258	216	326	372	313	322	2,459
Blanks	8	4	7	4	4	9	6	6	48
TOTAL	439	590	446	352	497	600	498	537	3,959

QUESTION 3 - NON-BINDING REFERENDUM - MARIJUANA TESTING LABS

(Vote for 1)

Precinct	1	1A	2	2A	3	3A	4	4A	Total
Yes	162	238	198	138	194	242	185	231	1,588
No	269	347	239	209	296	349	304	301	2,314
Blanks	8	5	9	5	7	9	9	5	57
TOTAL	439	590	446	352	497	600	498	537	3,959

QUESTION 4 - NON-BINDING REFERENDUM - MARIJUANA PRODUCT MANUFACTURERS

(Vote for 1)

Precinct	1	1A	2	2A	3	3A	4	4A	Total
Yes	149	219	185	129	160	217	181	203	1,443
No	282	367	251	218	331	371	311	329	2,460
Blanks	8	4	10	5	6	12	6	5	56
TOTAL	439	590	446	352	497	600	498	537	3,959

ANNUAL TOWN MEETING - MAY 6 & 8, 2019

Tewksbury Memorial High School
320 Pleasant Street
2019 Annual Town Meeting
May 6 & 8, 2019

Town Clerk, Denise Graffeo called to order the May 6, 2019 Annual Town Meeting at 7:30 PM given that a quorum of voters was present and a properly served and returned warrant was in possession. Due to the Moderator Jayne Wellman Miller's election to the Board of Selectmen, the Moderator position became vacant. The first order of business was the election of a Temporary Moderator. Anne Marie Stronach, member of the Board of Selectmen, nominated Keith Rauseo as Temporary Moderator for the May 6, 2019 Annual Town Meeting and the May 8, 2019 Special Town Meeting. This nomination was seconded by Board of Selectmen Chair Jay Kelly and confirmed by a vote of the Assembly. Keith Rauseo was sworn in as Temporary Moderator by Ms. Graffeo.

On Monday, May 6, 2019, there were 922 voters and 30 visitors in attendance.

Tewksbury Police & Fire Honor Guard and VFW Post # 8164 Honor Guard presented our Colors.

To honor our nation and our flag, TMHS Sophomore, Meredith Whealan, sang our National Anthem.

Chair of the School Committee and Elementary School Building Committee, Dennis Francis led the Assembly in The Pledge of Allegiance

In 2018, Tewksbury lost several individuals who gave years of service to our community. Their names are listed on page 4 of the 2018 Annual Town Report. Moderator Rauseo held a moment of silence in memory and in honor of our late town employees and all residents who passed away last year.

Moderator Rauseo made the following introductory comments:

Good evening, it's been a while since I've stood here. Thank you for your confidence. I will do my best to be worthy of it. Welcome to all of you who have come to participate in the governing of our town.

Voters are wearing yellow ribbons. Display those ribbons prominently so our counters and I can see them. Visitors are wearing red ribbons, and must sit in the visitors section in the bleachers to my left. The press table is also to my left. Members of the press must remain at the table while they are in the hall.

Emergency exits are located at the back corners of the gymnasium to my left and right and in the cafeteria to both the left and right after you leave the gym. Restrooms are straight out of the entrance to the gym. During the meeting, no one may stand in the entrances to the gym.

Officials and article sponsors who are addressing the voters may use the podium on the floor. Voters speaking on an issue may use the microphone in the middle aisle at the front of the seating area. Please begin your remarks by stating your full name and street address for the record, and speak slowly and clearly into the microphone. There is a five-minute limit for any appearance at the podium – if you ask questions, the clock will not stop during the response. If necessary, you may return to the podium after other voters who wish to speak have had their turn. Address all comments and questions to or through the Moderator, not to officials or other voters.

Town Meeting works best when voters respect its rules and respect each other. Please maintain a proper spirit of decorum throughout Town Meeting, and keep any disagreements civil. During debate on an article, if a voter submits an amendment for consideration, we will debate and act on the amendment immediately, then continue debate on the article, so only one amendment is pending at any time. Amendments must be submitted in writing to the Town Clerk. Town Meeting Guidelines are printed in the back of the warrant. Reference those guidelines during the meeting and ask questions if you are confused about procedural matters. While in the hall, remain seated during debate so I know who wishes to speak. During standing counts, please sit after the counters tally your vote and nod to you. Finally, please turn your cell phones off or on silent and do not make phone calls or have side conversations in the hall.

Jay Kelly, Chairman of the Board of Selectmen, made the following announcements:

- Mr. Kelly recognized the Moms in attendance, wishing a Happy Mother's Day to all!
- He thanked the 200 plus volunteers, DPW, and Beatification Committee for their support during the Town Clean-Up Day held on May 4th.
- Mr. Kelly also thanked and welcomed all the residents to the 2019 Annual Town Meeting and commented on the impressive turnout.
- The Tewksbury Family Concert Series 2019 will present the Jumpin Juba Band on Thursday, May 16, 2019 at 6:00 PM on the Town Common. Please bring blankets and chairs. Concert will be moved to the Senior Center in the case of inclement weather. Chairman Kelly encouraged residents to check the Community Calendar located on the front page of the Town Website for specific times and dates.

The Moderator welcomed the state legislators who were in attendance; Senator Barry Finegold, and State Representatives Tram Nguyen and David Robertson to make brief statements about their work on Beacon Hill on the Town's behalf.

The Moderator introduced the Chairman of the Finance Committee, Scott Wilson. Mr. Wilson will make the first motion on every Article unless the Finance Committee is deferring to another board. Mr. Wilson motioned to Waive the Reading of the Warrant Articles and this motion was Adopted Unanimously. 7:50 PM 5/6/19

Mr. Wilson motioned to admit non-resident appointed members of any town or regional committee or task force, non-voting employees of the Town of Tewksbury including Tewksbury Public Schools, and Town Counsel; and this motion was Adopted. 7:50 PM 5/6/19

After the vote on Article 8, the Moderator called for a five minute recess to allow those wishing to leave time to exit the gymnasium. 9:53 PM 5/6/19

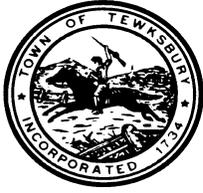
Finance Committee Chairman, Scott Wilson, motioned to Adjourn the Monday session of the 2019 Annual Town Meeting to Wednesday May 8, 2019 at 7:30 PM and this motion was Adopted. 11:12 PM 5/6/19

Moderator Rauseo re-opened the 2019 Annual Town Meeting on Wednesday, May 8, 2019 at 7:30 PM

On Wednesday, May 8, 2019 there were 332 voters and 20 visitors in attendance.

Moderator Rauseo called for a brief recess to have a discussion with Town Counsel and Kristi Andrews relative to Ms. Andrews' motion to amend Article 28 8:40 PM 5/8/19

Finance Committee Chairman, Scott Wilson, motioned to Adjourn the 2019 Annual Town Meeting Sine Die, and this motion was Adopted. 10:50 PM 5/8/19



Town of Tewksbury

TOWN HALL
1009 MAIN ST
TEWKSBURY, MASSACHUSETTS 01876



OFFICE OF TOWN CLERK

DENISE GRAFFEO, CMC/CMMC
TOWN CLERK

Phone: 978-640-4355
Fax: 978-851-8610
dgraffeo@tewbury-ma.gov

APPROPRIATION CERTIFICATE – ANNUAL TOWN MEETING – MAY 6 & 8, 2019

Chief Assessor, Finance Director, Treasurer, Collector, Town Manager, Board of Selectmen, and Finance Committee: Pursuant to Section 15A, Chapter 41, Massachusetts General Laws, I hereby certify to the funds appropriated at the Annual Town Meeting, convened by proper Warrant, on May 6, 2019.

ARTICLE	RAISE & APPROPRIATE	TRANSFER FROM OTHER AVAILABLE FUNDS	CPA APPROP.	CPA RESERVE	ENTERPRISE FUNDS	WATER ENTER RETAINED	SEWER ENTER RETAINED	BORROW	MEMO
4	GENERAL FUND BUDGET	112,989,731.00							
5	SEWER ENTERPRISE FUND				6,703,563.00				
6	WATER ENTERPRISE FUND				7,162,649.00				
7	CABLE TV ENTERPRISE FUND				361,319.00				
8	NEW ELEMENTARY SCHOOL							98,503,724.00	
10	TOWN ONE TIME ITEMS	1,264,416.00							STABILIZATION
11	DPW CAPITAL EQUIP & IMPROVEMENTS					2,120,000.00			
12	WATERLINE INTALLATION AND REPLACEMENT							2,000,000.00	
13	SEWER DEPT CARGO VAN						20,000.00		
14	REDUCE TOWN EXEMPT DEBT	60,591.08							BOND PREMIUMS
15	SENIOR/VET TAX WORK-OFF	52,500.00							OVERLAY SURPLUS
17	COMMUNITY PRESERVATION FUND		51,308.52						
18	EAST ST BASEBALL FIELD LIGHTING			458,790.00					
19	ELLA FLEMINGS SCHOOL RENOVATION			150,000.00					
20	TEWKSBURY HOSPITAL CEMETERY POISON IVY REMOVAL			4,200.00					
	TOTAL	112,989,731.00	1,377,508.08	51,308.52	612,990.00	14,227,531.00	2,120,000.00	20,000.00	100,503,724.00

Raise & Appropriate	112,989,731.00
Transfers	1,377,508.08
CPA Appropriation	51,308.52
CPA Reserve	612,990.00
Enterprise Funds	14,227,531.00
Total Water Enterprise Retained	2,120,000.00
Total Sewer Enterprise Retained	20,000.00
Borrow	100,503,724.00

ATTEST:

DENISE GRAFFEO, TOWN CLERK

SECTION 1

ARTICLE 1

To choose all necessary Town Officers, by ballot, Two (2) members of the Board of Selectmen for three years; Two (2) members of the School Committee for three years; One (1) member of the Planning Board for five years; Two (2) members of the Board of Health for three years; Two (2) members of the Board of Library Trustees for three years; One (1) member of the Shawsheen Regional Technical High School Committee for three years and One (1) member of the Housing Authority for five years.

Accomplished at the April 6, 2019 Annual Town Election

SECTION 2

Article 2	Elected Official Salaries	Elected Official Salaries
Article 3	Consent Calendar	Consent Calendar
Article 4	Budget Related	Fiscal Year 2020 Budget
Article 5	Budget Related	Sewer Enterprise Budget
Article 6	Budget Related	Water Enterprise Budget
Article 7	Budget Related	Cable TV Enterprise Budget
Article 8	Budget Related	Authorize the borrowing of \$98,503,724 to design, construct, furnish and equip a new approximately 140,000 square foot Elementary School to replace the Trahan and North Street Elementary Schools and School Administration Offices and a new Athletic Field Complex
Article 9	Budget Related	Authorize the borrowing of \$2,000,000 for the additional cost of building a new Center Fire Station
Article 10	Budget Related	Transfer \$1,359,416 from Stabilization Fund for Town Capital Equipment and Projects
Article 11	Budget Related	Transfer \$2,120,000 from Water Enterprise Fund Retained Earnings for Water System Improvements, Projects and Vehicles
Article 12	Budget Related	Authorize the borrowing of \$2,000,000 within the Water Enterprise Fund for Water System Improvements/Projects
Article 13	Budget Related	Transfer \$20,000 from Sewer Enterprise Fund Retained Earnings for Sewer Department Vehicle
Article 14	Budget Related	Transfer \$60,591.08 to reduce Town Exempt Debt Principal
Article 15	Budget Related	Transfer \$52,500 from Overlay Surplus to fund the Senior and Veterans' Tax Relief Work Program
Article 16	Budget Related	Fiscal Year 2020 Affordable Housing Trust Fund Allocation Plan
Article 17	Budget Related	To Appropriate or Reserve from the Tewksbury Community Preservation Fund Annual Revenues
Article 18	Budget Related	To Appropriate and Transfer the Sum of \$458,790 from the Tewksbury Community Preservation Undesignated Reserve for the purpose of new lights, poles and associated electrical work at the baseball fields on East Street
Article 19	Budget Related	To Appropriate and Transfer the Sum of \$150,000 from the Tewksbury Community Preservation Undesignated Reserve for the purpose design and engineering of renovation to the Ella Flemings School

Article 20	Budget Related	To Appropriate and Transfer the Sum of \$4,200 from the Tewksbury Community Preservation Open Space Reserve for the purpose of removing poison ivy from the State Hospital Historic Cemetery known as “The Pines”
Article 21	Accept State Statute	Accept Chapter 90, §17C of the Massachusetts General Laws allowing the Board of Selectmen to establish a speed limit of 25 miles per hour in thickly settled or business districts
Article 22	Accept State Statute	Accept the provisions of Chapter 90, §18B of the Massachusetts General Laws allowing the Board of Selectmen to establish “Safety Zones” having a speed limit of 20 miles per hour
Article 23	Land Sale	Authorize the Board of Selectmen to sell all or a portion of certain parcels of land
Article 24	Land Sale	Authorize the Board of Selectmen to sell all or a portion of a certain parcel of land located at 283 Pleasant Street, Map 46, Parcel 2
Article 25	General Bylaw	Amend Chapter 2.20 Finance Committee of the Tewksbury General Bylaws
Article 26	General Bylaw	Amend Chapter 2.04 Town Meeting of the Tewksbury General Bylaws
Article 27	Citizen Petition Street Acceptance	Approve the Acceptance of Winterberry Lane
Article 28	Citizen Petition General Bylaw	Vote to amend the Tewksbury General Bylaw, Title 18 – Environment by deleting all of Chapter 18.10 Prohibition Single-Use Bags
Article 29	Citizen Resolution	Resolution regarding voting in elections

ARTICLE 2

To see if the Town will vote to fix the salaries of several elected officials for the Fiscal Year 2020.

	<u>FY19</u> <u>Budgeted</u>	<u>FY20</u> <u>Requested</u>
<u>BOARD OF HEALTH</u>		
Chairman	405	405
Members (4)	315	315
<u>MODERATOR</u>		
	450	450
<u>PLANNING BOARD</u>		
Chairman	1080	1080
Members (4)	765	765
<u>SCHOOL COMMITTEE</u>		
Chairman	2700	2700
Members (4)	2250	2250
<u>SELECTMEN</u>		
Chairman	5400	5400
Members (4)	4500	4500

Town Manager

Motion: The Finance Committee motioned to Adopt

Vote: Article 2 was Adopted

7:51 PM

5/6/19

Executive Summary: The purpose of the article is to fix the salaries of certain elected Town officials.

ARTICLE 3

The Moderator will call out the number of the Articles, one by one. If a voter objects to any particular Article being included in the Consent Calendar, he/she shall say the word "HOLD" when the number is called. The Article is then removed from the Consent Calendar and restored to its original numbered place in the warrant, to be acted upon, debated and voted in the usual manner. After calling of the individual items in the Consent Calendar, the Moderator shall ask that the voters pass all the remaining items as a unit.

ARTICLE 3-30	Accept the Annual Report
ARTICLE 3-31	Lease/Purchase Agreements
ARTICLE 3-32	Authorize Chapter 90 Funds
ARTICLE 3-33	Reauthorize Revolving Funds

Article 3-32 was Held. All other Consent Calendar Articles (3-30, 3-31, & 3-33) passed as a unit.

ARTICLE 3-30

To hear and act upon reports of the various Town Officers; or take any action relative thereto.

Town Manager

Motion: The Finance Committee motioned to Adopt

Vote: Article 3-30 was Adopted 7:53 PM 5/6/19

Executive Summary: The purpose of the article is to accept the report of various Town Officers; which are in the 2018 Town Report located on the Town's Website (<http://www.tewksbury-ma.gov/board-of-selectmen/pages/annual-town-reports>).

ARTICLE 3-31

To see if the Town will vote to authorize the Town Manager to enter into Lease/Purchase Agreements up to five (5) years to purchase equipment for Town Departments. Said contracts shall be subject to annual appropriations; or take any action relative thereto.

Town Manager

Motion: The Finance Committee motioned to Adopt

Vote: Article 3-31 was Adopted 7:53 PM 5/6/19

Executive Summary: This article is acted on annually and allows the Town Manager to lease/purchase equipment for various Town Departments subject to an annual appropriation.

ARTICLE 3-32

Article 3-32 was removed from the Consent Calendar and restored to its original numbered place in the warrant, to be acted upon, debated and voted in the usual manner.

ARTICLE 3-33

To see if the Town will vote to authorize the expenditure caps under the provisions of Chapter 44 Section 53E½ of the Massachusetts General Laws; or take any action relative thereto.

**TOWN OF TEWKSBURY
FY2020 REVOLVING FUNDS EXPENDITURE CAPS**

NAME	DEPARTMENT	PURPOSE	AUTHORIZATION	EXPENDITURE
Council on Aging	Council on Aging	Trips and Activities	Director, COA	\$250,000
Parks and Recreation	Parks and Recreation	Summer Program/Activities	Town Manager	\$200,000
Board of Health	Board of Health	Vaccines and Public Health Programs	Health Director	\$10,000
Traffic Signage	Dept. of Public Works	Purchase, Manufacture and Installation of Street and Traffic Signage, Including Pavement Markings	Dept. of Public Works Director	\$10,000
GIS	Community Development	Operate a Geographical Information System	Assistant Town Manager	\$75,000
Stormwater	Dept. of Public Works	Maintain Stormwater	Dept. of Public Works Director	\$50,000
Records Preservation	Town Clerk	Preservation and Safe Keeping of Historic Records	Town Clerk	\$20,000
Solid Waste, Recycling and Household Hazardous Waste	Town Manager	Solid Waste, Recycling and Household Hazardous Waste Operations and Programs	Town Manager	\$200,000
Hydrant Markers	Town Manager	Reimbursement of Damaged Markers and Donations to Install Markers	Town Manager	\$20,000
Energy Efficiency of Town & School Buildings, Equip. and Infrastructure	Town Manager	Rebates, Grants and Donations Generated from Energy Efficiency Projects (Commonwealth, Public Utilities and Others)	Town Manager	\$500,000

Town Manager

Motion: The Finance Committee motioned to Adopt

Vote: Article 3-33 was Adopted

7:53 PM

5/6/19

Executive Summary: This article authorizes the Fiscal Year 2020 expenditure caps on the Town's self-sufficient revolving fund accounts for the items listed above in the Town of Tewksbury. This article is in addition to the article which establishes the Revolving Funds through a General Bylaw in accordance with recent changes to Massachusetts General Laws Chapter 44 Section 53E½ by the Act to Modernize Municipal Finance and Government.

ARTICLE 4

To see what sums the Town will raise and appropriate, transfer or otherwise provide, for its necessary and expedient purposes as designated hereafter, and to direct that these funds be expended only for such purposes under the direction of the respective boards, committees, commissions and officers for the fiscal year which begins July 1, 2019; or take any action relative thereto

General Fund Budget Classification	FY2018 EXPENDED	FY2019 BUDGETED	FY2020 DEPT REQ	FY2020 TM REC	BUDGET INC/DEC
General Government					
Moderator					
<i>Salaries</i>	450	450	450	450	-
<i>Operating</i>	-	75	75	75	-
<i>Capital Outlay</i>	-	-	-	-	-
Total Moderator Budget	450	525	525	525	-
Selectmen					
<i>Salaries</i>	28,485	28,233	28,440	28,440	207
<i>Operating</i>	130,433	137,494	136,870	136,870	(624)
<i>Capital Outlay</i>	-	-	-	-	-
Total Selectmen Budget	158,918	165,727	165,310	165,310	(417)
Town Manager					
<i>Salaries</i>	415,714	427,957	462,248	462,248	34,291
Water Enterprise Fund Allocation	(8,099)	(8,457)	(9,668)	(9,668)	(1,211)
Sewer Enterprise Fund Allocation	(8,099)	(8,457)	(9,668)	(9,668)	(1,211)
<i>Total Salaries Net of Allocations</i>	399,516	411,043	442,912	442,912	31,869
<i>Operating</i>	27,954	60,470	73,770	73,770	13,300
<i>Capital Outlay</i>	-	-	-	-	-
Total Town Manager Budget	443,668	488,427	536,018	536,018	47,591
Total Town Manager Budget Net Allocations	427,470	471,513	516,682	516,682	45,169
Finance Committee					
<i>Salaries</i>	2,253	2,515	2,515	2,515	-
<i>Operating</i>	345	679	679	679	-
<i>Capital Outlay</i>	-	-	-	-	-
<i>Reserve Fund</i>	-	75,000	75,000	75,000	-
Total Finance Committee Budget	2,598	78,194	78,194	78,194	-
Town Counsel					
<i>Operating</i>	154,121	150,000	150,000	150,000	-
Total Operating	154,121	150,000	150,000	150,000	-
Administrative Services					
<i>Salaries</i>	80,099	84,696	94,428	94,273	9,577
Water Enterprise Fund Allocation	(1,110)	(1,137)	(1,252)	(1,252)	(115)
Sewer Enterprise Fund Allocation	(1,110)	(1,137)	(1,252)	(1,252)	(115)
<i>Total Salaries Net of Allocations</i>	77,879	82,422	91,924	91,769	9,347
<i>Operating</i>	34,651	25,940	25,940	25,940	-
Water Enterprise Fund Allocation	(329)	(389)	(389)	(389)	-
Sewer Enterprise Fund Allocation	(329)	(389)	(389)	(389)	-
<i>Total Operating Net of Allocations</i>	33,993	25,162	25,162	25,162	-
<i>Capital Outlay</i>	-	-	-	-	-
Total Administrative Services Budget	114,750	110,636	120,368	120,213	9,577
Total Administrative Services Budget Net Allocations	111,872	107,584	117,086	116,931	9,347
Town Clerk					
<i>Salaries</i>	244,000	250,950	252,294	252,294	1,344
<i>Operating</i>	12,719	19,616	22,416	22,416	2,800
<i>Capital Outlay</i>	31,913	-	-	-	-
Total Town Clerk Budget	288,632	270,566	274,710	274,710	4,144

General Fund Budget Classification	FY2018 EXPENDED	FY2019 BUDGETED	FY2020 DEPT REQ	FY2020 TM REC	BUDGET INC/DEC
Election					
<i>Salaries</i>	14,737	24,150	19,300	19,300	(4,850)
<i>Operating</i>	4,624	12,050	9,050	9,050	(3,000)
<i>Capital Outlay</i>	-	-	-	-	-
Total Election Budget	19,361	36,200	28,350	28,350	(7,850)
Board of Registrars					
<i>Salaries</i>	2,850	2,850	2,850	2,850	-
<i>Operating</i>	541	700	700	700	-
<i>Capital Outlay</i>	-	-	-	-	-
Total Board of Registrars Budget	3,391	3,550	3,550	3,550	-
Computer Services					
<i>Salaries</i>	95,267	97,574	121,873	121,873	24,299
Water Enterprise Fund Allocation	(1,384)	(1,384)	(1,466)	(1,466)	(82)
Sewer Enterprise Fund Allocation	(1,384)	(1,384)	(1,466)	(1,466)	(82)
<i>Total Salaries Net of Allocations</i>	92,499	94,806	118,941	118,941	24,135
<i>Operating</i>	74,165	80,100	73,800	73,800	(6,300)
<i>Capital Outlay</i>	8,000	8,000	-	-	(8,000)
Total Computer Services Budget	177,431	185,674	195,673	195,673	9,999
Total Computer Services Budget Net Allocations	174,663	182,906	192,741	192,741	9,835
Total General Government	1,363,320	1,489,499	1,552,697	1,552,543	63,044
Total General Government Net Allocations	1,341,476	1,466,765	1,527,147	1,526,993	60,228
Finance Department					
Accounting					
<i>Salaries</i>	228,420	236,673	220,556	220,556	(16,117)
Water Enterprise Fund Allocation	(5,711)	(5,822)	(5,159)	(5,159)	663
<i>Sewer Enterprise Fund Allocation</i>	(5,711)	(5,822)	(5,159)	(5,159)	663
<i>Total Salaries Net of Allocations</i>	216,998	225,029	210,238	210,238	(14,791)
<i>Operating</i>	169,571	168,155	170,642	170,642	2,487
Water Enterprise Fund Allocation	(4,329)	(4,329)	(4,266)	(4,266)	63
Sewer Enterprise Fund Allocation	(4,329)	(4,329)	(4,266)	(4,266)	63
<i>Total Operating Net of Allocations</i>	160,913	159,497	162,110	162,110	2,613
<i>Capital Outlay</i>	-	-	-	-	-
Total Accounting Budget	397,991	404,828	391,199	391,198	(13,630)
Total Accounting Budget Net Allocations	377,911	384,526	372,349	372,348	(12,178)
Assessor					
<i>Salaries</i>	217,352	241,406	256,269	256,269	14,863
<i>Operating</i>	44,566	53,265	51,110	51,110	(2,155)
<i>Capital Outlay</i>	-	-	-	-	-
Total Assessor Budget	261,918	294,671	307,379	307,379	12,708
Treasurer/Collector					
<i>Salaries</i>	365,026	383,619	400,138	400,138	16,519
Water Enterprise Fund Allocation	(25,314)	(25,869)	(27,398)	(27,398)	(1,529)
Sewer Enterprise Fund Allocation	(25,314)	(25,869)	(27,398)	(27,398)	(1,529)
<i>Total Salaries Net of Allocations</i>	314,398	331,881	345,342	345,342	13,461
<i>Operating</i>	90,235	79,495	82,120	82,120	2,625
Water Enterprise Fund Allocation	(8,753)	(7,950)	(8,212)	(8,212)	(262)
Sewer Enterprise Fund Allocation	(8,753)	(7,950)	(8,212)	(8,212)	(262)
<i>Total Operating Net of Allocations</i>	72,729	63,595	65,696	65,696	2,101
<i>Capital Outlay</i>	10,195	-	-	-	-
Total Treasurer/Collector Budget	465,456	463,114	482,258	482,258	19,144
Total Treasurer/Collector Budget Net Allocations	397,322	395,476	411,038	411,038	15,562
Total Finance Department	1,125,365	1,162,613	1,180,836	1,180,836	18,223
Total Finance Department Net Allocations	1,037,151	1,074,673	1,090,766	1,090,766	16,093

General Fund Budget Classification	FY2018 EXPENDED	FY2019 BUDGETED	FY2020 DEPT REQ	FY2020 TM REC	BUDGET INC/DEC
Community Services					
Cable Television					
<i>Salaries</i>	-	-	-	-	-
<i>Operating</i>	-	-	-	-	-
<i>Capital Outlay</i>	-	-	-	-	-
Total Cable Television Budget	-	-	-	-	-
Veteran's Services					
<i>Salaries</i>	54,618	71,915	98,305	98,305	26,390
<i>Operating</i>	330,339	384,604	386,680	386,680	2,076
<i>Capital Outlay</i>	-	-	-	-	-
Total Veteran's Budget	384,957	456,519	484,985	484,985	28,466
Community Events					
<i>Operating</i>	34,391	38,100	38,100	38,100	-
<i>Capital Outlay</i>	-	-	-	-	-
Total Community Events Budget	34,391	38,100	38,100	38,100	-
Total Community Services	419,348	494,619	523,085	523,085	28,466
Council on Aging					
<i>Salaries</i>	226,779	264,180	278,774	278,774	14,594
<i>Operating</i>	154,807	132,813	147,350	137,900	5,087
<i>Capital Outlay</i>	-	-	-	-	-
Total Council on Aging Budget	381,586	396,993	426,124	416,674	19,681
Facilities					
Town Facilities and Grounds					
<i>Salaries</i>	210,403	265,282	291,239	291,239	25,957
<i>Operating</i>	146,886	181,672	167,476	167,476	(14,196)
<i>Capital Outlay</i>	86,564	66,573	-	-	(66,573)
Total Town Facilities and Grounds Budget	443,854	513,527	458,715	458,715	(54,812)
Town Hall					
<i>Salaries</i>	48,102	51,681	54,257	54,257	2,576
<i>Operating</i>	193,973	164,115	188,659	188,334	24,219
<i>Capital Outlay</i>	-	-	-	-	-
Total Town Hall Budget	242,075	215,796	242,916	242,591	26,795
Auxiliary Buildings					
<i>Operating</i>	-	-	-	-	-
<i>Capital Outlay</i>	-	-	-	-	-
Total Auxiliary Buildings Budget	-	-	-	-	-
Cemeteries					
<i>Operating</i>	3,750	3,000	-	-	(3,000)
<i>Capital Outlay</i>	-	-	-	-	-
Total Cemeteries Budget	3,750	3,000	-	-	(3,000)
Total Facilities	689,679	732,323	701,631	701,306	(31,017)
Library					
<i>Salaries</i>	860,429	958,593	993,942	993,942	35,349
<i>Operating</i>	358,562	400,333	392,591	392,591	(7,742)
<i>Capital Outlay</i>	73,242	3,700	-	-	(3,700)
Total Library Budget	1,292,233	1,362,626	1,386,532	1,386,533	23,907
Planning and Development					
Planning (Community Development)					
<i>Salaries</i>	188,434	206,993	198,652	198,652	(8,341)
<i>Operating</i>	97,542	28,830	28,784	28,784	(46)
<i>Capital Outlay</i>	-	-	-	-	-
Total Community Development Budget	285,976	235,823	227,436	227,436	(8,387)

General Fund Budget Classification	FY2018 EXPENDED	FY2019 BUDGETED	FY2020 DEPT REQ	FY2020 TM REC	BUDGET INC/DEC
Building Department					
<i>Salaries</i>	311,055	319,900	343,318	343,318	23,418
<i>Operating</i>	8,726	12,330	12,354	12,354	24
<i>Capital Outlay</i>	-	-	-	-	-
Total Building Department Budget	319,781	332,230	355,672	355,672	23,442
Board of Health					
<i>Salaries</i>	239,157	251,001	265,351	265,351	14,350
<i>Operating</i>	27,080	24,000	18,000	18,000	(6,000)
<i>Capital Outlay</i>	-	-	-	-	-
Total Board of Health Budget	266,237	275,001	283,351	283,351	8,350
Total Planning and Development	871,995	843,054	866,459	866,459	23,405
Public Safety					
Police					
<i>Salaries</i>	6,450,306	6,756,096	7,464,108	7,032,325	276,229
<i>Operating</i>	603,027	593,971	706,919	654,269	60,298
<i>Capital Outlay</i>	444,942	325,471	381,200	292,700	(32,771)
Total Police Budget	7,498,274	7,675,538	8,552,227	7,979,294	303,756
Fire					
<i>Salaries</i>	5,015,321	5,317,746	5,480,538	5,402,538	84,792
<i>Operating</i>	384,716	384,200	398,168	398,168	13,968
<i>Capital Outlay</i>	32,000	-	-	-	-
Total Fire Budget	5,432,037	5,701,946	5,878,706	5,800,706	98,760
Emergency Management					
<i>Salaries</i>	-	4,637	4,637	4,637	-
<i>Operating</i>	21,775	28,890	28,890	28,890	-
<i>Capital Outlay</i>	-	-	-	-	-
Total Emergency Mgt. Budget	21,775	33,527	33,527	33,527	-
Parking Clerk					
<i>Salaries</i>	4,000	4,000	4,000	4,000	-
<i>Operating</i>	513	1,200	1,200	1,200	-
<i>Capital Outlay</i>	-	-	-	-	-
Total Parking Clerk Budget	4,513	5,200	5,200	5,200	-
Total Public Safety Budget	12,956,599	13,416,211	14,469,661	13,818,727	402,516
School Departments					
Tewksbury					
<i>Salaries</i>	31,377,842	33,769,423	34,501,227	34,501,227	731,804
<i>Operating</i>	14,373,871	13,403,690	13,738,382	13,738,382	334,692
<i>Capital Outlay</i>	561,955	659,500	948,877	948,877	289,377
Total School Operating Budget	46,313,668	47,832,613	49,188,486	49,188,486	1,355,873
<i>Offsets</i>	-	-	-	-	-
Net School Operating Budget	46,313,668	47,832,613	49,188,486	49,188,486	1,355,873
Fixed Costs					
<i>Health</i>	7,819,660	8,304,083	8,219,178	8,219,178	(84,905)
<i>Retirement</i>	1,309,767	1,391,282	1,480,098	1,480,098	88,816
<i>Medicare</i>	463,191	492,289	506,000	506,000	13,711
<i>Unemployment</i>	32,993	75,000	75,000	75,000	-
<i>Insurance</i>	197,341	223,671	239,792	239,792	16,121
<i>Principal</i>	5,895	830	-	-	(830)
<i>Long Term Interest</i>	110	17	-	-	(17)
<i>Short Term Interest</i>	-	-	-	-	-
Total Fixed Costs	9,828,957	10,487,172	10,520,068	10,520,068	32,896
Town Tewksbury School Budget	56,142,624	58,319,785	59,708,554	59,708,554	1,388,769
Exempt School Debt Principal	2,115,000	2,106,185	1,972,375	1,972,375	(133,810)
Exempt School Exempt Interest	956,245	876,517	798,840	798,840	(77,677)

General Fund Budget Classification	FY2018 EXPENDED	FY2019 BUDGETED	FY2020 DEPT REQ	FY2020 TM REC	BUDGET INC/DEC
Shawsheen Regional Vocational School	5,566,567	6,201,732	6,593,936	6,593,936	392,204
Essex North Shore Agricultural and Tech. School District	54,777	56,968	129,125	129,125	72,157
Total School Departments	64,835,214	67,561,187	69,202,831	69,202,831	1,641,644
Department of Public Works					
DPW Administration					
<i>Salaries</i>	359,279	386,872	410,103	410,103	23,231
Water Enterprise Fund Allocation	(59,643)	(61,137)	(64,796)	(64,796)	(3,659)
Sewer Enterprise Fund Allocation	(59,643)	(61,137)	(64,796)	(64,796)	(3,659)
<i>Total Salaries Net of Allocations</i>	239,993	264,598	280,511	280,511	15,913
<i>Operating</i>	150,211	177,095	147,475	147,475	(29,620)
Water Enterprise Fund Allocation	(29,236)	(30,524)	(36,931)	(36,931)	(6,407)
Sewer Enterprise Fund Allocation	(29,236)	(30,524)	(36,931)	(36,931)	(6,407)
<i>Total Operating Net of Allocations</i>	91,739	116,047	73,613	73,613	(42,434)
<i>Capital Outlay</i>	35,000	10,000	11,000	11,000	1,000
Total DPW Administration Budget	544,490	573,967	568,578	568,578	(5,389)
Total DPW Administration Budget Net Allocations	366,732	390,645	365,124	365,124	(25,521)
DPW Engineering					
<i>Salaries</i>	414,720	459,467	482,827	482,827	23,360
Water Enterprise Fund Allocation	(150,177)	(154,348)	(166,973)	(166,973)	(12,625)
Sewer Enterprise Fund Allocation	(141,753)	(146,192)	(157,406)	(157,406)	(11,214)
<i>Total Salaries Net of Allocations</i>	122,790	158,927	158,448	158,448	(479)
<i>Operating</i>	44,724	36,677	36,924	36,924	247
Water Enterprise Fund Allocation	(12,995)	(15,404)	(15,508)	(15,508)	(104)
Sewer Enterprise Fund Allocation	(10,520)	(12,470)	(12,554)	(12,554)	(84)
<i>Total Operating Net of Allocations</i>	21,209	8,803	8,862	8,862	59
<i>Capital Outlay</i>	-	-	-	-	-
Total DPW Engineering Budget	459,444	496,144	519,751	519,751	23,607
Total DPW Engineering Budget Net Allocations	143,999	167,730	167,310	167,310	(420)
DPW Highway					
<i>Salaries</i>	715,562	798,037	853,427	844,946	46,909
<i>Operating</i>	322,602	268,870	344,330	343,330	74,460
<i>Capital Outlay</i>	-	-	-	-	-
Total DPW Highway Budget	1,038,164	1,066,907	1,197,757	1,188,276	121,369
DPW Forestry					
<i>Salaries</i>	-	-	-	-	-
<i>Operating</i>	90,080	68,250	84,785	84,785	16,535
<i>Capital Outlay</i>	-	-	-	-	-
Total DPW Forestry Budget	90,080	68,250	84,785	84,785	16,535
DPW Fleet Maintenance					
<i>Salaries</i>	268,314	282,133	308,906	303,906	-
Water Enterprise Fund Allocation	(32,828)	(36,262)	(50,503)	(50,503)	-
Sewer Enterprise Fund Allocation	(32,828)	(36,262)	(50,503)	(50,503)	-
<i>Total Salaries Net of Allocations</i>	202,658	209,609	207,900	202,900	-
<i>Operating</i>	499,495	474,775	512,895	512,775	38,000
Water Enterprise Fund Allocation	(41,920)	(46,940)	(52,624)	(52,624)	(5,684)
Sewer Enterprise Fund Allocation	(41,920)	(46,940)	(52,624)	(52,624)	(5,684)
<i>Total Operating Net of Allocations</i>	415,655	380,895	407,647	407,527	26,632
<i>Capital Outlay</i>	43,500	22,500	9,000	9,000	(13,500)
Total DPW Fleet Maint, Budget	811,309	779,408	830,801	825,681	24,500
Total DPW Fleet Maint, Budget Net Allocations	661,813	613,004	624,547	619,427	18,816
DPW Snow and Ice					
<i>Salaries</i>	182,701	95,000	95,000	95,000	-
<i>Operating</i>	803,505	161,000	161,000	161,000	-
<i>Capital Outlay</i>	-	-	-	-	-
Total DPW Snow and Ice Budget	986,206	256,000	256,000	256,000	-

General Fund Budget Classification	FY2018 EXPENDED	FY2019 BUDGETED	FY2020 DEPT REQ	FY2020 TM REC	BUDGET INC/DEC
Street Lighting					
<i>Operating</i>	260,000	180,000	180,000	180,000	-
Total Street Lighting Budget	260,000	180,000	180,000	180,000	-
Solid Waste					
<i>Operating</i>	2,330,350	2,309,875	2,455,195	2,455,195	145,320
Total Solid Waste Budget	2,330,350	2,309,875	2,455,195	2,455,195	145,320
Total DPW Budget	6,520,044	5,730,551	6,092,868	6,078,267	325,943
Total DPW Budget Net Allocations	5,877,345	5,052,411	5,330,719	5,316,118	276,100
Unclassified					
Non-Exempt Principal Maturing Debt	273,685	265,900	244,415	244,415	(21,485)
Non Exempt Interest-Maturing Debt	127,050	121,242	111,520	111,520	(9,722)
Interest-Temporary Loans	-	-	-	-	-
Exempt Principal Maturing Debt	2,531,338	3,572,370	3,760,630	3,760,630	188,260
Exempt Interest-Maturing Debt	2,449,737	2,534,154	1,641,512	1,641,512	(892,642)
<i>Middlesex Retirement Assmt.</i>	6,194,882	6,580,426	7,065,138	7,065,138	484,712
Water Enterprise Fund Allocation	(332,651)	(355,202)	(435,658)	(435,658)	(80,456)
Sewer Enterprise Fund Allocation	(73,974)	(79,196)	(64,048)	(64,048)	15,148
<i>Total Retirement</i>	5,788,257	6,146,028	6,565,432	6,565,432	419,404
Occupational Injury Reserve	99,961	125,000	125,000	125,000	-
Unemployment Compensation	1,400	5,000	5,000	5,000	-
<i>Group Insurance</i>	4,633,060	4,930,073	4,881,551	4,881,551	(48,522)
Water Enterprise Fund Allocation	(288,819)	(289,330)	(352,093)	(352,093)	(62,763)
Sewer Enterprise Fund Allocation	(113,156)	(112,723)	(131,469)	(131,469)	(18,746)
Cable Enterprise Fund Allocation	-	-	(15,443)	(15,443)	(15,443)
<i>Total Group Insurance</i>	4,231,085	4,528,020	4,382,546	4,382,546	(145,474)
<i>Medicare Tax</i>	266,185	268,800	278,000	278,000	9,200
Water Enterprise Fund Allocation	(19,053)	(19,381)	(20,252)	(20,252)	(871)
Sewer Enterprise Fund Allocation	(5,092)	(4,931)	(5,925)	(5,925)	(994)
Cable Enterprise Fund Allocation	-	-	(2,069)	(2,069)	(2,069)
<i>Total Medicare Tax</i>	242,040	244,488	249,754	249,754	5,266
Other-Post Employment Benefits	650,000	650,000	650,000	650,000	
<i>Property and Liability Insurance</i>	402,481	432,360	469,430	469,430	37,070
Water Enterprise Fund Allocation	(57,909)	(64,845)	(66,757)	(66,757)	(1,912)
Sewer Enterprise Fund Allocation	(9,960)	(13,705)	(12,991)	(12,991)	714
<i>Total Property and Liability</i>	334,612	353,810	389,682	389,682	35,872
Total Unclassified Budget	17,629,779	19,485,325	19,232,196	19,232,196	(253,129)
Total Unclassified Budget Net Allocations	16,729,165	18,546,012	18,125,491	18,125,491	(420,521)
Total Budget Before Transfers, Allocations and Offsets	108,085,161	112,675,001	115,634,919	114,959,456	2,284,455
Total Budget Before Transfers Net Allocations/Offsets	106,431,790	110,946,874	113,650,445	112,974,982	2,028,108
Transfers					
To the Sewer Enterprise Fund	48,429	36,208	14,749	14,749	(21,459)
To the Water Enterprise Fund	-	-	-	-	-
Special Revenue	-	-	-	-	-
Town Trust Funds	-	-	-	-	-
Total Transfers	48,429	36,208	14,749	14,749	(21,459)
ATM General Fund Budget	106,480,219	110,983,082	113,665,194	112,989,731	2,006,649

Town Manager

Motion: The Finance Committee motioned to Adopt Article 4

Vote: Article 4 was Adopted

8:02 PM

5/6/19

Executive Summary: The purpose of the article is to fund various department budgets for Fiscal Year 2020

ARTICLE 5

To see if the Town will vote to raise and appropriate and transfer from available funds a sum of \$6,703,563 to be expended by the Town Manager to operate the Sewer Enterprise Fund; or take any other action relative thereto.

TOWN OF TEWKSBURY				
SEWER ENTERPRISE FUND				
FISCAL YEAR 2020 PROPOSED BUDGET				
<u>Direct Expenses</u>	<u>FY18 Expended</u>	<u>FY19 Approved</u>	<u>FY20 Recommended</u>	<u>Inc(Dec)</u>
Salaries	309,006	368,107	379,170	11,063
Expenses	305,409	377,390	404,520	27,130
Capital Outlay	-	-	-	-
Lowell Sewer	1,210,000	1,412,434	1,303,100	(109,334)
Reserve Fund	-	60,000	60,000	-
Occupational Health	10,000	10,000	10,000	-
Other Post Employment Benefits	38,785	38,785	38,785	-
Debt	<u>2,794,140</u>	<u>3,047,364</u>	<u>3,860,931</u>	<u>813,567</u>
Subtotal	4,667,340	5,314,080	6,056,506	742,425
				-
<u>Indirect Expenses</u>				
Town Manager	8,099	8,457	9,668	1,211
Accounting	10,040	10,151	9,425	(726)
Computer Services	1,384	1,384	1,466	82
Treasurer/Collector	34,067	33,819	35,610	1,791
Administrative Services	1,439	1,526	1,641	115
Dept. of Public Works	315,900	333,525	374,814	41,289
Group Insurance	113,156	112,723	131,469	18,746
Retirement	73,974	79,196	64,048	(15,148)
Medicare	5,092	4,931	5,925	994
Property and Liability Insurance	<u>9,960</u>	<u>13,705</u>	<u>12,991</u>	<u>(714)</u>
Subtotal	573,111	599,417	647,057	47,640
				-
Total	5,240,451	5,913,497	6,703,563	790,065
				-
<u>Projected Sewer Revenue</u>	<u>FY18 Collected</u>	<u>FY19 Projected</u>	<u>FY20 Projected</u>	<u>Inc(Dec)</u>
User Fees	5,870,806	5,199,867	5,272,159	72,292
All Sewer Liens/Interest/Fees	311,929	300,000	250,000	(50,000)
Connection Fees	848,650	125,726	125,566	(160)
All Other	26,384	25,000	25,000	-
Retained Earnings	-	253,224	1,026,790	773,567
Transfer From General Fund	<u>48,429</u>	<u>36,208</u>	<u>14,749</u>	<u>(21,459)</u>
Total	7,106,197	5,940,024	6,714,265	774,240
				-
Operating Deficit/Surplus	1,865,746	26,527	10,702	(15,825)
				-
<u>Capital Expenditures</u>				
	-	-	-	-
Net Deficit/Surplus After Capital Expenditures	1,865,746	26,527	10,702	(15,825)

Town Manager

Motion: The Finance Committee motioned to Adopt; raise, appropriate, and transfer \$6,703,563 for the purpose of the article

Vote: Article 5 was Adopted

8:03 PM

5/6/19

Executive Summary: The purpose of this article is to fund the Sewer Enterprise Fund for Fiscal Year 2020.

ARTICLE 6

To see if the Town will vote to raise and appropriate a sum of \$7,162,649 to be expended by the Town Manager to operate the Water Enterprise Fund; or take any action relative thereto.

TOWN OF TEWKSBURY				
WATER ENTERPRISE FUND				
FISCAL YEAR 2020 PROPOSED BUDGET				
<u>Direct Expenses</u>	<u>FY18 Expended</u>	<u>FY19 Approved</u>	<u>FY20 Recommended</u>	<u>Inc(Dec)</u>
Salaries	1,527,143	1,474,014	1,518,171	44,157
Expenses	1,548,958	1,535,693	1,594,929	59,236
Capital Outlay	14,000	34,749	-	(34,749)
Reserve Fund	-	25,000	25,000	-
Occupational Health	-	20,000	20,000	-
Other Post Employment Benefits	-	163,947	163,947	-
Debt	2,867,276	2,578,515	2,520,696	(57,819)
Subtotal	5,957,377	5,831,919	5,842,744	10,825
<u>Indirect Expenses</u>				
Town Manager	8,099	8,457	9,668	1,211
Accounting	10,040	10,151	9,425	(726)
Computer Services	1,384	1,384	1,466	82
Treasurer/Collector	34,067	33,819	35,610	1,791
Administrative Services	1,439	1,526	1,641	115
Dept. of Public Works	326,799	344,615	387,335	42,720
Group Insurance	288,819	289,330	352,093	62,763
Retirement	332,651	355,202	435,658	80,456
Medicare	19,053	19,381	20,252	871
Property and Liability	57,909	64,845	66,757	1,912
Subtotal	1,080,260	1,128,710	1,319,905	191,195
Total	7,037,637	6,960,629	7,162,649	202,020
<u>Projected Water Revenue</u>	<u>FY18 Collected</u>	<u>FY19 Projected</u>	<u>FY20 Projected</u>	<u>Inc(Dec)</u>
User Fees	7,314,318	6,413,624	6,841,522	427,898
Water Liens	565,554	450,000	400,000	(50,000)
All Other Fees	282,558	100,000	100,000	-
Total	8,162,431	6,963,624	7,341,522	377,898
Operating Deficit/Surplus	1,124,794	2,995	178,873	175,878
Capital Expenditures	357,500	-	-	-
Net Deficit/Surplus After Capital Expenditures	767,294	2,995	178,873	175,878

Town Manager

Motion: The Finance Committee motioned to Adopt; raise and appropriate \$7,162,649 for the purpose of the article

Vote: Article 6 was Adopted 8:04 PM 5/6/19

Executive Summary: The purpose of this article is to fund the Water Enterprise Fund for Fiscal Year 2020.

ARTICLE 7

To see if the Town will vote to raise and appropriate a sum of \$361,319 to be expended by the Town Manager to operate the Cable TV Enterprise Fund; or take any action relative thereto.

TOWN OF TEWKSBURY				
CABLE TV ENTERPRISE FUND				
FISCAL YEAR 2020 PROPOSED BUDGET				
<u>Direct Expenses</u>	<u>FY18 Expended</u>	<u>FY19 Approved</u>	<u>FY20 Recommended</u>	<u>Inc(Dec)</u>
Salaries	-	350,000	161,307	(188,693)
Expenses	-	250,000	61,300	(188,700)
Capital Outlay	-	-	90,000	90,000
Reserve Fund	-	-	25,000	25,000
Occupational Health			-	-
Other Post Employment Benefits			6,200	6,200
Debt	-	-	-	-
Subtotal	-	600,000	343,807	(256,193)
<u>Indirect Expenses</u>				
Town Manager	-	-	-	-
Accounting	-	-	-	-
Computer Services	-	-	-	-
Treasurer/Collector	-	-	-	-
Administrative Services	-	-	-	-
Group Insurance	-	-	15,443	15,443
Retirement	-	-	-	-
Medicare	-	-	2,069	2,069
Property and Liability Insurance	-	-	-	-
Subtotal	-	-	17,512	17,512
Total	-	600,000	361,319	(238,681)
<u>Projected Cable TV Revenue</u>	<u>FY18 Collected</u>	<u>FY19 Projected</u>	<u>FY20 Projected</u>	<u>Inc(Dec)</u>
Cable Franchise Fees	766,556	600,000	600,000	
All Other Fees	-	-	-	-
Total	766,556	600,000	600,000	-
Operating Deficit/Surplus	766,556	-	238,681	238,681

Town Manager

Motion: The Finance Committee motioned to Adopt; raise and appropriate \$361,319 for the purpose of the article

Vote: Article 7 was Adopted 8:05 PM 5/6/19

Executive Summary: The purpose of this article is to fund the Cable TV Enterprise Fund for Fiscal Year 2020.

ARTICLE 8

To see if the Town will vote to appropriate, borrow or transfer from available funds, an amount of money to be expended under the direction of Tewksbury Elementary School Building Committee to design, construct, furnish and equip a new approximately 140,000 square foot Elementary School to replace the Trahan and North Street Elementary Schools and School Administration Offices and a new Athletic Field Complex located at 135 Pleasant Street, which school facility shall have an anticipated useful life as an educational facility for the instruction of school children of at least 50 years, and for which the Town may be eligible for a school construction grant from the Massachusetts School Building Authority (“MSBA”). The Town acknowledges that the MSBA’s grant program is a non-entitlement, discretionary program based on need, as determined by the MSBA, and any project costs the Town incurs in excess of any grant approved by and received from the MSBA shall be the sole responsibility of the Town. Any grant that the Town may receive from the MSBA for the Project shall not exceed the lesser of (1) Fifty-Eight and Seventy-Seven Hundredths percent (58.77%) of eligible, approved project costs, as determined by the MSBA, or (2) the total maximum grant amount determined by the MSBA; or take any action relative thereto.

MOTION/VOTE/ORDER

That the Town of Tewksbury appropriate the amount of \$98,503,724 for the purpose of paying costs of for design, construct, furnish and equip a new approximately 140,000 square foot Elementary School to replace the Trahan and North Street Elementary Schools and School Administration Offices and a new Athletic Field Complex located at 135 Pleasant Street, including the payment of all costs incidental or related thereto (the “Project”), which school facility shall have an anticipated useful life as an educational facility for the instruction of school children for at least 50 years, and for which the Town of Tewksbury may be eligible for a grant from the Massachusetts School Building Authority (“MSBA”), said amount to be expended under the direction of the Tewksbury Elementary School Building Committee. To meet this appropriation the Town Treasurer, with the approval of the Selectmen, is hereby authorized to borrow said sum under and pursuant to Chapter 44 of the Massachusetts General Laws, or pursuant to any other enabling authority and to issue bonds or notes of the Town therefore; or take any action relative thereto. The Town of Tewksbury acknowledges that the MSBA’s grant program is a non-entitlement, discretionary program based on need, as determined by the MSBA, and any project costs the Town of Tewksbury incurs in excess of any grant approved by and received from the MSBA shall be the sole responsibility of the Town of Tewksbury; provided further that any grant that Town may receive from the MSBA for the Project shall not exceed the lesser of (1) Fifty-Eight and Seventy-Seven Hundredths percent (58.77%) of eligible, approved project costs, as determined by the MSBA, or (2) the total maximum grant amount determined by the MSBA; provided that any appropriation hereunder shall be subject to and contingent upon an affirmative vote of the Town to exempt the amounts required for the payment of interest and principal on said borrowing from the limitations on taxes imposed by M.G.L. 59, Section 21C (Proposition 2½); and that the amount of borrowing authorized pursuant to this vote shall be reduced by any grant amount set forth in the Project Funding Agreement that may be executed between the Town of Tewksbury and the MSBA. Any premium received by the Town upon the sale of any bonds or notes approved by this vote, less any such premium applied to the payment of the costs of issuance of such bonds or notes, may be applied to the payment of costs approved by this vote in accordance with Chapter 44, Section 20 of the General Laws, thereby reducing the amount authorized to be borrowed to pay such costs by a like amount.

Tewksbury Elementary School Building Committee

Motion: The Finance Committee motioned to Adopt
Phyllis Giblin motioned to Amend Article 8
Laura Caplan motioned to Amend Article 8, but rescinded the Amendment prior to a vote
Tewksbury Athletic Fields Committee Chair and Board of Selectmen member Brian Dick motioned to Move the Question on the Giblin Amendment
Kevin Donnelly motioned to Amend Article 8
Bruce Panilaitis motioned to Move the Question on the Donnelly Amendment

Vote:	The motion to Move the Question on the Giblin Amendment was Adopted	8:59 PM	5/6/19
	The Amendment made by Phyllis Giblin Failed (198 Yes/641 No)	9:08 PM	5/6/19
	The motion to Move the Question on the Donnelly Amendment was Adopted	9:41 PM	5/6/19
	The Amendment made by Kevin Donnelly Failed	9:42 PM	5/6/19
	The Moderator’s motion to Move the Question was Adopted	9:43 PM	5/6/19
	Article 8 was Adopted 678 Yes/106 No (2/3 required=523)	9:53 PM	5/6/19

AMENDMENT (Giblin): The Article 8 would appropriate the amount of \$88,503,724 for the purpose of paying costs for design, construct, furnish & equip a new approximately 140,000 sq ft Elementary School to replace the Trahan & North Street Elementary Schools & School Administration Office located at 135 Pleasant Street. This would include the payment of all costs incidental or related there to (the 'Project', not including the athletic field), which school facility shall have an anticipated useful life as an educational facility for the instruction of school children for at last 50 years, and for which the Town of Tewksbury may be eligible for a grant from the Massachusetts school Building Authority ('MSBA'), said amount to be expended under the direction of the Tewksbury Elementary School Building Committee.

AMENDMENT (Caplan): We would like to amend Article 8 to exclude the new Athletic Field Complex proposed to be located at 135 Pleasant Street at an estimated cost of \$8.5 million for all voters consideration.

AMENDMENT (Donnelly): That the Town of Tewksbury appropriate the amount of ~~\$98,503,724~~ **\$53,088,000** for the purpose of paying costs of for design, construct, furnish and equip a new approximately 140,000 square foot Elementary School to replace the Trahan and North Street Elementary Schools ~~and School Administration Offices~~ ~~and a new Athletic Field Complex~~

Executive Summary: This article authorizes the Town to borrow funds to construct a new 140,000 square foot Elementary School to replace the Trahan and North Street Elementary Schools and School Administration Offices and a new Athletic Field Complex located at 135 Pleasant Street and to receive a grant from the MSBA of Fifty-Eight and Seventy-Seven Hundredths percent (58.77%) of eligible, approved project costs.

ARTICLE 9

To see if the Town will vote to appropriate the sum of \$2,000,000 to be expended by the Town Manager for the cost of design and engineering, construction and furnishing of a new Center Fire Station and for the payment of all costs incidental and related thereto, and to determine whether such amount should be raised by taxation, by transfer from available funds, by borrowing or by any combination of the foregoing; and, if by borrowing, the Town Treasurer, with the approval of the Selectmen, is hereby authorized to borrow said sum under and pursuant to Chapter 44 Section 7 of the Massachusetts General Laws, or pursuant to any other enabling authority, and to issue bonds or notes of the Town therefore; or take any action relative thereto. Any premium received by the Town upon the sale of any bonds or notes approved by this vote, less any such premium applied to the payment of the costs of issuance of such bonds or notes, may be applied to the payment of costs approved by this vote in accordance with Chapter 44, Section 20 of the General Laws, thereby reducing the amount authorized to be borrowed to pay such costs by a like amount.

Motion: That the Town hereby appropriates the sum of \$2,000,000 to be expended by the Town Manager for the cost of design and engineering, construction and furnishing of a new Center Fire Station, and for the payment of all costs incidental and related thereto, and that to meet this appropriation the Town Treasurer, with the approval of the Selectmen, is hereby authorized to borrow said sum under and pursuant to Chapter 44 Section 7, of the Massachusetts General Laws, or pursuant to any other enabling authority, and to issue bonds or notes of the Town therefore. Any premium received by the Town upon the sale of any bonds or notes approved by this vote, less any such premium applied to the payment of the costs of issuance of such bonds or notes, may be applied to the payment of costs approved by this vote in accordance with Chapter 44, Section 20 of the General Laws, thereby reducing the amount authorized to be borrowed to pay such costs by a like amount.

Town Manager

Motion: The Finance Committee motioned to Defer to Town Manager
Town Manager, Richard Montuori motioned to Withdraw Article 9

Vote: Article 9 was Withdrawn 10:01 PM 5/6/19

Executive Summary: This article authorizes the Town to borrow \$2,000,000 for the cost of building a new Center Fire Station. Originally the Town approved the appropriation of \$15,896,809.85 for the project and this debt it is excluded from the property tax levy. Construction estimates are higher than the appropriation and the additional funding will cover any contingencies during construction.

ARTICLE 10

To see if the Town will vote to transfer from the Stabilization Fund a sum of \$1,359,416 to be expended by the Town Manager for the following purposes; or take any action relative thereto.

DPW	
Stormwater Detention Basin Rehabilitation	100,000
Vernon at Water St Drain Design	20,000
Sidewalk Improvements	250,000
Traffic Sign Install and upgrade	35,000
(2) F-550 dump w/plow package, sander and wing plow	230,000
Modify truck body with a permanent sander and plow package	50,000
Loader	180,000
Tow-behind stump grinder	60,000
Total DPW	925,000
Fire	
New Rescue Truck	95,000
Ambulance Rechassis	165,000
Total Fire	260,000
Police	
HVAC System Controller	88,500
Total Police	88,500
Parks	
Trash Hopper Vehicle	38,523
Ventrac Winter machine with Attachments	47,393
Total Parks	85,916
Total	1,359,416

Town Manager

Motion: Town Manager, Richard Montuori motioned to Amend Article 10
The Finance Committee motioned to Adopt as Amended; transfer \$1,264,416 from the Stabilization Fund for the purpose of the Article

Vote: The Amendment was Adopted 10:04 PM 5/6/19
Article 10 was Adopted as Amended Unanimously 82 Yes/0 No (2/3 required) 10:05 PM 5/6/19

AMENDMENT: (Deleted language shown with strikethrough and added in bold) To see if the Town will vote to transfer from the Stabilization Fund a sum of ~~\$1,359,416~~ **\$1,264,416 to be expended by the Town Manager for the following purposes; or take any action relative thereto.**

DPW	
Stormwater Detention Basin Rehabilitation	100,000
Vernon at Water St Drain Design	20,000
Sidewalk Improvements	250,000
Traffic Sign Install and upgrade	35,000
(2) F-550 dump trucks w/plow package, sander and wing plow	230,000
Modify truck body with a permanent sander and plow package	50,000
Loader	180,000
Tow-behind stump grinder	60,000
Total DPW	925,000
Fire	
New Reseue Truck	95,000
Ambulance Rechassie	165,000
Total Fire	260,000
	165,000
Police	
HVAC System Controller	88,500
Total Police	88,500
Parks	
Trash Hopper Vehicle	38,523
Ventrac Winter machine with Attachments	47,393
Total Parks	85,916
Total	1,359,416
Total	1,264,416

ARTICLE 10 AS AMENDED: To see if the Town will vote to transfer from the Stabilization Fund a sum of \$1,264,416 to be expended by the Town Manager for the following purposes; or take any action relative thereto.

DPW	
Stormwater Detention Basin Rehabilitation	100,000
Vernon at Water St Drain Design	20,000
Sidewalk Improvements	250,000
Traffic Sign Install and upgrade	35,000
(2) dump trucks w/plow package, sander and wing plow	230,000
Modify truck body with a permanent sander and plow package	50,000
Loader	180,000
Tow-behind stump grinder	60,000
Total DPW	925,000
Fire	
Ambulance Rechassie	165,000
Total Fire	165,000
Police	
HVAC System Controller	88,500
Total Police	88,500
Parks	
Trash Hopper Vehicle	38,523
Ventrac Winter machine with Attachments	47,393
Total Parks	85,916
Total	1,264,416

Executive Summary: This article allows the Town to utilize funds from the Stabilization Fund for Capital Equipment and Improvements and one-time expenditures.

ARTICLE 11

To see if the Town will vote to transfer the sum of \$2,120,000 from Water Enterprise Fund Retained Earnings to be expended by the Town Manager for various purposes; or take any action relative thereto.

Transfer Water Retained Earnings	
Ford Transit Cargo Van	20,000
Water Distribution Upgrades	2,100,000
Total	2,120,000

Town Manager

Motion: The Finance Committee motioned to Adopt; transfer \$2,120,000 from Water Enterprise Retained Earnings for the purpose of the article

Vote: Article 11 was Adopted 10:06 PM 5/6/19

Executive Summary: This article allows the Town to utilize funds from Water Retained Earnings for Capital Equipment and Improvements.

ARTICLE 12

To see if the Town will vote to appropriate the sum of \$2,000,000 to be expended by the Town Manager for the cost of installing and replacing waterlines in the Town, and including the payment of all costs incidental and related thereto and to determine whether such amount should be raised by taxation, by transfer from available funds, by borrowing or by any combination of the foregoing, and, if by borrowing, the Town Treasurer, with the approval of the Selectmen, is hereby authorized to borrow said sum under and pursuant to Chapter 44 Section 8(5) of the Massachusetts General Laws, or pursuant to any other enabling authority, and to issue bonds or notes of the Town therefore; or take any action relative thereto. Any premium received by the Town upon the sale of any bonds or notes approved by this vote, less any such premium applied to the payment of the costs of issuance of such bonds or notes, may be applied to the payment of costs approved by this vote in accordance with Chapter 44, Section 20 of the General Laws, thereby reducing the amount authorized to be borrowed to pay such costs by a like amount.

Motion: That the Town hereby appropriates the sum of \$2,000,000, for the cost of installing and replacing waterlines in the Town, and for the payment of all costs incidental and related thereto, and that to meet this appropriation the Town Treasurer, with the approval of the Selectmen, is hereby authorized to borrow said sum under and pursuant to Chapter 44 Section 8(5) of the Massachusetts General Laws, or pursuant to any other enabling authority, and to issue bonds or notes of the Town therefore. Any premium received by the Town upon the sale of any bonds or notes approved by this vote, less any such premium applied to the payment of the costs of issuance of such bonds or notes, may be applied to the payment of costs approved by this vote in accordance with Chapter 44, Section 20 of the General Laws, thereby reducing the amount authorized to be borrowed to pay such costs by a like amount.

Town Manager

Motion: The Finance Committee motioned to Adopt; appropriate \$2,000,000 for the purpose of the article

Vote: Article 12 was Adopted Unanimously (2/3 required) 10:07 PM 5/6/19

Executive Summary: This article authorizes the Town to borrow funds for the cost to install and replace waterlines in the Town.

ARTICLE 13

To see if the Town will vote to transfer the sum of \$20,000 from Sewer Enterprise Fund Retained Earnings to be expended by the Town Manager for various purposes; or take any action relative thereto.

Transfer Sewer Retained Earnings	
Ford Transit Cargo Van	20,000
Total	20,000

Town Manager

Motion: The Finance Committee motioned to Adopt; transfer \$20,000 from Sewer Enterprise Fund Retained Earnings for the purpose of the article

Vote: Article 13 was Adopted 10:07 PM 5/6/19

Executive Summary: This article allows the Town to utilize funds from Sewer Retained Earnings for Capital Equipment and Improvements.

ARTICLE 14

To see if the Town will vote to transfer from Bond Premiums the sum of \$60,591.08 to reduce Town Exempt Debt Principal; or take any action relative thereto.

Town Manager

Motion: The Finance Committee motioned to Adopt; transfer \$60,591.08 from Bond Premiums for the purpose of the article

Vote: Article 14 was Adopted 10:10 PM 5/6/19

Executive Summary: This article transfers funds available from Bond Premiums to reduce the amount of Exempt Debt Service Principal.

ARTICLE 15

To see if the Town will vote to transfer the sum of \$52,500 to be expended by the Town Manager from Overlay Surplus to fund a Senior Tax Relief Work Program and a Veterans Tax Relief Work Program; or take any action relative thereto.

Town Manager

Motion: The Finance Committee motioned to Adopt; transfer \$52,500 for the purpose of the article

Vote: Article 15 was Adopted 10:10 PM 5/6/19

Executive Summary: This article allows the Town to utilize funds considered surplus from Assessors Overlay Reserve to fund a Senior Tax Relief Work Program and Veterans Tax Relief Work Program that allows eligible Senior Citizens and Veterans of the Town to work for Town and School offices and receive a reduction in their property tax bill.

ARTICLE 16

To see if the Town will vote to approve the FY 2020 Affordable Housing Trust Fund Allocation Plan as follows:

ALLOCATION PLAN	for FY 2020
Starting Balance:	\$4,836,742
Total Available Funds FY20	\$4,836,742
Expenses	
Creation of New Units/ Buy Down of Existing Units	\$4,836,742
Total Projected Expenses for FY20	\$4,836,742

or take any action relative thereto.

Town Manager

Motion: The Finance Committee motioned to Adopt

Vote: Article 16 was Adopted 10:10 PM 5/6/19

Executive Summary: According to Chapter 105 of the Acts of 2003, the Tewksbury Affordable Housing Trust Fund is to have an allocation submitted to and approved at the Annual Town Meeting. The 2020 allocation plan meets the expenditure requirements of the Special Act.

ARTICLE 17

To see if the Town will vote to appropriate or reserve from the Community Preservation Fund annual revenues in the amounts recommended by the Community Preservation Committee for committee administrative expenses, community preservation projects and other expenses in Fiscal Year 2020, with each item to be considered a separate appropriation:

Appropriations:

Administrative Costs \$ 51,308.52

Reserves:

Open Space \$ 102,617.05

Community Housing \$ 102,617.05

Historic Preservation -----

FY2020 Budgeted Reserve \$ 769,000.00

Or take any action relative thereto.

Community Preservation Committee

Motion: The Finance Committee motioned to Adopt

Vote: Article 17 was Adopted 10:11 PM 5/6/19

Executive Summary: Massachusetts General Law, Chapter 44B requires that the Town appropriate for spending, or reserve for future spending, from the fund balance at least 10% for open space, 10% for historic preservation, and 10% for community housing. FY2020 Historic 10% Reserve will be achieved with the Town Hall Rehabilitation Bond payment.

The total CPA Estimated FY2020 revenue is \$1,026,170.46.

ARTICLE 18

To see if the Town will vote to appropriate the sum of \$458,790 from the Community Preservation Fund Undesignated Reserve, recommended by the Community Preservation Committee, to be expended by the Town Manager for the purpose of new lights, poles and associated electrical work at the baseball fields on East Street; or take any action relative thereto.

Community Preservation Committee

Motion: The Finance Committee motioned to Adopt; appropriate \$458,790 from Community Preservation Fund Undesignated Reserve for the purpose of the article

Vote: Article 18 was Adopted 10:12 PM 5/6/19

Executive Summary: This article will fund installation of new lights, poles and associated electrical work at the baseball fields on East Street.

ARTICLE 19

To see if the Town will vote to appropriate the sum of \$150,000 from the Community Preservation Fund Undesignated Reserve, recommended by the Community Preservation Committee, for the purpose of design and engineering of renovation to the Ella Flemings School to be expended by the Town Manager; or take any action relative thereto.

Community Preservation Committee

Motion: The Finance Committee motioned to Adopt; appropriate \$150,000 from Community Preservation Fund Undesignated Reserve for the purpose of the article
Elizabeth Carey motioned for Indefinite Postponement

Vote: The motion for Indefinite Postponement Failed 10:18 PM 5/6/19
Article 19 was Adopted 10:19 PM 5/6/19

Executive Summary: Funding will be used to design and engineer historic renovations to the Ella Flemings School.

ARTICLE 20

To see if the Town will vote to appropriate the sum of \$4,200 from the Community Preservation Fund Open Space Reserve, recommended by the Community Preservation Committee, for the purpose of removing poison ivy from the State Hospital Historic Cemetery known as “The Pines” to be expended by the Town Manager; or take any action relative thereto.

Community Preservation Committee

Motion: The Finance Committee motioned to Adopt; appropriate \$4,200 from Community Preservation Fund Undesignated Reserve for the purpose of the article

Point of Order: Laura Caplan rose to a Point of Order during the discussion on Article 20 and opined that the Moderator should have taken a standing count on Article 19. Moderator Rauseo ruled against Ms. Caplan’s Point of Order.

Vote: Article 20 was Adopted 10:21 PM 5/6/19

Executive Summary: This article provides funding for the next phase of restoring the State Hospital Historic Cemetery known as “The Pines” which is currently undergoing a restoration project by volunteers.

ARTICLE 21

To see if the Town will vote to accept the provisions of Chapter 90, §17C of the Massachusetts General Laws allowing the Board of Selectmen to establish a speed limit of 25 miles per hour in thickly settled or business districts; or take any action relative thereto.

Town Manager

Motion: The Finance Committee recommended Indefinite Postponement
 Board of Selectmen Chair, Jay Kelly motioned to Adopt

Vote: The Moderator’s motion to Move the Question was Adopted 10:33 PM 5/6/19
 Article 21 was Adopted (195 Yes/104 No) 10:38 PM 5/6/19

Executive Summary: Currently to change the speed limits, a town needs to conduct a traffic study. Chapter 90, §17C is a newly adopted law that allows the Board of Selectmen to establish a speed limit of 25 miles per hour in thickly settled or business districts without a study.

ARTICLE 22

To see if the Town will vote to accept the provisions of Chapter 90, §18B of the Massachusetts General Laws allowing the Board of Selectmen to establish “Safety Zones” having a speed limit of 20 miles per hour; or take any other action relative thereto.

Town Manager

Motion: The Finance Committee recommended Indefinite Postponement
 Board of Selectmen Chair, Jay Kelly motioned to Adopt

Vote: The Moderator’s motion to Move the Question was Adopted 10:52 PM 5/6/19
 Article 22 Failed (83 Yes/185 No) 10:56 PM 5/6/19

Executive Summary: Currently to create a “Safety Zone” and change the speed limits, a town needs to conduct a traffic study. Chapter 90, §18B is a newly adopted law that allows the Board of Selectmen to take such actions without a study.

ARTICLE 23

To see if the Town will vote to authorize the Board of Selectmen to sell all or a portion of the following parcels of land, for affordable housing purposes; or take any action relative thereto.

Sale of property for affordable housing:		
106-11	\$35,300	.55 ac
106-12	\$32,600	.16 ac
106-18	\$34,200	.34 ac
106-19	\$32,900	.18 ac

Local Housing Partnership

Motion: The Finance Committee motioned to Adopt
 Robert McKenna motioned for Indefinite Postponement

Vote: Indefinite Postponement Failed 11:08 PM 5/6/19
 Article 23 was Adopted 196 Yes/27 No (2/3 required=149) 11:12 PM 5/6/19

Executive Summary: This article would allow for the sale of these parcels of land to be used for building two (2) affordable home(s).

ARTICLE 24

To see if the Town will vote to authorize the Board of Selectmen to sell all or a portion of a certain parcel of land located at 283 Pleasant Street, as shown on Assessor’s Map 46, Parcel 2, for either market or affordable housing purposes; or take any action relative thereto.

Town Manager

Motion: The Finance Committee motioned to Adopt

Vote: Article 24 was Adopted Unanimously (2/3 required) 7:37 PM 5/8/19

Executive Summary: This article would sell a parcel of land to be used for building and selling of market rate or affordable home(s). The parcel located at 283 Pleasant Street, Assessor Map 46, Parcel 2, is approximately 2.14 acres and valued by the Assessors at \$240,800 and will be sold through a public procurement process.

ARTICLE 25

To see if the Town will vote to amend Chapter 2.20 Finance Committee of the Tewksbury General Bylaws by deleting the following section: (deletion is shown with strikethrough)

2.20.090 Action valid when.

~~No action of the Finance Committee shall be valid unless taken at a duly called meeting or an adjournment thereof. Each member of the committee shall be given written notice of the time and place of the meeting by having said notice mailed to him at least seventy two (72) hours before the meeting by the Clerk, Chairman or Vice Chairman of the committee. Notification of the meeting may be made by a representative of the Chairman, Vice Chairman or Clerk of the Finance Committee.~~

~~No action of the Finance Committee shall be valid unless there is a quorum present at a duly called meeting. (Art. 35, ATM 1995~~

Finance Committee

Motion: The Finance Committee motioned to Adopt
Judith Fader motioned to Amend Article 25

Point of Order: Article 25 was Adopted by voice vote. Judith Fader questioned the vote declared by the moderator and seven or more voters stood in agreement. Moderator Rauseo polled the voters by standing count.

Vote: The Amendment Failed 7:48 PM 5/8/19
Article 25 was Adopted by standing count (184 Yes/ 57 No) 7:54 PM 5/8/19

AMENDMENT: 2.20.090 Action valid when.

No action of the Finance Committee shall be valid unless taken at a duly called meeting or an adjournment thereof. Each member of the committee shall be given ~~written~~ notice of the time and place of the meeting ~~by having said notice mailed~~ to him at least seventy-two (72) hours before the meeting by the Clerk, Chairman or Vice Chairman of the committee: Notification of the meeting may be made by a representative of the Chairman, Vice Chairman or Clerk of the Finance Committee.

No action of the Finance Committee shall be valid unless there is a quorum present at a duly called meeting.

Executive Summary: This Article amends the Finance Committee General Bylaw to eliminate the mailing requirement for actions taken by the Committee to be considered valid.

ARTICLE 26

To see if the Town will vote to amend Chapter 2.04 Town Meeting of the Tewksbury General Bylaws by amending the following section: (Amendment in bold lettering).

2.04.030 Posting requirements.

The Warrant shall be posted by a Constable of the Town and shall be posted in a public place in each Precinct and in the Town Hall. At least three hundred copies shall be left at the Town Hall or at such convenient places as the Selectmen shall think proper. In addition, the Selectmen shall order that one Warrant be mailed to each dwelling in the Town two weeks before any town meeting. In addition and at the time of the posting, the Warrant shall be placed on the Town’s website. Warrants shall be available at the check-in tables before each town meeting **provided, however, in regard to the mailing requirement, if a Town Meeting Warrant article amends a General or Zoning By-Law and the content of the article exceeds three (3) pages of the standard format of a Town Meeting Warrant page, a summary of that article shall be inserted into the Town Meeting Warrant in place of the entire article to be mailed. Such summary shall be prepared by Town Counsel. The summary shall also indicate the locations where the complete article may be located for review. The complete article shall be posted on the Town’s website, two copies shall be made available for viewing at the Tewksbury Public Library, Senior Center, and Town Hall at the Town Clerk’s Office, and shall comply with the requirements of M.G.L. c. 39, § 10.**

Board of Selectmen

Motion: The Finance Committee motioned to Adopt
Kenneth Michaud motioned to Amend Article 26
Brad Lafata motioned to fix the method of voting on the Amendment. Moderator Rauseo stated his intent to poll the voters by standing count. The motion was Withdrawn.
Ruth Chou motioned for Indefinite Postponement
Scott Wilson motioned to Move the Question

Vote:	The Amendment Failed (37 Yes/228 No)	8:14 PM	5/8/19
	The motion to Move the Question was Adopted	8:18 PM	5/8/19
	Indefinite Postponement Failed	8:18 PM	5/8/19
	Article 26 was Adopted	8:19 PM	5/8/19

AMENDMENT: To see if the Town will vote to amend Chapter 2.04 Town Meeting of the Tewksbury General Bylaws by amending the following section: (Amendment in bold lettering).

2.04.030 Posting requirements.

The Warrant shall be posted by a Constable of the Town and shall be posted in a public place in each Precinct and in the Town Hall. At least three hundred copies shall be left at the Town Hall or at such convenient places as the Selectmen shall think proper. In addition, the Selectmen shall order that one Warrant be mailed to each dwelling in the Town two weeks before any town meeting. In addition and at the time of the posting, the Warrant shall be placed on the Town’s website. Warrants shall be available at the check-in tables before each town meeting provided, however, in regard to the mailing requirement, if a Town Meeting Warrant article amends a ~~General or~~ Zoning By-Law and the content of the article exceeds ~~three (3)~~ **10** pages of the standard format of a Town Meeting Warrant page, a summary of that article ~~shall~~ **may** be inserted into the Town Meeting Warrant in place of the entire article to be mailed. Such summary shall be prepared by Town Counsel. The summary shall also indicate the locations where the complete article may be located for review. The complete article shall be posted on the Town’s website, two copies shall be made available for viewing at the Tewksbury Public Library, Senior Center, and Town Hall at the Town Clerk’s Office, and shall comply with the requirements of M.G.L. c. 39, § 10.

Executive Summary: This article amends the Town Meeting General By-Law to allow amendments to General and Zoning By-law article(s) in excess of three (3) pages to only require a summary of the article for the printing of the Town Meeting Warrants that are to be mailed.

ARTICLE 27

To see if the Town will vote, pursuant to Massachusetts General Laws Chapter 82, Sections 21-24, as amended, and any other applicable statutes, to accept the laying out as a town way by order of the Board of Selectmen:

A certain parcel of land situated in Tewksbury, Middlesex County, Massachusetts shown as Winterberry Lane on a plan entitled, "Street Acceptance Plan of Land in Tewksbury, Massachusetts (Middlesex County) prepared for A.M.C. Realty Group, LLC" ; dated January 12, 2018; prepared by LIR Engineering, Inc. 234 Park Street North Reading, MA 01864, a copy of which plan has been filed with the office of the Town Clerk and the Department of Community Development; and such plan is referred to for more particular description and to authorize the Board of Selectmen to take by eminent domain, an easement, or in fee; or take any other action relative thereto.

Richard Cuoco

Motion: The Finance Committee motioned to Adopt

Vote: Article 27 was Adopted 8:21 PM 5/8/19

Executive Summary: The purpose of this article is to accept Winterberry Lane as a public way (Town Street).

ARTICLE 28

To see if the Town will vote to amend the Tewksbury General Bylaw, Title 18 – Environment by deleting all of Chapter 18.10 Prohibition Single-Use Bags.

Joseph Dunn

Motion: The Finance Committee motioned to Indefinitely Postpone
Joseph Dunn motioned to Adopt Article 28
Town Manager, Richard Montuori spoke in opposition to the article
Kristi Andrews motioned to Amend Article 28
Bruce Panilaitis motioned to Move the Question

Point of Order: Bruce Panilaitis stated that he believed Ms. Andrews’ amendment to be out of scope. After consideration and discussion with Town Counsel and Ms. Andrews, Moderator Rauseo explained that because the full text of the bylaw is not written in the Warrant, it would be impossible to explain to the Assembly the consequence of the amendment, and therefore could not poll the voters.

Vote: The Amendment was Withdrawn 8:44 PM 5/8/19
The motion to Move the Question was Adopted 9:04 PM 5/8/19
Article 26 was Indefinitely Postponed (217 Yes/36 No) . 9:08 PM 5/8/19

Executive Summary: The intent of this article is to repeal the amendment which prohibits single-use plastic bags in Tewksbury at stores such as supermarkets, retail stores, etc.

ARTICLE 29

Resolution: Be it resolve that the Town of Tewksbury (Town) vote to reaffirm that voting in all Federal, State and Municipal elections is the exclusive right and privilege of United States citizens, an futher, that the Town urges all non-citizens who desire to participate in our Federal, State and Municipal election, seek and obtain US citizenship, through the citizenship process. Be it futher resolved that the Town will vote to instruct its Representatives in the Massachusetts Legislature and the United States House and Senate to vote against any legislation or constitutional amendment that would alter the qualifications of voters in all Federal, State and Munciple elections and to defend voting as the exclusive right and priviledge of United States citizens in all Federal, State and Munciple elections (NO SUMMARY SUBMITTED)

George Ferdinand

Moderator Rauseo ruled the motion out of order. No action was taken. 9:09 PM 5/8/19

ARTICLE 3

ANY ARTICLES VOTED TO BE REMOVED FROM THE CONSENT CALENDAR SHALL BE RESTORED TO ITS ORIGINAL NUMBERED PLACE IN THE WARRANT.

ARTICLE 3-30
ARTICLE 3-31
ARTICLE 3-32
ARTICLE 3-33

ARTICLE 3-32

To see if the Town will vote: (1) to appropriate a sum of money to survey, design and undertake repairs to roads and bridges and undertake repairs and installation of sidewalks under the provisions of Chapter 90 of the Massachusetts General Laws, and to obtain any material and/or services incidental thereto; (2) to authorize the Board of Selectmen to acquire easements in conjunction therewith by purchase, gift, lease, eminent domain, or otherwise; (3) in furtherance of the project(s) to authorize the Board of Selectmen to apply for, accept and expend any federal, state and/or private grants without further appropriation thereof; and (4) to determine whether said appropriation shall be raised by transfer from available funds or by borrowing; or take any action relative thereto.

Town Manager

Motion: The Finance Committee motioned to Adopt

Vote:	Article 3-32 was Held	7:52 PM	5/6/19
	Article 3-32 was Adopted Unanimously	9:15 PM	5/8/19

Executive Summary: Each year the state indicates the amount it will allot to cities and towns for sidewalk and roadwork under Chapter 90. This article authorizes the Town to spend these funds.

SECTION 3

Article 34	Zoning Bylaw	Electronic Message Center (EMC) Signs and Billboards
Article 35	Zoning Bylaw Citizens Petition	Change Zoning Classification 50 Kittredge Street from HI to HI1
Article 36	Zoning Bylaw Citizens Petition	Rezone Assessor's Map 102 Lot 16 and Map 103 Lot 102, from Heavy Industry (HI) to Heavy Industry 1 (HR1)
Article 37	Zoning Bylaw Citizens Petition	Amend the Zoning By Law Appendix "A"-Section C, paragraph 12a. Automotive Sales and Service be allowed in a HI 1 Zone by Special Permit by the Planning Board
Article 38	Zoning Bylaw Citizens Petition	Zoning change from only Residential (R40) to Office/Research (OR) for four parcels of land located in Tewksbury at the end of Vale Street abutting Interstate Route 93
Article 39	Zoning Bylaw Citizens Petition	Amend the Tewksbury Zoning Bylaw to change the zoning district classification of the premises located at 1600 Main Street from Multiple Family District (MFD) to Commercial District (COM)
Article 40	Zoning Bylaw Citizens Petition	Amend the Zoning Bylaw to allow Multi-family Dwelling, Multi-family Dwelling/55, Nursing Home, Assisted Living Facility, Community Development Use, Elderly Congregate Living Facility, Adult day care and Membership club, civic, social, professional or fraternal organization as possible uses in an Office Research District "OR" zone by Special Permit of the Planning Board

ARTICLE 34

To see if the Town will vote to amend the Tewksbury Zoning Bylaw by adding the new section below:

5290. Off-premise Signs. Electronic Message Center (EMC) Signs and Billboards (collectively “off-premise signs”).

5291. Locations. Off-premise signs shall be permitted in the Heavy Industrial and Office/ Research Zoning Districts located adjacent to either Interstate 93 or Interstate 495. No off-premise sign edge shall be located closer than 25 feet from the Interstate highway right-of way.

5292. Special Permit. Off-premise signs are allowed only upon the grant of a special permit by the Board of Selectmen (Selectmen). Special permits may be limited to a term of the number of years specified by the Selectmen and subject to an agreement executed with the Town.

5293. Application and Fee. Each application shall be submitted to the Selectmen accompanied by a filing fee of \$2,500. Ten copies of the application filing documents shall be submitted with the information set forth below:

- a. Site Plan and area maps identifying the following features:
 1. Location of any existing buildings, parking spaces, and traffic circulation patterns on the subject parcel;
 2. Proximity of nearest residentially used or residentially zoned property, utilizing current area photographs and Tewksbury Assessors Maps;
 3. Specific location of the proposed off-premise sign;
 4. Details of proposed buffer/landscaping areas around the off-premise sign including species and caliper of any trees or shrubbery one foot or more above the ground in height;
 5. Location of any existing off-premise sign(s) on the parcel; and
 6. Photographs or illustrations of the proposed design of the off-premise sign.
- b. Additional Information – An application for an off-premise sign shall include the following additional information:
 1. Detailed dimensions and area of any proposed off-premise sign;
 2. Detail sheet of any proposed support structure specifying dimensions and construction type. Upon request by the Selectmen or the Building Commissioner, the applicant shall provide a structural analysis of the support structure, stamped by a licensed structural engineer; and,
 3. Lighting proposal, including specifications of all proposed lighting fixtures to be either attached to the billboard, structure, or affixed to the ground.
- c. Additional Requirements:
 4. Written authorization from the property owner or lawful occupant (such as a lease with a term of at least 5 years) granting permission to install the proposed off-premise sign; and
 5. Any additional information as may be required by the Selectmen to assist it in determining whether the application complies with the provisions and requirements of this Section 5290.

5294. Dimensional Restrictions and Design Guidelines. All off-premise signs shall be in compliance with the following requirements:

- a. All off-premise signs shall be permanently affixed to a main support structure. No portable off-premise signs shall be permitted.
- b. Off-premise signs shall not have excessive lighting. EMC signs shall use automatic level controls to reduce light levels at night and under cloudy or other darkened conditions.
- c. Exposed backs of off-premise signs, poles, and other support structures shall be of a color and finished so as to present an attractive and finished appearance that will blend with the natural surroundings.

- d. The following types of off-premise signs are prohibited:
 - 1. Animated, projected, moving or giving the illusion of movement (including any moving parts), scrolling, flashing, revolving, and blinking, and intermittently flashing illuminated billboards, beacons (or any light directed at any location other than the billboard itself), searchlights, pennants, and inflatable billboards, including balloons;
 - 2. Billboards with physical movements of any kind;
 - 3. EMC signs that change at intervals of less than once every 10 seconds. Changes of image shall be instantaneous as seen the by human eye and shall not use fading, rolling, window shading, dissolving or similar effects;
 - 4. Tri-vision billboards;
 - 5. Video billboards or billboards that otherwise give the illusion of video or moving images;
 - 6. Billboards with sound;
 - 7. Billboards with pyrotechnics; and
 - 8. Billboards that by reason of position, wording, illustration, size, shape or color obstruct, impair, obscure, interfere with the view of, or may be confused with, any traffic control signal or device, or that may otherwise obstruct or interfere with traffic.
- e. An off-premise sign shall not be located within 1500 linear feet of any other off-premise sign.
- f. An off-premise sign may be double sided. No individual off-premise sign or sign face shall exceed 672 square feet in total area on each side or shall exceed 14 feet in height by 48 feet in width.
- g. An off-premise sign shall be mounted on a pedestal or other support structure.
- h. No off-premise sign shall be located on any building, whether erected or otherwise placed or painted on the building.
- i. No off-premise sign shall be located on or otherwise attached to a tree, utility pole, fence, or rock.
- j. Lighting or other illumination related to the off-premise sign shall not project glare or negatively impact abutting properties and shall not shine onto abutting roadways;
- k. There shall be a 10-foot wide landscaped buffer installed around the base of the support structure to minimize its visual impact.

5295. Criteria for Approval. The Selectmen shall approve an application for a Special Permit under Section 5290 unless it finds that all of the following conditions are not met. The conditions shall be incorporated into any Special Permit decision:

- a. The specific site is an appropriate location for the proposed off-premise sign and the design and layout complies with the standards and requirements set forth in this bylaw;
- b. The proposed off-premise sign shall not adversely affect the abutting neighborhood or have the effect of causing a hazard to motorists;
- c. The off-premise sign, including supports, braces, guys, and anchors, shall be kept in good repair.
- d. All special permit approvals are subject to any necessary approvals, restrictions, and conditions required or issued by the Commonwealth of Massachusetts and/or the federal government.
- e. The Selectmen, in granting a special permit, may require additional conditions and safeguards as it deems necessary for protection of the public health, safety, and welfare.

5296. Off-premise Sign Maintenance and Removal. Off-premise signs shall be maintained and be required to be removed in accordance with the following:

- a. All off-premise signs and supporting structures shall be kept in good repair and free of wear and tear, rust, and other indices of deterioration.
- b. An off-premise sign permitted under Section 5290 that is abandoned, discontinued, blank, or is in disrepair for a period of 120 days shall be cause for its removal. For purposes of this section, an off-premise sign will satisfy this condition if:

1. There is no advertising paid for by a person or company other than the off-premise sign owner or advertising an interest other than specified in the rental agreement of the off-premise sign;
 2. The off-premise sign advertises a business, service, enterprise, or activity that is no longer operating or being offered or conducted; or
 3. The advertising message of the off-premise sign displays becomes illegible in whole or substantial part.
- c. The Building Commissioner shall notify the off-premise sign owner, lessee, and manager of the off-premise sign, as the case may be, in writing, specifying a 45-day period to remove or repair the off-premise sign. If the off-premise sign has not been removed or repaired within such time period to the satisfaction of the Building Commissioner, the Building Commissioner may revoke the off-premise sign building permit and take appropriate action forthwith to remove the sign. All expenses for the removal shall be borne by the off-premise sign owner, lessee, and/or manager as determined by the Building Commissioner.
- d. If the Building Commissioner determines that an off-premise sign is an immediate threat to public safety irrespective of any stays granted to the off-premise sign owner, lessee, or manager, the Building Commissioner may cause any off-premise sign, abandoned or not, and any portion of its support structure if deemed part of the public threat, to be immediately removed, or the threatened area to be cordoned off. All expenses for protecting the public, including the removal of the off-premise sign or stabilization of the public safety threat, shall be borne by the off-premise sign owner, lessee, as determined by the Building Commissioner. An off-premise sign that is not abandoned may be returned to its original position, but only after repairs have been made and the public safety threat has been abated, to the satisfaction of the Building Commissioner.

5297. Surety. The Applicant shall provide a financial surety to the Town in accordance with M.G.L. c. 44 § 53G ½, that will secure the full cost of the removal of any off-premise sign which is found to be abandoned, discontinued, blank, or is in disrepair, as determined under Section 5296. d above. The Applicant shall deposit with the Town Treasurer a surety in an amount that shall be determined by the Selectmen. Upon removal of the off-premise sign, any remaining funds shall be returned to the Applicant in accordance with M.G.L. c. 44 § 53G ½.

5298. On-premise Signs. Nothing in Section 5290 shall be applicable to on-premise signs.

5299. Definitions.

- a. **Billboard:** An advertising sign or other commercial sign that directs attention to a business, commodity, service or attraction sold, offered or existing elsewhere than upon the same lot where the sign is displayed. This is also known as an off-premise commercial sign.
- b. **Electronic Message Center:** An off-premise electronically activated changeable message sign whose variable message or graphic presentation capability can be electronically programmed. EMCs typically use Light Emitting Diodes (LEDs) as a lighting source.
- c. **Off-premise sign:** A permanent sign erected, maintained, or used in the outdoor environment for the purpose for the display of commercial or noncommercial messages not appurtenant to the use of, or products sold on, the property where the sign is located.
- d. **On-premise sign:** A sign erected, maintained, or used in the outdoor environment for the purpose of the display of commercial and noncommercial messages appurtenant to the use of, or products sold on, the premises on which it is located.
- e. **Outdoor Advertising:** Any outdoor sign, display, light, device, figure, painting, drawing, message, plaque, poster, billboard, or other thing that is designed, intended, or used to advertise or inform; any part of the advertising or information contents of which are visible from any public way, public park, or public reservation.

or take any action relative thereto.

Board of Selectmen

Scrivener's Error: The Moderator noted the following Scrivener's Error on page 27 of the Warrant - and there were no objections: **5291. Locations.** Off-premise signs shall be permitted in the Heavy Industrial and Office/Research Zoning Districts located adjacent to either Interstate 93 or Interstate 495. No off-premise sign edge shall be located ~~further~~ **closer** than 25 feet from the Interstate highway right-of way.

Motion: The Finance Committee recommended Adoption
 The Planning Board recommended Adoption
 The Board of Selectmen recommended Adoption
 Planning Board Chair, Stephen Johnson motioned to Adopt
 Nancy Reed motioned to Amend and Adopt Article 34 as Amended
 Ruth Chou motioned for Indefinite Postponement
 Dennis Francis motioned to Move the Question

Vote:	The Amendment was Adopted	9:38 PM	5/8/19
	The motion to Move the Question was Adopted	9:54 PM	5/8/19
	Indefinite Postponement Failed 40 Yes/167 No	10:03 PM	5/8/19
	Article 34 was Adopted as Amended 181 Yes/32 No (2/3 required=142)	10:07 PM	5/8/19

AMENDMENT: 5291. Locations. Off-premise signs shall be permitted in the Heavy Industrial and Office/ Research Zoning Districts located adjacent to either Interstate 93 or Interstate 495. No off-premise sign edge shall be located closer than 25 feet from the Interstate highway right-of way **or within 1000 feet of a Residential or Multifamily District or Use.**

ARTICLE 34 AS AMENDED:

To see if the Town will vote to amend the Tewksbury Zoning Bylaw by adding the new section below:

5290. Off-premise Signs. Electronic Message Center (EMC) Signs and Billboards (collectively “off-premise signs”).

5291. Locations. Off-premise signs shall be permitted in the Heavy Industrial and Office/ Research Zoning Districts located adjacent to either Interstate 93 or Interstate 495. No off-premise sign edge shall be located closer than 25 feet from the Interstate highway right-of way or within 1000 feet of a Residential or Multifamily District or Use.

5292. Special Permit. Off-premise signs are allowed only upon the grant of a special permit by the Board of Selectmen (Selectmen). Special permits may be limited to a term of the number of years specified by the Selectmen and subject to an agreement executed with the Town.

5293. Application and Fee. Each application shall be submitted to the Selectmen accompanied by a filing fee of \$2,500. Ten copies of the application filing documents shall be submitted with the information set forth below:

- a. Site Plan and area maps identifying the following features:
 - 1. Location of any existing buildings, parking spaces, and traffic circulation patterns on the subject parcel;
 - 2. Proximity of nearest residentially used or residentially zoned property, utilizing current area photographs and Tewksbury Assessors Maps;
 - 3. Specific location of the proposed off-premise sign;
 - 4. Details of proposed buffer/landscaping areas around the off-premise sign including species and caliper of any trees or shrubbery one foot or more above the ground in height;
 - 5. Location of any existing off-premise sign(s) on the parcel; and
 - 6. Photographs or illustrations of the proposed design of the off-premise sign.

- b. Additional Information – An application for an off-premise sign shall include the following additional information:
 - 1. Detailed dimensions and area of any proposed off-premise sign;
 - 2. Detail sheet of any proposed support structure specifying dimensions and construction type. Upon request by the Selectmen or the Building Commissioner, the applicant shall provide a structural analysis of the support structure, stamped by a licensed structural engineer; and,
 - 3. Lighting proposal, including specifications of all proposed lighting fixtures to be either attached to the billboard, structure, or affixed to the ground.

- c. Additional Requirements:
 - 4. Written authorization from the property owner or lawful occupant (such as a lease with a term of at least 5 years) granting permission to install the proposed off-premise sign; and
 - 5. Any additional information as may be required by the Selectmen to assist it in determining whether the application complies with the provisions and requirements of this Section 5290.

5294. Dimensional Restrictions and Design Guidelines. All off-premise signs shall be in compliance with the following requirements:

- a. All off-premise signs shall be permanently affixed to a main support structure. No portable off-premise signs shall be permitted.
- b. Off-premise signs shall not have excessive lighting. EMC signs shall use automatic level controls to reduce light levels at night and under cloudy or other darkened conditions.
- c. Exposed backs of off-premise signs, poles, and other support structures shall be of a color and finished so as to present an attractive and finished appearance that will blend with the natural surroundings.
- d. The following types of off-premise signs are prohibited:
 - 1. Animated, projected, moving or giving the illusion of movement (including any moving parts), scrolling, flashing, revolving, and blinking, and intermittently flashing illuminated billboards, beacons (or any light directed at any location other than the billboard itself), searchlights, pennants, and inflatable billboards, including balloons;
 - 2. Billboards with physical movements of any kind;
 - 3. EMC signs that change at intervals of less than once every 10 seconds. Changes of image shall be instantaneous as seen the by human eye and shall not use fading, rolling, window shading, dissolving or similar effects;
 - 4. Tri-vision billboards;
 - 5. Video billboards or billboards that otherwise give the illusion of video or moving images;
 - 6. Billboards with sound;
 - 7. Billboards with pyrotechnics; and
 - 8. Billboards that by reason of position, wording, illustration, size, shape or color obstruct, impair, obscure, interfere with the view of, or may be confused with, any traffic control signal or device, or that may otherwise obstruct or interfere with traffic.
- e. An off-premise sign shall not be located within 1500 linear feet of any other off-premise sign.
- f. An off-premise sign may be double sided. No individual off-premise sign or sign face shall exceed 672 square feet in total area on each side or shall exceed 14 feet in height by 48 feet in width.
- g. An off-premise sign shall be mounted on a pedestal or other support structure.
- h. No off-premise sign shall be located on any building, whether erected or otherwise placed or painted on the building.
- i. No off-premise sign shall be located on or otherwise attached to a tree, utility pole, fence, or rock.
- j. Lighting or other illumination related to the off-premise sign shall not project glare or negatively impact abutting properties and shall not shine onto abutting roadways;
- k. There shall be a 10-foot wide landscaped buffer installed around the base of the support structure to minimize its visual impact.

5295. Criteria for Approval. The Selectmen shall approve an application for a Special Permit under Section 5290 unless it finds that all of the following conditions are not met. The conditions shall be incorporated into any Special Permit decision:

- a. The specific site is an appropriate location for the proposed off-premise sign and the design and layout complies with the standards and requirements set forth in this bylaw;

- b. The proposed off-premise sign shall not adversely affect the abutting neighborhood or have the effect of causing a hazard to motorists;
- c. The off-premise sign, including supports, braces, guys, and anchors, shall be kept in good repair.
- d. All special permit approvals are subject to any necessary approvals, restrictions, and conditions required or issued by the Commonwealth of Massachusetts and/or the federal government.
- e. The Selectmen, in granting a special permit, may require additional conditions and safeguards as it deems necessary for protection of the public health, safety, and welfare.

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 - 2. The off-premise sign advertises a business, service, enterprise, or activity that is no longer operating or being offered or conducted; or
 - 3. The advertising message of the off-premise sign displays becomes illegible in whole or substantial part.
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- d. If the Building Commissioner determines that an off-premise sign is an immediate threat to public safety irrespective of any stays granted to the off-premise sign owner, lessee, or manager, the Building Commissioner may cause any off-premise sign, abandoned or not, and any portion of its support structure if deemed part of the public threat, to be immediately removed, or the threatened area to be cordoned off. All expenses for protecting the public, including the removal of the off-premise sign or stabilization of the public safety threat, shall be borne by the off-premise sign owner, lessee, as determined by the Building Commissioner. An off-premise sign that is not abandoned may be returned to its original position, but only after repairs have been made and the public safety threat has been abated, to the satisfaction of the Building Commissioner.

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- c. **Off-premise sign:** A permanent sign erected, maintained, or used in the outdoor environment for the purpose for the display of commercial or noncommercial messages not appurtenant to the use of, or products sold on, the property where the sign is located.

- d. On-premise sign: A sign erected, maintained, or used in the outdoor environment for the purpose of the display of commercial and noncommercial messages appurtenant to the use of, or products sold on, the premises on which it is located.
- e. Outdoor Advertising: Any outdoor sign, display, light, device, figure, painting, drawing, message, plaque, poster, billboard, or other thing that is designed, intended, or used to advertise or inform; any part of the advertising or information contents of which are visible from any public way, public park, or public reservation.

or take any action relative thereto.

Executive Summary: To allow for off-premise signs (electronic message boards and billboards) along the interstate highways in accordance with State and Federal regulations.

ARTICLE 35

To see if the Town will vote to amend the Tewksbury Zoning Bylaw by taking the following action: Change the Town of Tewksbury Zoning Map to change the zoning district classification of the premises located at 50 Kittredge Avenue and being identified on the Assessor’s map as Map 10 Parcel 36 containing 1.87 acres according to said Assessor’s Plan from Heavy Industrial District (HI) to Heavy Industrial District 1 (HI1). See Plan attached

James Andella

Motion: The Finance Committee deferred to the Planning Board
 The Planning Board recommended Adoption
 David Plunkett motioned to Adopt Article 35

Vote: Article 35 Failed 97 Yes/51 No (2/3 required=99) 10:19 PM 5/8/19

Executive Summary: The purpose of the Warrant Article is to change the zoning district is to change the zoning district classification for the property located at 50 Kittredge Street from Heavy Industrial District (HI) to Heavy Industrial District 1 (HI1) with the potential for uses by Special Permit from the Planning Board as set for in Appendix A Table of Use Regulations (see Section C, line 13).



ARTICLE 36

To see if the Town will vote to amend the Zoning Map for parcels shown on Assessor’s Map 102 Lot 16 and Map 103 Lot 102, said parcels are further describes as Lot 2 on a plan recorded in Plan Book 239 Plan 14 and Lot 7 on Plan Book 108 Plan 22, recorded in Middlesex North District Registry of Deeds, from Heavy Industry (HI) to Heavy Industry 1 (HI1)

Diane Repucci

Scrivener’s Error: The Moderator noted the following Scrivener’s Error on page 31 of the Warrant - and there were no objections: from Heavy Industry (HI) to Heavy Industry 1 (~~HR1~~) (**HI1**)

Motion: The Finance Committee recommended Adoption
 The Planning Board recommended Adoption
 David Plunkett motioned to Adopt Article 36

Vote: Article 36 was Adopted 152 Yes/18 No (2/3 required=114) 10:30 PM 5/8/19

Executive Summary: The purpose of the article is to re-zone land currently zoned Heavy Industry to Heavy Industry 1.

ARTICLE 37

To see if the Town will vote to amend the Zoning By Law Appendix “A”-Section C, paragraph 12a. Automotive Sales and Service be allowed in a HI 1 Zone by Special Permit by the Planning Board..

Diane Repucci

Motion: The Finance Committee recommended Adoption
 The Planning Board recommended Adoption
 David Plunkett motioned to Adopt Article 37
 Doug Sears motioned to Move the Question

Vote: The Motion to Move the Question was Adopted 10:42 PM 5/8/19
 Article 37 was Adopted 130 Yes/26 No (2/3 required=104) 10:45 PM 5/8/19

Executive Summary: The purpose of the article is to allow automotive sales and service in an HI-1 zone by Special Permit of the Planning Board.

		Current Zoning													
C. COMMERCIAL USES	R40	FA	LB	COM	TR	P	MN	MFD	MFD/5 5	CDD	HI	HI-1	OR	WNB	
12a. Motor vehicle, motorcycle, trailer, all-terrain vehicle, snowmobile, boat or personal water craft sales, rental and leasing	N	N	N	N	N	N	N	N	N	N	N	N	N	N	
		Proposed Zoning													
C. COMMERCIAL USES	R40	FA	LB	COM	TR	P	MN	MFD	MFD/5 5	CDD	HI	HI-1	OR	WNB	
12a. Motor vehicle, motorcycle, trailer, all-terrain vehicle, snowmobile, boat or personal water craft sales, rental and leasing	N	N	N	N	N	N	N	N	N	N	N	PB	N	N	

ARTICLE 38

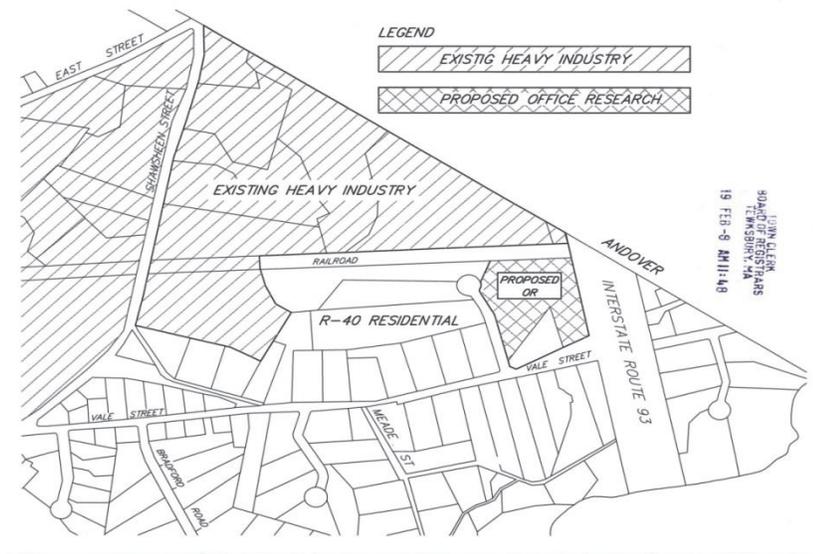
To see if the Town will vote to allow a zoning change from only Residential (R40) to Office/Research (OR) for four parcels of land located in Tewksbury at the end of Vale Street abutting Interstate Route 93. Said parcels of land are shown as Lots 90, 91, 92 and 94 on Tewksbury Assessors Map number 112 and contain about five acres of land more or less.

Diana Doherty

Motion: The Finance Committee deferred to the Planning Board
The Planning Board recommended Withdrawal Without Prejudice
Petitioner Diana Doherty motioned to Withdraw Article 38

Vote: Article 38 was Withdrawn 10:46 PM 5/8/19

Executive Summary: To rezone a property abutting Intstate 93 to office research district.



ARTICLE 39

To see if the Town will vote to amend the Tewksbury Zoning Bylaw by taking the following step: Change the Town of Tewksbury Zoning Map to change the zoning district classification of the premises located at 1600 Main Street and being identified on the Assessor’s map as Map 72 Parcel 38 from Multiple Family District (MFD) to Commercial District (COM). See Plan attached

Mark Rocha

Motion: The Finance Committee recommended Adoption
The Planning Board recommended Adoption
David Plunkett motioned to Adopt Article 39

Vote: Article 39 was Adopted Unanimously (2/3 required) 10:49 PM 5/8/19

Executive Summary: The purpose of the Warrant Article is to change the zoning district classification for the property located at 1600 Main Street from Multiple Family to Commercial to make the classification consistent with other parcels abutting Main Street.

APPENDIX A
TABLE OF USE REGULATIONS
D I S T R I C T S

A. RESIDENTIAL USES	R40	FA	LB	COM	TR	P	MN	MFD	MFD/55	CDD	HI	HI-1	OR	WNB
1. Single-family dwelling	Y	Y	Y	PB	Y	N	N	Y	Y	N	PB	PB	PB	PB
2. Two-Family dwelling	N	N	N	N	N	N	N	PB	N	N	N	N	N	N
* 3. Multi-family dwelling	N	N	N	N	N	N	N	PB	N	N	N	N	PB	N
* 4. Multi-family dwelling/55	N	N	N	PB	N	N	N	PB	PB	N	N	N	PB	N
5. Community Development Project	N	N	N	N	N	N	N	N	N	Y	N	N	N	N
6. Cluster Development	PB	N	N	N	N	N	N	N	N	N	N	N	N	N
7. Open Space Residential Design	PB	PB	N	N	N	N	N	N	N	N	N	N	N	N
8. Family Suite By Right	Y	Y	Y	N	Y	N	N	N	N	N	N	N	N	N
9. Family Suite By Special Permit	PB	PB	PB	N	PB	N	N	N	N	N	N	N	N	PB

* Revised

B. EXEMPT AND INSTITUTIONAL USES	R40	FA	LB	COM	TR	P	MN	MFD	MFD/55	CDD	HI	HI-1	OR	WNB
* 13. Nursing Home	N	N	N	N	N	N	N	N	N	N	N	N	PB	N
* 14. Assisted Living Facility	N	N	N	N	N	N	N	N	N	N	N	N	PB	N
* 15. Community Dev. Use	N	N	N	N	N	N	N	N	N	N	N	N	PB	N
* 16. Elderly Congregate Living Facility	N	N	N	N	N	N	N	N	N	N	N	N	PB	N

* Revised

C. COMMERCIAL USES	R40	FA	LB	COM	TR	P	MN	MFD	MFD/55	CDD	HI	HI-1	OR	WNB
systems installations														
18. Restaurant	N	N	N	Y	PB	N	N	N	N	PB	PB	PB	PB	PB
19. Restaurant, fast- food or drive-through	N	N	N	PB	PB	N	N	N	N	PB	PB	PB	N	PB
20. Business or professional office	N	N	N	Y	Y	N	Y	N	N	PB	Y	Y	Y	Y
21. Freestanding ATM or kiosk for public use	N	N	N	N	N	N	N	N	N	N	N	N	N	N
* 22. Adult day care	N	N	N	N	N	N	N	N	N	Y	N	N	PB	N
23. Indoor commercial recreation	N	N	N	PB	N	N	N	N	N	N	PB	PB	N	N
24. Outdoor commercial recreation	N	N	N	PB	N	N	PB	N	N	N	PB	PB	N	N
* 25. Membership club, civic, social, professional or fraternal organization	N	N	N	SP	N	N	N	N	N	N	SP	SP	PB	PB
26. Adult use establishment	N	N	N	N	N	N	N	N	N	N	PB	PB	PB	N
27. Wireless Communications Facility	SEE SECTION 6400													
28 Airport, airfield or airstrip	N	N	N	N	N	N	N	N	N	N	N	N	N	N
29. Mobile parked food service	N	N	N	SP	N	N	N	N	N	N	N	N	N	N
30. Itinerant roadside vending	N	N	N	BOS	N	N	N	N	N	N	N	N	N	N
31. Massage parlor	N	N	N	N	N	N	N	N	N	N	N	N	N	N
32. Major Commercial Project	N	N	N	PB	N	N	N	N	N	N	PB	PB	PB	PB(1)
33. Massage Therapy (Licensed)	N	N	N	Y	N	N	N	N	N	N	N	N	N	PB
34. Garaging or parking of one light commercial vehicle.(Accessory Use Only)	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	PB
35. Garaging or parking of two light commercial	SP	SP	Y	Y	SP	Y	Y	SP	SP	SP	Y	Y	Y	PB

AUGUST 2017
* Revised

Page 146

Finance Committee Chairman, Scott Wilson, motioned to Adjourn the 2019 Annual Town Meeting Sine Die, and this motion was Adopted. 10:50 PM 5/8/19

SPECIAL TOWN MEETING - MAY 8, 2019

Tewksbury Memorial High School
320 Pleasant Street
Special Town Meeting
May 8, 2019

Due to the Moderator Jayne Wellman Miller's election to the Board of Selectmen, the Moderator position became vacant. The first order of business was the election of a Temporary Moderator. On Monday, May 6, 2019, Anne Marie Stronach, member of the Board of Selectmen, nominated Keith Rauseo as Temporary Moderator for the May 6, 2019 Annual Town Meeting and the May 8, 2019 Special Town Meeting. This nomination was seconded by Board of Selectmen Chair Jay Kelly and confirmed by a vote of the Assembly. Keith Rauseo was sworn in as Temporary Moderator by Ms. Graffeo.

On Wednesday May 8, 2019, there were 148 voters and 20 visitors in attendance.

Newly elected Board of Selectmen member, Jayne Wellman Miller led the Pledge of Allegiance.

Moderator Rauseo made the following introductory comments:

Good evening. It is 7:00 PM on Wednesday, May 8, 2019, and given that a quorum of voters is present and we are in possession of a properly served and returned warrant, I call this Special Town Meeting to order.

Voters are wearing light blue or green ribbons. Display those ribbons prominently so our counters and I can see them. Those wearing green ribbons are eligible to vote in the Special Town Meeting only. If you wish to remain for the Annual Town Meeting you must return to the check-in desk after this meeting and exchange your green ribbon for a visitor ribbon. Visitors are wearing red ribbons, and must sit in the visitors section in the bleachers to my left.

Emergency exits are located at the back corners of the gymnasium to both my left and right and in the cafeteria to both the left and right after you leave the gym. Restrooms are straight ahead once you leave the gym. During the meeting, no one may stand in the entrances.

Officials and article sponsors who are addressing the voters may use the podium. Voters speaking on an issue may use the microphone in the middle aisle at the front of the seating area. Begin your remarks by stating your full name and street address for the record. There is a five-minute limit for any appearance at the podium. If you ask a question, the clock will not stop during the response. You may return to the podium after other voters who wish to speak have had their turn. Address all comments and questions to or through the Moderator.

Town Meeting Guidelines are printed at the end of the warrant for your reference.

While in the hall, remain seated at all times so I know who wishes to speak and so our counters can accurately tally standing counts. Turn your cell phones off or on silent and do not make phone calls in the hall.

I have received one announcement from the Board of Selectmen. This Saturday in Tewksbury the Post Office is doing their food drive. Leave non-perishable food items at your mailbox and your letter carrier will pick them up and deliver them to the Tewksbury Food Pantry to help needy families in Tewksbury.

The Moderator introduced the Chairman of the Finance Committee, Scott Wilson. Mr. Wilson will make the first motion on every Article unless the Finance Committee is deferring to another board. Mr. Wilson motioned to Waive the Reading of the Warrant Articles and this motion was Adopted 7:05 PM 5/8/19

Mr. Wilson motioned to allow non-resident elected officials, committee members, and town employees and contractors to address town meeting and answer questions if recognized by the Moderator 7:06 PM 5/8/19

Finance Committee Chairman, Scott Wilson, motioned to Adjourn the May 8, 2019 Special Town Meeting Sine Die, and this motion was Adopted. 7:09 PM 5/8/19



Town of Tewksbury

TOWN HALL
1009 MAIN ST
TEWKSBURY, MASSACHUSETTS 01876



OFFICE OF TOWN CLERK

DENISE GRAFFEO, CMC/CMMC
TOWN CLERK

Phone: 978-640-4355

Fax: 978-851-8610

dgraffeo@tewbury-ma.gov

APPROPRIATION CERTIFICATE - SPECIAL TOWN MEETING – MAY 8, 2019

Chief Assessor, Finance Director, Treasurer, Collector, Town Manager, Board of Selectmen, and Finance Committee: Pursuant to Section 15A, Chapter 41, Massachusetts General Laws, I hereby certify to the funds appropriated at the Special Town Meeting, convened by proper Warrant, on May 8, 2019.

ARTICLE	FREE CASH	TRANSFER FROM OTHER AVAILABLE FUNDS	MEMO
1	FY19 BUDGET TRANSFERS	365,923.00	
2	DPW SNOW & ICE OPERATIONS	600,000.00	
3	OUTSTANDING BILLS	17,492.00	FROM TOWN PROPERTY AND LIABILITY INSURANCE

Free Cash \$600,000.00

Transfers \$383,415.00

ATTEST:

DENISE GRAFFEO

ARTICLE 1

To see if the Town will vote to transfer funds into the Following FY2019 Departmental Budgets; or take any action related thereto:

DEPT	ACCOUNT		BUDGET
	ORG	OBJECT	SHORTFALL
Accounting Regular Salaries	1011351	5120	15,100
Assessors Professional Services	1011412	5310	11,472
Administrative Services Part-Time	1011531	5120	5,000
Town Hall Energy Utilities	1011922	5210	18,000
Town Hall Non-Energy Utilities	1011922	5230	8,000
Town Hall All Other	1011922	5381	1,000
Building Regular Salaries	1042411	5111	6,120
Fire Salaries	1042201	5160	68,540
Fire Operating-Repairs and Maintenance	1042202	5240	12,000
Fire Operating-Facility Maintenance	1042202	5402	2,000
Street Lighting	1064242	5210	20,000
Solid Waste Disposal- Solid Waste Collection	1074252	5291	90,000
Town Facilities and Grounds Energy and Utilities	1096302	5210	2,500
Town Facilities and Grounds Repairs and Maintenance	1096302	5240	5,000
Town Facilities and Grounds All Other	1096302	5423	4,000
Essex North Shore Agricultural and Tech. School District	10858402	5652	67,191
Medicare Tax	1109152	5740	30,000
TOTAL SHORTFALL			365,923

Said sum to be transferred from the following available funds:

DEPT	ACCOUNT		BUDGET
	ORG	OBJECT	SURPLUS
Town Group Insurance	1109142	5711	167,732
School Group Insurance	1053002	5711	67,191
Assessors Salaries	1011411	5111	4,000
Library Salaries	1096101	5111	30,000
Community Development Salaries	1011751	5111	10,000
Town Clerk's Salaries	1011611	5111	10,000
Town Property and Liability Insurance	1109452	5760	77,000
TOTAL SURPLUS			365,923

Town Manager

Motion: The Finance Committee motioned to Adopt Article 1

Vote: Article 1 was Adopted

7:07 PM 5/8/19

Executive Summary: This article transfers funds from accounts with a projected surplus to accounts with a projected deficit or to accounts to allow for the purchase of needed items or services.

ARTICLE 2

To see if the Town will vote to transfer \$600,000 into the FY2019 DPW Snow & Ice Budget as follows or take any action relative thereto.

Department	Account	Amount
DPW Snow & Ice-Salaries	1064231-5130	116,000
DPW Snow & Ice-Operating	Various Accounts	423,435
DPW Snow & Ice-Capital Outlay	1064233-5890	60,565
Total Transfers In		600,000

Said sum to be transferred from the following available funds:

Department	Account	Amount
July 1, 2018 Certified Free Cash (Surplus Revenue)	1-3590	\$600,000.00
Total Transfers Out		\$600,000.00

Town Manager

Motion: The Finance Committee motioned to Adopt Article 2

Vote: Article 2 was Adopted 7:08 PM 5/8/19

Executive Summary: This article utilizes Free Cash certified as of July 1, 2018 to fund Department of Public Works - Snow and Ice due to the amount of snow and ice events during the winter which exceeded the amount budgeted.

ARTICLE 3

To see if the Town will vote to transfer from the sum of \$17,492 from Town Property and Liability Insurance to pay for the following outstanding bills from the previous year; or take any action relative thereto.

Lowell General Hospital/Occupational Medicine	\$ 3,759
Middlesex Retirement System	\$ 13,733
Total	\$ 17,492

Town Manager

Motion: The Finance Committee motioned to Adopt Article 3

Vote: Article 3 was Adopted Unanimously (9/10 Required) 7:09 PM 5/8/19

Executive Summary: According to Massachusetts General Laws Chapter 44 § 64, bills that are late must be approved by Town Meeting before payment. This article authorizes the charges to be paid.

Finance Committee Chairman, Scott Wilson motioned to Adjourn the May 8, 2019 Special Town Meeting Sine Die, and this motion was Adopted. 7:09 PM 5/8/19

RESPECTFULLY SUBMITTED:

DENISE GRAFFEO, TOWN CLERK

SPECIAL TOWN MEETING - OCTOBER 1, 2019

Tewksbury Memorial High School
320 Pleasant Street
Special Town Meeting
October 1, 2019

Town Clerk, Denise Graffeo called to order the October 1, 2019 Special Town Meeting at 7:00 PM given that a quorum of voters was present and a properly served and returned warrant was in possession. Due to the Moderator Jayne Wellman's election to the Board of Selectmen at the 2019 Annual Town Election, the Moderator position became vacant. The first order of business was the election of a Temporary Moderator. Anne Marie Stronach, member of the Board of Selectmen, nominated Keith Rauseo as Temporary Moderator for the October 1, 2019 Special Town Meeting. This nomination was seconded by Board of Selectmen Chair Jay Kelly and confirmed by a vote of the Assembly. Keith Rauseo was sworn in as Temporary Moderator by Ms. Graffeo.

On Tuesday, October 1, 2019, there were 285 voters and 24 visitors in attendance.

Moderator Rauseo made the following introductory comments:

Good evening. I appreciate and am grateful for your confidence, and will do my best to be worthy of it. Welcome to all of you who have come to participate in the governing of our town.

I will now ask Scott Wilson, the newest member of the School Committee, to lead us in the Pledge of Allegiance.

School Committee member, Scott Wilson led the Assembly in the Pledge of Allegiance.

Before I go through the required preliminaries, I'll ask your indulgence for a couple of personal comments. First, I'd like to recognize and thank Mr. Dennis Francis for his 10 years of stellar service on the Tewksbury School Committee. Having seen Dennis's involvement in various committees and activities over the last 20 years, I can attest that his concern for the Tewksbury Public Schools is seldom matched. I wish him and his family all the best.

Second, on August 7, Mr. Ron Hall passed away. Ron was a tireless and constant leadership presence on town committees, at town activities, and on Town Meeting floor for almost 30 years. He provided energy and insight to Tewksbury throughout that time, and he will be missed. Please join me in a moment of silence in honor of Ron's memory.

Voters are wearing orange ribbons. Display those ribbons prominently so our counters and I can see them. Visitors are wearing red ribbons, and must sit in the visitors section in the bleachers to my left. The press table is to my left. Members of the press must remain at the table while they are in the hall.

Emergency exits are located at the back corners of the gymnasium to my left and right and in the cafeteria to both the left and right after you leave the gym. Restrooms are straight out of the entrance to the gym. During the meeting, no one may stand in the entrances to the gym.

Officials and article sponsors who are addressing the voters may use the podium on the floor. Voters speaking on an issue may use the microphone in the middle aisle at the front of the seating area. Please begin your remarks by stating your full name and street address for the record, and speak slowly and clearly into the microphone. There is a five-minute limit for any appearance at the podium – if you ask questions, the clock will not stop during the response. If necessary, you may return to the podium after other voters who wish to speak have had their turn. Address all comments and questions to or through the Moderator, not to officials or other voters.

Town Meeting works when voters respect its rules and respect each other. Please maintain a proper spirit of decorum throughout Town Meeting, and keep any disagreements civil.

During debate on an article, if a voter submits an amendment for consideration, we will debate and act on the amendment immediately, then continue debate on the article, so only one amendment is pending at any time. Amendments must be submitted in writing to the Town Clerk.

Town Meeting Guidelines are printed in the back of the warrant. Reference those guidelines during the meeting and ask questions if you are confused about procedural matters.

While in the hall, remain seated during debate so I know who wishes to speak. During standing counts, please sit after the counters tally your vote and nod to you. Finally, please turn your cell phones off or on silent and do not make phone calls or have side conversations in the hall.

Mr. Jay Kelly, the chairman of the Board of Selectmen, has an announcement.

Board of Selectmen Chair, Jay Kelly made the following announcement:

- Fall Clean-up Half-Way to Earth Day will be on Saturday, October 5th from 9:00 AM - 2:00 PM. Last year over 100 volunteers came out and worked to clean up our Town. Sign up on the town website or come to the Town Common that morning.

Mr. Robert Kocsmiersky, the chairman of the Finance Committee, will make the first motion on every article unless the Finance Committee is deferring to another board. The sponsor of each article, or their designated representative, will be the first person recognized to speak on it. Mr. Kocsmiersky, do you have a motion concerning the reading of the articles?

Finance Committee Chairman, Robert Kocsmiersky, motioned to Waive the Reading of the Warrant Articles, and this motion was Adopted Unanimously 7:08 PM 10/1/19

Mr. Kocsmiersky, may I now have a motion to allow non-resident elected officials, committee members, and town employees to speak on issues when recognized by the Moderator?

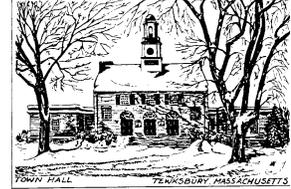
Finance Committee Chairman, Robert Kocsmiersky motioned to admit Assistant Town Manager Steve Sadwick, Fire Chief Mike Hazel, Superintendent of Schools Chris Malone, School Business Manager Dave Libby, DPW Superintendent Brian Gilbert and Town Engineer Kevin Hardiman, and other non-resident employees to speak to answer residential questions, and this motion was Adopted. 7:09 PM 10/1/19

Finance Committee Chairman, Robert Kocsmiersky, motioned to Adjourn the October 1, 2019 Special Town Meeting Sine Die, and this motion was Adopted. 10:03 PM 10/1/19



Town of Tewksbury

TOWN HALL
1009 MAIN ST
TEWKSBURY, MASSACHUSETTS 01876



OFFICE OF TOWN CLERK

DENISE GRAFFEO, CMC/CMMC
TOWN CLERK

Phone: 978-640-4355
Fax: 978-851-8610
dgraffeo@tewbury-ma.gov

APPROPRIATION CERTIFICATE – SPECIAL TOWN MEETING – OCTOBER 1, 2019

Chief Assessor, Finance Director, Treasurer, Collector, Town Manager, Board of Selectmen, and Finance Committee: Pursuant to Section 15A, Chapter 41, Massachusetts General Laws, I hereby certify to the funds appropriated at the Annual Town Meeting, convened by proper Warrant, on October 1, 2019.

ARTICLE	RAISE & APPROPRIATE	TRANSFER FROM FREE CASH	CPA RESERVE	WATER ENTER RETAINED	SEWER ENTER RETAINED	BORROW
1	FY20 BUDGET	4,825,827.36				
2	FY19 OUTSTANDING BILLS	971.80				
3	TOWN EMPLOYEE ABSENCE LIABILITY		150,000.00			
4	TOWN CAPITAL EXPENDITURES		241,106.00			
5	DEWING/HEATH BROOK CAPITAL IMPROVEMENT DESIGN & ENGINEERING		300,000.00			
6	DPW/SCHOOL MAINTENANCE FACILITY DESIGN, ENGINEERING & PROJECT MGMT	800,000.00	700,000.00	350,000.00	350,000.00	
7	STABILIZATION FUND		2,256,048.00			
8	NEW FIRE STATION APPROPRIATION INCREASE					2,500,000.00
9	NEW LIGHTS/POLES HAZEL FIELD			350,000.00		
		5,626,799.16	3,647,154.00	350,000.00	350,000.00	2,500,000.00

Raise & Appropriate \$5,626,799.16
Transfer From Free Cash \$3,647,154.00
CPA Reserve \$350,000.00
Water Enterprise Retained \$350,000.00
Sewer Enterprise Retained \$350,000.00
Borrow 2,500,000.00

ATTEST: DENISE GRAFFEO
TOWN CLERK

ARTICLE 1

To see if the Town will vote to raise and appropriate the sum of \$4,825,827.36 to fund the following Fiscal Year (FY2020) Budgets; or take any other action relative thereto.

School Debt Exempt Principal:	\$2,725,000.00
School Debt Exempt Interest:	<u>\$2,100,827.36</u>
Total:	\$4,825,827.36

Town Manager

Motion: The Finance Committee motioned to Adopt; raise and appropriate \$4,825,827.36 for the purpose of the article

Vote: Article 1 was Adopted 7:10 PM 10/1/19

Executive Summary: This article raises and appropriates funds to FY2020 Budgets. The additional funding is from a debt exclusion voted by the residents at the local election in April 2019.

ARTICLE 2

To see if the Town will vote to raise and appropriate the sum of \$971.80 to pay for the following outstanding bills from the previous year; or take any other action relative thereto.

Comcast	\$ 481.80
Badger Meter	\$ 390.00
Lowell General Hospital	\$ 100.00
Total	\$ 971.80

Town Manager

Motion: The Finance Committee motioned to Adopt; raise and appropriate \$971.80 for the purpose of the article

Vote: Article 2 was Adopted Unanimously (9/10 Required) 7:11 PM 10/1/19

Executive Summary: According to M.G.L. c. 44 § 64, bills that are late must be approved by Town Meeting before payment. This article authorizes the charges to be paid.

ARTICLE 3

To see if the Town will vote to transfer from the certified General Fund Free Cash the sum of \$150,000 to be expended by the Town Manager to fund future compensated absence liability for Town employees; or take any other action relative thereto.

Town Manager

Motion: The Finance Committee motioned to Adopt; raise and appropriate \$150,000 for the purpose of the article

Vote: Article 3 was Adopted 7:11 PM 10/1/19

Executive Summary: This article transfers funds to be set aside to assist in addressing a future liability for benefits such as sick leave buyback benefits and accrued vacation.

ARTICLE 4

To see if the Town will vote to transfer from the certified General Fund Free Cash a sum of \$241,106 to be expended by the Town Manager to fund the following; or take any other action relative thereto.

General Government	
Voting Tabulators	\$ 6,250
Total General Government	\$ 6,250
DPW	
Pinnacle Street Culvert	\$ 100,000
Total DPW	\$ 100,000
Police	
Motorola Repeater and Installation	\$ 46,802
Total Police	\$ 46,802
Facilities and Grounds	
HVAC Town Hall Annex	\$ 44,466
Field Sweeper	\$ 38,438
Sander	\$ 5,150
Total Parks	\$ 88,054

Town Manager

Motion: The Finance Committee motioned to Adopt; raise and appropriate \$241,106 for the purpose of the article

Vote: Article 4 was Adopted 7:12 PM 10/1/19

Executive Summary: This article transfers certified free cash for specific one time capital expenditures.

ARTICLE 5

To see if the Town will vote to transfer from the certified General Fund Free Cash the sum of \$300,000 for the School Department to undertake design and engineering for capital improvements to the Heath Brook and Dewing Elementary Schools; or take any other action relative thereto.

Town Manager

Motion: The Finance Committee motioned to Adopt; raise and appropriate \$300,000 for the purpose of the article

Vote: Article 5 was Adopted 7:12 PM 10/1/19

Executive Summary: This article transfers certified free cash for specific one time capital expenditures.

ARTICLE 6

To see if the Town will vote to authorize the Town Manager to expend up to \$2,200,000 for the design, engineering and project management of a new DPW and School maintenance facility, of which the Town will raise and appropriate \$800,000 from revenue of the current year, as well as transfer \$700,000 from free cash, \$350,000 from Sewer Enterprise Fund Retained Earnings, and \$350,000 from Water Enterprise Fund Retained Earnings; or take any other action thereto.

Town Manager

Motion: The Finance Committee motioned to Adopt Article 6
Town Manager, Richard Montuori spoke in support of the article
Board of Selectmen Chair, Jay Kelly spoke in opposition of the article
Selectman, Brian Dick spoke in support of the article
Joseph Gill motioned for Indefinite Postponement
Dennis Francis motioned to Move the Question

Vote: The motion to Move the Question was Adopted	7:37 PM	10/1/19
The motion for Indefinite Postponement Failed Yes 89/No 134	7:41 PM	10/1/19
Article 6 was Adopted Yes 120/No 104	7:43 PM	10/1/19

Executive Summary: This article funds design, engineering and project management of a new combined DPW and School maintenance facility at the current site of the DPW Facility on Whipple Road.

ARTICLE 7

To see if the Town will vote to transfer the sum of \$2,256,048 from certified General Fund Free Cash to the Town Stabilization Fund; or take any other action relative thereto.

Town Manager

Motion: The Finance Committee motioned to Adopt; transfer \$2,256,048 from free cash to the stabilization fund

Vote: Article 7 was Adopted Unanimously (2/3 Required)	7:44 PM	10/1/19
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Executive Summary: This article seeks approval to set aside these funds in the Stabilization Fund to be used for future emergencies or one time purchases or projects.

ARTICLE 8

To see if the Town will vote to appropriate the sum of \$2,500,000 to be expended by the Town Manager for the cost of design and engineering, construction and furnishing of a new Center Fire Station and for the payment of all costs incidental and related thereto, and to determine whether such amount should be raised by taxation, by transfer from available funds, by borrowing or by any combination of the foregoing; and, if by borrowing, the Town Treasurer, with the approval of the Selectmen, is hereby authorized to borrow said sum under and pursuant to Chapter 44 Section 7 of the Massachusetts General Laws, or pursuant to any other enabling authority, and to issue bonds or notes of the Town therefore; or take any action relative thereto. Any premium received by the Town upon the sale of any bonds or notes approved by this vote, less any such premium applied to the payment of the costs of issuance of such bonds or notes, may be applied to the payment of costs approved by this vote in accordance with Chapter 44, Section 20 of the General Laws, thereby reducing the amount authorized to be borrowed to pay such costs by a like amount.

The motion to be presented shall read:

Motion: That the Town hereby appropriates the sum of \$2,500,000 to be expended by the Town Manager for the cost of design and engineering, construction and furnishing of a new Center Fire Station, and for the payment of all costs incidental and related thereto, and that to meet this appropriation the Town Treasurer, with the approval of the Selectmen, is hereby authorized to borrow said sum under and pursuant to Chapter 44 Section 7, of the Massachusetts General Laws, or pursuant to any other enabling authority, and to issue bonds or notes of the Town therefore. Any premium received by the Town upon the sale of any bonds or notes approved by this vote, less any such premium applied to the payment of the costs of issuance of such bonds or notes, may be applied to the payment of costs approved by this vote in accordance with Chapter 44, Section 20 of the General Laws, thereby reducing the amount authorized to be borrowed to pay such costs by a like amount.

Town Manager

Motion: The Finance Committee motioned to Adopt; appropriate \$2,500,000 for the purpose of the article
Town Manager, Richard Montuori spoke in support of the article
Board of Selectmen Chair, Jay Kelly spoke in opposition of the article

Vote: Article 8 was Adopted Yes 151/No 29 (2/3 Required=120) 7:52 PM 10/1/19

Executive Summary: This article authorizes the Town to borrow \$2,500,000 for the cost of building a new Center Fire Station. Originally the Town approved the appropriation of \$15,896,809.85 for the project and this debt is excluded from the property tax levy. Construction estimates are higher than the appropriation and the additional funding will cover any contingencies during construction.

ARTICLE 9

To see if the Town will vote to appropriate the sum of \$350,000 from the Community Preservation Fund Undesignated Reserve to be expended with the approval of the Town Manager for the purpose of new lights, poles and associated electrical work at Hazel Field at Saunders Recreation Area on Livingston Street. Pursuant to M.G.L. c 44B or any other enabling authority, said funds to be expended under the direction of the Community Preservation Committee; or take any other action relative thereto.

Community Preservation Committee

Point of Order: Phyllis Giblin rose to a Point of Order that a Defect had occurred during the vote to Adopt Article 9 at 7:53 PM. She further explained that she didn't understand Moderator Rauseo when he asked her if she was standing to speak and therefore sat down even though she was prepared to speak and was not given the opportunity to do so.

Moderator, Keith Rauseo, recessed for 2 minutes and reconvened at 7:57 PM to present his ruling.

Ruling: Moderator, Keith Rauseo ruled in favor of Phyllis Giblin's Point of Order and accepted the Motion to Reconsider due to an Oversight.

Point of Order: Elizabeth Carey rose to a Point of Order that Phyllis Giblin was speaking out of the scope of the article after Ms. Giblin made a motion to amend the Article.

Ruling: Moderator Rauseo ruled in favor of Elizabeth Carey's Point of Order and explained to Ms. Giblin that she must keep her discussion relative to Article 9. He also gave a brief explanation relative to the limitations of expenditures from the Community Preservation Act Fund and general Town Meeting procedures.

Motion: The Finance Committee motioned to Adopt; appropriate \$350,000 from the Community Preservation Fund Undesignated Reserve for the purpose of the article
Phyllis Giblin motioned to Reconsider Article 9

Vote: The Motion to Reconsider was Adopted 7:57 PM 10/1/19
Article 9 was Adopted Yes 191/No 23 8:06 PM 10/1/19

Executive Summary: This article will fund installation of new lights, poles and associated electrical work at Hazel Field located at Saunders Recreation Area on Livingston Street.

ARTICLE 10

To see if the Town will accept the provisions of Chapter 44, § 53F½ of the Massachusetts General Laws establishing a Stormwater Management Operations Enterprise Fund effective July 1, 2020 (Fiscal Year 2021); or take any other action relative thereto.

Town Manager

Motion: The Finance Committee motioned to Adopt
Town Manager, Richard Montuori spoke in support of the article
Board of Selectmen Chair, Jay Kelly spoke in opposition of the article
Planning Board member, Eric Ryder spoke in opposition of the article
Board of Selectmen member, Ann Marie Stronach supported the article
Moderator Rauseo Moved the Question

Vote: The motion to Move the Question was Adopted	8:43 PM	10/1/19
Article 10 was Adopted Yes 177/No 52	8:46 PM	10/1/19

Executive Summary: This article authorizes the Town to create an Enterprise Fund to account for the revenues and expenditures of all operations and activities for Stormwater Management Operations.

ARTICLE 11

To see if the Town will vote to authorize the Board of Selectmen to grant an easement to National Grid and its successors and assigns for the purpose of placing and maintaining a pole and underground cables, wires and conduit with the necessary appurtenances which would provide for the electric transmission in, on and over a certain parcel of land to service the New Elementary School owned by the Town and under the control of the School Committee and described below:

135 Pleasant Street, Tewksbury, Massachusetts

Parcel of land shown on Assessors Map 47, Block 40. Recorded Deed Book 842, Page 320 at the Middlesex North District Registry of Deeds, Lowell, Massachusetts.

Town Manager

Motion: The Finance Committee motioned to Adopt

Vote: Article 11 was Adopted	8:46 PM	10/1/19
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Executive Summary: This article requests the Town authorize an easement for National Grid for new electric service to the new Elementary School.

ARTICLE 12

To see if the Town will vote to authorize the Board of Selectmen to grant an easement to National Grid and its successors and assigns for the purpose of placing and maintaining a pole and underground cables, wires and conduit with the necessary appurtenances which would provide for the electric transmission in, on and over a certain parcel of land to service the Regional Emergency Communications Center owned by the Town and described below:

999 Whipple Road, Tewksbury, Massachusetts

Parcel of land shown on Assessors Map 30, Block 26. Recorded Deed Book 846, Page 402 at the Middlesex North District Registry of Deeds, Lowell, Massachusetts.

Town Manager

Motion: The Finance Committee motioned to Adopt

Vote: Article 12 was Adopted	8:47 PM	10/1/19
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Executive Summary: This article requests the Town authorize an easement for National Grid for new electric service to the Regional Emergency Communications Center.

ARTICLE 13

To see if the Town will vote to accept a donation of an easement from PSI Atlantic Tewksbury LLC. The easement is shown on a plan entitled “As-Built Plan Cubesmart Self-Storage Facility 395 Woburn Street Tewksbury & Lowell, MA” dated May 8, 2019, revised August 15, 2019, prepared by Hayner/Swanson, Inc., 3 Congress Street Nashua, NH; or take any action relative thereto. A copy of the plans may be viewed at the Department of Public Works, Engineering Division 999 Whipple Road, Tewksbury, MA 01876, and the Town Clerk’s Office, Town Hall, 1009 Main Street, Tewksbury, MA 01876.

Town Manager

Motion: The Finance Committee motioned to Adopt

Vote: Article 13 was Adopted 8:47 PM 10/1/19

Executive Summary: PSI Atlantic Tewksbury LLC is providing the Town a drainage easement across their land at 395 Woburn Street. The drainage piping and manholes for the stormwater management system on Woburn Street are located within this easement.

ARTICLE 14

To see if the Town will vote to authorize the Board of Selectmen to sell all or a portion of the following parcels of land; or take any action relative thereto.

Address	Assessors		Square Feet	Current	
	Map and Block	Acreage		Assessed Value	
Maryland Road	81/15	0.46	20,038	\$	27,900
Maryland Road	81/16	1.09	47,480	\$	31,000
Mississippi Road	81/97	0.31	13,504	\$	27,100
Boisvert Road	44/125	0.24	10,454	\$	134,200
New York Road	81/169	0.31	13,504	\$	27,100
New York Road	81/173	0.15	6,534	\$	25,900
Maryland Road	81/140	0.19	8,276	\$	131,600
Washington Street	49/9	0.15	6,534	\$	58,100
Clinton Street	48/58	0.11	4,792	\$	800
Rockland Street	34/30	0.18	7,841	\$	29,600
David Street	101/17	0.24	10,454	\$	35,200

Town Manager

Motion: The Finance Committee motioned to Adopt

Vote: Article 14 was Adopted 8:48 PM 10/1/19

Executive Summary: This article would allow for the sale of these parcels of land in accordance with the Town By-Law.

ARTICLE 15

To see if the voters of the Town of Tewksbury will vote to amend the Tewksbury General Bylaws by amending Chapter 6.04 Dogs - 6.04.160 Penalty Bylaw violation. (1) as shown, with DELETIONS denoted in strike-through format and ADDITIONS denoted in bold underline format. The amendment to the penalty structure shall include violations of 6.04.100 - Leash law. and 6.04.110 - Public nuisances; or take any action relative thereto.

6.04.160 Penalty Bylaw violation.

- (1) The following penalties, except where otherwise indicated herein, shall be in effect for violations of the provisions of this bylaw:

Non-Criminal Disposition through Chapter 1.08, General Penalty Town of Tewksbury, Town By-Laws:		
1st Offense	Warning	\$50
2nd Offense	\$ 50.00	\$100
3rd Offense		\$300
Each Subsequent Offense	\$100.00	\$500

Town Manager

Motion: The Finance Committee motioned to Adopt

Vote: Article 15 was Adopted 8:56 PM 10/1/19

Executive Summary: Passage of this article will modify the existing Dog Bylaw to comply with new state regulations (MGL Chapter 140 Section 173A and Chapter 219, Acts of 2018)

ARTICLE 16

To see if the town will adopt the following General by-Law; or take any action relative thereto.

Chapter 21.04 MAINTENANCE OF VACANT BUILDINGS AND LAND

Sections:

- 21.04.010 Purpose**
- 21.04.020 Definitions.**
- 21.04.030 Maintenance Requirements.**
- 21.04.040 Inspections.**
- 21.04.050 Violations and Penalties.**
- 21.04.060 Unsafe Buildings.**
- 21.04.070 Severability.**

21.04.010 Purpose.

The purposes of this bylaw are to protect the welfare and economic vitality of the residents of the Town of Tewksbury (Town) by protecting property values, maintaining neighborhood integrity and accessibility, safeguarding against economic property blight, protecting Town resources, and ensuring the safe and sanitary maintenance of all vacant properties. Among other things, vacant properties can degrade the vitality of Tewksbury’s business districts, frustrate local planning and development efforts, create increased specific risks of fire damage, vandalism and unlawful entry or uses, and give rise to other public health and safety hazards. This bylaw is intended to promote the Town's public welfare and economic health by requiring all property owners to register and properly maintain vacant commercial and industrial properties.

21.04.020 Definitions.

As used in this bylaw, the following terms shall have the meanings indicated:

"Building Commissioner"- The Building Commissioner of the Town or his or her designee.

"Legally occupied" - Occupied in accordance with the provisions of the Massachusetts Building Code.

"Owner" - A person or entity who, alone or severally with others:

- A. Has legal or equitable title to any building or has care, charge or control of any building in any capacity including but not limited to agent, executor, executrix, administrator, administratrix, trustee, or guardian of the estate of the holder of legal title; or
- B. Is a tenant with a legal right to possess an entire building; or
- C. Is a mortgagee in possession of any building; or
- D. Is an agent, trustee, receiver or other person appointed by the courts and vested with possession or control of a building; or
- E. Is an officer or trustee of an association of unit owners of a condominium or cooperative which contains a vacant property.

"Vacant Building" -Any unoccupied nonresidential commercial or industrial real property which:

- A. Is not legally occupied, is abandoned, or is not used for a period of at least twenty-one (21) consecutive days or longer by occupants having custody or legal right of entry to such property; or
- B. Which is intermittently occupied by persons with legal right of entry, but exhibits in the opinion of the Building Commissioner dilapidated walls or doors which fail to prevent the entry of a trespasser for a period of more than seven (7) days.

21.04.030 Maintenance Requirements.

- A. The owner of a vacant building must maintain the vacant building in accordance with all applicable local and state Sanitary Codes, Building Codes and Fire Codes, pertaining to the external/visible maintenance of the building and major system maintenance of the property.
- B. The owner of a vacant building must promptly repair all broken windows, doors, other openings and any unsafe conditions at a vacant building. Boarding up of open or broken windows and doors is prohibited except as a temporary measure, unless the Building Commissioner determines that, due to vandalism or security reasons and due to circumstances out of the owner's control, the proper boarding of windows and doors is necessary for a determined period of time. Boards or coverings must be fitted to the opening size and colored to blend with the existing building color scheme.
- C. The owner must maintain the building and property for the duration of the vacancy or abandonment. The owner shall maintain the condition of the building and property so as to appear not to be vacant. Upon notice by the Building Commissioner, any accumulated trash and/or graffiti shall be removed from the property by the owner within seven (7) days. The Building Commissioner and/or his or her designee will document violations. The owner of any building vacant for a period exceeding six months, whose utilities have been shut off, shall have those utilities removed or cut and capped to prevent accidents.
- D. The owner may include advertising materials in the vacant space or displayed in the vacant property's street-facing windows.
- E. Compliance with this bylaw shall not relieve the owner of any obligations set forth in any other applicable bylaw, regulation, codes, covenant conditions or restrictions and/or association rules and/or regulations. In case of a conflict with these rules and regulations, the stricter of the rules and/or regulations shall apply.

21.04.040 Inspections.

- A. The Building Commissioner, Police Chief, Fire Chief and the Health Director, or their designees, shall have the authority to periodically inspect the exterior and interior of any building subject to this bylaw for compliance.
- B. The Building Commissioner shall have the discretionary authority to disconnect utilities immediately if a potential hazard that may be dangerous to life and limb is present.

21.04.050 Violations and Penalties.

- A. Violations of any portions of this bylaw shall be punishable by a fine of \$100 per day.
- B. The Building Commissioner or his or her designee shall enforce all provisions of this bylaw and shall institute all necessary administrative or legal action to assure compliance. Any owner found to be in violation of this bylaw shall receive a written warning and a minimum of seven (7) days to remedy all violations prior to the institution of any enforcement action by the Commissioner. The Building Commissioner, acting on behalf of the Town, may also bring a civil action in a court of competent jurisdiction seeking equitable relief to enforce this bylaw. This bylaw may also be enforced through non-criminal disposition in accordance with the provisions of the Town bylaws.

21.04.060 Unsafe Buildings.

If the Building Commissioner determines the building to be unsafe, the Building Commissioner may act immediately in accordance with the Massachusetts State Building Code to protect public safety. Furthermore, nothing in this bylaw shall abrogate the powers and/or duties of municipal officials to act pursuant to any general statutory authority including, without limitation, MGL c.139, § 1 et seq. and MGL c.143, § 6 et seq.

21.04.070 Severability

If any provision of this bylaw is held to be invalid by a court of competent jurisdiction, such provision shall be considered separate and apart from the remaining provisions, which shall remain in full force and effect; or take any action relative thereto.

Board of Selectmen

Motion: The Finance Committee motioned to Adopt
Richard Levasseur motion to Amend Article 16

Vote:	The Amendment was Adopted	8:59 PM	10/1/19
	Article 16 was Adopted as Amended	9:01 PM	10/1/19

AMENDMENT: Section 21.04.050, Subsection A: Replace \$100 with \$250. Add the following sentence: This fine cannot be waived by any town entity.

ARTICLE 16 AS AMENDED:

To see if the town will adopt the following General by-Law; or take any action relative thereto.

Chapter 21.04 MAINTENANCE OF VACANT BUILDINGS AND LAND

Sections:

- 21.04.010 Purpose**
- 21.04.020 Definitions.**
- 21.04.030 Maintenance Requirements.**
- 21.04.040 Inspections.**
- 21.04.050 Violations and Penalties.**
- 21.04.060 Unsafe Buildings.**
- 21.04.070 Severability.**

21.04.010 Purpose.

The purposes of this bylaw are to protect the welfare and economic vitality of the residents of the Town of Tewksbury (Town) by protecting property values, maintaining neighborhood integrity and accessibility, safeguarding against economic property blight, protecting Town resources, and ensuring the safe and sanitary maintenance of all vacant properties. Among other things, vacant properties can degrade the vitality of Tewksbury’s business districts, frustrate local planning and development efforts, create increased specific risks of fire damage, vandalism and unlawful entry or uses, and give rise to other public health and safety hazards. This bylaw is intended to promote the Town's public welfare and economic health by requiring all property owners to register and properly maintain vacant commercial and industrial properties.

21.04.020 Definitions.

As used in this bylaw, the following terms shall have the meanings indicated:

"Building Commissioner"- The Building Commissioner of the Town or his or her designee.

"Legally occupied" - Occupied in accordance with the provisions of the Massachusetts Building Code.

"Owner" - A person or entity who, alone or severally with others:

- A. Has legal or equitable title to any building or has care, charge or control of any building in any capacity including but not limited to agent, executor, executrix, administrator, administratrix, trustee, or guardian of the estate of the holder of legal title; or
- B. Is a tenant with a legal right to possess an entire building; or
- C. Is a mortgagee in possession of any building; or
- D. Is an agent, trustee, receiver or other person appointed by the courts and vested with possession or control of a building; or
- E. Is an officer or trustee of an association of unit owners of a condominium or cooperative which contains a vacant property.

"Vacant Building" -Any unoccupied nonresidential commercial or industrial real property which:

- A. Is not legally occupied, is abandoned, or is not used for a period of at least twenty-one (21) consecutive days or longer by occupants having custody or legal right of entry to such property; or
- B. Which is intermittently occupied by persons with legal right of entry, but exhibits in the opinion of the Building Commissioner dilapidated walls or doors which fail to prevent the entry of a trespasser for a period of more than seven (7) days.

21.04.030 Maintenance Requirements.

- A. The owner of a vacant building must maintain the vacant building in accordance with all applicable local and state Sanitary Codes, Building Codes and Fire Codes, pertaining to the external/visible maintenance of the building and major system maintenance of the property.
- B. The owner of a vacant building must promptly repair all broken windows, doors, other openings and any unsafe conditions at a vacant building. Boarding up of open or broken windows and doors is prohibited except as a temporary measure, unless the Building Commissioner determines that, due to vandalism or security reasons and due to circumstances out of the owner's control, the proper boarding of windows and doors is necessary for a determined period of time. Boards or coverings must be fitted to the opening size and colored to blend with the existing building color scheme.
- C. The owner must maintain the building and property for the duration of the vacancy or abandonment. The owner shall maintain the condition of the building and property so as to appear not to be vacant. Upon notice by the Building Commissioner, any accumulated trash and/or graffiti shall be removed from the property by the owner within seven (7) days. The Building Commissioner and/or his or her designee will document violations. The owner of any building vacant for a period exceeding six months, whose utilities have been shut off, shall have those utilities removed or cut and capped to prevent accidents.
- D. The owner may include advertising materials in the vacant space or displayed in the vacant property's street-facing windows.
- E. Compliance with this bylaw shall not relieve the owner of any obligations set forth in any other applicable bylaw, regulation, codes, covenant conditions or restrictions and/or association rules and/or regulations. In case of a conflict with these rules and regulations, the stricter of the rules and/or regulations shall apply.

21.04.040 Inspections.

- A. The Building Commissioner, Police Chief, Fire Chief and the Health Director, or their designees, shall have the authority to periodically inspect the exterior and interior of any building subject to this bylaw for compliance.
- B. The Building Commissioner shall have the discretionary authority to disconnect utilities immediately if a potential hazard that may be dangerous to life and limb is present.

21.04.050 Violations and Penalties.

- A. Violations of any portions of this bylaw shall be punishable by a fine of \$250 per day and this fine cannot be waived by any town entity.
- B. The Building Commissioner or his or her designee shall enforce all provisions of this bylaw and shall institute all necessary administrative or legal action to assure compliance. Any owner found to be in violation of this bylaw shall receive a written warning and a minimum of seven (7) days to remedy all violations prior to the institution of any enforcement action by the Commissioner. The Building Commissioner, acting on behalf of the Town, may also bring a civil action in a court of competent jurisdiction seeking equitable relief to enforce this bylaw. This bylaw may also be enforced through non-criminal disposition in accordance with the provisions of the Town bylaws.

21.04.060 Unsafe Buildings.

If the Building Commissioner determines the building to be unsafe, the Building Commissioner may act immediately in accordance with the Massachusetts State Building Code to protect public safety. Furthermore, nothing in this bylaw shall abrogate the powers and/or duties of municipal officials to act pursuant to any general statutory authority including, without limitation, MGL c.139, § 1 et seq. and MGL c.143, § 6 et seq.

21.04.070 Severability

If any provision of this bylaw is held to be invalid by a court of competent jurisdiction, such provision shall be considered separate and apart from the remaining provisions, which shall remain in full force and effect; or take any action relative thereto.

Executive Summary: The purposes of this bylaw are to insure properties are properly maintained and do not adversely affect the residents of the Town.

ARTICLE 17

To see if the Town will vote to amend the Tewksbury General Bylaw, Chapter 5.10 Marijuana Establishments by deleting the sentence below shown as a strikeout; or take any other action relative thereto.:

Chapter 5.10 Marijuana Establishments

Consistent with M.G.L. c. 94G, § 3(a)(2), all types of marijuana establishments as defined in M.G.L. c. 94G, § 1, including marijuana cultivators, independent testing laboratories, marijuana product manufacturers, and/or any other types of licensed non-retailer marijuana-related businesses, except, however, marijuana retailers previously prohibited, shall be prohibited within the Town. ~~This provision will expire December 31, 2019; or take any other action relative thereto.~~

Board of Selectmen

Motion: The Finance Committee motioned to Adopt
 The Board of Selectmen recommended Against Adoption of Article 17

Vote: Article 17 Failed 9:04 PM 10/1/19

Executive Summary: Based on a non-binding ballot resolution the Town of Tewksbury voted against these types of marijuana establishments. This article removes the sunset provision, making the ban permanent.

ARTICLE 18

To see if the Town will vote to amend the Tewksbury Zoning Bylaw Section 6800.2 by deleting the sentence below shown as a strikeout; or take any other action relative thereto.:

6800.2 Marijuana Establishments

Consistent with M.G.L. c.94G, § 3(a) (2), all types of marijuana establishments as defined in M.G.L.c.94G, § 1, including marijuana cultivators, independent testing laboratories, marijuana product manufacturers, and/or any other types of licensed non-retailer marijuana-related businesses, except however, marijuana retailers previously prohibited, shall be prohibited within the Town. ~~This provision will expire December 31, 2019.~~

Board of Selectmen

Motion: The Finance Committee motioned to Adopt
The Board of Selectmen recommended Against Adoption of Article 18
The Planning Board voted 5-0 to recommend Adoption at their Public Hearing held September 9, 2019
Planning Board Chair, Stephen Johnson rose in opposition to the article and informed the Assembly that the Planning Board has since re-voted 5-0 and changed their recommendation to Defeat the Article

Vote: Article 18 Failed Yes 8/ No 64 (2/3 Required) 9:05 PM 10/1/19

Executive Summary: Based on a non-binding ballot resolution the Town of Tewksbury voted against these types of marijuana establishments. This article removes the sunset provision, making the ban permanent.

ARTICLE 19

To see if the Town will vote to amend the Tewksbury Zoning Map dated September 2017 by adding parcels 102-16 and 103-102 to the HI1 district as depicted by the cross-hatched map below; or take any other action relative thereto.



Town Manager

Motion: The Finance Committee motioned to Adopt
 The Planning Board recommended Adoption
 Jonathan Ricker motioned for Indefinite Postponement

Vote: Indefinite Postponement Failed 9:12 PM 10/1/19
 Article 19 was Adopted 61 Yes/2 No (2/3 required=42) 9:13 PM 10/1/19

Executive Summary: Article 36 of the 2019 Annual Town Meeting was approved by vote of 152 Yes to 18 No to change the zoning of parcels 102-16 and 103-102 to HI1. The Attorney General’s review of the article informed the Town that the Zoning Map itself needs to be amended to reflect the approved changes of Article 36.

ARTICLE 20

To see if the Town will vote to amend the zoning By-Laws as follows:

By adding to that portion of Appendix A, Table of Use Regulations, Section B, Exempt and Institutional Uses, the use “Assisted Living Facility” as defined in Section 10000 of the Zoning By-Laws.

And by adding that portion of Appendix A, Table of Use Regulations, Section B, Exempt and Institutional Uses, the use “Special Care Residence” as defined in 651 CMR 12.00.

B. EXEMPT AND INSTITUTIONAL USES	R40	FA	LB	COM	TR	P	MN	MFD	MFD/55	CDD	HI	HI-1	OR	WNB
13. Assisted Living Facility	PB	N	N	PB	N	N	PB	N	N	N	PB	PB	PB	PB
14. Special Care Residence	PB	N	N	PB	N	N	PB	N	N	N	PB	PB	PB	PB

And by amending Section 10000. DEFINITIONS by inserting the following:

SPECIAL CARE RESIDENCE: A “special care residence” as defined in 651 CMR 12.00.

Michael Saccone

Motion: The Finance Committee deferred to the Planning Board
 The Planning Board motioned to Amend Article 20
 Jonathan Ricker motioned to Amend Article 20
 Robert Wald motioned to Amend Article 20
 David Plunkett motioned to Adopt the Article as Amended
 Judith Norton motioned to Move the Question on Wald’s Amendment

Point of Order: Robert Wald’s motion to Amend Article 20 Failed on a voice vote. Barbara Flanagan and seven others challenged the voice vote causing the Moderator to perform a standing count

Vote: The Planning Board Amendment was Adopted 9:32 PM 10/1/19
 Jonathan Ricker’s Amendment was Adopted 9:34 PM 10/1/19
 The motion to Move the Question on Wald’s Amendment was Adopted 9:54 PM 10/1/19
 Robert Wald’s Amendment Failed on a Voice Vote 9:55 PM 10/1/19
 Robert Wald’s Amendment Failed by Standing Count 88 Yes/91 No 9:57 PM 10/1/19
 Article 20 Failed as Amended Yes 80/No 100 (2/3 required) 10:02PM 10/1/19

PLANNING BOARD AMENDMENT - ADOPTED:

B. EXEMPT AND INSTITUTIONAL USES	R40	FA	LB	COM	TR	P	MN	MFD	MFD/55	CDD	HI	HI-1	OR	WNB
13. Assisted Living Facility	PB N	N	N	PB	N	N	PB	N	N	N	PB	PB	PB	PB
14. Special Care Residence	PB N	N	N	PB	N	N	PB	N	N	N	PB	PB	PB	PB

JONATHAN RICKER'S AMENDMENT: - ADOPTED:

B. EXEMPT AND INSTITUTIONAL USES	R40	FA	LB	COM	TR	P	MN	MFD	MFD/55	CDD	HI	HI-1	OR	WNB
13. Assisted Living Facility	PB N	N	N	PB N	N	N	PB N	N	N	N	PB	PB	PB N	PB N
14. Special Care Residence	PB N	N	N	PB N	N	N	PB N	N	N	N	PB	PB	PB N	PB N

ROBERT WALD'S AMENDMENT - FAILED:

B. EXEMPT AND INSTITUTIONAL USES	R40	FA	LB	COM	TR	P	MN	MFD	MFD/55	CDD	HI	HI-1	OR	WNB
13. Assisted Living Facility	N	N	N	N PB	N	N	N	N	N	N	PB	PB	N	N
14. Special Care Residence	N	N	N	N PB	N	N	N	N	N	N	PB	PB	N	N

Summary: (Town By-Law 204.020). The purpose of this article is to allow the lawful use, with planning board approval, of a new or existing building as an assisted living facility in the HI zoning district. In addition, purpose of this article is to allow the lawful use, with planning board approval, of a new or existing building as a special care residence in the HI zoning district.

ARTICLE 21

1. To see if the Town will vote to amend Section 2000 "Districts," by adding a new zoning district to Section 2100 "Establishment" entitled "Residence R10 District- (R10)".
2. To see if the Town will vote to amend "Appendix A Table of Use Regulations" by adding a new column entitled R10 to the Table of Use Regulations as follows:

A. RESIDENTIAL USES	R10
1. Single-family dwelling	Y
2. Two-family dwelling	N
3. Multi-family dwelling	N
4. Multi-family dwelling/55	N
5. Community Development Project	N
6. Cluster Development	PB
7. Open Space Residential Design	PB
8. Family Suite By Right	Y
9. Family Suite By Special Permit	PB

3. To see if the Town will vote to amend "Appendix B Table of Dimensional Requirements" by adding a new column entitled R10 to the Table of Dimensional Requirements as follows:

<u>DISTRICT</u>	Min. Lot Area (acre)	Min. Frontage (ft.)	Min. front yard (ft.)	Min. side and rear yard (ft.)	Max. Building Height (stories/ft.)	Max. Building Coverage (% of lot)
R10	.25	100	25	15	2.5/35	20

4. To see if the Town will vote to amend the Town of Tewksbury Zoning Map dated September 2017 to include a Residence R10 Zoning District as identified below:



Oblate Fathers

Motion: On behalf of the Oblate Fathers, Attorney David Plunkett motioned to Withdraw Article 21

Vote: Article 21 was Withdrawn 10:03 PM 10/1/19

Summary: The intent of the proposed articles is to provide a new Zoning District (R10) to allow for .25 acre zoning at the property at 527 Chandler Street owned by the Oblate Fathers for single family dwellings.

Finance Committee Chairman, Robert Kocsmiersky, motioned to Adjourn the October 1, 2019 Special Town Meeting Sine Die, and this motion was Adopted. 10:03 PM 10/1/19

RESPECTFULLY SUBMITTED:

DENISE GRAFFEO, TOWN CLERK

ADMINISTRATION

*Board of Selectmen
Administrative Services
Parking Clerk*

*Town Manager
Board of Registrars
Town Clerk
Department of Public Works*

*Town Counsel
Housing Authority
Veteran's Services*

BOARD OF SELECTMEN

During the 2019, the Board of Selectmen held regular meetings every two weeks except for July and August when they met monthly. Meetings took place in the main hall of the Town Hall with occasional use of the small meeting room on the second floor and rooms on the lower level for interviews and executive sessions.

In accordance with the town charter and by-laws, the Board addressed issues in many areas:

- Town finance and budget matters, including water & sewer enterprise funds and capital improvement plan
- Tax classification hearings
- Annual independent audit (Powers and Sullivan)

As required by terms of the employment contract negotiated by the Selectmen, the Board also addressed the status of the Town Manager's performance, goal setting, and compensation.

In other matters, the Selectmen,

- Reorganized – Chair, Vice Chair, Clerk
- Designate LRTA & NMCOG Representatives
- Worked with residents and DPW Director to implement a Sidewalk Plan for Snow Removal
- Conducted Collective Bargaining session
- Voted to change speed limits on three streets
- Collaborated between Senior Town Counsel, Charles Zaroulis, Esq., and Town Counsel, Kevin Feeley, Esq., on various legal matters
- Continued the prioritization, focus on Route 38 improvements, and worked to establish those needs as a priority for MA DOT and NMCOG
- The Board of Selectman worked with Massachusetts Department of Transportation to pave a section of State Highway Route 38 Main Street in the Town of Tewksbury, between the intersections of Pike Street and Summer Street
- Collaborated with the legislative delegation on a host of issues affecting Tewksbury
- Met with departmental managers to review annual goals and performance of each department
- Held various hearings on pole petitions, licensing requests, and street acceptances
- Reviewed all warrant articles for Annual and Special Town Meetings and made recommendations relative to each article
- Approved Town Meeting dates and dates to open/close Town Meeting Warrants
- Approved Election Staff Appointments
- Proposed and approved Board of Selectmen Meeting Dates for 2020
- Conducted numerous interviews and made appointments to various committees established by the Board
- Created the North and Trahan School Reuse Committee
- Create the Taxation Committee
- Reviewed and approved special municipal employee applications
- Reviewed and approved Board of Selectmen “meeting minutes”
- Reviewed and approved new common victual applications
- Reviewed and approved license transfers
- Reviewed D.P.W. Stormwater Presentation
- Conducted Verizon Ascertainment Hearing
- Approved change of Sunday hours for beer and wine licenses
- Conducted a Show Cause Hearing
- Conducted a Tree Removal Hearing
- Reviewed and approved existing applications for common victual licenses, amusement licenses, entertainment licenses, class licenses, and pool table licenses
- Home Rule Petition – Additional Liquor Licenses Draft Legislation
- Approved Halloween Trick or Treat hours
- Reviewed presentations from various committees relative to their work

- Approved road races sponsored by several non-profits
- Accepted generous donations on behalf of the Town
- Reviewed and approved alteration of premises applications

The selectmen actively serve on various committees established to address specific focus areas. The board would like to express its appreciation to all who volunteered to serve our town on these committees as appointees as well as those who pursued various elective offices. The Board of Selectmen wishes to extend appreciation to our Town Manager, each departmental manager, our administrative staff, and our town employees for their commitment to serve our community and residents.

Respectfully submitted,

Jay Kelly, Chairman, Board of Selectmen

TOWN MANAGER

During calendar year 2019 there was a continued focus on major capital projects. Design of the new Center Fire Station progressed through 90% design and the plan is to build the project in May 2020 and have construction start in July 2020. Construction began for the Tewksbury and the Town of Dracut Regional Emergency Communication Center being built next to the DPW facility on Whipple Road. The Center is scheduled to open July 2020. Funding for this project is from a Commonwealth of Massachusetts Public Safety 911 Grant. A new children's water splash park was installed at Livingston Recreation Complex as well as a new fitness court.

The Elementary School Building Committee continued work with HEERY International the Town's Owner Project Manager and Flansburgh Associates Inc. the Architect/Engineering firm for the project finalized 60% design for a new Elementary School on land vacant land on the site of the Ryan School. Finally funding was secured to begin the design of new DPW/School Maintenance Facility on Whipple Road. Design should start in early 2020 with the hope of bringing an Article to Fall 2020 Town Meeting to fund the final design and construction

This past year was the sixth year the Town held its Farmers/Community Market and this past year it was held at the Town Library and will continue to be there. The market ran from June through September every Tuesday from 4PM to 7PM and was a great success.

Town finances in 2019 continued to be strong. Department operating budgets and capital improvements were funded at a level that allowed for the continuation of a high level of service and the continuation of needed improvements in many areas. As always addressing issues central to residents and businesses of the Community will be a priority as we move into next year. New in 2019 the Town Meeting approved a Stormwater Enterprise Fund to allow for dedicated funding specific for stormwater management, operation, and maintenance (including regulatory compliance) upgrades, and the expansion of the existing stormwater system, which is provided by the Town.

I would like to thank the Board of Selectmen for their continued support as we made positive strides and improvement this past year. I would like to extend my appreciation to all Department Heads, and their staff for their hard work and dedication. They did an outstanding job providing excellent service to the residents of the Community. Even though there are still many unmet needs, they accomplished a great deal over the past year.

Respectfully submitted,

Richard A. Montuori
Town Manager

SENIOR TOWN COUNSEL

CHARLES J. ZAROULIS, ATTORNEY AT LAW

In 2019, Charles J. Zaroulis, Senior Town Counsel, represented the Town of Tewksbury in litigation before the Middlesex Superior Court, as follows: Town of Tewksbury v. Alpha Motors, et al.; Town of Tewksbury v. Andresen; BTGOG, LLC v. Town of Tewksbury; Town of Tewksbury v. Calouro, et al.; Town of Tewksbury v. Imperial Construction Corp. et al.; Town of Tewksbury v. Murphy, et al.; Town of Tewksbury v. Murphy, et al. Complaint for Contempt; Town of Tewksbury v. Thomas J. Murray, et al.; Town of Tewksbury v. Thomas J. Murray, et al. Complaint for Contempt; Town of Tewksbury v. Frederick Ready, et al.; Town of Tewksbury v. Tenaglia; and Town of Tewksbury v. Westhaver & Stanichuk.

In the case of Town of Tewksbury v. Murray, et al, a complaint for contempt was also filed, and Judgment entered for the Town. The cases of Alpha Motors, LLC, Imperial Construction Corp., Calouro, Murray, Tenaglia, and Westhaver & Stanichuk were all resolved in favor of the Town. The case of BTGOG, LLC was dismissed by Agreement between the parties.

In addition to court hearings, Senior Town Counsel has prepared legal documents, contracts, orders of taking by eminent domain, legal memoranda and opinions for various Departments, drafted by-laws, regulations, and policies, reviewed and drafted Town Meeting Warrant Articles, addressed conflict of interest issues, reviewed family suite building permit applications and small lot building permit applications, and conferred with various Department officials concerning the Department's particular legal matters.

Senior Town Counsel will continue his program of providing municipal law memoranda which address important and current issues of law and the interpretation of laws for the various Town officials and officers and expresses his appreciation to the Board of Selectmen, the Town Manager, the several Boards, Committees, Commissions, and Departments and their officers and employees for the excellent, continued co-operation again provided to him during the past year.

Respectfully submitted,

Charles J. Zaroulis, Senior Town Counsel

HUMAN RESOURCES

OFFICE HOURS ARE MONDAY THROUGH FRIDAY 7:30AM – 4:00PM
Department Staff: Teresa L. Belanger, Human Resources Director
Courtney Coviello, Intern

The Human Resources Directors role concentrates on all aspects of Human Resources such as employee relations, labor relations, employee benefits, retiree benefits, occupational injuries/workers compensation, 111F administration, personnel records, recruiting, FMLA, MA General Laws, Civil Service regulations, State and Federal Employment Laws, benefit coordination, and medical cost analysis.

Responsibilities:

- **Recruiting:**
 - Maintains and updates all Town employee Job Descriptions.
 - Coordinates all recruiting efforts including but not limited to job postings, interviews, candidate selection, reference checks, CORI checks and pre-employment physicals.
 - Completes orientations with all new hires for the Town, notifies retirement board and payroll, benefit enrollment as necessary.
 - Maintains all new employee records in the Munis Financial Program.
 - Maintains all Civil Service Records.

- **Benefit Administration:**
 - Maintain all retiree pension deductions and notify retirement boards of upcoming changes in deductions.
 - Maintains all records related to the Massachusetts Healthcare Reform Bill and Affordable Care Act including the 1095C process.
 - Maintain, track and process all direct benefit payments.
 - Processes all Unemployment Claims for Town and School.
 - Coordinates all Family Medical Leaves (FMLA) for Town employees including correspondence with employee and physicians, completion of paperwork and tracking time out of work.
 - Coordinates all Medicare/Medex benefits with employees who reach the age of 65.
 - Coordinates COBRA benefits when necessary.
 - Coordinates MIIA Employee Assistance Program (EAP) Training.
 - Maintains voluntary benefits such as Aflac, Flexible Spending Plans (FSA) and Boston Mutual Supplemental Life Insurance.
 - Coordinate yearly Flu Clinic and Health Fairs.
 - Coordinates all employee injury claims through Worker's Comp/111F carrier.

- **Document Storage:**
 - Maintains all Town employee personnel files, as well as benefit records for School employees, retirees, and surviving spouses.
 - Maintains reports for all Town employees accrued time off such as vacation, sick and personal days.
 - Processes all department invoices, tracks costs and participants.

- **Miscellaneous:**
 - Maintains occupational injury reports, corresponds with claim adjusters, processes invoices for payment.
 - Handles employee relations issues as they arise.
 - Provides support to Personnel Relations Review Board (PRRB).
 - Serve as Grievance Officer for Harassment/Sexual Harassment claims.
 - Manages and updates Human Resource's page on Town website.

- **Highlights from 2019:**
 - Successfully produced over 1,290 1095C forms to benefit eligible employees and retirees within the IRS guidelines for the Affordable Care Act.
 - Worked with the Town Manager and PEC to establish new high deductible plans/HSA and vendors. Assisted employees with enrollment process into new plans and held multiple educational series to educate employees on the new changes.

- Worked alongside Town Manager to select a new Worker's Compensation/111F provider.
- Worked with the Assistant Town Manager and Risk Management Committee to address the following concerns to lower risk and be eligible for MIIA Rewards/Credits:
 - Prepare for new OSHA/DLS Regulations
 - Personal Safety
 - Facilities, property
 - Liability Management
 - Wellness
- Worked alongside department heads to fill the following positions with external candidates:
 - Town Manager's Office:
 - Operations Manager, Telemedia (FT)
 - Account Clerk, Veteran's Office (FT)
 - Technology Specialist, Computer Services (PT)
 - Police Department:
 - 2 Patrolman (FT)
 - 2 Reserve Dispatcher (FT)
 - 3 Reserve Dispatchers (Temp PT)
 - Executive Secretary (FT)
 - Mental Health Director (FT)
 - Fire Department:
 - 1 Firefighter
 - Department of Public Works
 - Motor Equipment Operator – MEO (FT)
 - Cross Connection Coordinator (FT)
 - Community Development/Building Department/Board of Health:
 - Administrative Assistant (FT)
 - Public Library:
 - 2 Professional Librarian (FT)
 - Library Page (PT)
 - Council on Aging:
 - Van Driver's (Temp PT)
 - Finance:
 - Senior Account Clerk – Assessor's (FT)
 - Senior Account Clerk – Auditor's (FT)
 - Head Account Clerk – Treasurer's (FT)
 - Payroll/Account Specialist – Treasurer's (FT)
 - Senior Account Clerk – Treasurer's (FT)

Respectfully submitted,

Teresa L. Belanger
Human Resources Director

BOARD OF REGISTRARS

Denise Graffeo, Town Clerk

Robert Demers, Chair

Frank Teague

Ruth Teague

One of the major duties of the Board of Registrars is to conduct all voter registration sessions. Registrars are responsible for the voter registration process, maintaining voter registration records, and submitting certain records to the Secretary of the Commonwealth. Prior to any election or town meeting, the Board of Registrars conducts a special voter registration session; the date and time are published in advance in the local newspapers and on the municipal website.

Voter registration in Tewksbury has never been easier than it is today. Residents may submit an application to register or pre-register to vote in Massachusetts if you are a citizen of the United States; and you are 16 years old; and you are not currently incarcerated by reason of a felony conviction. If you meet the above requirements, you may apply online, by mail, or in-person. The deadline to register to vote in any election or regular town meeting is twenty (20) days prior to the date of the election or meeting. The deadline to register to vote in a special town meeting is ten (10) days prior to the special town meeting.

Registering online: www.registertovotema.com In order to register to vote online, you must have a signature on file with the Registry of Motor Vehicles. If you currently have a Massachusetts driver's license or state ID card, you may use the online voter registration application to register, update your address, or change your party affiliation. Voter registration forms submitted online must be submitted by midnight on the date of the voter registration deadline.

Registering by mail: If you do not qualify to register to vote online, or if you would prefer to register by mail, you may download the voter registration form from the Town Clerk's page of the municipal website or, you may request a mail-in voter registration form by phoning the Town Clerk's Office at 978-640-4355. The form must be completed, signed, and delivered to the Town Clerk's Office. Voter registration forms submitted by mail must be postmarked no later than the voter registration deadline.

Registering in-person: If you would like to register in-person, you may do so at any local election office, as well as the Elections Division of the Secretary of the Commonwealth's office. Voter registration is also available as part of every transaction at the Registry of Motor Vehicles and at certain public assistance agencies. Voter registration forms completed in-person are valid as of the day that they are signed. The Town Clerk's Office is located at Town Hall, 1009 Main Street, and is open Monday – Friday from 7:30 AM to 4:30 PM.

There are three (3) important lists the registrars are required to prepare: the annual street list, the annual register, and the registered voters list. Certification of nomination papers, petitions, proposed town meeting articles, and applications for absentee voting are also the duty of the Registrars.

Precinct	Location	Address
Precinct 1	Senior Center	175 Chandler St.
Precinct 1A	Senior Center	175 Chandler St.
Precinct 2	Recreation Center	286 Livingston St.
Precinct 2A	Recreation Center	286 Livingston St.
Precinct 3	Town Hall	1009 Main St.
Precinct 3A	Town Hall	1009 Main St.
Precinct 4	Library	300 Chandler St.
Precinct 4A	Library	300 Chandler St.

Precinct	Democratic	Republican	Unenrolled	Green Rainbow	Libertarian	All Political Designations	Total
1	624	366	1617	2	16	36	2661
1A	638	354	1807	3	13	29	2844
2	589	286	1739		13	25	2652
2A	524	304	1629	2	12	30	2501
3	714	432	2008	2	14	26	3196
3A	673	414	2076		4	33	3200
4	716	338	1867		13	28	2962
4A	717	295	1687	2	11	24	2736
Total	5195	2789	14430	11	96	231	22752

HOUSING AUTHORITY

This year the Tewksbury Housing Authority merged with the Department of Housing and Community Development's new centralized waiting list for state aided public housing. Due to this merger we now have a total of 2529 applicants on our family wait list and 900 applicants on our elderly/handicapped wait list. The Authority's family housing wait list is open for all applicants. Our vacancy turnovers in 2019 for our elderly/disabled housing units totaled 33 and there were 2 vacancies in our family housing units.

Some improvements at our Saunders Circle Development included new walk-in showers and fire panel replacement. Our Delaney Drive Development received new front exterior doors in all units. As part of a recent National Grid energy audit the authority received new appliances, airtight weatherization and lighting upgrades throughout our entire housing portfolio. The authority also received a sustainability grant in the amount of \$100,000 to be used for the installation of bathroom vent fans at its Carnation Dr. development.

Applications for our Elderly, Family and Section 8 programs can be obtained at our main office located in back of the Community Building of our Saunders Circle Elderly Housing Development. Applications may also be obtained on the Town's website under the Housing Authority link located in the Boards and Committees tab. The Authority's office hours are from 8:00 A.M. to 4:30 P.M. Monday through Thursday and from 8:00 A.M. to 12:00 Noon on Fridays.

The Tewksbury Housing Authority is a 40B Monitoring Agent for several developments in Tewksbury and surrounding communities. This year, the authority was hired by two different developers to draft affirmative fair housing marketing plans for affordable housing developments in Tewksbury. The Tewksbury Housing Authority remains a 40B consultant for both Citizens Housing and Planning Association (CHAPA) and the Department of Housing and Community Development (DHCD).

I wish to thank all the Authority's residents for their cooperation this year while renovations and improvements to our developments were being completed. I also wish to thank my fellow Commissioners and the staff for their continued efforts afforded to the Authority throughout the year.

Respectfully submitted by:

John Deputat
Chairman

PARKING CLERK

A hearing on any parking violation may be obtained upon the written request of the registered owner of the vehicle, as stated on the parking violation notice. Parking tickets may be paid on-line at www.tewksbury-ma.gov

Year 2019 Fines collected and deposited with the Town Treasurer – \$14,246.80

Town By-Law 8.24.010 - Parking Ban (Overnight-Inclement Weather)

It shall be unlawful for any vehicle, other than one acting in an emergency, to be parked on any street from 12:00 (Midnight) to 6:00 AM. This shall take effect on November First of each year and end on March Thirty-First. (A fine of \$25.00 will be imposed for a violation of this Section).

It shall be unlawful for any vehicle, other than one acting in an emergency, to be parked on any street, day or night, when it is snowing or when icy conditions exist. (A fine of \$25.00 will be imposed for a violation of this Section).

Any vehicle, other than one acting in an emergency, parked, day or night, on any street in the Town, so as to interfere with the work of removing or plowing snow, removing ice, or sanding the street, may be removed or towed away, at the sole expense of the registered owner of said vehicle, under the authority and direction of the Superintendent of the Department of Public Works to a public garage or any convenient place. The Superintendent of the Department of Public Works shall within a reasonable time, notify the Chief of Police of the removal of any such vehicle and of the place to which it has been removed, and the Chief of Police shall give like notice to the registered owner of the vehicle.

Vehicles so towed away shall be stored in a safe place and restored to the registered owner thereof upon proper identification and full payment, to the Town or to the Keeper of the place of storage, for the expenses incurred in such removal and storage. Inquiries, about vehicles so towed away, shall be made at the Police Station. This allows easy and uninterrupted access for the fire, police, school buses, snowplows, sanders, and other emergency vehicles.

Parking Violation Structure of Fines

Fine	Code	Violation
\$25	1	Overtime Parking
	2	Parking in the wrong direction
	3	Parking more than 1 foot from curb
	4	All night parking ban
	5	Snowstorm day or night
	6	Parking on a crosswalk
	7	Parking within 20 feet of an intersection
	8	Sale of parked vehicle on street
	9	Double parking
	10	Parking to block driveway of private way
	11	Parking on sidewalk
	12	Parking so as not to leave 10 feet of unobstructed travel
	13	Parking to block snow removal
	14	Parking in front of Fire Station
	15	Parking across from Fire Station (when posted)
	16	Parking so as to block Ambulance exit
	17	Hazardous parking
	18	Parking outside marked lanes
	19	Parking in a restricted posted area
\$50	20	Parking within 10 feet of a Fire Hydrant
\$100	21	Parking in a Bus Stop
	22	Parking in a Fire Lane
	23	Parking in a Handicapped Space
	24	Other _____

Respectfully submitted,

Denise Graffeo, Parking Clerk

OFFICE OF THE TOWN CLERK

Denise Graffeo, Town Clerk

Michele Sullivan, Assistant Town Clerk, Sarah McMullen, Deborah Winter

The Town Clerk holds office hours Monday-Friday 7:30 A.M. to 4:30 P.M.

Mission Statement

The mission of the Town Clerk's Office is to uphold the integrity of the Town's democratic process, to maintain and preserve public records and to act in the best interest of the Town and the State by providing efficient, innovative, and quality services in a fair and impartial manner to all.

TOWN STATISTICS

	<u>2019</u>	<u>2018</u>	<u>2017</u>	<u>2016</u>
Population	30,417	30,435	30,010	30,425
Dog Licenses	2,626	2,597	2,405	2,368

FINANCIAL

	<u>2019</u>	<u>2018</u>	<u>2017</u>	<u>2016</u>
Misc. Fees to Treasurer	56,517.90	55,438.16	52,329.35	43,392.65
Dog Fees to Treasurer	46,140.00	49,110.00	45,045.00	44,250.00
Marijuana Fines	600.00	600.00	200.00	940.00
Records Preservation (Revolving)	17,625.00	16,360.00	13,995.00	10,780.00
Parking Fines to Treasurer	14,246.80	15,828.60	10,749.80	12,994.20
TOTAL	\$135,129.70	\$137,336.76	\$122,319.15	\$112,356.85

VITAL STATISTICS

	<u>2019</u>	<u>2018</u>	<u>2017</u>	<u>2016</u>	<u>2015</u>	<u>2014</u>	<u>2013</u>	<u>2012</u>	<u>2011</u>	<u>2010</u>
Birth	238	234	228	242	235	240	219	247	237	253
Marriage	103	132	137	149	127	124	108	95	96	94
Death	376	355	347	332	336	303	328	277	347	269

Chapter 45, Section 15 of the Massachusetts General Laws: The Town Clerk will furnish blanks for the Return of Births to parents, householders, physicians and registered hospital medical officers applying therefore.

DEPARTMENT OF VETERANS' SERVICES

Senior Center
175 Chandler Street
Office Hours: Monday-Friday
8:00 AM - 4:30 PM



The mission of the Veterans' Services office is to provide Tewksbury Veterans' and their dependents assistance with accessing state and federal benefits that would provide medical assistance and financial aid. The list below outlines some of the state and federal benefits that are currently available.

➤ **Massachusetts General Law Chapter 115**

This program provides eligible Veterans and their dependents financial and medical reimbursements in accordance with budget standards set by the Department of Veterans' Services along with assistance in obtaining food, shelter, fuel, clothing and medical care. Authorized funds expended by the town are reimbursed 75%.

<https://www.sec.state.ma.us/cis/cisvet/vetbill.htm>

<https://massvetben.org/>

➤ **VA Pension**

The Survivor's Pension is a monetary benefit provided to low income, un-remarried surviving spouses and/or unmarried children of deceased wartime Veterans. The Veterans Pension is also a monetary benefit provided to low-income wartime Veterans. Both are tax free.

Aid and Attendance or Housebound benefits provide monthly payments added to the amount of a monthly VA pension for qualified Veterans and survivors.

<http://www.benefits.va.gov/pension/>

<https://www.va.gov/pension/aid-attendance-housebound/>

➤ **VA Compensation**

Disability Compensation is a tax free monetary benefit paid to Veterans with disabilities that are a result of an injury or disease that occurred during active duty military service.

Special Monthly Compensation is an additional tax-free benefit for Veterans, which is a higher rate of compensation paid due to special circumstances such as the need of aid and attendance by another person or a specific disability, such as loss of use of one hand or leg.

<http://www.benefits.va.gov/compensation/index.asp>

<https://www.benefits.va.gov/COMPENSATION/resources-rates-read-compAndSMC.asp>

➤ **Dependency and Indemnity Compensation**

Dependency and Indemnity Compensation (DIC) is another tax free monetary benefit that is payable to a surviving spouse, child, or parent of a Service Member who died on active duty, active/inactive duty training or survivors of Veterans that died from their service connected disabilities.

<https://www.va.gov/disability/dependency-indemnity-compensation/>

****DIC eligibility for survivors of Blue Water Navy Vietnam Veterans****

If the VA denied your Blue Water Navy Veteran's service-connected disability claim in the past, you may be eligible for DIC benefits based on the Blue Water Navy Vietnam Veterans Act of 2019.

Veterans who served on a Blue Water Navy vessel offshore of the Republic of Vietnam, or on another U.S. Navy or Coast Guard ship operating in the coastal waterways of Vietnam between January 9, 1962, and May 7, 1975, are now entitled to a presumption of service connection for illnesses related to Agent Orange exposure. This is a result of Public Law 116-23, also known as the Blue Water Navy Vietnam Veterans Act of 2019.

<https://www.va.gov/disability/dependency-indemnity-compensation/>

<https://www.va.gov/disability/eligibility/hazardous-materials-exposure/agent-orange/navy-coast-guard-ships-vietnam/>

➤ **VA Health Care Benefits**

To qualify for VA Health Care benefits you had to have served in the active military and separated under any condition other than dishonorable.

<https://explore.va.gov/health-care>

➤ **Veterans Bonuses**

Bonus payments are for Veterans, Service Members, and their families for qualified service in the United States military. This includes the World War II Bonus, Korean Bonus, Vietnam Bonus and the Welcome Home Bonus for service after 9/11.

<http://www.mass.gov/treasury/veterans/>

➤ **Military Records**

Copies of military records can be requested through this office, the state's Military War Records Office or the National Personnel Records Center.

<http://www.mass.gov/veterans/cemeteries-and-honors/military-records/>

➤ **Burial Allowances and Grave Markers**

Burial benefits available include a gravesite in any of our 141 national cemeteries with available space, opening and closing of the grave, perpetual care, a Government headstone or marker, a burial flag, and a Presidential Memorial Certificate, at no cost to the family. Some Veterans may also be eligible for Burial Allowances. Cremated remains are buried or inurned in national cemeteries in the same manner and with the same honors as casketed remains.

https://www.cem.va.gov/burial_benefits/

<http://www.cem.va.gov/hmm/>

➤ **Annuities**

The Commonwealth of Massachusetts and its Department of Veterans' Services provide an annuity in the amount of \$2,000 which is payable biannually for 100% service-connected disabled veterans and to the parents of distinguished veterans (Gold Star Parents) and the unmarried spouses (Gold Star Wives or Husbands) of distinguished veterans who gave their lives in the service of their country during wartime.

<https://www.mass.gov/service-details/annuity>

Additional Links:

- VA Health Handbook:
https://www.va.gov/healthbenefits/vhbh/publications/vhbh_sample_handbook_2014.pdf
- VA Federal Handbook:
https://www.va.gov/opa/publications/benefits_book/2018_Federal_Benefits_for_Veterans.pdf
- National Guard and Reserve Guidebook:
<https://benefits.va.gov/guardreserve/>

In addition to the benefits listed above, assistance is also provided for finding housing, tax exemptions, VA Home Loans, GI Bill, tuition waivers, educational/vocational training, and referrals to other available state and federal benefits. Since this office has working relationships with local elected officials that represent Tewksbury, issues that arise while trying to obtain benefits can be addressed at a higher level.

The Veterans Services department also coordinates and participates in the Memorial Day Ceremony at the Tewksbury Cemetery and the Veterans Day Ceremonies at the Town Common and local nursing homes and assisted living facilities. Additional highlights from 2019 are as follows:

- Appointed Donna Allen as full-time Veterans Services Senior Account Clerk
- Participated in National Night Out, the Bike Rodeo, Welcome to Tewksbury.
- VA Coffee Social – Every Monday at 0900. Currently at Bayberry Assisted Living.
- Attended the Vietnam Veterans Day Ceremony at the State House.
- Placed flags on Veterans graves for Memorial Day.
- 4th Annual Veterans Breakfast at the Senior Center.
- Attended the TPD Active Shooter and Stop the Bleed training.
- Provided Veterans and surviving spouses with Thanksgiving dinners in conjunction with the Middlesex County Deputy Sheriffs Association.
- Christmas dinners were provided for Veterans and surviving spouses in conjunction with Eastern Bank and the Middlesex County Deputy Sheriffs Association.
- Christmas Gift deliveries for Veterans and surviving spouses through the Senior Center.

I also attended the Legislative Breakfast hosted by the Blair House, the Veterans Legislative Luncheon at the State House in January and the Massachusetts Department of Veterans' Services conference in October. Lastly, donations from various resources which included, toiletries, clothing, holiday meals and gift cards were given to Tewksbury Veterans and families along with items being donated to Edith Nourse Rogers Memorial Veterans Hospital in Bedford.

I'd like to thank the Veterans of Foreign Wars Post 8164, American Legion Post 259, Tewksbury/Wilmington Elks 2070, the Middlesex County Deputy Sheriffs Association, John Bushway, volunteers, elected officials, the Town Manager, the Board of Selectmen, and other town departments for their continuous support for the Veterans and families.

Respectfully submitted,

Lisa Downey, Certified Veterans' Service Officer

DEPARTMENT of PUBLIC WORKS

The mission of the Tewksbury's Department of Public Works (DPW) is to support and enhance the quality of life for residents, businesses and visitors by providing services and solutions to maintain and upgrade the Town's infrastructure in the most efficient manner; to provide design, construction and maintenance solutions for roads, traffic and drainage systems, trees, sanitary sewers, water production and distribution in order to maximize benefits, convenience and safety to the public.

ADMINISTRATION

The Administrative Division of the DPW oversees the daily operations of the department and is responsible for all long range infrastructure planning and budgeting. The Administrative Division of the DPW is comprised of the Director of Public Works and (2) two full-time clerical staff. The administrative staff coordinates the department's daily activities, develop and manage the annual operating, capital improvement and capital equipment budgets for each division; prepare personnel and payroll records, and process vendor invoices for payment. Administration staff also assists with the review of plans for proposed subdivisions to insure compliance with town by-laws, regulations and with DPW standards. The division prepares specifications and bid documents for the procurement of goods and services, equipment and construction contracts for all of the DPW divisions. Hiring and training of staff, assisting in labor negotiations and managing labor agreement issues, developing, implementing and enforcing departmental policies, coordinating administrative support for all divisions of the department while handling all public inquiries are responsibilities of the Administration Division.

ENGINEERING

The Engineering Division is staffed by the Town Engineer, three Engineering Project Managers, one GIS/IT Project Manager, and one Permit Coordinator/Administrative Secretary. As a team, they provide analyses and design, develop plans and specifications, construction cost estimates, management, coordination and construction support for the Department of Public Works (DPW). This includes design for roadways and utilities such as water, sewer, drainage and stormwater. The Engineering Division works closely with other Town Boards and Departments to assist with planning, conservation and traffic management review. The Engineering Division provides design review and construction inspection services for the Planning Board. Other services provided include inspections for driveway installations, water and sewer services, Geographic Information System (GIS) map updates, and technical support to Town Counsel for miscellaneous legalities.

The Division's accomplishments for year 2019 were as follows:

- The Engineering Division contracted with E.J. Paving, Inc. for the resurfacing of various roads including: Sharon Street, Oak Road, Veranda Avenue, Mount Joy Drive, Peterson Way, Kimberly Drive, Kingston Street, and two sections of Chandler Street. A total of approximately 2.5 lane-miles of roadway were resurfaced under this contract.
- The Engineering Division, with the aid of TEC, Inc., finalized design for improvements to three intersections in Town: South Street and Salem Road; Salem Road and Main Street; South Street and Main Street. MassDOT issued the project for bid in June of 2019 and the contract was awarded to MDR Construction, Inc. of Tewksbury. Construction is expected to start in spring 2020 and will use federal funding through the Transportation Improvement Program (TIP).
- The Engineering Division contracted with Allied Paving for the East Street and Chandler Street intersection improvement project. The town used funding received from a Complete Streets Grant as well as Chapter 90 and sidewalk funding to expand the scope of the project. The project will be completed in the spring of 2020 and will improve vehicle safety and pedestrian mobility in that area.
- The Engineering Division contracted with TEC, Inc. for the design of intersection improvements at Andover Street and River Road. This project is aimed at facilitating better traffic flow on Andover Street and River Road as well as improving safety in that area for pedestrians, cyclists, and motorists. The design has been completed and construction is anticipated in late 2020 by MassDOT through the use of federal funding.
- The Engineering Division contracted with Superior Sealcoating, Inc. to crack seal twenty roads totaling of 5.4 miles. This will increase the longevity of the roadways.

- The Engineering Division contracted with BETA Group to assess the Town's School Zones. The analysis outlined recommended changes that would improve the safety of the roadways at the Town's schools.
- The Engineering Division contracted with R&D Site Development to install drainage infrastructure on Beech Street. This project addressed an area of flooding at the intersection of Beech Street and Coolidge Street that had long been a concern of the residents.
- The Engineering Division contracted with Richard F. D'Ambrosia, Inc. for the replacement of two culverts on Shawsheen Street near Sullivan Parkway. The culverts were identified for replacement in 2015 and, through a lengthy permitting process with the Army Corps of Engineers, were replaced in the summer of 2019.
- The Engineering Division contracted with MDR Construction, Inc. to replace two four-foot metal culverts on Pinnacle Street at Meadow Brook. The culverts failed in April 2019 causing that section of road to be closed. The Engineering Division worked closely with the Tewksbury Conservation Commission, MassDEP, and the Army Corps of Engineers to develop a solution that would minimize impact to the wetland resource areas. Construction started in early December and the contractor worked around the clock to get the road opened as quickly as possible.
- The Engineering Division contracted with MPH Environmental to clean and map the stormwater collection system in South Tewksbury on Vernon Street, Water Street, Baystate Road, and the adjacent areas. This project was part of an investigation on ways to upgrade the system and alleviate areas of flooding throughout that neighborhood. This work will continue into 2020.
- The Engineering Division contracted with MDR Construction, Inc. to replace water mains on Main Street and South Street. A total of approximately 3,000 feet of water main was replaced and water services were tied-over to the existing 20" water main in Main Street. This work is being done in an effort to abandon the older, less reliable 8" water main in Main Street in anticipation of the MassDOT roadway projects along Main Street. This work will continue in the spring of 2020.
- The Engineering Division contracted with Cedrone Trucking, Corp. to replace water mains in the neighborhood between Woburn Street and North Billerica Road. A total of approximately 7,000 feet of water main was replaced in an effort to abandon the older, less reliable asbestos cement water mains.
- The Engineering Division continued to administer Sewer Connections Permits, Physical Alteration Permits, Street and Sidewalk Opening Permits (SASO), and Water Permits. A total of 202 sewer permits, 105 SASO permits, 95 Physical Alteration permits, and 82 Water permits were processed in 2019 including 28 permits for secondary water meters.
- The Engineering Division continues to maintain the Drain Layer's list for the approved contractors to work on utilities throughout the Town.
- The Engineering Division was awarded a grant from MassDEP for GIS mapping of the water distribution system. The funding will be used to enhance the Town's GIS capabilities by adding water and sewer service information into our online database. This will enable our staff to access critical information remotely, which will improve efficiency and emergency response.
- The Engineering Division worked with students at UMass Lowell on a service project to investigate the operation of the Whipple road and Chandler Street intersection. The students will be developing recommended improvements to the intersection aimed at increasing motorist safety.
- The Engineering Division prepared the Annual Report for the National Pollution Discharge Elimination System (NPDES) Small Municipal Separate Storm Sewer System (MS4) permit. The Engineering Division continues to implement the stormwater program to ensure compliance with the EPA permit. In 2019 the Engineering Division worked with Weston & Sampson Engineers to prepare a comprehensive evaluation of the costs associated with the new stormwater program required under the EPA permit. Information from the funding evaluation was used to prepare the stormwater budget for the DPW stormwater management program. The Engineering Division hosted several information sessions to educate the public about the importance of the stormwater program and outline the costs associated with the permit compliance. At Special Town Meeting in October, the Town voted to implement a Stormwater Enterprise Fund, which will establish a dedicated funding source for the stormwater program. The Stormwater Enterprise Fund is fee-based and will commence in fiscal year 2021.

The Division was also able to have a part time engineering intern, Gina Mician, from the University of Massachusetts Lowell for four months over the summer. The intern assisted with daily activities within the group. All her effort and hard work was greatly appreciated.

The staff in the Engineering Division also pursued various training and education opportunities at

workshops, conferences and seminars. These training sessions were hosted by a variety of governmental and trade organizations including the Inspector General's Office, Environmental Protection Agency, UMass Transportation Center, Massachusetts Municipal Association, and the Massachusetts Highway Association.

This was a productive year for the Engineering Division and we look forward to the challenges in the upcoming year. Please visit our web site at <http://www.tewksbury-ma.gov/engineering-division> for updated information throughout the year.

HIGHWAY/FORESTRY

The Highway/Forestry Division operates with a crew of (12) employees. Although staffing is less than the manpower needed to fully address all services, the Highway/Forestry personnel worked hard to undertake the growing back log of requests and tasks. The activities of the Highway/Forestry Division through 2019 included, assisting the Engineering Division's road reclamation and paving projects; repairing potholes and deterioration of various sidewalks; installing driveway aprons to divert storm water flow; and the replacing and repairing street edge berms and catch basins. Other street related items included street sweeping of all streets through the efforts of town employees and contracted services.

Town staff repaired/rebuilt (40) catch basins, installed (12) new catch basins and added 900 feet of 12 inch drainage pipe. Through the catch basin cleaning program, approximately 1370 catch basins have been cleaned this year. As a result of deferred maintenance and the requirements of the EPA's MS4 Storm Water Permit, more attention will be required in the coming years to maintain the storm water system where there are more than 3000 basins in the drainage system.

During inclement and emergency related weather events the division assumes more challenging and hazardous duties including broken and downed trees and limbs resulting in power outages and downed electrical lines. The division was also challenged with 78.4 inches snow and ice this winter season. Countless hours and dedicated efforts were assigned to battle the snow accumulations and maintain safe travel conditions.

The Highway/Forestry staff is also responsible for the maintenance and repair of traffic controls and street signs. Approximately (90) signs were repaired and/or replaced. Line painting included painting (252) stop bars, (71) cross walks and (114) Stencils; whereas 222,045 linear feet of traffic lines were reestablished through contracted services. The Division began the use of epoxy paint in 2014, due to the paint's longevity, and continued its use to paint markings requiring specific symbols/figures. In 2015, (1,295) linear feet of epoxy paint was applied for crosswalks in school zones and playgrounds areas. On newly paved streets (12,800) linear feet of thermo-plastic center and fog lines were installed.

The skill and dedication of the DPW staff while operating heavy duty trucks and other specialty equipment for long hours are unique to the overall winter work operations. Treating the roads with de-icing chemicals and plowing streets, schools, sidewalks and municipal parking lots are completed to insure that all motorists and pedestrian traffic are safe commuting in the town of Tewksbury.

Forestry related activities include continued efforts to maintain and manage the growing list of concerns with public shade trees. This year (81) trees were removed through efforts of both the town staff and contracted services. The staff also trimmed an additional 26 trees and removed 42 stumps using the towns new stump grinder. The roadside brush cutting, resulted in clearing vegetation along approximately (175) lane miles of town right of way in various locations to improve the vehicle safety and sight lines. The division continues to work with National Grid to remove and/or trim potential hazards to roads and electric lines.

FLEET MAINTENANCE

The Fleet Maintenance Division, consisting of (4) staff members and is responsible for service and repairs to maintain DPW/Water/Sewer equipment and rolling stock. DPW mechanics also maintain other department vehicles including Police, Park and smaller Fire Department vehicles. The repairs to the larger fire engines are contracted through an outside vendor by the Fire Department. In addition, there are various small engine equipment (lawn mowers, snow blowers, leaf blowers, generators etc.) that the Fleet Maintenance Division maintains. The Division insures all registrations and inspections are current; maintains insurance and MASSDOT records; processes and manages the

submittal, collection of insurance claims and ensures repairs are made and updates carrier records on an annual basis.

The division orders and maintains the Town's gas and diesel fuel depot including all records of usage for various town divisions; maintains the facility to comply with all aspects of Department of Environmental Protection (DEP) requirements. All funding for fuels and maintenance activities used by Police, Fire, Park, Senior Center Shuttle and DPW are consolidated into the DPW budget.

The division staff reviews Public Works equipment inventory annually and makes recommendations for replacement within the capital budget. In calendar year 2019 the DPW ordered the replacements of (2) F-550 trucks with sanders; Caterpillar Loader; Truck #51 was modified into a dedicated sander truck for snow operations; a Chameleon and RT40 sidewalk machine for snow operations; new purchases included a stump grinder and asphalt hotbox, Van #882 for the Water Department.

WATER DISTRIBUTION / SEWER COLLECTION

Staffing levels for the Water Distribution and Sewer Collection divisions collectively include nine (9) full-time staff. As of December 31st, 2018, the division had a full complement, as follows:

- 1 Water & Sewer Division Supervisor
- 2 Crew Leaders
- 2 Special Heavy Motor Equipment Operators (SHMEOs)
- 4 Heavy Motor Equipment Operators (HMEOs)

These nine employees were responsible for ensuring the integrity of the Town's Water Distribution System consisting of approximately 170 miles of water main, over 10,000 service connections, approximately 1,500 fire hydrants, and thousands of water main/water service valves. Water meters measuring each account's consumption are also maintained by the division. In addition, these same nine employees are responsible for maintaining uninterrupted flow and operation of the Town's Sewer Collection System, which consists of approximately 180 miles of gravity and forced sewer mains, 46 sewer pumping stations, and thousands of sewer manholes.

The calendar year 2019 staff addressed 51 water breaks, of which 39 were breaks in the Town's water mains and 12 were in the Town's portion of the service connections. Each of these 51 water main/service repairs required the trench surface to be restored. Staff responded and processed roughly 2,600 DigSafe mark-out requests, with an increase in underground electrical around town, and numerous customer service calls to assist customers with concerns for low pressure, dirty water and no water situations. Staff also replaced or installed 162 water meters of different sizes to better measure system water consumption; in recent years there has been an increase in commercial installation. In addition to meter installs, staff also replaced dozens of registers and MTUs, as well as responded to routine meter issue calls. Division staff regularly assisted the Highway/Forestry Division with snow and ice operations throughout the winter season.

Water main flushing was performed throughout town in 2019. Flushing is a necessary maintenance program which removes minerals and sediment from the pipes. Flushing also removes "old" water to help prevent the formation of biofilms in the pipe surfaces. Flushing is scheduled for after dinner hours to minimize the effect to residents.

Water & Sewer Division staff assisted the Engineering Division's water main replacement projects which replaced approximately 10,000 linear feet of old water mains on sections of Main Street, South Street, Salem Road, Woburn Street, North Billerica Road, Parks Avenue James Street, Lowell Street, Greenwood Avenue, Felker Street, Elm Street, Forest Road, and Highland Avenue with new 12 inch and 8 inch diameter ductile iron main. Staff repaired and scraped, painted and flagged 60 roadside hydrants during the summer months. Staff also assisted the rebuild of approximately 20 manhole structures on Marshall Road, Andover Street, and Shawsheen Road. Contractor crews replaced 46 hydrants throughout town.

The Town's Sewer System requires consistent and faithful attention. Employees provided operation and maintenance duties to the 46 sewer pump stations on a daily to weekly basis. Hundreds of pump calls/pump failure alarms were responded to, many after normal working hours, nights, weekends and holidays. Grease and debris collect within the station and along the gravity flow sewer mains causing interruption of service and possible sewer main backups. Ball floats, which control the operation of the stations, have to be cleaned bi-monthly due to grease

build-up. Lift station wet wells have to be cleaned annually, some twice per year. In the past couple of years, the Town has adopted the use of enzymes in its sewer station wet wells. The enzymes promote the growth of bacteria, which help to dissolve grease build-up. Other debris, such as cloth wipes, hygiene products and dental floss etc. create the bulk of the problems the division experiences. We urge our customers not to flush these items down the toilet (even if the packaging says that they are flushable). Instead, they should be thrown in the trash.

The employees of the Water & Sewer Division continue to provide excellent service to the customers they serve, and may be called upon 24/7/365 to ensure the highest quality water distribution and wastewater collection standards possible.

WATER TREATMENT

Staffing levels for the Water Treatment division include nine (9) full-time staff and one (1) seasonal intern. As of December 31st, 2019, the division had 8 employees and 1 vacancy, as follows:

- 1 Chief Operator (vacant from October 2019 to February 2020; internal promotion)
- 5 Operators (1 Operator position vacant as of February 2020)
- 1 Chemist
- 1 Backflow Prevention Coordinator
- 1 Maintenance Mechanic

Finished Water Production: 869.8 Million Gallons

Average Water Usage per day: 2.40 Million Gallons per day

Maximum Day: 3.95 Million Gallons, July 7, 2019

For water quality information and other subjects concerning the water system please refer to our website at [Tewksbury-ma.gov /Department/ Water Treatment Plant](http://Tewksbury-ma.gov/Department/Water%20Treatment%20Plant). You will find a listing of Consumer Confidence Reports and department descriptions.

Backflow Program

The Backflow Program is required by MaDEP to protect the water system from back siphoning and contamination. Backflow devices are installed on Commercial, Municipal, Institutional and Agricultural locations, as they have a much higher probability of contaminating the water supply. The Town has also adopted what is called “Total Containment Policy”, which requires the same facilities to install backflow devices at the water meter. In 2019 the program, through contracted services and town staff, performed testing of all of the devices in Tewksbury. These tests are performed to guarantee proper operation of the backflow devices. Since the program was initiated the test failure rate has dropped from over ten percent to around 5%. Below please find the testing activity for 2019:

Total number of facilities served: 352

Total number of tests performed: 2,243

Number of devices added: To be updated in 2020 with new Syncta system after Tokay has been decommissioned.

The Backflow Program has been thoroughly revamped in Town with the hire of a new Coordinator. The Town has implemented a new asset management system, known as Syncta, to replace a very outdated Tokay database system. With this new program all data is now cloud-based hosted. In addition, all property records and billing information are being reviewed and corrected.

Intern Program

The Department funded and piloted a paid intern program at the Water Treatment Plant over the summer of 2019. A seasonal employee was hired whom was currently studying in an environmental engineering field. The intern assisted with many projects throughout the Plant, and spent time assisting Operators, the Chemist with lab work, and helping with administrative and clerical work.

The Town’s treatment facility is a complex compilation of equipment and process. On a daily basis the trained and experienced staff deal with operating the process, receive and store chemicals and document processing data. Over the years they have developed procedures and protocols design to protect the water purification process and the operator’s themselves.

Our Department would like to recognize and thank Marlene Ladderbush for her service to the community. Marlene served as Chief Plant Operator, and Chemist at the Water Treatment Plant. In her years of service she worked diligently to improve treatment processes and the quality of finished water to the Town. She served the community for 15 years and is a team member sorely missed. Upon Marlene's departure Michael Donovan, a long-time Head Filter Operator with over 26 years of experience, will step in to his new role as Chief Operator. Thank you Marlene for your dedication and service.

Most importantly thank you to the men and women of the DPW,

The employees of the Department of Public Works have done an exceptional job in serving this community considering the workload that is assigned to them, the need for their response during emergency conditions at all times of the day or night, and the growing demand for service given the expansion of the Town's infrastructure. It is through their tireless efforts and dedication that the mission of our organization can be achieved.

Respectfully submitted,

Brian Gilbert, Director Public Works
Kevin Hardiman, P.E., Town Engineer
Richard Spinale, Assistant Director-Forestry/Highway
Scott Brinch, Assistant Director-Utility
Bernard Marion, Supervisor Fleet

COMMUNITY ACTIVITIES

Library Trustees

Council on Aging

Historical Commission

TEWKSBURY PUBLIC LIBRARY TRUSTEES

Board of Library Trustees, 2019

Lori Carriere

Joseph Frank, Vice Chair

Laura Harrington

Paige Impink, Clerk

Patrick Joyce

Patricia Pino, Chair

Mission and Vision of the Tewksbury Public Library:

The public library of Tewksbury seeks to provide the Town's residents with a wide variety of materials, resources and services. Our vision is to empower Tewksbury's residents by developing, promoting, and delivering lifelong learning opportunities and to provide cultural enrichment for the entire community. We endeavor to combine traditional roles of providing a quality book collection and customer service oriented atmosphere, with current technological advances in the retrieval of information.

Service Highlights

- Library staff members responsible for planning and executing classes and events for children, teens and adults served 25,514 patrons from January through December 2019. We appreciate their hard work and our residents' interest in attending Library events. More statistics covering the Fiscal Year 2019 will be found at the end of this report.
- The Library expanded its reading and discussion groups in 2019. In addition to the monthly Wednesday Evening Book Group for adults, the Non-Fiction Book Group, and the Facebook-based Neverland Book Discussion sponsored by the Children's Department, Library staff members added a Muggle Support Group (fantasy book discussion for children), an Armchair Detective Group and a Monday Evening Book Discussion.
- Did you know that most of the adult and teen programs, as well as special children's programs are funded through the Friends of the Tewksbury Public Library? The Friends of the TPL continue to be terrific supporters, working diligently to raise funds for these well-loved and well-used services that are not covered through the Library's Town budget. We can't thank them enough for the work they do on our behalf. The Friends of the TPL welcome all helpers whether you send in a membership donation or through volunteering your time at events.
- With the help of our volunteer gardeners, the TPL Community Garden had a wonderful 4th year of gardening to grow vegetables for the Tewksbury Food Pantry and the Town's Community Market, as well as to teach others about organic, sustainable gardening.
- We also thank the many volunteers who shelved and repaired books, helped at classes and events, taught classes, and advised us on a number of services. Not only do we appreciate you, but also we enjoy working with you as well!
- The Library worked with the Town to locate the weekly Community Market on the front lawn of the library this year. There were farm vendors almost every week, and the TPL Community Garden sold its harvest weekly. More food trucks were another tasty addition to the Market. We enjoyed collaborating with the Town Manager's office and with the vendors for a successful season and look forward to another year of community building.
- Find Us Online. Although we've offered online services for many years, online access is more and more important to our community. You can find us on our website at tewksburypl.org, as well as on social media sites, most frequently Facebook, Twitter and Instagram. Just search for Tewksbury Public Library!
- Sign up for our weekly email Newsletter by stopping by or by going to our website and selecting "Newsletter Signup".
- Lastly, we said a sad goodbye to Joyce Salvato. A longtime staff member who had recently retired, Joyce passed away in 2019. Joyce kept our computer systems working, was helpful to us all and was a joy to work with each day. We miss her dearly.

The Trustees recognize that the major reason the Library is so successful and meaningful for the community is because of the excellent staff members who work for the Library. Father Timothy Healy, who has been a President of the New York Public Library, once said “The most important asset of any library goes home at night...the library staff.” The Trustees and the Library Director embrace this concept and give credit to the staff for making the Library a vital place for the community.

Director: Diane Giarrusso
Assistant Director: Noelle Boc
Executive Secretary: Jeannine Briley
Librarians: Robert Hayes, Community Services/Technical Services
 Rachel Hellman (Steele), Reference Services, resigned
 Aimee Villet, Teen Services, resigned
 Emily Leggat, Teen Services
 Katrina Lewin, Children’s Services
 Jeffrey Pike, Reference and Children’s, part-time
 Siobhan Robinson, Information and Reference Librarian
Library Associate: Jeanne Swartz, Circulation Supervisor
Specialists: Joyce Salvato, Technology, retired
 Heather Maganzini, Children’s Services
Clerical Assistants: Jennifer Burke Danielle Driscoll
 Gail Holland Christine Hollis
 Maria Hamm Anne Kelley
 Theresa Troiano, part-time,
Library Shelters: Carole Ardizzoni , part-time
 Trinity Gustin, part-time
Maintenance: Joseph Fiumara

Library Hours for 2019:

Monday – Wednesday 10 a.m. to 9 p.m.
 Thursday – Friday 10 a.m. to 5 p.m.
 Saturday 9 a.m. to 5 p.m.
 Sunday 1 p.m. to 5 p.m. September –June
 Closed Saturdays & Sundays in July and August.

Value of Library Services:

Input Your Quantity of Use	Library Services FY19 Tewksbury Public Library	Retail Value (average)	Value of Services
155,459	Books Borrowed	\$21.19	\$3,294,176
74,931	Ebooks & Materials in e-format	\$10.00	\$749,310
1,513	Magazines Borrowed	\$3.50	\$5,296
8,760	Newspapers browsed (minimum)	\$9.50	\$83,220
42,697	DVDs Borrowed	\$10.00	\$426,970
11,307	Audio Books Borrowed	\$40.00	\$452,280
7,176	Music CDs borrowed	\$9.95	\$71,401
5,553	Downloadable Audio & Video	\$19.95	\$110,782
1,155	Museum Passes Borrowed	\$30.00	\$34,650
59,267	Interlibrary Loan (borrowed & loaned)	\$25.00	\$1,481,675
3,034	Room Use per Hour	\$100.00	\$303,400
442	Auditorium Use per Event	\$250.00	\$110,500
12,293	Adult Programs Attended	\$15.00	\$184,395
2,104	Teen Programs Attended	\$12.00	\$25,248
10,294	Children's Programs Attended	\$7.00	\$72,058
15,777	Hours of Computer Use, e.g., Internet and MS Word (minimum)	\$24.00	\$378,648
197,612	Online Magazine & Journal per search	\$2.42	\$478,221
34,619	Reference Questions Asked	\$10.00	\$346,190
	Total Value		\$8,608,420
Total Municipal Appropriation in FY19 (w/out Capital)			1,388,569
Value of Library Service per dollar appropriated			\$ 6.20
Copyright Massachusetts Library Association (MLA) 2008			
Information acquired from FY20 Annual Report Information Survey provided to the MA Board of Library Commissioners and internal library records			
DG 8/2019			

Based on the Town’s investment to the Tewksbury Public Library, for every tax dollar allocated to the library in FY2019, residents received \$6.20 in library services.

Library Trustees and staff members are committed to continual improvement of the collections and services to residents because we know that the Library is an important place in Tewksbury to gather, find information and learn. Thank you for your support.

Respectfully submitted,

Patricia Pino, Chairperson
 Diane Giarrusso, Library Director

COUNCIL on AGING

Mission of the Tewksbury Council on Aging: To enhance the lives of our Senior Citizens by identifying their needs and developing programs, activities, community involvement and resources to provide them with an independent and enriched quality of life.

The Tewksbury Senior Center continued to expand its' service offerings in 2019 that allowed us to enhance the lives of older adults and promote community togetherness. Programs that experienced growth include Outreach, Nutrition, Personnel, Transportation, and Facility.

The Council on Aging serves the 60+ population in the community and encourages those who are close to aging in to participate in programs as well. 99.4% of our attendees are over the age of 60. On average we have 100 people walk through our doors each day.

Some highlights from the last year include:

Outreach & Support Services

- Hosted several educational presentations:
 - Normal Aging vs Memory Loss
 - More Than Just Memory Loss
 - Ask the Pharmacist
 - Effective Communication with Memory Loss
 - Normal Aging vs Memory Loss at the Library
 - Advanced Directive Planning
 - Protect Yourself from Scams
 - Protect Yourself from Medicare Fraud
 - Hosted by TPD at the COA, Grandparents Raising Grandchildren
 - Real ID
 - When to Give Up the Keys
 - The Driving Decision
 - Shifting Gears, Preparing for Winter Driving
- A SHINE counselor is available every week to meet with individuals about their Medicare and Medicaid needs. During open enrollment, SHINE counseling was provided two days per week to accommodate the need.
- The Christmas Present Project was run in December delivering presents to homebound seniors.
- Project Valentine sent almost 200 Valentines that were distributed to MOW recipients. Everyone loved them!
- We provided Outreach to 721 residents over 60
- We hosted AARP tax prep services to provide seniors with free tax completion
- We started to host a Veterans Social on Mondays at 9am in the Craft Room.

Transportation

- We provided 3,194 rides to those over 60
- Ran special shopping trips to Burlington Mall and Wilmington Shopping Plaza to accommodate increased interest in additional shop-opportunities for seniors who otherwise could not get to these locations.
- Ran trips with the COA to Kimball's Farm for ice cream.

Health & Wellness

- We established a clinic space at the Senior Center to continue to host wellness clinics.
- Free blood pressure checks were provided by Circle Home Health and the Town Nurse for a total of 3 hours each week. Many seniors utilize this service on an ongoing basis.
- A free hearing clinic is available on the 4th Thursday of every month, provided by Rogers Hearing Solutions. They provide hearing screenings, basic hearing aid repairs, hearing aid cleaning and hearing aid programming. They can accommodate up to five seniors each month.

Nutrition

- Hosted the Traveling Chef on February 25th, 2019.
- The Tewksbury Senior Center is in its' fourth year as a distribution site for Greater Lowell's Brown Bag program, which is a collaboration between the Greater Boston Food Bank and Elder Services of the Merrimack Valley. In 2019 we added an additional 25 seniors to the participation list. We now serve 75 seniors in the community. Pick up for Tewksbury residents continues to be at the Senior Center and the Tewksbury Housing Authority. This program brings in numerous volunteers for which we are extremely grateful.
- The Council on Aging is an active participant in the federally and state funded Senior Nutrition Program. The Senior Center is a congregate meal site, where lunch is served onsite Monday-Friday. It is a packing location for Meals on Wheels as well. At year end there were approximately 90 homebound seniors receiving meals.

Personnel

- Staff participated in the following trainings:
 - CPR
 - Stop the Bleed
 - Active Shooter Training
- The Council on Aging has approximately 150 volunteers. They are an essential part of the day-to-day operations at the Senior Center. Jobs include but are not limited to reception, operating the consignment shop, the gift shop, working the salad bar and delivering Meals on Wheels.

Facility

- The base under the stage in Hall A was finished so the sliding storage could be utilized again.
- The chair lift located next to the stage was repaired, inspected, and permitted.
- The Senior Center is home to several groups such as, the Friends of the Elderly, Golden Age Club, Swinging Senior Chorus, Red Hat Carnation Belles and the Silvertones. Our facility has also served as a meeting place for several other community groups including, the Piecemaker's Quilt Guild, Garden Club, Sons of Italy, Girl Scouts, etc.
- A fee is charged to for-profit groups for use of the building. Non-profits using the facility have been generous in making donations.

Fitness

- There were 16 fitness classes taught by certified instructors at the Senior Center in 2019. Classes appeal to many interests and accommodate all levels of physical ability.
- We also run three "Bone Builders" groups (6 classes per week). These are supported by Community Teamwork, Inc., free for participants and led by volunteer instructors. Between the three groups there are 60 seniors actively participating and several more on a waitlist.
- There is a Walking Club on Tuesday and Friday mornings. The group leaves from the Senior Center and makes a 30 minute loop through the state hospital grounds. There are currently 10 regular walkers.
- Yoga in the park was hosted during the summer months by our Yoga instructor Joan Lawrence.
- We had 301 people check in to exercise classes during regularly scheduled hours.
- We added one additional Tai Chi Class on Monday afternoons.
- Free Reiki sessions were also offered on Mondays from 4pm-5pm.
- Purchased two roll out shuffle board courts and added a class on Wednesday nights.

Recreation

- The Council on Aging offers a variety of recreational activities. Art classes include: Wood Carving, Independent Painting, Arts & Crafts Group, Quilting, Bunka Embroidery, and DIY Seasonal Decorations. For recreation we offer Zingo, Billiards, Wii Bowling, two variations of Mah Jong, Cribbage and Whist. Zingo is our largest activity with an average of 100 participants each week.
- On the last Monday of every month we host DJ Jon for a daytime dance. About 50 Senior Center members participate.
- We hosted a floral arranging workshop in July with the local organization The Power of Flowers. This workshop afforded 20 of our seniors with the ability to participate.

- We were able to offer 18 day trips and 3 overnight trips.
- Hosted an after-hours cooking demo in the Senior Center's Kitchen.
- Purchased 20 chairs to convert the library into the Media Room.
- Started to use the media room to show movies in collaboration with the Tewksbury Public Library.
- Hosted Opening Day for the Red Sox in the Media Room.

Community

- It is tradition for the Council on Aging to participate in Tewksbury's Memorial Day parade. This year we decorated and rode in a float with the Red Hatters.
- Council on Aging staff attended events sponsored by other Town agencies, which included National Night Out, Police Bike Rodeo and the Fire Department Open House. Participation also included the Public Library welcome event and the annual Festival of Trees.
- Hosted the Annual Veterans' Breakfast at the Senior Center.
- Transportation was provided for the Annual Thanksgiving dinner hosted by the Tewksbury/Wilmington elks for the seniors in the community.
- Community coffee's with the Chiefs, Town Manager, other Town Department heads and COA Director were held periodically. These events were held to inform the public about town wide initiatives as well as community outreach programs.

Senior Center Hours: 8:00AM to 5:00PM, Monday-Friday

Open on evenings and weekends for special events.

Phone: 978-640-4480

Fax: 978-640-4483

Council on Aging Staff

Director- Nicole Hutcheon

Executive Secretary- Janice Conole

Maintenance Person- Robert Noel

Community Outreach Coordinator- Carly Kascak

Activities Coordinator- Diane Dunlevy

Nutrition Assistant- Susan Tucceri (Part-time)

Van Driver- Paul Graffeo (Part-time)

Van Driver- Gail Deakoff (Part-time)

Van Driver- Ralph Natola (Part-time)

Van Driver- Nancy McCarthy (Part-time)

Council on Aging Board Members

Lynn Murphy- Chair

Kathleen M. Walsh- Vice Chair

Patty Sasso- Clerk

Robert B. MacInnis- Treasurer

Joel Deputat

Joanne Aldrich

Linda Lee Layne

Joan Unger

Arlene Wright

Virginia Desmond

Karin Theodoros

HISTORICAL COMMISSION

The Tewksbury Historical Commission is a seven member board established by Massachusetts General Laws as accepted by Town Meeting. Its duties are directed toward the purpose of “preservation, protection, and development of the historical or archeological assets” of the town of Tewksbury, as well as safeguarding and promoting appreciation of Tewksbury’s heritage.

The Commission typically meets on the third Monday of alternate months in the Trustees Room of the Public Library. The Board of Selectmen is the appointing authority for the Commission. One member also serves as Town Historian and is appointed by the Town Manager.

TEWKSBURY HISTORICAL SOCIETY SUPPLEMENT

The Commission coordinates activities with the Tewksbury Historical Society, a non-profit organization which has grown to more than one hundred and twenty five members. The following supplement was submitted by the Society:

The Tewksbury Historical Society is a non-profit organization whose mission is to promote the appreciation and preservation of the history of Tewksbury. The Society is the official repository for Tewksbury artifacts and photographs, many of which can be seen in Local History Room of the Tewksbury Public Library. Visitors and members are encouraged to donate items of Tewksbury history for preservation. The Society holds several events throughout the year including the reenactment of April 19, 1775 by members of the 2nd Massachusetts Regiment (www.2ndmass.org).

Please visit our website at www.tewksburyhistoricalsociety.org and Facebook page at www.Facebook.com/TewksburyHistoricalSociety for more information including upcoming events and how to join. Or mail us at Tewksbury Historical Society, P.O. Box 522, Tewksbury, MA 01876.

The Historical Commission would also appreciate information about preservation issues, including any historical or archeological asset which may be threatened or unknown to us. Contact information for Commission members is below.

Respectfully submitted,

THE TEWKSBURY HISTORICAL COMMISSION

Bill Wyatt, Chairman, Town Historian Williamwyatt18@comcast.net (978) 640-0658	Thomas Churchill, Vice Chairman t.churchill@verizon.net (978) 640-6927
Eileen McDonagh (978) 851-6076	Patricia Stratis (978) 851-6206
Nancy Reed, Secretary nancrd@comcast.net (978) 851-8920 (h) (508) 574-9687 (c)	Linda Voutour lvoutour@gmail.com
Michael McLaughlin	

SAFETY

Fire Department

Police Department

FIRE DEPARTMENT

The mission of the Tewksbury Fire Department is to protect and educate our community, show courtesy and compassion to all, and continue the honored tradition and dedication of the fire service that exceeds expectations.

The members of the Tewksbury Fire Department respond in a very efficient and professional manner throughout the year. The Department answered calls for assistance and provided service 8,930 times in 2019. Building fires accounted for 16 of the 74 responses to fire. Engine companies provided residents with lift assistance 221 times in 2019 and the ambulance responded to 3,916 calls for medical aid or service.

An important function of any fire department is to prevent the occurrence of situations that produce injury, death, destruction of property, or negatively impact our community. We try to accomplish this through public education and fire prevention programs. In 2019, the Department applied for and received a State S.A.F.E. and Senior SAFE Grant for the education of school age children and senior adults in the area of fire and life safety. The 2019 grant funds provided for National Fire Prevention Week activities in October which included a Fire Station Open House and a presence at several safety fairs at local businesses and public events. The Town's collaborative Hoarding Response Team continued to assist residents by working together to help people recognize and abate hazards in their homes. We are very fortunate to have a dedicated staff of firefighters and community volunteers that participate in these and other fire and life safety based programs throughout the year. Information on programs and the Departments can be obtained at www.tewksbury-ma.gov.

The Fire Department consists of 56 sworn fire officers and firefighters and one civilian administrative secretary. In Tewksbury, line personnel are assigned to an engine company, an ambulance, or serve as the officer in charge of one of the four working shifts. The Town is broken down into three response districts with fire stations located in the Center, North, and South. Each station has one engine company with a lieutenant and a minimum of two firefighters assigned. In addition to the engine company in the Center Station, two cross-trained firefighter/EMTs staff a primary BLS ambulance and a captain is assigned to oversee the on duty force. An aerial ladder truck and a heavy rescue are housed at the Center Station along with a light brush truck. At the North Station, the two firefighters assigned to the engine company also staff a secondary BLS ambulance when the primary ambulance is already committed to a call. This leaves that engine company temporarily out of service if a second medical call comes in; however, the fire lieutenant left behind moves to an emergency response utility vehicle should he/she be needed at another incident. The South Station houses a brush truck, trench rescue trailer, and a spare ambulance and engine. It is also where our Fire Prevention Office is located.

In Tewksbury, a normal response to a medical emergency would send the nearest engine company and the primary ambulance. A normal response to a house fire would send the two closest engine companies directly to the fire scene along with the shift commander and the primary ambulance, if available. The third engine would respond to the Center Station to staff the ladder truck and await response instructions from the shift commander. This model has proved operationally effective and cost efficient for the majority of the community's response needs. Maintaining a minimum of three members on a responding engine or ladder company remains a high priority. Mutual aid and off-duty members are called in when incidents exceed the on duty crew's capability. Mutual aid is a concept that has been utilized by the fire service to help every city and town deal with those unusual incidents that a community cannot handle on its own. Tewksbury is a member of the Fire District 6 Mutual Aid Association; an Association of 18 member communities. The Department is seeking to provide two dedicated full time ambulances to the community by adding an additional staff member to each of the four shifts in the coming years. The Department was able to allocate State grant funds to provide a second dedicated ambulance during certain dayshifts in 2019. This will help, on a trial basis, address the increasing call volume the Department is experiencing in the area of medical aid. A variety of factors are contributing to this increase including an aging population, an increase in apartment and senior living communities, an ongoing opioid crisis, and rising mental health assessments occurring in all age brackets.

In 2019 the average age of our members was 43.5 years old. The fire officer's average age was 51.9 years with an average of 24.5 years of experience in the Department. Firefighters were 49.4 years with 20.7 years and EMTs assigned to the ambulance averaged 32.5 years and 4.7 years respectively. We saw the retirement of Firefighter

Thomas J. Murphy, IV and the hiring of Firefighter/EMT Jeffrey Giasullo, Jr. Brian Mackey and David Karlberg were promoted to the rank of Fire Lieutenant. Firefighter/EMTs Peter Smith, John O'Leary, and Justin Hubbard faithfully and selflessly served with their respective military units over the past year.

A variety of ongoing fire and emergency medical services training took place throughout the year including active shooter response drills with police department personnel. Multi-gas meters were replaced on the fire apparatus to provide members with the latest technology available. A new, power stretcher was purchased for our newest ambulance. Members of the Department have been working to update the Town's Comprehensive Emergency Management Plan (CEMP). Implementation of a new policy and training platform was undertaken to integrate the operational needs of the Department with the currently under construction regional emergency communications center.

The Department continued working with the Board of Selectmen and Town Manager to design a new Center Fire Station Headquarters. HKT Architects, Inc. put together a schematic design based on current and future needs of the community and the Department. The new station will replace our 53 year old station and will be built on a Town owned piece of land on Main Street, across from Town Hall. A spring 2020 groundbreaking is now anticipated after a delay was incurred to refine the employee and customer parking plan. The Town is continuing its plan with the Town of Dracut to build a Regional Emergency Communications Center on Town owned land adjacent to the Tewksbury DPW on Whipple Road. This State funded project will combine the fire, police, and E-911 communications into one state of the art facility for the two towns. It will have expansion capabilities for one or two more communities to join in the future. A spring 2020 opening is anticipated.

With the hard work and assistance of FF/EMT Derek Welch, the Department was successful in receiving a FireAct Grant for the training of twenty-four of our firefighters to the level Fire Officer I. This professional development opportunity will help prepare our firefighters to become future fire officers within the Department. In the previous FireAct Grant cycle, the Department was successful in obtaining new portable radios for all fire apparatus and commercial gear washers and dryers for our stations. With the support of the community, the Department is progressing in its operational and capital plans. The ability to train our members and maintain and update our equipment, apparatus and facilities is invaluable for the safety of our firefighters and the community they serve.

Engine companies directly support fire prevention efforts by performing residential plan reviews, oil burner and smoke alarm inspections, residential propane installation inspections, and quarterly daycare, hospital, and school inspections. They take the time to educate the community one inspection or interaction at a time. Working smoke and carbon monoxide (CO) alarms continue to be the best first line of defense in the residential setting. Early detection and warning can and does save lives. Your local firefighters are committed to making sure you have the information you need to help protect your families. Please do not hesitate to call us if you have a question or concern about fire or life safety; we are here to help. The Tewksbury Firefighters Union Local 1647 continues to sponsor a File of Life Program. This program will provide Tewksbury residents who have a significant medical history the opportunity to compile this information in a readily accessible and standardized format. To participate in this program please call (978) 640-4410 and ask to receive the File of Life; its free to you or your family members and it works!

Incident Analysis	2019
Fire/Explosion	74
Overpressure/Rupture	1
Rescue Calls including Medical Assist	2,909
Hazardous Condition	111
Service Calls	963
Good Intent Calls	393
False Calls	537
Severe Weather/Natural Disaster	3
Special Type/Complaint	23
Ambulance Calls	3,916
Department Responses	8,930
Permits & Inspections	2,184
Department Responses	Total
1980	2,161
1990	3,160
2008	5,998
2009	6,115
2010	6,454
2011	6,701
2012	6,630
2013	7,009
2014	7,565
2015	7,896
2016	8,135
2017	8,531
2018	8,609
2019	8,930

FIRE DEPARTMENT ROSTER – December 31, 2019

		Year of Hire			Year of Hire
FIRE CHIEF:	Michael Hazel	1988	FIREFIGHTERS:	Steven Spencer	2002
				Christopher Teixeira	2017
DEPUTY CHIEF:	Albert Vasas	1989		Derek Temmallo	2017
				Derek Welch	2016
CAPTAINS:	Michael Callahan	1989		Tyler Welch	2014
	Scott Keddie	1987		Michael Willey	2017
	Joseph Kearns	1995		Daniel Yost	2004
	Gary Kerr	1988			
			SECRETARY:	Jeanne Martin	2015
LIEUTENANTS:	Scott Austin	2003			
	William Brothers	1997			
	Robert Calistro	1998			
	David Carney	1995			
	Patrick Doherty	1997			
	Jeffrey Giasullo	1995			
	Paul Guttadauro	1994			
	Brian Hurley	1989			
	David Karlberg	2001			
	Brian Mackey	2009			
	Russell McGlaufflin	1989			
	Alan Rosemond	1989			
	Kenneth Sandberg	2003			
	Daniel Sawicki	2004			
FIREFIGHTERS:	Joel Altavesta	2014			
	Peter Bielecki	2014			
	Marc Bourdon	2013			
	Shawn Bradley	2015			
	Patrick Brothers	1995			
	Joseph Dogherty	2017			
	Todd Elliott	2006			
	James Fitzpatrick	2011			
	Joseph Fortunato	2001			
	John Fowler	2004			
	David Giasullo	2012			
	Jeffrey Giasullo, Jr.	2019			
	Michael Giasullo	2011			
	William Gosse	1998			
	Timothy Holden	1994			
	Justin Hubbard	2018			
	Daniel Kasprzak	2013			
	Robert Keddie	2011			
	Justin Lamoureux	2015			
	David Levy, Jr.	1997			
	Charles Lucia, Jr.	2018			
	Timothy Mancusi	2014			
	Christina Merrill	2003			
	Michael Merrill	2004			
	John O'Leary	2017			
	Daniel Sitar	1987			
	Daniel Small	1988			
	Peter Smith	2017			
	Joseph Sodergren	2018			

POLICE DEPARTMENT

The Tewksbury Police Department provides for the safety and security of our community through the judicious enforcement of the laws of the Commonwealth of Massachusetts, the Town by-laws, the Constitution of the United States of America, and through crime prevention education and community programs. All personnel are truly dedicated to the Department's mission of providing these services with the highest degree of professionalism, honesty, integrity, and character.

The Department is comprised of seventy-eight (78) extremely motivated full-time employees, including sixty (63) sworn officers, nine (9) civilian dispatchers, and six (6) civilian support personnel. The lion's share of the Department's resources is being expended on the prevention, response, and investigation of property crimes, traffic accidents and issues, issues associated with mental health/substance use disorder, and crimes of violence. Epidemic level substance use disorder, co-occurring disorders, and mental health issues are significantly impacting this community and despite organizational philosophical changes, additional training, the application of best known and available practices that include strong partnerships with all the local treatment programs/providers, the courts, correctional facilities, the District Attorney's Office, state agencies, and area nonprofit organizations the current crisis continues to grow. Department personnel responded to roughly eighty (80) reported drug overdoses in 2019 but the number of related suspected fatalities decreased significantly from six (6) in 2018 to three (3) in 2019. The reduced number of fatalities recorded in 2019 should be attributed, in part, to the incredible work the Community Service Unit (comprised of two full-time police officers, a full-time prevention education specialist, a full-time mental health/substance use clinician, and two part-time substance use recovery coaches) has performed following up on the roughly seven hundred (700) referrals received on individuals sworn members of the Department have come in contact with who are in need of substance use and/or mental health resources/support/treatment. The percentage, roughly twenty-five (25%), of those individuals that have accepted support services from the Community Service Unit during outreach in 2019 is incredibly promising and a credit to their compassion and devotion to connecting all individuals in need with the appropriate level of care and keeping them permanently out of the Department call/arrest logs. We recognize that we won't arrest our way out of this crisis and that participation in programs such as our Police Mental Health Collaborative, Substance Abuse Prevention Collaborative, Regional Jail Diversion Program, Bridge Program, the Regional Opioid Task Force, Drug Court, and the White House Data Driven Justice (DDJ) initiative will only increase our chances of stymieing the progress of these debilitating diseases that have decimated families in this community.

The total number of incidents logged in the Department's Computer Aided Dispatch Records Management System in 2019, which include calls-for service, motor vehicle stops, and all patrol initiated activities, is fifty-three thousand forty-two (53,042). Arrests have once again exceeded seven hundred (700) this year, reaching seven hundred eighty-five (785) in 2019. In 2019, simple assaults have decreased by eighteen (18) percent, burglaries are down by thirty-nine (39) percent, thefts from a dwelling are down by forty-seven (47) percent, thefts from a vehicle are down by thirty-five (35) percent, and the number of shoplifting incidents is up by seventeen (17) percent. Drug activity, arrests, and offenses have decreased by thirty-three (33) percent while operating under the influence incidents decreased by ten (10) percent and liquor law violations decreased by fifty-two (52) percent. Department personnel have responded to eight hundred sixty-eight (868) motor vehicle accidents and have issued approximately forty-one hundred (4100) traffic citations in an effort to reduce traffic accidents, injuries, and fatalities and to improve the quality of life of the Town's residents. Officers are responsible for logging over twenty-eight thousand (28,000) proactive building and area checks and roughly four thousand (4000) motor vehicle stops, in 2019, in an ongoing effort to reduce crime and the fear associated with it.

In addition to the daily proactive and reactive regiment being performed by the Dispatchers, Patrol Division, Community Service Unit, and Detectives in 2019, the Department has integrated increased levels of crime prevention education and community programs into our crime reduction/safety strategy (mission). The Department has targeted all Town populations with various programs that include: R.A.D., radKIDS (which remains incorporated into the School Department fourth grade curriculum), Substance Use Prevention and Education Month, Citizen Police Academy, National Night Out Against Crime, D.E.A. Drug Take Back, Operation Graduation, Safe Halloween, Child Passenger Safety Seat Checkpoint, Click-It or Ticket, Drive Sober or Get Pulled Over, Police Mental Health Collaborative, Bridge Program, Regional Jail Diversion Program, White House DDJ, Substance

Abuse Prevention Collaborative, the P.A.L. Program, Avoid-Deny-Defend, and Stop the Bleed. The Department continues to work in collaboration with all Town Departments and local non-profit organizations to bring these and other necessary programs and services to our residents, transients, motoring public, patrons, Town employees, and business owners as it is recognized that everyone's assistance is required in order to provide adequate education and achieve the desired results.

The courageous effort and exceptional production of the highly dedicated professionals I consider myself fortunate to lead has never wavered during my tenure as Chief and I am extremely grateful for that.

Respectfully submitted,

A handwritten signature in black ink, appearing to read "Timothy B. Sheehan". The signature is written in a cursive style with a large initial 'T' and 'S'.

Chief Timothy B. Sheehan

<u>Police Department Roster</u>			Patrol Officers:		
Chief of Police:	Timothy Sheehan	1987		James Hollis	1995
				Markus McMahon	2001
Deputy Chief of Police:	John Voto	1996		Albert Piccolo	2002
				Arthur Piccolo	2002
Administrative Director:	Matthew Small	1997		Eric Hanley	2002
				Karen Capuano	2003
Lieutenants:	Scott Gaynor	1995		John Casey	2003
	Robert Stephens	1996		Robert Bjorkgren	2003
	James Williams	1996		David Miano	2010
	Thomas Casey	1999		Christopher Lefebvre	2010
	Robert Field	1996		Paul Morris	2011
				David Duffy	2011
Detective Lieutenant:	Ryan Columbus	2000		Michael Holmes	2012
				Michael Vasconcellos	2013
				Matthew Rowe	2014
				Stephen Quinn	2014
Sergeants:	Mark Perry	1988		Matthew Pelrine	2015
	Chris Coviello	1989		Christopher Adams	2015
	Timothy Kelly	1995		Joe Mendonca	2016
	Steven Torres	2000		Dana LaPointe	2017
	Thomas Cooke	2002		Ryan Hunt	2017
	Patrick Harrington	2003		Kayla Sheehan	2018
	Joseph Kelley	2004		Matthew Donovan	2018
	Alysia Columbus	2008		Justin Lindahl	2018
	Michael Newcomb	2010		Joshua Barbera	2019
	Patrick Connor	2010		Christopher Bettano	2019
Detective Sergeant:	Brian Farnum	2004	Dispatch Supervisor:	Edward Sullivan	1994
Court Prosecutor:	Walter Jop III	2000	Dispatchers:	Karen Poisson	1997
				Kimberly Griffin	2001
K-9 Officer:	Colin Trelegan	2016		Jason McNamara	2008
				John Jouvelis	2015
Detectives:	Peter Regan	2003		Joseph Aberle	2017
	Dennis Peterson Jr	2004		Janice Judd	2017
	Michael Donovan	2008		Elias Chaya	2018
	Andrew Richardson	2011		Sarah Sabella	2019
	Kaitlin Sullivan	2013		Rebecca Maccaro	2019
	Shane Gallagher	2014			
Narcotics Unit:	Michael McLaughlin	2011	Reserve Dispatchers:	William Tarpey	2010
	Christopher Byrne	2011		Erica Vozzella	2010
	Michael Maccario	2016		Courtney Thomas	2015
Evidence Officer:	Andre Gonzalez	1995		Matthew Jarek	2017
				Sarah Sabella	2018
School Resource Officer:	Douglas Pratt	2004		Shaun Silvia	2018
	James Ryser	2009		Peter Murray	2018
				Joseph Newton	2018
Traffic Unit:	Christopher Scott	2002	Executive Assistant:	Laura Custance	2019
	Paul Nicosia	2008	Secretaries:	Patricia Stotik	1995
				Marcia Vitale	2018
Family Service Officer:	Kimberly O'Keefe	2002	Facility Maintenance:	Jack Crowe	2006
Comm. Service Officer:	Jennie Welch	2003			

SAPC Director: Maria Ruggiero 2015

JDP: Matthew Page-Shelton 2018

Recovery Coach: Anne Marie Yastrzemski 2018
Leanne Maniscalco 2019

Reserve Police Officers:

Audie Boudreau
Bartholomew Connors
Patrick Doherty
Michael Donahue
John Donoghue
Deborah Evans
Joseph Fortunado
Lee Gath
Phil Gath
Mark Hildebrand
Rick Hopkinson
John Jarek
Matthew Jarek
Scott Keddie
Dave Levy Sr.
Richard Lumsden
Thomas MacLeod
Jason McNamara
Scott Mendes
James O'Hare
Steve Pelrine
Peter Phillips
John Powers
Steve Powers
Kevin Reese
Paul Ringwood
Daniel Sawicki
William Schwalb
Daniel Sitar
Thomas Sullivan
Mark Wood

Crime Statistics 2019

Forcible Rape	23
Robbery	7
Assault Aggravated	54
Assault Simple	181
Assault Intimidation	66
Burglary/Breaking and Entering	23
Shoplifting	118
Theft from Building	30
Theft from Motor Vehicle	35
Thefts (all others)	154
Theft of Motor Vehicle	20
Counterfeiting/Forgery	24
False Pretense/Swindle/Confidence Game	70
Embezzlement	2
Destruction/Damage/Vandalism of Property	85
Drug/Narcotic Violations	102
Disorderly Conduct	17
Driving Under the Influence	61
Drunkenness	83
Trespassing	13
Liquor Law Violations	12
All Other Offenses	436
Arrests	785
Citations	4095
Alarms	906
Reports	3510
Building Checks	28655
Accidents	868
Call Volume	53042
Motor Vehicle Stops	3947

EDUCATION

Superintendent of Schools

*Scholarship & Education Fund
Committees*

General Information

Enrollment by Schools

School Roster

*Shawsheen Valley Regional Vocational /
Technical School District*

SUPERINTENDENT OF SCHOOLS

Introduction

The Tewksbury Public Schools serves students in preschool through grade 12. The district operates a preschool program, four elementary schools, an intermediate elementary school, one middle school, and a comprehensive high school. In addition to the regular educational program, Tewksbury offers a full range of co-curricular and extra-curricular activities, extended summer learning opportunities, and an adult educational program.

The Tewksbury Public Schools continues to move forward in the process to build a new elementary school with the Massachusetts School Building Authority (MSBA) and the support of the Town of Tewksbury. The following are key milestones that were achieved during 2019. In February, the MSBA approved the project scope and budget towards advancing the elementary school building project. At the Annual Town Election ballot vote on April 6th and the May 6th Annual Town Meeting, the Tewksbury community passed a vote to approve the construction of the new district-wide elementary school for grades 2, 3 and 4, on the Ryan Elementary School site. In a continuous effort to keep the community informed, the Elementary School Building Committee (ESBC) held many community outreach informational meetings. In June, they announced the selection of Consigli Construction as the Construction Manager of the new school project. The Elementary School Building Committee continues to meet on a regular basis to review and discuss the project. The school district acknowledges and thanks the Town Manager, the Tewksbury Finance Committee, the Board of Selectmen, and the members of the Elementary School Building Committee for their continued support of the district.

Personnel

The district is pleased to announce the appointment of Karen Baker O'Brien to the position of Director of Student and Families Support. Ms. Baker O'Brien joins us at the Central Office from her former position as the Guidance Department Chair at Tewksbury Memorial High School. Bret Weese has been appointed to the position of Assistant Maintenance Foremen and Ron Drouin and Tom Morrill have been appointed to the position of Physical Education and Health Wellness Co-Directors. Join us in welcoming the 2019-2020 school year administrators, aides, teachers and specialists, custodians and maintenance workers, food and nutrition specialists, and information technology support staff to the Tewksbury Public Schools.

Faculty and Staff

The Tewksbury Public Schools recognizes and honors the 2019 Retirees:

Janice (Jan) LaRocque, Administrative Assistant to the Assistant Superintendent – 17 Years

Loella F. Dewing Elementary School

Deborah Buehler, Academic Support Specialist – 23 Years

Anna Gaudette, Food Services Specialist – 22 Years

Robyn Hakala, Special Education Teacher – 17 Years

Eileen Weiss, Classroom Kindergarten Aide – 20 Years

Heath Brook School

Deborah Buehler, Academic Support Specialist – 23 Years

Karen Gillotte, Classroom Kindergarten Aide – 24 Years

John F. Ryan Elementary School

James Manley, Physical Education Teacher - 47 Years

John W. Wynn Middle School

Laurie Angelo, Classroom Instructional Aide – 13 Years

Elaine Speros, Grade 8 English Teacher – 24 Years

Tewksbury Memorial High School

Elaine Walsh, School Nurse – 26 Years

We offer our thanks and appreciation to all of our retirees. Their work has influenced countless children and has had a profound impact on the Tewksbury Public Schools. We wish them the best in their retirement.

Curriculum and Assessment - Brenda Theriault-Regan, Assistant Superintendent

The district's curriculum serves as a guide and helps teachers plan their day-to-day instruction. The curriculum provides a clear description of how each area of study is organized and how it connects with what is taught in other subject areas and classes. The Tewksbury Public Schools' curriculum is aligned to the Massachusetts Curriculum Frameworks and provides direction on what is most important for students to learn.

Each subject area and relative approved resources are reviewed on a regular rotating basis to help ensure the District's curriculum remains current and effective, and that the intended curriculum is embedded in the classroom. The two phases of the process are known as Program Design and Implementation and Monitor and Adjust.

Program Design and Implementation – There are several steps to complete in this phase of the curriculum-review process.

- Staff development is the major focus during this stage. Workshops are planned during the school year and/or summer to support implementation. District staff professional development time, grade level meetings, and/or department meetings will be used to provide staff training for successful implementation.
- The District continues to prioritize programs to support Science, Technology, Engineering, Arts, and Mathematics (S.T.E.A.M.) Other supports include, but are not limited to, a mentor system, teacher leaders, email support, a district intra-site for continuous updates regarding curriculum information, and other innovative strategies. Time is allocated from faculty, department, and common grade level planning meetings to articulate the new curriculum resources and share effective strategies.
- Checkpoints are established to gather feedback from teachers and building principals. Adjustments in implementation and staff development are made along the way. Program observations are conducted during the year. Observation of teacher performance in implementing the new curriculum is emphasized since teachers are teaching brand new material. Emphasis in observation is placed on the program by looking for correct implementation and interpretation of the curriculum, continuity in delivery, and other important aspects of implementation. Lesson plans and unit plans are assessed to obtain understanding of program implementation. This information is used to impact the staff development program to provide continued support.
- The recommendations of the assistant superintendent are sent to the School Committee for review and approval.
- After Committee approval, curriculum guidelines are developed that identify the content and skills students should learn for each grade level.

Monitor and Adjust – Based on input gathered during the school year and the feedback from teachers and administrators, some revisions to the curriculum may be necessary.

This full implementation continues throughout the curriculum evaluation and development years. This is a stage to continue to collect data for comprehensive program evaluation the following year. Observation of teacher

performance is appropriate at this stage. Staff development shall be done in needed areas as identified through program and staff evaluations.

In addition, the District is in full compliance in all areas of Special Education, Civil Rights, English Language Learner Education, and other General Education requirements of the MA Department of Elementary and Secondary Education's (DESE) Tiered Focused Monitoring (TFM).

Massachusetts Comprehensive Assessment System (MCAS)

The Massachusetts Department of Elementary and Secondary Education (DESE) completed the transition from the Legacy Massachusetts Comprehensive Assessment System (MCAS) to the *new* MCAS for the Spring of 2019 testing. Tewksbury Public Schools grades 3 through 8 out-performed the state in *Exceeding* or *Meeting Expectations* in the areas of English Language Arts (ELA), Mathematics, and Science (grades 5 and 8). Tewksbury Memorial High School out-performed the state in *Meeting* or *Exceeding Expectations* on ELA, Mathematics, and Science, Technology, and Engineering (S.T.E.).

Every year, each public school and school district in Massachusetts receives a report card. Just as your child's report card shows how they are doing in different subjects, the Tewksbury Public Schools' report card is designed to show families how our schools are doing in different areas. The Tewksbury Public Schools' report card is available at [School and District Report Cards - Massachusetts Department of Elementary and Secondary Education](#). The report card includes multiple measures of a school's performance – more than just MCAS scores. It represents a new way of looking at school performance, by providing information on student achievement, teacher qualifications, student learning opportunities, and more.

School Department Budget – David A. Libby – School Business Manager

The revised budget for the 2018–2019 school year was \$59,056,549 or an increase of \$2,485,743 (4.39%) as compared to the amount budgeted in the prior year. The composition of the budgeted increase for FY19 by major cost categories was as follows: Salary increased by 4.97%; Operating and Capital Costs increased by 3.88%; and Fixed Costs increased by 3.27%. Despite these ordinary increases to the budget, the school department was able to end the 2018–2019 year modestly favorable to budget while preserving staffing levels, maintaining and improving school facilities, increasing instructional technology and continuing with services and programing at levels consistent with prior years.

During the 2018–2019 year, the school department received Federal & State Grant funding totaling \$1,337,877. The budget for the 2019–2020 year is \$59,708,554 or an increase of \$1,388,770 (2.38%) as compared to the prior year budget. The composition of the budgeted increase for FY20 by major cost categories is as follows: Salary increasing by 2.17%; Operating and Capital Costs increasing by 4.44%; and Fixed Costs increasing by 0.31%. Federal & State Grant funding for the 2019–2020 year is earmarked at \$1,548,076 representing an increase of \$210,199 as compared to prior year. The School Committee as well as our School Administration is very confident that they can continue to maintain staffing levels and provide our students with a quality educational experience with this level of funding.

John and Abigail Adams Scholarship

The John and Abigail Adams Scholarship provides a tuition waiver for undergraduate education at Massachusetts state universities or community colleges. Students qualify for the scholarship when scoring in the Advanced category in either the Mathematics or the English Language Arts section of the grade 10 MCAS test: by scoring in the Proficient or Advanced category in the second subject (Math or English Language Arts); and have a combined MCAS score on their assessments that ranks in the top 25% in their school district.

Congratulations to the Tewksbury Memorial High School award recipients:

2019 JOHN & ABIGAIL ADAMS SCHOLARSHIP RECIPIENTS

Amaya Allen	Rebecca Deck	John O'Neill
William Andella	Rebecca Defrancesco	Alex Orsula
Mitt Bhalani	Tyler Demers	Meghan Ostertag
Andrew Bielecki	Gianna Digiorgio	Lexi Palmisano
Alex Boudreau	Sophie Eskenas	Sarah Polimeno
Bricen Boudreault	Alex Gieng	Victoria Post
Matthew Brennan	Jake Gustin	Ryan Quinn
Colby Brown	Emily Hankins	Gianna Ragucci
Emily Butler	Zachary Hines	Arianna Raso
Rebecca Cardia	Matthew Houghton	Victoria Schille
Angelina Carew	Michael Kelleher	Zachary Spiegel
Diego Carneiro Monteiro	Patrick Killion	Garrett Starr
Connor Charron	Andrew Laperriere	Kaitlyn Staskywicz
Erin Ciampa	Jessica Lisiecki	Ian Tacey
Lyndsey Cokkinos	Faith Mazzapica	Elizabeth Taggart
Shannon Crowley	Maia Medina	Kiley Tibbetts
Sydney Crowley	Kyle Morris	Jasmine Won
Megan Cunningham	Christopher Nguyen	Morgan Woodman
Jacob Nordstrom		

School Committee Recognition

The Tewksbury School Committee has been working collaboratively with the Town Manager, the Board of Selectmen, and the Finance Committee and offers to them many thanks for meeting the budget demands of the Tewksbury Public Schools. The District recognizes the many efforts of the School Committee members, Chairman Keith Sullivan, Vice-Chairman James Cutelis, Clerk Shannon Demos, and members John Stadtman and Scott Wilson for their leadership and continued support of our students, parents and guardians, and staff of the Tewksbury Public Schools. The Committee is vested in the Tewksbury Public Schools and strives to make them the best they can be!

Student Services & Special Education – Richard Pelletier, Director of Student Services

The Special Education Department provides a vast array of services to over 650 students with disabilities. These students have been identified as requiring specialized educational services, including related services and supplemental supports. The services provided to special education students across the school system demonstrate a commitment from our community to create programs and enhance services.

State and federal mandates hold public schools accountable to all students, especially to those children identified with disabilities. The regulatory statutes provide guidance to public schools to fund a free and appropriate public education (FAPE) in the least restrictive environment (LRE). When public schools are unable to provide FAPE, then the district must provide and fund public or private schools for children with disabilities to ensure a place for them to learn and to grow. Placing students out of the district is an often costly burden to public schools.

During the past nine years, our department has planned, created and enhanced programs to include developmental learning centers (PreK-post high school), co-teaching/collaborative teaching classes, created in-district behavioral services, partnered with 21st Century grants to create an afterschool program, enhanced the home service program, improved our offering for extended school year service options for summer programming in the district, provided vocational planning and preparation for students between the ages of 18 - 22, participated in interagency planning

and collaboration (MassRehab, DDS, etc.), and increased related services for the deaf and hard of hearing, orientation and mobility, and speech services, to name but a few improvements.

This past school year, we piloted an intensive reading program for students reading significantly below grade level. The preliminary findings show that students are making incremental gains in their reading with some students exceeding expectations and no longer requiring intensive specialized instruction in reading. Our professional development opportunities have continued to expand, including expert training and coaching for creating effective and compliant individual education programs (IEPs), supervision for in-district Board Certified Behavior Analysts, program monitoring, and training for our paraprofessionals in the principles of Applied Behavior Analysis (ABA). These examples are not all inclusive, as we continually provide professional development through in-district initiatives and supporting opportunities to attend workshops, seminars and conferences throughout the year, including summer.

As we continue to focus on our exceptional students who require specially designed instruction and services that meet their unique needs, additional programs and services will be needed. We plan to explore more specialized curriculum, focusing on mathematics and social and emotional programming. We also plan to focus on expanding and evaluating our substantially separate programs, so that we can continue to improve programming for our most vulnerable population. We hope that the Town of Tewksbury will consider these current and new initiatives as the annual budget is reviewed, discussed and finalized.

Summary – Christopher J. Malone, Superintendent of Schools

I continue to be amazed by the dedicated professionals, parents and students that are part of the Tewksbury Public Schools team. The community of Tewksbury is a vibrant and proud town, one that clearly values education and is dedicated to the development of its youngest residents. Our teachers, administrators and support staff are a reflection of these Tewksbury values and I am excited to lead them in the quest to provide the best possible curriculum and instruction for all of Tewksbury's youth. We hope to be the shining beacon of success for Tewksbury while we strive to prepare all of our students with the necessary 21st century skills they will need to compete in today's world market along with becoming valued contributors to our community.

Through the development of the District Strategy and maximizing opportunities for instructional staff to collaborate, we believe we have set the foundation for strong academic success for all students. We are fortunate to have a high performing instructional staff who focus on their own development as professionals and demonstrate to students that learning is a life-long process. A strong collaborative nature exists between all staff members resulting in a constant analysis of how we can all work together more effectively.

It is truly a privilege to lead Tewksbury Public Schools and I am thankful to the staff members, parents and guardians, students, town officials, and community members for your continued support. We can often be pulled in many directions in education, it is a community like Tewksbury that grounds us in our beliefs that the most important thing we can do in life is to inspire others to succeed. Tewksbury Public Schools is dedicated to serving our community and providing state of the art instructional practices that our students so richly deserve.

Again, I am honored to be your Superintendent of Schools, Christopher J. Malone

Class of 2019 Community Scholarship Awards

We are pleased to acknowledge the businesses, the individuals, the community organizations, the school organizations, and the sports organizations, which participated in Tewksbury's 2019 Community Scholarship Program. The commitment of the donors listed below to the students of the Tewksbury Public Schools contributes to the attainment of the personal and educational goals of the scholarship recipients. The generosity of the donors provides an investment in the future of Tewksbury. Thank you to each of the Scholarship Award Donors and Congratulations to the Scholarship Recipients. We are pleased to announce that over \$204,680 was awarded.

Group Awarding Scholarship	Scholarship Name	Recipients	Amount
Byers Family	Willie Byers Memorial Scholarship	Zachary Weitz , Isabella DeRoche	\$2,000
Contaloni Family	Shane Marshall Contaloni Memorial Scholarship	Joshua Sughrue, Kevin Carroll, Vincent Hulme, Justyn Lester, Brianna Walker, Robert Casey, Kyle Zervas, Jessica Caredeo, Cassidy Gruning, Christian Erbeta, Christine Santos, Haley Mignon, Dylan Scott, Matthew Perron, Anthony Miano, Brandon Melo, Brandon Rosa, Brenna Kaiser, Marissa Ladderbush, Elizabeth Gallella, Erin Gallella, Connor Brincklow, Derek Schumaker, Sean Whelton, Janine Richardson	\$17,200
Curran / Doherty Families	Kay (Aspell) Curran Scholarship	Kathryn Monahan	\$500
Dewing PAC	L. F. Dewing School Alumni Award	Jane Kirby	\$250
Dr. Christine McGrath	Dr. Christine McGrath Performing Arts Award	Christopher Mitchell	\$1,000
Elks - Tewksbury / Wilmington	Tewksbury/Wilmington Lodge of Elks #2070 Scholarship	Alexia Rodrigues, Kyle Lombardo	\$1,000
Elks National	Most Valuable Student	Brooke DeSimone, Alexander Sousa	\$1,600

Ernest Family (hockey)	The George 'Timmy' Ernest Memorial Scholarship	Carolyn Curley, Cassidy Gruning, Julia Masotta, Michael Arsenault, Benjamin Bieren, Robert Casey, Stephen Duquette, Kyle Grant, Kyle Lombardo, Shane Mercuri, Justin Petti, Aaron Scott	\$12,000
Gillette-Manna Family	The Daniel S. Gillette, Jr. Memorial Scholarship	Isabella De Roche, Samantha Regan, Trace Trant	\$3,000
Holt & Bugbee	Holt & Bugbee Foundation Scholarship	Aklilu Aron, Grace Higgins, Samantha Salvagio, Joe Schifano	\$10,000
Horgan Family	The Robert V. Horgan Memorial Scholarship	Kyle Zervas	\$800
J & B Butcher	J & B Butcher Aspiring Leader in Business Scholarship	Michael Arsenault	\$500
Jim Hardy Memorial Scholarship	Hardy Family	Isabella DeRoche	\$500
Lowell Five Cents Savings	Lowell Five Bank Scholarship	Brooke DeSimone	\$1,000
McCarthy Road Race	10th Annual Meghan McCarthy Road Race Scholarship	Julia Strickler, Trace Trant, Marissa Ladderbush	\$2,250
Mr. Wally Durkin	Gayle F. Durkin Memorial Hockey Scholarship	Robert Casey	\$1,000
Mr. Wally Durkin	Kelly A. Durkin Memorial Hockey Scholarship	Michael Arsenault	\$1,000
Murphy Family	Jerry Murphy Memorial Scholarship	Kyle Lombardo, Devin Veits	\$2,000
North Street PAC	North Street School PAC Scholarship	Isabella Beylouné, Meredith Chase	\$500
O'Brien Family	The Kevin J. O'Brien Memorial Scholarship	Jonathan Cabral, Derek Graffeo, Dylan Scott	\$3,000
Peters Family	The Linda Peters Memorial Scholarship	Ryan Bennett, Julia Masotta, Grace Morris Joshua Sughrue, Anthony Sullivan, Zachary Weitz, Kyle Zervas	\$8,400
Pollard Family	James Pollard Memorial Scholarship	Sarah Boudreau	\$1,500
Redmen Football Club	Bob Aylward Scholarship	Jack Kelly	\$2,000

Redmen Football Club	Ed Dick Memorial Scholarship	Jay Connolly	\$1,000
Redmen Football Club	James E. Brooks Memorial Scholarship	Derek Schumaker, Derek Graffeo, Justyn Lester, Connor Nugent, Zachary Weitz, Connor Bricklow	\$6,000
Redmen Football Club	Memorial Scholarship	Colby Wilson	\$1,000
Redmen Football Club	Phil French Scholarship	Trace Trant	\$2,000
Romano Family	Anthony J. Romano Memorial Scholarship	Erin Gallella, Elizabeth Gallella	\$3,000
Rotary Club - Merrimack Valley	Lawrence L. Day Memorial Scholarship	Joe Schifano	\$500
Ryan PAC	John F. Ryan School PAC Scholarship	Vinnie Hulme, Casey Ryan	\$1,000
Schlott Tire	Schlott Tire Academic Scholarship	Aklilu Aron	\$500
Sole Sisters Running Club	Sole Sisters Running Club Scholarship	Devyn Veits, Lily Robinson	\$2,000
Steven Rockwell Memorial Scholarship	Class of 1986	Melissa Ladderbush, Ryan Bennett	\$1,500
Stoneham Savings - Salem Five Charitable Foundation	Stoneham Savings - Salem Five Charitable Foundation Scholarship	Trace Trant	\$800
Tarentino Family	Officer Ron Tarentino, Jr. Memorial Scholarship	Marissa Ladderbush, Vincent Hulme	\$2,000
Tewksbury Country Club Charitable Foundation	Tewksbury Country Club Charitable Foundation Scholarship	Christopher Mitchell, Grace Morris	\$1,000
Tewksbury Education Foundation	TEF Scholarship	David Miller, Ryan Smith	\$1,000
Tewksbury Golden Age	Tewksbury Golden Age Club, Inc. Scholarship	Shannon Farias, Rosalyn Impink, Shane Mercuri, Anthony Sullivan, Sean Whelton	\$2,500
Tewksbury Lions Club	Tewksbury Lions Club Scholarship	Ryan Bennett, Rosalyn Impink, Janine Richardson, Casey Ryan, Colby Wilson	\$7,500
Tewksbury Music Association	Tewksbury Music Association Loyalty Scholarship	Maeve Costigan, Matthew Donahoe, Brooke Fullerton, Connor Nugent, Janine Richardson	\$2,250
Tewksbury Music Association	Tewksbury Music Association Major Scholarship	Connor Mangan	\$1,000

Tewksbury Recycling Committee	Tewksbury Recycling Committee / Republic Services Scholarship	Grace Morris, Madelyn Berry, Samantha Regan, Grace Higgins, Casey Ryan, Laura O'Donnell, Julia Giaimo	\$1,500
Tewksbury Rotary Club	Rotary Club of Tewksbury Scholarship	Sara Aldahabi, Michael Arsenault, Dalton Bere, Jonathan Cabral, Emily Chmela, Elizabeth Ezekiel, Haley Mignon, Michael Polimeno, Mercy Olu	\$13,500
Tewksbury Teachers Association	Tewksbury Teachers Association Scholarship	Sara Aldahabi, Carolyn Curley, Elizabeth Ezekiel, Rosalyn Impink, Grace Morris, Mercy Olu, Jenna Wentworth, Colby Wilson	\$4,000
TMHS Boosters - Baseball	TMHS Redmen Baseball Boosters Scholarship	Chad Boschetti, Matthew Cahill, Riley Frost, Travis MacMurdo, David Miller, Matthew Perron, Michael Polimeno, Alex Sousa, Evan Wood, Kyle Zervas	\$2,500
TMHS Boosters - Basketball / Football Cheerleaders	TMHS Redmen Cheerleading Boosters Scholarship	Anna Bresette, Bridget Burgoyne, Jaclyn Harrington, Brenna Kaiser, Sara Stakywicz, Jenna Wentworth	\$4,000
TMHS Boosters - Boys Basketball	TMHS Redmen Boys Basketball Booster Club	Connor Brincklow, Jack Kelly, Brennan Rodgers	\$1,500
TMHS Boosters - Dance Team	TMHS Redmen Dance Team Boosters Scholarship	Anna Bresette, Emalee Foley, Julia Giaimo, Jaclyn Harrington, Chris Mitchell, Julia Strickler	\$2,200
TMHS Boosters - Field Hockey	TMHS Redmen Field Hockey Boosters Scholarship	Jess Caredeo, Isabella DeRoche, Samira El Hakim, Sofia El Hakim, Shannon Farias, Hannah Knoops, Lauren McIntyre, Samantha Regan	\$2,025

TMHS Boosters - Girls' Basketball	TMHS Redmen Girls' Basketball Boosters Club Scholarship	Isabella DeRoche, Erin Gallella, Elizabeth Gallella, Haley Mignon, Christine Santos, Brianna Walker	\$3,000
TMHS Boosters - Hockey	TMHS Redmen Hockey Booster Club Scholarships	Robert Casey, Shane Mercuri, Ben Bieren, Michael Arsenault, Aaron Scott, Dalton Bere, Justin Petti, Kyle Grant, Kyle Lombardo, Stephen Duquette	\$1,500
TMHS Boosters - Lacrosse	TMHS Lacrosse Boosters Scholarship	Joshua Sugrue, Dylan Scott, Derek Schumaker, Stephen Duquette, Brianna Walker, Sara Staskywicz, Jessica Potito, Haley Mignon, Lauren McIntyre, Julia Masotta, Hannah Knoops, Samira El Hakim, Halle Carciofi	\$3,675
TMHS Boosters - Soccer - Boys	Deb Billings Memorial Scholarship	David Crisci, Ryder Neadson, Franklin V-Aguilar, Joshua Kuffoh, Ronald Florino, Brandon Melo, Christopher Zdinak, Lucas Frost, Matthew Pelletier, Robert Toland	\$1,920
TMHS Boosters - Soccer - Girls	Deb Billings Memorial Scholarship	Emily Chmela, Erin Gallella, Elizabeth Gallella, Emma Scopa, Christine Santos, Jessica Potito, Brianna Walker, Isabelle Frost, Haley Mignon	\$2,160
TMHS Boosters - Softball	Tewksbury Redmen Softball Boosters Club Scholarship	Isabella DeRoche	\$700
TMHS Boosters - Tennis	Friends of Tewksbury Tennis Scholarship	Olivia Axson, Isabella Beyloune, Elizabeth Ezekiel, Amber Buttaro, Rosalyn Impink, Emma White, Alexis Hillis, Patrick Dunn, Brandon Pham, Aklilu Aron,	\$3,900
		Derek Wallace, Ben Froment, Paul Russell, Daryl Quek	

TMHS Boosters - Volleyball	TMHS Volleyball Boosters Scholarship	Amber Buttaro, Brooke DeSimone, Elizabeth Ezekiel, Jade Gizzi, Alexis Hillis, Katie Monahan, Kerry Shea	\$4,000
TMHS Boosters Girls Ice Hockey	Tewksbury / Methuen Ice Hockey Scholarships	Carolyn Curley, Cassidy Gruning, Julia Masotta	\$400
TMHS CC Track Team - Boys	Dennis McGadden Track & Cross Country Awards	Stephen Duquette, Casey Ryan, Joshua Kuffoh, Colby Wilson, Matthew Pelletier, Andrew Froio, Lucas Gondola	\$1,550
TMHS CC Track Team - Girls	Dennis McGadden Track & Cross Country Awards	Kathryn Monahan, Kara Sands, Lily Robinson, Caitlin Conneely, Isabelle Frost, Nicole Cofer, Grace Higgins, Abigail Naugler, Devyn Veits, Sophia DeMatos	\$3,200
TMHS PAC	TMHS PAC Scholarship	Michael Arsenault, Madelyn Berry, Connor Brincklow, Isabella DeRoche, Patrick Dunne, Benjamin Froment, Lauren McIntyre, Casey Ryan, Sean Whelton, Evan Wood	\$5,000
TMHS Theater Company Scholarship	TMHS Theater Company	Amanda Clark, Maeve Costigan, Matt Donahoe, Emmalee Foley, Brooke Fullerton, Francesca Ligotti, Justina MacNeil, Rachel Mahoney, Connor Mangan, Chris Mitchell, Connor Nugent, Janine Richardson, Jenna Wentworth	\$3,800
Wamesit Lanes	Wamesit Lanes Family Entertainment Center Scholarship	Dalton Bere	\$1,000
Wilmington/Tewksbury Chamber of Commerce	Chamber Business Scholarship	Jenna Wentworth	\$500
Wilmington/Tewksbury Chamber of Commerce	Chamber Scholarship in Partnership with Lahey Health	Mercy Olu	\$500

Wolf Family	Jonathan Wolf Memorial Scholarship	Sheryl Lenia, Kyle Rossetti, Julia Giaimo, Sean Whelton	\$2,000
Wynn PAC	John W. Wynn PAC Scholarship	Haley Mignon, Merlin Charleton	\$500
Youth Baseball	Edward P. Sullivan Memorial Scholarship	Andrew Froio	\$800
Youth Baseball	Tewksbury Youth Baseball Scholarship	Riley Frost, Matthew Perron, Colby Wilson, Matthew Fronduto	\$1,700
Youth Boys Basketball	Edward P. Sullivan Memorial Scholarship	Colby Wilson	\$1,000
Youth Boys Basketball	James G. Medonca. Jr. Memorial Scholarship	Derek Graffeo	\$1,000
Youth Boys Basketball	Tewksbury Boys Basketball Scholarship	Michael Polimeno, Connor Brincklow, Evan Wood, Justyn Lester, Dalton Bere	\$2,100
Youth Football	Billy Bird Memorial Scholarship	Joshua Sughrue	\$750
Youth Football	TYF Memorial Scholarship Award	Derek Graffeo	\$1,000
Youth Football	TYF Merit Scholarship Award	Brandon Rosa, James Connolly, Brooke Fullerton, Kyle Zervas	\$1,750
Youth Girls Basketball	Tewksbury Youth Girls' Basketball League Scholarship	Christine Santos, Devyn Veits, Isabella DeRoche, Erin Gallella, Elizabeth Gallella, Haley Mignon, Jessica Caredeo, Kerry Shea, Lauren McIntyre, Amber Buttaro, Briana Walker	\$3,800
Youth Hockey / Skating	Alfred Carpenito Memorial Scholarship	Michael Arsenault, Stephen Duquette, Kyle Grant, Julia Masotta	\$2,100
Youth Hockey / Skating	Tewksbury Youth Skating Association Hymie Doherty Scholarship	Robert Casey, Justin Petti	\$600
Youth Lacrosse	various awards	Connor Brincklow, Stephen Duquette, Jennifer Potito, Derek Schumaker	\$1,500
Youth Soccer	Ed Flanagan Honorary Scholarship	Brandon Melo, Christine Santos	\$750
Youth Soccer	James Miceli Scholarship	Ryan Bennett, Haley Mignon	\$600

Youth Soccer	Lea DiFronzo Scholarship	Madelyn Berry, Isabelle Frost	\$500
Youth Soccer	Meghan McCarthy Scholarship	Isabelle Beylouné, Devyn Veits	\$650
Youth Soccer	Patrick Slattery Scholarship	Sophie Dematos, Kendall Donahoe	\$500
Youth Softball	Tewksbury Girls' Softball League Scholarship	Jessica Caredeo, Isabella DeRoche, Brooke Fullerton, Julia Gaiimo, Haley Mignon, Kathryin Monahan, Kerry Shea	\$3,500
		Total Awarded	\$204,680

TEWKSBURY PUBLIC SCHOOLS

2019 OCTOBER COUNT ENROLLMENT																
SCHOOL	PK	K	1	2	3	4	5	6	7	8	9	10	11	12	PG	TOTALS
NORTH ST					162	138										300
TRAHAN					134	102										236
DEWING	103	136	142	119												500
HEATH BROOK	55	111	107	118												391
RYAN							252	259								511
WYNN MIDDLE									259	279						538
HIGH SCHOOL (HS)											198	219	213	220	11	861
PreSchool @ HS	15															15
TOTALS	173	247	249	237	296	240	252	259	259	279	198	219	213	220	11	3352
	PK	K	1	2	3	4	5	6	7	8	9	10	11	12	PG	

SHAWSHEEN VALLEY REGIONAL VOCATIONAL/ TECHNICAL SCHOOL DISTRICT

The Shawsheen Valley Regional Vocational Technical School District (SVTHSD) is pleased to submit its 2019 Annual Report to the citizens of Bedford, Billerica, Burlington, Tewksbury, and Wilmington. Located on Cook Street in Billerica next to the towns of Burlington and Wilmington, the school celebrated its 49th anniversary this year, perpetuating the highest quality in vocational technical education to area youth and residents.

The representatives of the 10-member Regional School Committee that governs the District are: Nancy Asbedian and Glen McIntyre from Bedford; Ronald Fusco and Paula McShane Lambert from Billerica; Robert Gallagher, Chair, and Paul V. Gedick, from Burlington; Patricia W. Meuse, Treasurer, and Lisa Gallagher, from Tewksbury; and James M. Gillis and Robert G. Peterson, Vice Chair, from Wilmington. Melanie Hagman was appointed Interim Superintendent/Director of the District in March of 2019.

Shawsheen Valley Technical High School (SVTHS) is one of twenty-six (26) regional vocational technical school districts in Massachusetts. One thousand two hundred and sixty-eight (1,268) high school students were reported to the Department of Elementary and Secondary education (DESE) in SVTHS's high school foundation enrollment in October of 2019, and more than 400 adults participated in the school's various adult and continuing education courses.

The SVTHS faculty is an exceptional group of talented academic and vocational-technical educators who are highly qualified to teach in their respective disciplines and occupational areas. SVTHS employs one hundred forty-three (143) full-time teachers as well as eleven (11) paraprofessionals. Of those full-time teachers, eleven (11) are department chairs and twenty (20) are lead teachers. All SVTHS teachers exhibit the character, health, personality, and professional competency worthy of serving the needs of District students.

Post-Secondary Preparedness & Student Achievements

Post-Secondary & Pathway Information. In June of 2019, SVTHS graduated 303 seniors. Sixty-six percent (66%) of the graduates planned to attend a two- or four-year college or other post-secondary schooling in the fall. Thirty-two percent (32%) of the graduates intended to continue working in their trade or another pathway, and two percent (2%) of graduating seniors planned to enlist in the military.

Scholarships and Awards: One-hundred-ninety-six (196) scholarships were distributed to one-hundred-fourteen (114) students in the Class of 2019 totaling \$162,800. Twenty-eight (28) members of the Class of 2019 were members of the National Honor Society (NHS) and the National Vocational Technical Honor Society.

Cooperative Education Program: At the conclusion of the 2018-2019 school year, sixty-nine percent (69%) of eligible seniors participated in the district's Cooperative Education Program (Co-Op). Students were employed in positions related to their chapter 74 vocational-technical programs by 96 local employers.

Student Mental Health and Wellness. With the significant rise in mental health issues impacting schools, the District hired a school adjustment counselor, as well as additional school nurses, to work with guidance counselors and the school psychologist in order to better support and manage students in need of support.

MCAS Achievement. SVTHS students continued to exhibit high rates of achievement on the ELA, Mathematics, and Science MCAS exams in the spring of 2019. SVTHS's achievement scores as reported by the Department of Elementary and Secondary Education were as follows: ELA = 99.3; Mathematics = 92.8; Science = 93.2.

Student Growth Percentile (SGP). SGP is a statistic that measures the degree to which students mature or regress academically in English and Mathematics between the grade 8 and grade 10 MCAS exams. SVTHS had student growth percentiles of 57.1 in English and 52.4 in Mathematics.

High School Completion. The high school completion portion of the accountability report consists of three measures: the four-year cohort graduation rate; extended engagement rate; and dropout rate. SVTHS continued to exhibit some of the highest four-year cohort graduation rates and extended engagement rates in the Commonwealth. The Department of Elementary and Secondary Education factors in 2018 as the most recent year for the four-year cohort graduation rate and 2017 as the most recent year for the extended engagement rate in the 2019 accountability report as follows: Four-year cohort graduation rate: 98.8%; Extended engagement rate: 98.8%

SVTHS continued to exhibit one of the lowest dropout rates in the Commonwealth. The Department of Elementary and Secondary Education factors in 2018 as the most recent year for the annual dropout rate in the 2019 accountability date as follows: Annual dropout rate: 0.2%.

U.S. Career and Technical Education CTE Presidential Scholar. Megan Brown of Billerica, a SVTHS graduate from the Class of 2019, was selected as a 2019 U.S. CTE Presidential Scholar. Of the 3.6 million students expected to graduate from high school this year, more than 5,200 candidates qualified for the 2019 awards. Megan is one of 161 outstanding American high school seniors who have demonstrated outstanding academic achievement, artistic excellence, technical expertise, leadership, citizenship, service, and contribution to school and community. The U.S. Department of Education honors two students from each state, as well as 15 chosen at-large, 20 U.S. Presidential Scholars in the Arts, and 20 U.S. Presidential Scholars in Career and Technical Education. Megan was one of three students chosen from Massachusetts.

Concurrent Enrollment. SVTHS offered concurrent enrollment courses for the first time during the 2018-2019 school year and expanded access to those courses for eligible students at the start of the 2019-2020 school year, offering courses in both English Composition I and Statistics. Students enrolled in those courses are able to earn college credit from Middlesex Community College before they graduate from high school and those credits can be transferred to other institutions, depending on where students choose to enroll in post-secondary study.

Adams Scholars. Shortly after recognizing the superior performance of Shawsheen's sophomores, the Department of Elementary and Secondary Education lauded the school's senior class by naming seventy-nine (79) recipients of the John and Abigail Adams Scholarship Award.

Support Services

The SVTHS Support Services Department services one of the largest populations of students with special needs in vocational education within Massachusetts, approximately 341 students comprising nearly twenty-seven percent (27%) of our student body. The most frequently occurring area of need is in the category of Specific Learning Disability, indicating that a history of academic difficulty existed prior to their arrival at Shawsheen. Nevertheless, SVTHS has a strong graduation rate of this group of students with one hundred percent (100%) of seniors graduating in June, 2019, among the highest of any high school in Massachusetts. This compares to a state average of 72.4% percent for special needs students.

Shawsheen's special education students also demonstrated outstanding success on the spring, 2019 MCAS examinations. These results occurred due to a "team" effort on the part of Academic, Vocational/Technical, and Support Services staff to address the needs of our special education population. Students who initially experience difficulty passing one or more of the MCAS exams eventually attain graduation status through the district's MCAS remediation programs and re-taking the examination.

Parents of special education students at SVTHS are highly involved in the IEP Team process. Parent attendance at scheduled IEP Team meetings approaches one-hundred percent (100%). Efforts occur to accommodate parent requests for IEP Team meeting dates to ensure their participation. Prior to the IEP Team meeting, parents are forwarded forms which request their input for current concerns regarding their student's educational progress. Responses are documented in the IEP and an IEP proposal is created at the team meeting so parents can fully participate in the IEP development and understand all the elements of the IEP.

Educational Technology Department

The Computer Service Department was rebranded to the Educational Technology Department to reflect the components necessary to grow engaging learning environments for our students. The department focuses on both the operational functions to build efficiencies throughout the school and digital learning to ensure students build competencies for the digital skills necessary for both college and career.

Requests from both academic and vocational teachers for student devices continues to grow. A multiyear technology plan for computers/laptops was developed for both the educational and vocational areas. Additional laptops on mobile carts have been purchased to supplement the existing students' devices already deployed.

The district moved towards electronic publishing of report cards and progress reports through ASPEN (student management system). Parents and students have individual login accounts for ASPEN, which gives them direct access to current information on their child's progress. Single sign-on and automatic updates for several data systems in use by the district have been implemented. ASPEN (student management system) is used as the hub for the flow of all the district data elements. These data connections include Office 365, MassNotification (parent communication notification system), Mosaic (school lunch program), and Destiny (library data system). Additional data systems will be added to this project in the 2020 school year. The district's website underwent an extensive uplift, including giving the end-user a responsive experience.

Community Engagement

Adult Evening School: The Adult Evening School offered a wide variety of vocational/technical courses for adults interested in expanding their knowledge and skills for the 21st century workplace. Our adult education programs and workforce development training programs are designed to help develop job training skills and enhance the quality of life for residents in our communities. In addition to our technical licensing, manufacturing, vocational/technical, and occupational courses offered during two semesters from September to June, the community education program offers a wide variety of enrichment classes. These classes include business and computer applications, culinary arts, practical home repair, photography, and metal working, to name a few. Interested residents should contact the Director of Community Services & Post-Secondary Programs for information and/or a brochure.

MassHire and Workforce Development Training: Shawsheen Valley Technical High School continues to explore and expand its collaboration with our local workforce and career development agencies to support the statewide initiatives to fuel job growth and address employer demand for talent, and to continue to strengthen the Massachusetts economy. This past year, Shawsheen Tech's Adult Evening School provided an innovative Advanced Manufacturing Training Program, in the field of welding, for unemployed and underemployed adults as a response to an emerging skill gap challenge identified in the district's regional labor market blueprint. Programs will continue during this current school year, including training programs in electronics and other sectors of advanced manufacturing.

Billerica House of Correction: Shawsheen Valley Technical High School continues to collaborate with the Middlesex Sheriff's Office (MSO) and the Billerica House of Correction (BHOC), through the Director of Community Services & Post-Secondary Programs, with the established culinary arts program, always looking to expand its educational goals to incarcerated participants.

School of Practical Nursing. The Shawsheen Valley School of Practical Nursing graduated 32 students in June, 2019. Over 845 graduates have entered the workforce as Licensed Practical Nurses since the program graduated its' first class in 1995. 2019 was a busy year. The program's accreditation body, The Council on Occupational Education, completed a visit of re-affirmation of accreditation. The program was again granted full accreditation without recommendations. Residents interested in applying are urged to contact the Coordinator of the School of Practical Nursing, by viewing our website at www.shawsheenpracticalnursing.com.

Summer at Shawsheen. SVTHS hosted its 4th annual "Summer at Shawsheen" Program featuring twenty-one different offerings including sports-based clinics, STEM-based classes, vocational-technical courses, academic and test-prep classes, and enrichment courses for students entering grades 5-12. This program provided 380 students in

our member towns with a variety of summer learning opportunities and continues to expand each year. Individuals seeking summer program information should contact the Summer Programming Coordinator.

Project Explore. Nearly 450 middle-school students from the District participated in after-school career awareness activities during the 2019 winter semester. Project Explore is a free, quality after-school program offered to 7th grade students who reside in the Shawsheen Valley Technical High School District. It provides a great opportunity for students to visit the school and explore 6 of our 22 different vocational-technical shops, offered over a three-week period. For registration materials or general information, interested residents should contact the Director of Community Services and Post-Secondary Programs.

Aquatics and Swim Program. In 2019, the newly renovated pool was dedicated to the late, long-time School Committee member from Billerica, Mr. Kenneth Buffum. Continued programs such as family swim, lap swim, water aerobics, and swim lessons are thriving, as they are continuously provided throughout the year. Also, the Kenneth L. Buffum Pool continues to serve as the home site for interscholastic high-school swim teams in the community. The new touch pad timing system and score board have enhanced the facility immensely. Individuals seeking swim program information should contact the Aquatics Director.

Athletics

Athletic Achievements. Student athletes experienced great success in athletics by the end of the 2018-2019 school year. CAC League Championships were earned in Golf, Cross Country (Girls), Boys Basketball (Tri-Champs), Wrestling, Boys Lacrosse, Tennis, and Track (Girls). State Vocational Championships were earned in Cheering (Winter), Swimming (Girls), Swimming (Boys), Wrestling and Girls Lacrosse.

Vocational/Technical Programs

Construction Cluster

Throughout the 2018-2019 school year, the five construction programs – Carpentry, Electricity, HVAC-R, Masonry and Plumbing – participated in multiple community and in-house district projects. These project-based activities provided opportunities for students to experience collaboration in achieving a common goal while achieving mastery of both practical and cognitive skills found within their Career Vocational Technical Education (CVTE) frameworks. These projects also prepare students to become economically productive by incorporating cutting-edge knowledge and technology within their occupational careers. The construction cluster completed many projects throughout the five towns, as well as numerous projects within the school building.

Advance Manufacturing Cluster

Electronic/Engineering Technology: A new Chapter 74 Engineering Technology program has been merged into the existing Electronics program and a new instructor was hired to develop and build the program. Collaboration within the advanced manufacturing cluster has given students ample opportunities to integrate their skills in community and in-house projects. Thirteen seniors graduated earning the Certificate of Occupational Proficiency in Electronics, with approximately 70% moving on to higher education.

Drafting: A competitive Capital Skills Grant of \$125,000 was awarded with matching school funds of \$80,000 to help renovate the shop and to supply advanced technology to implement curriculum and provide a modern, healthy classroom and shop environment conducive to industry standards. In-house and community service projects continue to be part of the curriculum, with projects including: creating evacuation plans for Billerica Housing Authority and in-house Evacuation Plans for Shawsheen Tech academic classrooms.

Machine Tool Technology/Advanced Manufacturing Technology: Students continue industry recognized certifications that include the National Institute of Metalworking Skills (NIMS), Occupational Safety and Health Administration OSHA-10, & Manufacturing Advancement Center Workforce Innovation Collaborative (MACWIC) Level 1 & 2 Certifications. Collaboration continues with Drafting in designing, creating, and processing projects with SolidWorks

Services Cluster

Cosmetology: The students in Cosmetology continue to serve hundreds of patrons from the community which provides hands-on training for students. In the SkillsUSA competition, a junior student and her model placed Gold in the District and State competition, placing fourth at the National competition in Kentucky.

Metal Fabrication & Joining Technologies: Working collaboratively, students have designed and built various projects for the community and the district. Projects included the Stone Zoo - structures & decorations for the “Zoo Lights” - railings for the new cafeteria patio, custom outdoor fire pit for the alumni dinner. Technology upgrades provided software for the Plasma Cam system, allowing students to learn how to cut more intricate pieces on the equipment.

Automotive Collision Repair and Refinishing: Multifarious projects completed by the students not only helped them obtain mastery of their skills but these endeavors also benefited numerous customers within the community. New I-Car curriculum has been implemented in the related program to balance with the new technologies performed within the shop project-based activities.

Automotive Technology: An educational trip to World of Wheels provided opportunities for students to learn about new trends in the Automotive field. Students continue to participate in Automotive Service Excellence (ASE) exams for the ASE entry-level certification program. Local businesses provided donations and valuable resources in the completion of the 1968 Ford F100 restoration project. Approximately two-thirds of seniors participate in the cooperative program.

Culinary Arts/Hospitality Management: The Rams dining room provides student-centered involvement in a dynamic environment approach in order to acquire a deeper knowledge through active exploration of actual challenges while serving the public. The new food truck is up and running, serving the communities at Farmers’ Markets and special town events. The Hospitality Management program has been merged into the Culinary Arts program.

Arts, Communication and Technology Cluster

Design and Visual Communications: This program once again stands out in preparing students for Post-secondary education. The class of 2019 continued to set the bar for college placement into two- and four-year trade related programs with twenty students participating nationally and internationally. Students performed exceptionally well in SkillsUSA Competitions – 1 National Silver Medalist – 2 State Gold Medals and 4 State Silver Medals. During the summer of 2019, two instructors participated in a rigorous Advanced Placement (AP) training course at Fitchburg state college focusing on AP Drawing and AP in 2D Design. This initiative continues to expand and offer opportunities to our students.

Graphic Communications: Project-based learning is a major component of this program where this inquiry-based approach to learning happens daily. The growth of the program has been up-dated with new equipment for embroidery, screen printing, and sublimation printing. With this equipment students learn on the latest technology while gaining essential skills creating actual promotional items that can be utilized by the district. Participation in the SkillsUSA competition produced a National Gold Medal winner in Screen Printing Technology – three medals at Districts (2-Gold and 1 Silver) and one Gold medal at States. Students also thrived in winning Industry awards in PINE competition: First place large format, First Place – Sublimation, Second Place – Embroidery; Second Place – Offset Printing; Third Place – Window Graphics.

Information Support Services and Networking/ Programming and Web Development: This department has completed its fifth year with a Programming and Web Chapter 74 program which has seen significant growth. The programming portion of this shop incorporates programming via video game development. Students were given professional accounts for Unity 3D and learned the interface while coding in C+ to create cutting edge games. Dual enrollment opportunities and scholarship opportunities are offered to all students in this shop to achieve college credit from Becker College while attending Shawsheen.

Business Technology/Marketing: Business Technology & Marketing students continue to earn several Microsoft Office certifications. In addition to earning Microsoft certifications, two students earned the honor of being invited

to compete in Microsoft's National Competition over the past two years. Students are also beginning to earn additional certifications in QuickBooks, Financial Literacy and Google Advertising.

Life Science Cluster

Dental Assisting: The Dental program presently has thirteen senior students working in cooperative placements in dental offices within the local community. Many have become licensed as Dental Assistants, Registered Dental Assistants (RDA) for the State of Massachusetts and one in the state of Maine. A new Sterilization Center is presently under construction that will provide a safe environment for all, while maximizing student's competencies and proficiencies.

Medical Assisting: The Medical Assisting Program is accredited by, and affiliated with, the AMT (American Medical Technologists). All senior students gain clinical experience through our Cooperative Education Program or externship at Lahey Hospital and Medical Center in Burlington. Through collaboration with our very active Advisory Board, we keep our equipment, program, and curriculum at a state-of-the-art level in order to meet the needs of the current job market and potential employers.

Health Assisting: Twenty-six students are enrolled annually into a vigorous curriculum culminating in a Massachusetts Department of Public Health certification as a nurse assistant. The addition of the curriculum, care of the patient in the acute care setting during senior year supplemented with Capital Budget funding has enabled our graduates to work in acute care settings. Our students enjoy success at SkillsUSA with one junior level student winning a National Gold Medal in Basic Health Care.

Capital Budget / Perkins V Grant / Workforce Capital Skills Grant: The Carl D. Perkins Career and Technical Education Grant (Perkins IV) is a principle source of federal funding to states and discretionary grantees for the improvement of secondary and postsecondary career and technical education programs. SVTHS received a \$125,000 Workforce Skills Capital Grant award to renovate the Drafting program and to purchase new equipment.

SkillsUSA: SkillsUSA is a national non-profit organization preparing students for careers in trade, technology, and skilled-service occupations. SVTHS earned seventy medals at the 2019 District competition and twenty-nine medals at the State competition, including seven gold medals. Eight students represented SVTHS in SkillsUSA National Competition in Louisville, KY and two Gold Medals were brought home.

Robotics Club: Students engage in VEX Robotics Competition, presented by the Robotics Education & Competition Foundation. SVTHS has three teams of students that are tasked with designing and building a robot to play against other high school teams. During these competitions, students are given the opportunity to apply their new-found STEM skills in an enthralling game-based engineering challenge.

e-Sports: eSports (aka electronic sports, e-sports, or eSports) is a form of competitive sports using video games. Shawsheen is in its second year of having Massachusetts-recognized varsity level eSports team. SVTHS eSports has two organized teams that compete with other high school teams in individual and multiplayer video game competitions. Shawsheen also has an elite eSports lab with twenty-five gaming machines powered with Nvidia 1080 gaming cards, 27-inch high-definition gaming monitors, Corsair mice and gaming headphones. SVTHS has formed partnerships with MindTrek, Gamer Sensei and PlayVs.

Conclusion and Acknowledgement

The SVTHS Committee, staff, and students gratefully appreciate the support that they receive from the residents of the five-member District. The SVTHS family especially acknowledges the continued financial support of the local town managers, finance committees, and town meetings, who collectively ensure and perpetuate the highest quality in vocational/technical training opportunities for area youth.

The District mourned the loss of two school committee members during 2019: Donald Drouin of Bedford, who served on the Shawsheen School Committee for seventeen years, passed away in January; Kenneth L. Buffum of Billerica, a Shawsheen School Committee member for fifty years, passed away in March.

The District is grateful for the significant contributions provided by SVTHS staff and employees and acknowledges the many contributions of the SVTHS staff who retired during 2019. Those retirees are: Theresa Romkey, School Nurse; and Donna Young, Support Services Instructor.

COMMUNITY DEVELOPMENT DEPARTMENT

Community Development

Zoning Board of Appeals

Board of Health

Building

*Conservation Commission
Community Preservation Committee*

Planning Board

DEPARTMENT OF COMMUNITY DEVELOPMENT

The Community Development Department strives to manage and promote the highest quality of community engagement, respectful use, and protection of community open spaces. It regularly fosters sensible development by coordinating all land use matters in one department; providing information and creative recommendations based on sound planning practices; promoting and assisting sensible economic development; ensuring public health and safety by promoting programs that support healthy living and by enforcing applicable statutes, codes, bylaws, and regulations; protecting the environment through programs encouraging thoughtful use; appreciation, and education, as well as, conservation and wetland protection measures; and supporting other departments in enhancing the community's quality of life.

The Community Development Department consists of the following divisions: the Building Department, Board of Health Office, and the Planning and Conservation Office. Staff support is provided to four statutory boards: the Planning Board, Conservation Commission, Zoning Board of Appeals, and the Community Preservation Committee. Administrative support is also provided to the Local Housing Partnership, the Green Committee, the Historical Commission, and the Zoning Bylaw Committee.

Staffing of the Planning and Conservation Office includes: Anna McGinty, Town Planner, staff support to the Planning Board, Stefania Gallo, Planner/ Conservation Agent supporting the Conservation Commission and Alexandra Lowder, Administrative Assistant supporting all office functions. The Community Development Department is supervised by Steve Sadwick, Assistant Town Manager. Dawn Cathcart provides Recording Secretarial duties for the Planning Board and the Zoning Bylaw Committee. Melissa Johnson serves as Recording Secretary for the Conservation Commission, Community Preservation Committee, and Zoning Board of Appeals. In August 2019, Alexandra Lowder replaced Caitlin Morris as the Administrative Assistant. The Department wishes Caitlin the best in her new endeavors and thanks her for her dedicated service to the Community Development Office and Tewksbury as a whole.

Master Plan

The Town of Tewksbury's Master Plan was adopted by the Planning Board on September 15, 2003 and endorsed by the 2004 Annual Town Meeting. The Master Plan serves as the Town policy guidance document for future land use decisions. In 2016, the Planning Board finalized and accepted the update to the 2003 Master Plan. Below is a sampling of Master Plan activities that have occurred in 2019:

No.	Master Plan Recommendation	Notes
4.4.10	Support and actively participate in local and regional organizations that foster and promote economic development.	The Town has a seat on the Greater Lowell Comprehensive Economic Development Strategy Committee. Town is a member of local chambers and Middlesex 3 Coalition.
4.2.8	Identify roadways with sufficient width to stripe bike lanes; analyze these locations, and implement where appropriate.	Ongoing with Town's Complete Streets Program.
4.5.5	Mitigate point and non-point pollution through proper land management and agricultural practices, effective maintenance of motor vehicles, zoning and erosion control bylaws, and homeowner education.	Ongoing with Town's NPDES permit.
4.7.7	Construct a new Central Fire Station.	Design completed. Site layout completed. Permitting and construction to occur in 2020.
4.2.3	Develop and implement a long-term sidewalk enhancement program.	Ongoing.

4.3.2	Reuse Town-owned residential buildings.	Reuse Committee established for 2 elementary schools.
4.2.34	Pursue intersection improvements at Route 38 intersections as described in this Master Plan.	South/Salem/ Main Street construction to begin 2020; Main St from Old Boston to Colonial slated for construction 2021.
4.2.41	Integrate traffic impact studies and peer reviews of the traffic studies for planned developments. For large scale developments, continue to implement peer reviews of traffic studies to be paid by developer to ensure accuracy and completeness of studies.	Ongoing basis.
4.6.1	Create an open space preservation and enhancement of services master plan for the Town.	Incorporated in Town's Open Space and Recreation Plan.
4.5.3	Install a 5' x 6' box culvert to mitigate existing failing culvert on Pinnacle Street.	Completed in 2019.
4.7.4	Consider renovating Public Works building.	Owner Project Manager hired in 2019.
4.3.21	Work with programs like the Common Ground Development Corporation, a subsidiary of Community Teamwork, Inc., to develop affordable housing projects.	Tewksbury Habitat Build created 2 housing opportunities on South Street. Town has land on Rebecca Lane that will be put out for RFP for affordable housing.
4.4.19	Develop an effective marketing program through the Economic Development Committee by partnering with local business leaders to serve as Ambassadors for the community.	New marketing brochure completed in 2019.
4.5.1	Reclamation of the existing roadway and sidewalk on Shawsheen Street at Heath Brook.	Project completed.
4.4.29	Work with MassDOT and NMCOG to implement the traffic improvements, pedestrian improvements and access management measures outlined in the Route 38 Corridor Study.	Included as part of design of Main Street from Old Boston Rd to Colonial Drive.
4.5.4	Examine Sewer infiltration and inflow costs expenditures and flood proof the existing sewer manhole structures located within the 100-year floodplain.	Town has I & I program in place.
4.5.6	Continue work on assessment for Long Pond's water quality with the ultimate goal of transforming the pond into a significant community and recreational asset.	On-going water treatment.

Zoning Bylaw Committee

The Zoning Bylaw Committee met 15 times in 2019 and completed reviews of Draft 6 and 7 that were delivered by the consultant Barrett Planning, LLC, Robert Mitchell and Robert Ritchie. The Committee conducted a presentation to both the Board of Selectmen and Planning Board in June, followed by 2 public presentations in December. The Committee held 3 joint meetings with the Planning Board in 2019. The Committee finished the year by releasing Draft 9 at the end of the year. The Committee members include Robert Fowler, Edward Johnson, Richard Cuoco, Mark Kratman, and resident Erin Wortman, AICP. Staff support is provided by Steve Sadwick, Dawn Cathcart and Anna McGinty. The work of the Committee will address the following recommendations of the 2016 Master Plan:

No.	Master Plan Recommendation
4.1.1	Conduct a zoning audit and a comprehensive review and update of Tewksbury's Zoning Bylaw.
4.1.5	Update the Town's sign bylaw to better guide business owners.
4.1.11	Consider design standards for site plan review which the Planning Board can enforce. These may include architectural design, environmental performance standards, and landscaping and aesthetics.
4.1.13	Review uses allowed by right in the Limited Business District (LB) and the Office/Research District (OR).
4.2.11	Require developers to include sidewalks and bike facilities in new development or pay into a fund for future pedestrian and bicycle accommodation.
4.2.37	Minimize and strategically place curb cuts to minimize conflict points. Update the commercial zoning requirements to promote curb cut consolidation.
4.4.28	Continue to address land use conflicts/zoning revisions along East Street, and pursue zoning changes to provide additional retail services along Woburn Street, to support the office and industrial uses located along the corridor.
4.1.6	Revisit the Town's approach to zoning on Route 38 and consider supplementing or replacing the overlay framework with distinctive, workable base districts.
4.1.7	Establish well-developed buffering standards for all industrial areas, particularly along East Street.
4.4.5	Continue to focus on creating a traditional downtown area in the Town Center.
4.1.12	Consider developing a photovoltaic zoning bylaw to encourage such initiatives.
4.2.45	Assess parking regulations and adopt policies that encourage shared parking where appropriate.
4.1.8	Establish a light industrial zone for some of the areas currently zoned Highway Industrial.
4.1.9	Consider allowing convenience retail and various personal and business services in industrially zoned districts, i.e., modernize the Town's industrial district use regulations to meet contemporary standards for industrial and office parks.

Local Housing Partnership

Through the diligent work of Town staff, the Tewksbury Housing Authority, the Planning Board, Zoning Board of Appeals, Board of Selectmen, and the Local Housing Partnership, the Town's current MGL Chapter 40B affordable housing inventory is at 9.7%. There is a project pending at the Department of Housing and Community Development that once approved will bring the Town to 10%. The Partnership recommended the sale of 4 lots on Rebecca Lane for affordable housing purposes.

The Partnership includes Greg Peters, Laura Caplan, Nancy Reed, Melissa Maniscalco, Paula Blois, Vincent Fratalia, Planning Board representative, and Anne-Marie Stronach, Selectmen representative.

Green Committee

The Tewksbury's Green Committee continued to work on energy conservation projects through the State's Department of Energy Resources (DOER) Green Communities Division. In 2019, the Town was awarded funding for the following projects: \$67,163.00 for Police Department Interior LED Lighting, and \$83,873.00 for Dewing Elementary School DHW Boiler.

The Tewksbury Green Committee consists of Thomas Cooke, David Lochiatto, Anna McGinty, Vincent Bomal, and John Marchand.

The Community Development Department had a successful year and looks forward to working cooperatively with the various boards, committees, commissions, departments and citizens in 2020, enhancing the quality of life in the Town of Tewksbury.

Respectfully submitted:

Steven J. Sadwick, AICP
Assistant Town Manager

TEWKSBURY ZONING BOARD OF APPEALS

The following is a breakdown of the activity on which the Tewksbury Board of Appeals acted during the year 2019:

19	Variances	17	Approved	2 Denied
6	Special Permits	6	Approved	
1	Variance Extension	1	Approved	
0	Comprehensive Permit			

I would like to thank the public for their interest in the Board's activity. I also wish to thank my fellow Board members and the Community Development Department for their time and efforts on behalf of the Board.

Respectfully submitted,

Robert Dugan, Chairman
Zoning Board of Appeals

BOARD OF HEALTH

The Board of Health (Board) is pleased to submit the 2019 annual report. The Board is comprised of the following five (5) elected officials:

Raymond Barry, Chairman;
Robert Scarano, Vice Chair;
Maria Zaroulis, Clerk;
Charles Roux, Member;
Anthony Boschetti, Member.

The Board of Health is charged with the protection of health and safety of Tewksbury. It is the Board's responsibility to develop and implement policies and to ensure the enforcement of state health and sanitary regulations. Meetings are held the 3rd Thursday of each month at Town Hall, 1009 Main Street, First Floor Main Hall.

The Board of Health's Mission is: "To protect the public and environmental health through health promotion initiatives, advising residents and businesses in compliance matters, and through fair and appropriate enforcement of local, state, and federal public health rules, regulations, bylaws and laws."

Team Members:	Susan Sawyer, R.S.	Director of Public Health
	Shannon Sullivan	Sanitarian
	Sarah Kinghorn, BSN, R.N.	Public Health Nurse
	Lisa Hadge	Head Account Clerk
	Pamela Gorrasi-Thomas	Animal Inspector

The Health Department's team members are dedicated; to serve the community, to apply their knowledge of public health for the good of the town and to be fair when applying the law and regulations of the Commonwealth and the department's procedures.

The inspectional program led by Shannon Sullivan, Sanitarian, conducts required, routine and complaint-driven environmental inspections that include food establishments, rental housing, semi-public swimming pools, sources of filth and nuisance, tattoo establishments and more. Issues utilizing increasing amounts of staff resources in 2019 were; the unusual presence of Eastern equine encephalitis (EEE) in the Merrimack Valley, the use of opiates other drugs and alcohol amongst the youth and adult population, the new MA laws allowing the adult use of marijuana and the emerging increase of vaping use and Governor Baker's ban on the vaping industry. The nurse conducts communicable disease follow-up with town residents, food borne illness investigations and tuberculosis monitoring and control. The department staff works together to provide education on a variety of current public health issues and develop of related programs. Lisa Hadge, Head Account Clerk, shoulders the supportive duties for all health department staff needs, permitting and public health programs.

The Director of Public Health serves as working staff supervisor, ensuring that; public health programs are coordinated and customer service is always a priority. The Director is the liaison to various local and state boards. The Director also designs programs and implements policies, as proposed by the Tewksbury Board of Health, to meet the health needs of the community. The Health Department continues to be actively collaborating with surrounding communities on regional activities. Tewksbury is a proud member of the following groups and organizations;

- Attorney General Abandoned Housing Initiative Program seeks to bring abandoned houses back to the tax rolls with the assistance of local public health.
- The GLHA (Greater Lowell Health Alliance); focuses on public health priorities of the greater Lowell area.
- The Upper Merrimack Valley Medical Reserve Corp. (MRC). MRC recruits, trains, and deploys volunteers for emergency preparedness and disaster response throughout the UMVPHC regions.
- The Upper Merrimack Valley Public Health Coalition, made up of 7 communities, continues to work together on regional public health priorities. The Health and Medical Coalition (HMCC) is an expanded

emergency preparedness group, which brings cross-disciplinary planning and support for public health and medical response across the Commonwealth during emergencies and disasters.

- Healthy Communities Tobacco Coalition is a 20 + year established group with a goal to reduce tobacco use by youth and educate the public on the harm that tobacco can have on their lives.
- Hoarding Task force – group of town department members has been in place for several years to assist residents and families who are found in unfortunate hoarding situations,

Ongoing public health programs and events: (for details contact the Health Department.)

- Sharps collection continues at the Pleasant Street Fire Department.
- Unwanted and old medications can be disposed of at the Police Department daily.
- Mercury reclamation program
- Participation in the Bike Rodeo and Health Fair
- TPD National Night out participant

Public Health Nursing Services

Sarah Kinghorn, Public Health Nurse, left the Town at the end of the calendar year after 7 years of service. The Board wishes to acknowledge their appreciation for her dedication to the town during that time. She led the department in the area of local public health promotion as a part-time team member. She conducted activities such as; home visits, flu clinics, a Wednesday blood pressure clinic, an active Friday morning walking group.

**TEWKSBURY BOARD OF HEALTH
2019 ACTIVITY REPORT**

\$ 83,927.74 REVENUES RECEIVED

193 COMPLAINT INVESTIGATIONS CONDUCTED

Air Quality	002	Animal Livestock	003
Animal Bite Reports	038	Animal Misc	002
Beaver	004	Dumping	003
Dumpster	005	Farm Odor	005
General food	029	Food illness	003
Haz Mat	000	General Environment	034
Hotels	003	Housing	045
Misc	006	Nail Salon	000
Noise	001	Odor	005
Public Nuisance	000	Rec Camp General	000
Sanitation	001	Septic	000
Sewer	000	Sewer Odor	000
Swimming pools	000	Tobacco	003
Water Quality	001		

400 + GENERAL TYPES of INSPECTIONS CONDUCTED

Air Quality - outdoor	Mobile Food/Temporary Food
Beaver Monitoring and permitting	Offal/septic truck
Commercial year round Dumpsters	Plan Reviews
Environmental – general	Recreational Camps for Children
Farm site visits/Livestock/ Piggery	Septic System Abandonment
Food Establishments	Swimming Pool- public/semi-public
Grease Tanks	Tanning Establishments
Hotels	Housing inspections & re-inspections
Ice Rink Indoor Air Quality	

PERMITS ISSUED

Animal Permits	016
Body Art Establishment	003
Body Art Practitioners	015
Beaver Trapping Permits	002
Catering	004
Dumpster Permits	005
Food Service Permits	150
Frozen Desserts	009
Funeral Directors	002
Grease Tank Installation	006
Hotels/Motels	008
Ice Rinks	001
Installer License	012
Mobile Food Permits	005
Offal/Solid/Medical Waste Hauler	036
Piggery	002
Pools	012
Recreational Summer Camps	004
Retail Tobacco Sales	032
Septic Abandonment	004
Tanning Booths	002
Temporary Food Permits	081

COMMUNICABLE DISEASES INVESTIGATIONS

Public Health Nurse	
Flu vaccines	230
Blood Pressures / first aid	294/24
Communicable Disease Invest	248
*Other/Outreach programs #'s	10

ANIMAL INSPECTOR

The Animal Inspector is responsible for inspecting all livestock and related barn facilities.

Farm inspections	035 (routine and complaint follow-up)
Incoming cattle inspections	006
Public information sessions	002

I would like to take this opportunity and thank the Board of Health members; Chairman Raymond Barry, Vice-Chair Robert Scarano, Clerk Maria Zaroulis, member Charles Roux, member Anthony Boschetti, the Board of Health Department team members; Lisa Hadge, Head Account Clerk, Sanitarian Shannon Sullivan, Public Health Nurse Sarah Kinghorn and Animal Inspector Pamela Gorrasi-Thomas for their dedication and continued excellent service to the community.

Respectfully submitted,

Susan Sawyer, R.S.
Director of Public Health

BUILDING COMMISSIONER

Edward P. Johnson is the Building Commissioner for the Town of Tewksbury. He has held that position since June 2009 and prior to his appointment, Edward had been the Assistant Building Commissioner for 13 years. He is responsible for issuances of building permits, conducting inspections and zoning investigations. Dawn Cathcart and Nancy O’Keefe are both Nationally Certified Permit Technicians through the International Code Council (ICC), who track all building, plumbing/gas, electric and sheet metal permits, provide staff support and have both demonstrated the expertise in maintaining an excellent office environment and quality customer service. Harold Sullivan is the part-time electrical inspector and Paul Wild is the part-time plumbing and gas inspector. Joel Gynan is the full-time local building inspector since December 2016. Joel assists with residential permits and inspections as well of annual Certificate of Inspections with businesses that have 50+ person occupancy or any establishments that serve liquor.

In 2019, there were 1,148 building permits issued with a value of work of approximately \$60,514,140. This generated \$671,080 in building permit fees. Additionally, the department issued 710 electrical permits with associated fees of \$65,273. There were 471 plumbing permits with associated fees of \$27,600, 487 gas permits with associated fees of \$14,925, and 142 sheet metal permits with associated fees of \$90,430. Annual Certificate of Inspections were issued to all establishments that serve alcohol, function rooms, churches, schools or any place of assembly over 50 patrons. The Inspectors for the Building Department performed approximately 2,930 inspections. In 2019, the Building Department received over 125 complaints dealing with zoning and building violations. The complaints were researched and investigated and over 82 violations were issued.

Present activities include the following housing and mixed use projects:

	Robbie Terris Way	Frasier Lane	Border Road	Carl Donald Drive
Total # of Units#	7	26	4	4
Permits Issued:	7	26	2	3 (Foundation Only)
Occupancy Issued:	6	25	0	0

Commercial projects include:

- 30 Unit Residential Apartment Building with 10,000 SF of Commercial – 2230 Main Street – Foundation Permit Only
- 36,852 SF New Car Dealership – Atamian Honda - 150 Main Street – Occupancy Issued 6/17/19
- 41,131 SF New Car Dealership – IRA Toyota – 468 Main Street
- 13,500 SF Medical Building – Circle Health – 1574 Main Street – Occupancy Issued 1/30/19
- Renovation of Clubhouse and Pool - 11 Old Boston Road/Archstone Ave – Occupancy Issued 7/2/19
- Mixed Use Project – Colonial Drive - 12 Residential Units and 2,200 SF Commercial Space – 1455 Main Street
- 7,200 SF Commercial/Industrial Building - DEI Electrical – 24 Sunnyslope Ave
- Mixed Use Project - 5 Residential Units and 1,820 SF Commercial Space – 725 Main Street
- 6,500 SF Municipal Regional Dispatch Center – 999 Whipple Road
- Various Tenant Fit-Ups for Restaurants, Office and Retail Space

ON THE HORIZON: (Proposed projects to Start during 2020 or get approved through Planning Board)

- Proposed 130 Room Hotel – North Street
- Proposed 8 Residential Units and 2,600 SF Commercial Space – 940 Main Street
- Proposed 21 Residential Units and 5 Commercial Units – 1325 Main Street
- Proposed 5 Residential Units and 1 Commercial Unit – 1418 Main Street
- Proposed 9 Residential Units and 3,000 SF Commercial Space – 2122 Main Street
- Proposed Redevelopment of Old Raytheon Site ~715,000 SF Building – 495 Woburn Street
- Proposed 39 Residential Lot Subdivision off of Marshall Street
- Proposed Restaurant and Coffee Shop off of Andover Street – 1583 & 1625 Andover Street
- Proposed 15 Residential Units and 2,000 SF of Commercial Space – 2131 Main Street

Respectively submitted,

Edward P. Johnson
Building Commissioner

CONSERVATION COMMISSION

The Conservation Commission is responsible for administering the Tewksbury Wetlands Protection Bylaw and the Massachusetts Wetland Protection Act, 310 CMR 10.00 (M.G.L. Chapter 131, Section 40). They are also responsible for the protection and management of Tewksbury's Conservation Land and Open Space. The Commission's goal is to protect wetland resource areas and their buffer zones, which contribute to the protection of public, private and ground water supply, flood control, pollution prevention, storm damage prevention, and protection of wildlife and their habitats.

The Conservation Commission is comprised of five resident members who are appointed by the Board of Selectmen. The current Conservation Commission members include Patrick Hollard (Chairman), Dennis Sheehan (Vice Chairman), Stephen Rohrbacher (Clerk), James McMullen, and Daniel Ronan.

Stefania Gallo functions as the Town's Conservation Administrator. Her role includes reviewing applications for work near wetlands, drafting permits, conducting site visits, and monitoring construction activities to ensure compliance with the Wetlands Protection Act and the Town Wetlands Protection Bylaw. In addition, the Conservation Administrator provides education and outreach material on wetlands and the permitting process for residents.

All proponents of certain activities within 100 feet of a wetland resource area, and within 200 feet of perennial streams and potential or certified vernal pools are advised that a permit from the Conservation Commission is required to comply with local, state, and federal regulations. The Tewksbury Wetland Protection Bylaw stipulates a 25 foot No Disturb Zone and a 50 foot No Build Zone adjacent to the wetland resource area, which each proposal must comply with. Examples of the types of projects that were reviewed by the Commission in 2019 include residential subdivisions, transportation improvement projects, utility projects, culvert replacement projects, and redevelopment projects of existing commercial and industrial properties. The Commission also reviewed smaller projects like the construction of single family dwellings and accessory structures like additions, decks and swimming pools, sewer installation projects, and invasive vegetation management.

All Notice of Intent applications submitted to the Conservation Commission for projects require a public hearing to be held. When a complete application is submitted, the Conservation Commission votes to either approve or deny the permit. If approved by the Commission, an Order of Conditions is issued which will provide the conditions required to prevent impacts to the wetland resource areas. If a permit is denied, the applicant can appeal the decision to the Massachusetts Department of Environmental Protection and the Massachusetts Superior Court. Once a project is completed in compliance with the Order of Conditions, a Certificate of Compliance is issued.

In 2019, the Commission held twenty one (22) public meetings and reviewed twenty six (26) Notices of Intent, twenty (20) Requests for Determination of Applicability, and seven (7) Abbreviated Notices of Resource Area Delineation. The Commission issued the following permits: twenty three (23) Orders of Conditions, ten (10) Extension Permits for Orders of Conditions, nineteen (19) Negative Determinations, seven (7) Orders of Resource Area Delineation, eleven (11) Emergency Certifications, five (5) Enforcement Orders, and twenty one (21) Certificates of Compliance.

The Conservation Commission meets on the first and third Wednesday of each month. All Conservation Commission meetings are open to the public and held in the Town Hall Auditorium beginning at 7:00 P.M. Meetings are televised on the local cable channel.

The Conservation Office, which is part of the Department of Community Development, is located in the Town Hall at 1009 Main Street. The Town Hall is open to the public from 7:30 A.M. to 4:30 P.M., Monday through Friday.

Respectfully submitted,

Stefania Gallo
Conservation Administrator

PLANNING BOARD

The Tewksbury Planning Board consists of five-elected town residents. The Planning Board Officers are Stephen Johnson, Chair; Robert Fowler, Vice Chair; and Vincent Fratalia, Clerk. Other members of the Board include Eric Ryder and Jeremiah (Jay) Delaney.

The Planning Board reviews all new commercial projects and residential subdivisions proposed for construction in Town. The Planning Board, working with the Building Commissioner and the Community Development staff, is responsible for ensuring that new developments comply with land use regulations. The Planning Board strives to strike a balance between a landowner's right to develop, the interests of neighbors, and the Town as a whole.

The Planning Board issued 21 special permits for various projects ranging from signs, family suites, commercial projects, and residential developments. A mixed-use project with four buildings consisting of 15 residential townhome units and 2,000 square feet of retail/commercial space was approved on Rt. 38 in the South Village Overlay District. A Definitive Subdivision and Special Permit for an Open Space Residential Design was approved for 138 Astle Street. Multiple businesses along Rt. 38 applied for and received approval for Sign Special Permits.

The Planning Board approved eight non-substantial change determinations. In addition, the Planning Board saw seven conceptual discussions for potential developments, several of which have led to special permit applications in early 2020.

In addition to fulfilling its statutory duties as a special permit grant authority and subdivision control authority, the Planning Board continued to support additional initiatives.

Board members are very active serving as representatives to other organizations; Robert Fowler represents the Board on the Zoning Bylaw Committee, which had a substantial undertaking in revising the existing Zoning Bylaws in preparation for the 2020 Annual Town Meeting. The entire Planning Board participated in several of these planning meetings. Jay Delaney represents the Board on the Community Preservation Committee. Vincent Fratalia serves as the Planning Board's liaison to the Local Housing Partnership.

The Planning Board is committed to a long term effort to implement the Master Plan vision, goals, and recommendations to enhance future growth and land use and improve the quality of life for Tewksbury residents.

Respectfully submitted,

Stephen Johnson, Chair
Planning Board

COMMUNITY PRESERVATION COMMITTEE

The Community Preservation Committee (“CPC”) includes representatives from town boards and committees and one at large citizen member. In 2019, the CPC members were: Chairman John Deputat, Jay Kelly, Tom Churchill, Pat Holland, Christopher Mullins and Richard Montuori.

The Community Preservation Act (“CPA”, MGL Chapter 44B) is statewide enabling legislation allowing cities and towns in the Commonwealth of Massachusetts to adopt a property tax surcharge with revenues from this surcharge (plus state matching funds) to be used for open space preservation, creation of community housing, preservation of historic buildings and landscapes, and creation of recreation opportunities.

The CPC requires that all proposed projects be eligible for CPA funding according to the requirements described in the legislation. At least 10% of the funds received in any fiscal year must be spent or set aside for each of the first three of those areas (open space, historic preservation and community housing). The remaining 70% of each year’s funds can be spent or reserved in any of the four areas. In addition, up to 5% of the annual Community Preservation revenues can be spent on administrative and operating expenses of the CPC.

All CPA funding requests require the recommendation of the project by the CPC to Town Meeting, and a majority vote of Town Meeting.

The CPC is currently overseeing or saw completion of the following projects in 2019 that were awarded by previous Annual Town Meetings (ATM) and Special Town of Meetings (STM):

- Long Pond Water Quality Improvements—The Town continues treat the pond for water quality improvements which allowed for the pond to be reused for recreational purposes.
- Ella Flemings School - 2019 Annual Town Meeting appropriated \$150,000 for design and engineering costs for the renovation of the facility. Firm has been hired and design is underway.
- Expand/Improvements to existing trail network at the former Chandler Street Wellfields 2017 Annual Town Meeting appropriated \$40,000 to design and install three code compliant pedestrian boardwalks with handrails as necessary that will create a two mile loop trail at the Chandler Well Fields. Design is complete and this project is still ongoing.
- Fitness court at Saunders Recreation Area on Livingston Street - 2018 Annual Town Meeting appropriated \$115,000 funded at May 2018 Annual Town Meeting and an additional \$60,000 funded at October Special Town Meeting to install an outdoor fitness court near the children’s playground at Saunders Recreation Area on Livingston Street. Project complete.
- Restore “The Pines” State Hospital Historic Cemetery - 2018 Annual Town Meeting appropriated \$39,000 this project enhanced the use of the cemetery and its surroundings by removing fallen, broken, and dead trees from the pine banks that encapsulate the cemetery. This will prevent future damage to grave markers. Work started in 2018 and was completed in 2019.
- Saunders Recreation Area Lighting – 2018 October Special Town Meeting appropriated \$850,000 for the installation of new light poles, lights and needed electrical upgrades at Memorial Softball Field and State Field at Saunders Recreation Area. Work was completed in the Spring/Summer 2019.
- East Ballfields Lighting—2019 Annual Town Meeting appropriated \$458,790 for replacement of lights, poles and electrical lines at this facility. Work will be completed in Spring 2020.
- Hazel Field Light Replacement—2019 October Special Town Meeting appropriated \$350,000 for replacement of lights, poles and electric work. This project was completed by the end of 2019.

The Community Preservation Committee looks forward to working on these and future proposals that contribute to the overall community benefits inherent to the Act.

Respectfully submitted,

John Deputat
Community Preservation Committee

FINANCE DEPARTMENT

*Auditors Reports
Tax Collector*

*Board of Assessors
Computer Services*

Treasurer's Cash

AUDITOR REPORTS

GENERAL FUND BALANCE SHEET

June 30, 2019

ASSETS

General Cash		17,020,048.38
COA	500.00	500.00
Uncollected Taxes:		
Personal Property:		
FY12	6,217.33	
FY13	3,527.99	
FY14	5,522.79	
FY15	5,018.41	
FY16	9,262.93	
FY17	2,547.13	
FY18	24,101.50	
FY19	29,503.26	
		85,701.34
Real Estate:		
FY17	106.02	
FY18	6,480.56	
FY19	575,208.35	
		581,794.93
Supplemental RE Tax		1,468.53
Motor Vehicle Excise:		
FY06	12,065.12	
FY07	14,317.04	
FY08	15,084.93	
FY09	13,821.18	
FY10	11,423.89	
FY11	14,966.92	
FY12	12,776.61	
FY13	17,817.64	
FY14	18,508.31	
FY15	13,654.62	
FY16	18,536.93	
FY17	27,438.12	
FY18	71,034.44	
FY19	286,298.00	
		547,743.75
Boat Excise:		
FY05	116.00	
FY06	829.00	
FY07	1,098.00	
FY08	1,369.00	
FY09	1,480.00	
FY10	1,399.00	
FY11	1,419.00	

FY12	1,266.00	
FY13	1,193.00	
FY14	1,522.00	
FY15	1,520.00	
FY16	1,281.00	
FY17	1,397.00	
FY18	2,680.00	18,569.00
Other Receivables:		
Tax Liens/Titles/Possessions	2,357,527.96	
Taxes in Litigation		
Deferred Taxes	219,682.92	
38D		
Ambulance Services	552,907.98	
Trash Carts		
Fire	200.00	
Veterans Services	264,509.29	
Due From State		
Due From Employees	5,508.35	3,400,336.50
TOTAL ASSETS		21,656,162.43
<u>LIABILITIES/RESERVES</u>		
Warrants Payable		1,299,128.79
Accrued Payroll		594,529.51
Town Accrued Payroll		
School Accrued Payroll		3,094,385.20
Payroll Withholdings Payable:		613,163.29
Allowance for Abatements:		
Prior Years	2,980,726.52	
FY17	481,975.23	
FY18	487,847.35	
FY19	274,020.11	4,224,569.21
Unclaimed Property:		
Abandoned	381.16	
Tax Refunds	19,622.91	
		20,004.07
Taxes Paid in Advance		-
Deferred Revenue:		
Real/Personal Taxes	(3,557,072.94)	
Supplemental RE Taxes	1468.53	
Tax Titles/Possessions	2,357,527.96	
Deferred Taxes	219,682.92	
Motor Vehicle Excise	547,743.75	
Boat Excise	18,569.00	
Ambulance Service	552,907.98	

Trash Carts		
Fire	200.00	
Veterans Benefits	264,509.29	405,536.49
TOTAL LIABILITIES		10,251,316.56
Fund Balances:		
Encumbrance Reserve	2,334,897.81	
Reserved for Expenditures		
Teachers Pay Deferral	(346,630.00)	
Petty Cash	500.00	
Unreserved/Undesignated	9,017,939.40	
Reserved for Future Year Debt	398,138.66	
Snow/Ice Deficit		
Des for Appropriation deficit		
TOTAL FUND BALANCES		11,404,845.87
Total Liabilities/Fund Balances		21,656,162.43

SPECIAL REVENUE FUNDS

June 30, 2019

Town Revolving/Grant Accounts

Insurance>20K Town	5,600.00
Insurance <20K Police	-
Insurance <20k DPW	-
Insurance <20K Town of Tewksbury	
Arts Lottery	7,286.32
Planning Sidewalks	136,261.00
Planning Consult-Existing	3,373.25
Planning Consult-New Projects	38,289.72
Conservation Consult-New Projects	15,272.26
ZBA Comprehensive	4,282.50
SASO Deposits	72,175.44
Parks & Recreation	72,548.85
Traffic Signage	758.31
Record Preservation	66,225.25
COA Revolving	84,189.55
Hoarding Response Team	20.48
BOH -Medical Vaccine	10,441.56
GIS Revolving	38,321.33
Stormwater Fund	5,921.95
Recycling Revolving	178,840.23
Energy Efficiency	3,000.00
Tax Title Purposes Certified	2,646.85
Election	27,362.38
Primaries	-
BT Response	-
Storm Damage	
Library Aid	31,363.52
Municipal Recycling Incentive	11,338.36
Bulletproof Vests	(1,353.39)
Hazard Mitigation Grant	-
FED Equitable Sharing	41,089.01
Priority Dev. Site Chap 43D	10,934.00
FY18 State 911 Training Grant	300.03
Underage Alcohol Enf Grant	0.01
FY19 State 911 Support& Incentive	98,273.88
FY18 Traffic Enforcement	(4,512.28)
FY18 EMPG Grant (Radio Equip)	(8,000.00)
DPH Substance Prevention	(13,535.50)
Green Community	2.00
FY15 Walmart Summer Concert Series	312.66
MIIA Fleet Maintenance	-
Rte 133 Improvements	27,366.68
Cable TV Gift	2,001.94
Fire Gifts	-
Thermal Camera Gift	
Dog Pound Gift	500.00
Vicor Sewer	7,402.77
Mahoney Emergency Response	7,458.39

Homecoming Gifts	2,059.74
Library Gifts	7,939.39
Hydrant Gift	137.55
Recycling Committee	1,761.16
Police Gifts	7,115.00
DPW Gift	250.00
Tax Assistance	10,004.72
COA Gift	701.03
Town Manager Gifts	1,090.56
Hanover	120,070.64
Library Scholarship	24.00
Dog Gifts	82.89
Tewksbury Economic Development	6.69
Planning Brd Gifts	31,404.78
East Street Roadway Improvement	75,000.00
Shawsheen Place	961.50
Walmart-Triad	868.28
National Grid North & Livingston	50,620.00
Camoscio Family gift	4,500.00
NE Grassroots Environment	500.00
Proceeds from Sale of Town Land	1,340.65
Weights/Measures Fines	1,252.00
Drug Forfeitures	8,976.57
COA Stipends	1,170.09
Conservation Engineering	2,540.18
Wetlands Protection Fund	39,917.34
Police Special Detail	(102,684.89)
Fire Special Detail	564.00
Community Dev Sewer Design	575.36
St. Claire Sewer Escrow	40,200.00
Dog Fund	41,081.48
Sporting Fees	590.65
Fire Hazmat	478.64
Recycling/Composting Bins	2,304.12
ZBA Consulting	762.50
Woburn Street Improvements	25,000.00
Drainage Deposits	10,000.00
Bond Revocation	10,000.00
Disaster Relief	1,433.31
Oakdale Plaza	48,000.00
Firesetters Intervention Program	562.56
MAPC Police Training	1,735.97
Pl Bd Affordable Housing	40,000.00
Code Enforcement	2,421.27
Bond Premium Proceeds	896,809.85
Revaluation	911.35
Underage Drinking	754.00
Fire Improvements Response	-
River Road Culvert Lining	-
Shawsheen & Heathbrook	3,907.77
Sewer Pump Station	-
South St Bridge	-

Safe & Sr Grant	6,303.74	
COA Formula Grant	1.03	
FY17 911 Training Grant	153.97	
FY17 Supp & Incentive	0.03	
FY17 High Speed Network Grant	-	
Regional Jail Diversion Program	(20,830.94)	
Circle Health (1st Responder)	10,000.00	
Complete Streets Proj Prioritization Plan	-	
FY18 Recycling IQ Grant	-	
2017 Ride Assessment	7,266.30	
Pulte Group Gift	1,124,100.00	
Net Metering/Solar Credit	9,050.00	
Veterans Gifts & Donations	1,050.00	
Park Activity & Prog Donations	62.80	
Total Town Revolving/Grant Accounts		<u><u>3,516,618.94</u></u>

School Revolving/Grant Accounts

School Lunch	511,771.21
Athletics	17,588.17
Textbooks	4,688.50
Adult Education	149,427.25
Extended Day	389,953.89
Dewing Insurance <150K	
Heathbrook Insurance <150K	
High School Insurance <150K	-
Ryan School Insurance <150K	
Trahan Insurance <150K	-
Pre School	183,494.54
Full Day Kindergarten	21,471.78
Special Ed Circuit Breaker Reimb	1,272,812.45
H S Parking Fees	65,213.12
H S Clubs	69,539.20
H S Athletic Fees	71,248.56
Wynn Sch Athletics	6,357.10
Wynn Sch Clubs	4,447.04
Ryan Sch Clubs	787.50
PSAT	20,198.42
Facilities Rental-School	229,743.96
Healthbrook Rental	-
School Rec	(7,427.07)
School rec Basketball	44,532.76
Community Ed-Rec	12,835.04
New Start Program	7,966.40
Team Chair	-
Project Charlie	666.60
Remedial Reading	1,341.90
Early Childhood	(14,999.43)
Sped Improvement	
Sped 240 Grant	(145,169.37)
Hall of Fame	735.00
Preschool Extended Day	66,024.17
Academic Support	-

Enhanced Health	719.88	
SPED Improve Prog #298	-	
Academic Support #619	-	
Academic Support FY14 625	-	
Camp Pohelo	277.00	
Fuel Up to Play 60	859.28	
Big Yellow School Bus	2,900.00	
K12 Literacy Partnership	714.47	
Crisis Intervention	196.66	
Title 1 School Support	(31,947.22)	
Title IIA-Education Quality	7,601.81	
Title VI Student Support #309	(6,989.32)	
Music Drives Us	-	
Targeted Summer Support 592		
HPHC Breakfast Grant		
After School/Summer Prog	-	
After School/Out School Time (530C)	(142.42)	
FY18 Emergency Elementary Repair	21,159.53	
FY18 Innovation Pathway Planning	(9,730.47)	
FY18 High Quality Inst-Summer Planning (141)	6,380.41	
Steam Lab/Maker Space for Ryan School	-	
HB Verizon Award	2,464.04	
Verizon FIOS Campaign	-	
Digital Gift	-	
School Technology Gift	-	
Walmart Gift	-	
DARE	283.91	
School Gifts	31,142.17	
Scholarship Gifts	2,500.00	
Space Day	-	
Lan Gift	-	
Scholarship Fund	999.59	
Education Fund	3,272.10	
Tewksbury Rocks	-	
FY15 School Library Grant	-	
Special Ed Reserve Fund	725,000.00	
E-Rate	-	
HS Gifts	11,057.45	
Public School Auction	889.21	
Doug Flutie Jr for Autism	0.65	
Long Range School Space Planning	2,569.67	
Insurance Proceeds	16,515.31	
Copy Center	20,615.23	
NPEN	7456.35	
Total School Revolving/Grant Accounts		<u><u>3,802,013.98</u></u>

CAPITAL PROJECTS/SPECIAL ARTICLES

June 30, 2019

Water Plant Expansion	8,000.01
FY15 WTP #21	279,092.24
Waterlines FY15 Art #10	6,556.29
Wash Bay/Windows STM 10/04 #9	30,029.90
Center Fire Improv STM 10/05 #18	-
River Rd Water Imp ATM 5/09 #16	95,592.32
Town Hall CPA Restoration	200,013.51
Ella Fleming School CPA	0.47
Long Pond 10/9 Art #12	10,938.30
Rehab Playground	88.83
CPA Records Preservation	174,540.73
Rehab Wamesit Park STM Art #14 FY15	47,650.21
Rail Trail	10,200.00
Marshall House ATM 5/15 FY16	31,500.00
Tennis Courts	3,077.17
Rehab Strong Field	3,642.18
Rehab Livingston St	5,841.80
Bay Circuit Trail Boardwalk	1,523.82
Long Pond Water Quality	
TMHS Construction STM 3/10	(104,423.77)
FY16 Regional 911 Dev. Grant	(134,879.46)
Rehab Mico Kaufman Memorial	800.00
H.S. Tennis Court Drainage	2,700.00
Rehab State Hosp Cemetery	83,982.36
Replace Fresca Field Fence	5,200.00
Demarcating Open Space	2,595.00
Ella Fleming School Reuse	36,200.00
Enhance Existing Trails	11,944.65
Treating & Clearing Long Pond	-
Restore State Hospital Cemetery	205,397.64
FY16 Feasability/Trahan	524,522.64
Designing Bike Path	50,000.00
Expand Trail at Chandler St Wellfields	40,000.00
Water Sprinkler Park at Saunders Rec Area	-
Fitness Court at Saunders Rec Area	1,883.00
Treating & Clearing Long Pond	50,252.00
Restore State Hospital "The Pines" Cemetery	-
Various Transportation Projects	74,221.69
New Center Fire Station	15,108,296.36
Purchase LED Streetlights	35,112.65
New elementary School project	60,000,000.00
Saunders Fence/skateboard park	33,409.91
Saunders REC new lights & pole	192,366.12
Town/Hist soc-historical inven	23,436.01
Lights- east st baseball fields	458,790.00
Ella Fleming sch renovations	150,000.00
Poison Ivy Removal state cemetery	4,200.00
Total Capital Projects	77,764,294.58

Articles**Town Manager**

STM 10/15#5 FY16 Hazat Former Pol Stn Demo	
STM 5/14#3 FY14 Sick Leave Buy-Back	
ATM 5/15#11E FY16 Phone System	
STM 5/16 #4 FY16 Townwide Visioning	-
STM 5/16 #6 Constellation Energy	-
STM 10/16 #2 FY17 Prior Yr Invoices	
STM 10/16 #5 Demo 984 Main St	
ATM 5/13 #7 FY14 Rep/Upgrade Fire & DPW	
STM 10/14 #7 FY14 Prior Yr Invoices	
STM 10/3/17 #2 FY18 Prior Year Invoices	889.75
STM FY19 Prior Year Invoices	21,663.41
ATM 5/13#7B Design & Engin Upgrade Ctr Fire & DPW	

Accounting

STM 5/16#7 FY16 Adopt an Island	219.24
STM 10/12 #5 FY13 Annex Roof	-

Treasurer/Collector

Art #9 SR/VET Workprogram	176.79
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Assessor

STM 5/15 Art #2 FY16 Revaluation	702.00
ATM 5/7/18 #19 Real & Personal Property Reval	43,769.30

Administrative Services

ATM #9 FY17 Senior/Veterans Work Program	25,000.00
ATM 5/15#23 FY16 Senior Tax Relief	
STM 10/16 #11 Sr/Vet Tax Relief	8,953.88
ATM 5/1/17 #14 Senior/Veterans Tax Relief Program	-
ATM 5/7/18 #20 Senior/Veterans Tax Relief Work Program	-

Town Clerk

STM 10/1/13 Voting Tabulators	-
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Planning

STM 10/14 #10 Town Center Master Plan	-
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Police

STM 5/16#4 All Terrain Vehicles	
ATM 5/6 #10 HVAC System Controller	-
Art #7 FY15 Radar units/2 MTRCYCLE breat	-
ATM 5/7/18 #12 Harley Davidson Motorcycles	38,222.00
ATM 5/7/18 #12 Police Sgt & Lt Assessment Ctr	22,793.67
STM 10/2014 #3 Vehicle and digital radio	-
STM 10/2014 #3 FY16 Defensive tactics #12	-

Fire

STM 5/15#2 Fire Ladder Truck	2,014.77
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STM 5/15#4 Command Vehicle	-
ATM 5/13 #7 FY14 Ambulance Chassis	-
ATM 5/13#10 Microwave Communication	
ATM 5/15#14A FY16 Amb Upgrade	
ATM 5/15#14B FY16 Fire Turnout/Uniforms	-
ATM 5/15#14C FY16 New Utility Veh w/Plow	-
ATM 5/15#14F FY16 New Fire Hose	-
STM 10/16 #5 Fire Breathing Air Compressor	
ATM 5/1/17 #8 New Ambulance and Equipment	1,118.27
ATM 5/1/17 #8 Pick Up Truck w/Utility Body	-
STM 10/3/17 #3 New Fire Engine	17,509.61
ATM 5/7/18 #12 Response/Admin Veh (Car 1)	39,780.03
STM 10/14 #5 Stretchers	310.00
STM 10/14 #5 Ambulance Laptop/Software/Modem	3,813.00
School	
ATM 5/15#16 FY16 School Tech	-
STM 10/15#6 New Vehicles	
STM 10/15#6 Boilers Wynn/Ryan	
STM 10/15#6 Water Tank Back Truck	
STM 10/15#6 Wynn Presentation Classroom	
STM 10/15#6 Ctr Sch Feas and Cond Study	
STM 10/15#8 FY16 District Wide Furniture	
ATM 5/13#8A School Bldg Maintenance	439.20
STM 10/14 #6D Wynn Replace Sidewalk	
ATM 5/15#16A FY16 Sch Bldg & Maint	
STM 10/16 #6 School Technology	
STM 10/16 #6 School Bldg Maint	15,752.93
STM 10/16 #6 School Maint Utility Truck	
STM 5/16 #4 Video Replay	
STM 5/16 #4 Phone System	
STM 5/16 #4 Ella Fleming School	
ATM 5/1/17 #9 Dewing RMB-9 Abate/Air Monitor	
ATM 5/1/17 #9 Elementary Parking Lot Repairs	
ATM 5/1/17 #9 Roof Repairs-Maintenance Garage	
ATM 5/1/17 #9 Landscapte Trailer	
ATM 5/1/17 #9 Refrigerated Vehicle	
ATM 5/1/17 #9 North St Heating Exchange Coil	
ATM 5/1/17 #9 North Street Boiler	
ATM 5/1/17 #9 Districtwide Security	
ATM 5/1/17 #9 Elementary Visitor Security	15,610.60
ATM 5/1/17 #10 Doucette Field Bleachers	
STM 10/3/17 #5 Dewing Water Heater	
STM 10/3/17 #5 Dewing Fire Alarm System	8,500.00
STM 10/3/17 #5 Dewing Replace Exterior Doors	
STM 10/3/17 #5 Heath Brook Fire Alarm	
STM 10/3/17 #5 Heath Brook Water Heater	
STM 10/3/17 #5 Heath Brook Scrape & Paint Soffit & Facia	75,666.27
STM 10/3/17 #5 Heath Brook Replace Exterior Doors	
STM 10/3/17 #5 Wynn?Ryan Heating Controls	
ATM 5/7/18 #13 Carpeting/VCT-CTR & Ryan School	24,741.25
ATM 5/7/18 #13 Districtwide Roof Repairs	250,000.00

ATM 5/7/18 #13 Forge Steamer w/Kettle-Ryan	14,914.10	
ATM 5/7/18 #13 Ryan Teacher Laptops	25,540.00	
ATM 5/7/18 #13 Technology Switch Upgrades	38,515.99	
STM 10/2/18 #6 School (entrance/ wlkways/vest)		
STM 10/2/18 #6 School Digital Filing system		
DPW		
ATM 5/13#11 FY13 Facility Upgrade		
ATM 5/13#7A Stormwater/Drainage		
STM 5/16 #4 FY16 Ford 550 Dump		
STM 5/16 #4 FY16 6 Yard Sander	800.00	
STM 5/16 #4 FY16 Ford F350 HWY		
STM 10/16 #5 DPW Storm Mapping		
ATM 5/14 #7 FY15 Stormwater Drain Mapping		
STM 10/14 #4 2 Dump Body & Replacement		
STM 10/16#5 Sidewalk Improvements	179,592.50	
ATM 5/1/17 #8 700 Series Chip Truck	1,544.66	
ATM 5/1/17 #8 Calcium Tank and Spreader	15,950.00	
ATM 5/1/17 #8 Dump Body (Uni-Body)	15,000.00	
ATM 5/1/17 #8 5-Ton Dump w/Snow Package	214,305.23	
ATM 5/1/17 #8 Articulating Asphalt Roller		
ATM 5/1/17 #8 Traffic Sign/Siignal Updates	12,609.97	
STM 10/3/17 #3 Carter & Andover St Paving	488,774.39	
STM 10/3/17 #3 FY18 Sidewalk Construction		
ATM 5/7/18 #12 Liq Deicing Saddle Tank Assembly	13,350.00	
ATM 5/7/18 #12 Asphalt Spreader Box & Trailer	2,641.45	
ATM 5/7/18 #12 Drainage/Stormwater Assessment	4,252.68	
ATM 5/7/18 #12 F-550 Forestry Body	96,919.80	
ATM 5/7/18 #12 Bombadier Sidewalk Tractor	160,000.00	
ATM 5/7/18 #12 10-Wheel Dump Truck w/Plow	485,484.00	
FY14 DPW Six Wheeler		
FY16 #13 Remove Trees and Stumps	83,317.10	
ATM 5/6 #10 Loader	174,200.00	
RUBBISH		
STM 1/3/17 #4 Sutton Brook Landfill Maint	-	
COA		
STM 10/16#5 Senior Center Floor	-	
STM 10/14 FY15 Chair Lift	-	
Library		
ATM 5/15 #11 FY16 Library Carpets	-	
STM 10/14 #2 FY15 Library Parking Lot & Grounds	-	
Parks		
STM 5/16 #4 FY16 Svc Box Livingston Fld Rec Ctr & Patio Improve		
STM 10/16 #5 Parks Tractor w/Groomer		
STM 10/16 #5 Parks FY-350 w/Snow Plow		
ATM 5/1/17 #8 Ford F-450 Truck		
ATM 5/1/17 #8 Recreation Tractor		
ATM 5/7/18 #12 Fird F-150 Truck	38,276.90	
STM 10/14 #8 Reallocation for Park Tractor	-	
Total Articles		2,683,634.74

Sewers Articles

ATM 5/12#16B FY13 Inflow & Infiltration		
ATM 5/13#14A FY14 Inflow & Infiltration		
ATM 5/14#11A Portable Generator		
ATM 5/14#11B Pump Stn Upgrade	16,746.96	
ATM 5/14#11C FY15 Inflow & Infiltration	24,320.34	
ATM 5/15 #22 FY16 Andover St Forgrde		
STM 5/16 #12 FY16 Purchase Mack/Vac		
STM 5/16 #12 FY16 Repair Vac & Rodder		
ATM 5/1#12 Sewer Main Repair/Replace	65,889.90	
ATM 5/1#12 Ford 550 Utility w/Crane/Box		
ATM 5/7#15 763 Bobcat	27856.97	
ATM 5/7#15 F-450 Diesel Utility w/Plow		
Inflow & Infiltration Control	14,404.20	
Total Sewers		<u><u>149,218.37</u></u>

Water Articles

Replace Various Water Lines Art 5/12 #17		
FY14 WTP Upgrade ATM 5/13 #11		
FY16 Water Distribution Design #18	7,722.07	
FY16 Water Distribution Improvement #20		
FY16 Water Main Repair & Replace STM 5/4/16#11	10,264.69	
FY16 Water Distribution STM 5/4/16#11		
FY17 Water Distribution Improv STM Oct 2016#10	2,409.60	
Mobile Light Tower STM Oct 2016#10		
Water Distribution Upgrades ATM 5/1/17#11	10,254.99	
Articulating Asphalt Roller ATM 5/1/17#11		
Ford 550 Utility w/Crane/Box ATM 5/1/17#11		
Asphalt Spreader Box & Trailer ATM 5/7/18#14	2,641.44	
FY16 Water Tank Mixer #18		
FY16 Astle St Tank #18		
ATM 5/15 #18A		
FY16 Hydrant Replacement STM 5/4/16#11		
ATM 5/1 ART #11 Ford F350 Service Truck	34,117.90	
ATM 5/7/18 Art #14 Bobcat	25,856.98	
ATM 5/7/18 Art #14 Water main replacement	1,619,997.78	
Total Water		<u><u>1,713,265.45</u></u>

Mass Highway Grants

Chapter 90 Projects	(439,964.09)	
Total Mass Highway Grants		<u><u>(439,964.09)</u></u>

**TRUST & AGENCY FUNDS
June 30, 2019**

Conservation	108,492.89
Foster	28,416.50
Pierce	1,876.13
Cemetery	26,431.85
Stabilization	3,594,722.70
Fairgrieve	11,680,243.00

Mahoney	1,736.72	
Friend's of Library Endowment	30,618.04	
Affordable Housing	4,971,044.94	
Fire Equipment Stabilization		
Fire Gear Stabilization		
OPEB	3,614,349.24	
Health Insurance	10,222,953.14	
Occupational Injury	41,562.54	
Health Insurance Mitigation	27,771.00	
Total Trusts		<u><u>34,350,218.69</u></u>
Bank Books/Bonds in Treasurer's Custody		
Planning Projects	538,600.00	
Conservation Commission	170,614.76	
Sewer Installers Bonds	500,000.00	
Total Bank Books in Treasurer's Custody		<u><u>1,209,214.76</u></u>
Agency Funds		
Deputy Collector	42.31	
Criminal History Board	6,715.50	
Parks Security Deposit	1,300.00	
Snack Bar Deposit	288.00	
Special Details		
Real Estate Deposits		
Student Activities H.S.	71,308.73	
Student Activities Dewing	9,093.36	
Student Activities Trahan	3,967.23	
Student Activities Ryan	508.09	
Student Activities Heathbrook	13,206.27	
Student Activities Wynn	65,913.92	
Student Activities North St	4,432.59	
ZBA Deposits	13,784.00	
Invoice Cloud	805.00	
Total Agency Funds		<u><u>191,365.00</u></u>

DEBT OUTSTANDING

June 30, 2019

Repair Sewer Pumps ATM 5/05 #15	600,000.00
Water System Improve ATM 5/07 #9	95,000.00
Water Storage Expansion STM 5/08 #12	50,000.00
Water Meters AT 5/09 #10	
DPW Building ATM 5/09 #15	20,000.00
Ames Hill Tank ATM 5/09 #18	115,000.00
TMHS STM 3-1-10 GOB 2011	18,600,000.00
Sewer Pump Station 5/07 #15	240,000.00
TMHS Feasability 5/08 #2 2011	360,000.00
Water River Rd 5/09 #16 2011	100,000.00
Water Meters 5/10 #9 2011	100,000.00
Water Mains 5-7-12 #17	300,000.00
Annex Roof Repair 10/09 #7	30,000.00
Refi 8-1-12 Ryan School	
Refi "00" Water 324,100	34,715.00
Refi "00" Town Annex 8-1-12	
Refi "00" Bldg Remodel 8-1-12	9,415.00
Refi "00" Bldg Fire 8-1-12	54,005.00
Refi "00" Sewer One 8-1-12	14,460.00
Refi "00" Sewer Two 8-1-12	2,405.00
Refi "02" Water 8-1-12	38,205.00
Refi "02" Water Treatment	10,915.00
Refi "02" School One	259,240.00
Refi "02" School Two	450,255.00
Refi "02" Sewer Bonds 8-1-12	46,385.00
Water Lines #10 5/14 11-18-14	840,000.00
Refi "04 & 05" Water 11-18-14	845,000.00
Refi "04 & 05" Sewer 11-18-14	1,170,000.00
TMHS 3-1-10 11-18-14	2,400,000.00
Town Hall (CPA Historical) 11-18-14	3,680,000.00
Refi "06" Water Tank BAN 2015	100,000.00
Refi "06" Water Main BAN 2015	190,000.00
Refi "06" Sewerage BAN 2015	5,765,000.00
Water Treatment Plant 12-1-5	10,625,000.00
Refi "06" Senior Center BAN 2015	700,000.00
Ryan School STM 3/97 #4	
Town Hall Annex ATM 5/98 #8	
MWPAT 2 STM 10/04 #6	3,230,386.00
Water Mains ATM 5/96 #18	
WTP Expansion ATM 5/97 #7	
Water Mains STM 10/98 #9	
Sewer Seneca/Master ATM 5/02 #7	145,000.00
Town Wide Sewer STM 10/02 #1	49,330,000.00
Water System Improve ATM 5/06 #8	
New Center Fire Station 5/17	14,250,000.00
Sutton Brook Rem STM 10/15 #13	3,485,000.00
Senior Center Construction	525,000.00
New Elementary 5/19 ATM (ART8)	54,435,000.00
Waterlines 5/19 ATM (ART12)	1,725,000.00

Total Maturing Debt	<u><u>174,970,386.00</u></u>
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Loans Authorized/Unissued

Ames Hill Tank 5/18 #18	25,000.00
Annex solar Panel 10/09 #8	85,000.00
TMHS Construction 3/10 #1	10,766,582.00
Road Drainage Improvements 5/10 #2	3,000,000.00
WTP 5/15 Art #21	42,566.74
New Center Fire Station 5/17	
New Elementary 5/19 ATM (ART12)	38,503,724.00
Total Loans Unissued	<u><u>52,422,872.74</u></u>

FY 2019 DEBT SERVICE PAYMENTS

	<u>Principal</u>	<u>Interest</u>
Senior Center	75,000.00	25,500.00
DPW Building	18,500.00	1,540.00
Library		
Roof Repair 2012 BAN	10,000.00	800.00
Fire Station	61,875.00	2,317.60
Senior Center	120,000.00	35,050.00
Ryan School	125,000.00	1,953.12
Ryan School 2012	830.00	16.60
Wynn School 2012	91,780.00	7,020.40
Wynn School 2012	159,405.00	12,193.20
Center School Tank		
Seneca/Navillus	15,000.00	6,550.00
Sewer Pump Station	20,000.00	9,650.00
Water System (River Rd)	7,000.00	3,780.00
Water Meters		
Sewer Phase IV	20,000.00	312.50
Sewer One 2012	15,300.00	595.20
Sewer Two 2012	2,565.00	99.40
Sewer Green 2012	16,425.00	1,256.20
Town Hall Annex	15,000.00	234.38
Town Hall Annex	6,915.00	138.30
Bldg Remodel 2012	10,485.00	398.00
DPW Tank		
Master Sewer	3,931,000.00	2,023,383.76
Sewer Pumps	136,000.00	28,490.00
Sewerage BAN 2012		
Sewer Refi 04 & 05	165,000.00	47,668.76
Sewer Refi 06	375,000.00	224,006.26
WTP EXP Residuals 3	105,000.00	1,640.63
Water Mains STM	5,000.00	78.13
Water Mains STM 10/98	10,000.00	156.25
Water - System improvement	7,000.00	3,780.00
Water - Fire Hydrants #1		
Water - Storage	45,500.00	3,820.00
Water Meters #3	87,000.00	3,480.00
Water - Water Meters #3		
Water - Ames Hill Tank	25,000.00	6,350.00
Water - Water Mains 2012	100,000.00	8,000.00
Water Ref 2012 BAN	37,030.00	1,434.90
Water Ref 2012 BAN	13,525.00	1,034.60
Water Ref 2012 BAN	3,865.00	295.60
MWPAT Water	368,656.00	68,294.28
Water Meters #2		
Water - Water System Improvement	70,000.00	2,800.00
Water-Water Lines #10	140,000.00	43,925.00

Tewksbury High School	1,550,000.00	747,875.00
Tewksbury High School Design	30,000.00	14,475.00
Sutton Brook Landfill	205,000.00	118,131.26
New Center Fire Station	750,000.00	545,625.00
Tewksbury High School	150,000.00	93,000.00
Town Hall (CPA)	230,000.00	142,600.00
Refi 04 & 05 Water	165,000.00	47,668.76
Refi 06 Water Tank	15,000.00	4,850.00
Refi 06 Water Main	30,000.00	9,300.00
Water Treatment Plant	625,000.00	407,031.26
Totals Paid	10,165,656.00	4,708,599.35

FY 2019 REVENUE REPORT

Taxes/Interest/Penalties:

Personal Property	7,057,528.91	
Real Estate	79,690,384.46	
Supplemental Taxes	491,921.25	
Deferred Taxes Redeemed	6,535.07	
Tax Liens Redeemed	145,995.87	
Foreclosure Vacated		
Tax Possession Sold		
Gain on Sale of Town Land		
Motor Vehicle Excise	5,313,845.41	
Boat Excise	2,580.94	
Penalties/Interest/Legal:		
Tax Titles	42,615.76	
Def Tax	443.71	
Real/Pers/MVX/Boat	175,097.72	
Payments in Lieu of Taxes	210,378.40	
Assessor 38D		
Proforma Taxes		93,137,327.50

Charges/Fees:

Ambulance Charges	1,510,665.48	
Municipal Lien Certificates	34,450.00	
Collector Demands	118,214.11	
RMV Releases	21,560.00	
Trailer Park Fees	22,176.00	
Constable Fees	40.00	
Sundry Rentals		
Tower Rentals	429,443.43	
Miscellaneous	30,314.01	
Premium on Bond Sales	10,846.40	2,177,709.43

From the Commonwealth:

Abatements:		
Surviving Spouses/Veterans/Blind	185,821.00	
Schools:		
Chap. 70 Aid	13,224,155.00	
Transportation	-	
Charter Schools	114,930.00	
Police Incentive		
Veterans Benefits	241,792.00	
FEMA/MEMA Reimbursement	18,655.80	
Lottery	2,877,797.00	
State Election Reimbursement		
State-Owned Land	190,628.00	
Medicaid Reimbursement	14,639.66	
Homeless Transportation	23,535.00	16,891,953.46

Other Revenue Sources:

Hotel Tax	1,479,458.31	
FEMA Federal Reimbursement		

Investment Earnings	217,270.45	
Meals Tax	677,731.63	
Misc Rev	30,314.01	
Medicare D Reimbursement		
Fire Medicare Reimb	48,341.00	
DPW Damage Recovery		
NESWC Refunds		
Sale of Fixed Assets		
Misc Reimbursements		
Puerto Rico FY18	6,081.00	
Transfers In	4,273.60	
Transfers from General Fund		2,463,470.00

Departmental Fees:

Manager/Selectmen	95.80	
Cable Franchise		
Assessors	2,533.15	
Treasurer/Collector	893.93	
Clerk	56,959.76	
Conservation		
Planning	17,195.38	
Appeals	2,400.00	
Police	20.00	
Towing Fees	7,960.00	
Special Detail Adm.- Police	211,041.25	
" " " - Fire	231.60	
Fire Inspections	11,300.00	
Fire	1,938.22	
Fire Reports	540.00	
Building	14,236.40	
Wiring	69,932.00	
Plumbing	44,430.00	
Weights/Measures	9,907.00	
Demolition	4,225.00	
School	-	
Trash Carts		
CRT Collections		
Hazardous Waste		
Health Miscellaneous	925.00	
Dog Fees		
DPW	-	456,764.49

Licenses/Permits:

Alcoholic Beverages	102,725.00
Selectmen	15,325.00
Police	10,302.50
Fire	17,150.00
Building	772,113.27

Public Works		
Street & Sidewalk Openings	4,700.00	
Trench Safety	8,120.00	
Physical Alteration	11,646.80	
Health	51,735.00	993,817.57
Fines:		
State/Local Courts	52,930.64	
False Alarms	1,200.00	
In Lieu of Fines		
Library	14,475.95	
Parking	14,696.80	
Marijuana	600.00	
Weights & Measures		
Zoning	-	83,903.39
Total General Fund Revenue		116,204,945.84

APPROPRIATION RECAP

	APPROPRIATED	EXPENDED	BALANCE
MODERATOR			
Salary	450.00	450.00	-
Operating	75.00		75.00
SELECTMEN			
Salaries	28,233.00	27,600.34	632.66
Operating	145,186.00	114,818.84	30,367.16
MANAGER			
Salaries	411,043.00	410,547.66	495.34
Operating	60,470.00	55,713.85	4,756.15
FINANCE COMMITTEE			
Salaries	2,515.00	2,277.09	237.91
Operating	679.00	345.00	334.00
Reserve Fund	15,000.00		15,000.00
ACCOUNTING			
Salaries	240,129.00	233,554.59	6,574.41
Operating	165,073.00	158,105.62	6,967.38
Outlay			-
COMPUTER SERVICES			
Salaries	99,671.00	99,671.44	(0.44)
Operating	89,461.00	58,173.84	31,287.16
Outlay	8,945.00	7,680.11	1,264.89
ASSESSORS			
Salaries	237,406.00	232,244.53	5,161.47
Operating	65,113.00	62,732.99	2,380.01
Outlay			-
TREASURER/COLLECTOR			
Salaries	331,881.00	328,897.04	2,983.96
Operating	70,460.00	57,578.30	12,881.70
Outlay			-
TOWN COUNSEL	168,091.00	146,490.17	21,600.83
PERSONNEL REVIEW BOARD			
			-
ADMIN. SERVICES			
Salaries	90,672.00	86,092.12	4,579.88
Operating	21,912.00	21,752.00	160.00
CLERK			
Salaries	240,950.00	235,680.76	5,269.24
Operating	19,616.00	18,796.10	819.90
Outlay			-

	APPROPRIATED	EXPENDED	BALANCE
ELECTIONS			
Salaries	24,150.00	24,150.00	-
Operating	12,050.00	10,165.23	1,884.77
REGISTRARS			
Salaries	2,850.00	2,850.00	-
Operating	700.00	600.99	99.01
PLANNING			
Salaries	196,993.00	190,452.15	6,540.85
Operating	66,821.00	59,978.03	6,842.97
Outlay	28,975.00	11,853.58	17,121.42
TOWN HALL			
Salaries	50,681.00	50,512.35	168.65
Operating	210,648.00	190,729.08	19,918.92
AUXILIARY BUILDINGS			
Operating		-	-
Outlay			-
TOWN UTILITIES			-
POLICE			
Salaries	6,702,661.00	6,690,492.09	12,168.91
Operating	692,050.00	623,000.29	69,049.71
Outlay	377,736.00	366,875.54	10,860.46
FIRE			
Salaries	5,379,307.00	5,275,516.31	103,790.69
Operating	420,228.00	361,352.81	58,875.19
Outlay			-
BUILDING			
Salaries	326,020.00	325,587.32	432.68
Operating	12,330.00	12,279.15	50.85
Outlay			-
EMERGENCY MANAGEMENT			
Salaries	-	-	-
Operating	36,927.00	18,375.00	18,552.00
Outlay			-
PARKING CLERK			
Salaries	4,000.00	4,000.00	-
Operating	1,200.00	1,200.00	-
SCHOOLS			
Salaries	33,769,423.00	32,224,455.01	1,544,967.99
Operating	27,531,478.00	27,186,043.64	345,434.36
Outlay	738,350.00	350,436.67	387,913.33

	APPROPRIATED	EXPENDED	BALANCE
REGIONAL VOCATIONAL SCH.	6,325,891.00	6,325,891.00	-
DPW ADMINISTRATION			
Salaries	264,598.00	257,348.45	7,249.55
Operating	146,809.00	106,556.35	40,252.65
Outlay	45,000.00	37,988.13	7,011.87
DPW ENGINEERING			
Salaries	158,927.00	157,861.92	1,065.08
Operating	15,142.00	4,855.85	10,286.15
DPW HIGHWAY			
Salaries	750,537.00	734,938.80	15,598.20
Operating	520,287.00	209,312.32	310,974.68
Outlay			-
DPW FORESTRY			
Operating	90,706.00	53,827.19	36,878.81
Outlay			-
DPW FLEET			
Salaries	217,109.00	212,831.70	4,277.30
Operating	423,677.00	400,037.60	23,639.40
Outlay	39,650.00	18,850.05	20,799.95
DPW ELECTRIC			
Operating			-
Outlay			-
SNOW / ICE			
Salaries	211,000.00	210,864.29	135.71
Operating	603,664.00	598,278.72	5,385.28
Outlay	60,565.00		60,565.00
STREET LIGHTING	265,678.00	258,403.10	7,274.90
CEMETERY	3,000.00	3,000.00	-
RUBBISH			
Rubbish Collection	1,553,635.00	1,550,363.13	3,271.87
Rubbish Disposal	717,605.00	702,335.64	15,269.36
Condo Trash Collection			-
Legal Services	3,344.00	350.00	2,994.00
Sutton Brk Remediation	124,335.00	124,335.00	-
Recycling Programs	1,300.00	477.00	823.00
Rubbish Stabilization			-
HEALTH			
Salaries	253,202.00	252,604.47	597.53
Operating	33,923.00	25,413.90	8,509.10

	APPROPRIATED	EXPENDED	BALANCE
ELDERLY			
Salaries	260,876.00	260,776.25	99.75
Operating	137,875.00	136,367.83	1,507.17
Outlay			-
VETERANS SERVICES			
Salaries	76,915.00	72,284.95	4,630.05
Aid/Operating	397,577.00	289,467.98	108,109.02
EXCEPTIONAL CHILDREN			
Salaries			-
Operating			-
COMMUNITY EVENT	40,725.00	29,394.51	11,330.49
LIBRARY			
Salaries	920,093.00	912,955.17	7,137.83
Operating	415,024.00	386,196.30	28,827.70
Outlay	3,700.00	987.69	2,712.31
FACILITIES & GROUNDS			
Salaries	265,282.00	264,343.33	938.67
Operating	217,404.00	200,971.44	16,432.56
Outlay	65,229.00	17,655.20	47,573.80
DEBT/INTEREST			
Principal	3,838,270.00	3,838,270.00	-
Interest/Debt	2,655,396.00	2,655,396.08	(0.08)
Interest/Temp. Loans			-
EMPLOYEE BENEFITS			
Retirement	6,146,028.00	6,146,028.00	-
Teachers E.R.I.			-
Occup.Injury Reserve	125,000.00	125,000.00	-
Unemployment Comp.	5,000.00	1,749.00	3,251.00
Group Insurance	4,315,788.00	4,236,585.15	79,202.85
Medicare	278,988.00	278,861.72	126.28
FIRE /LIABILITY INSURANCE	259,318.00	257,202.20	2,115.80
STATE & COUNTY ASSESSMENT			
Operating	1,751,102.00	1,701,352.00	49,750.00
	114,103,783.00	110,398,677.04	3,705,105.96

SEWER ENTERPRISE FUND BALANCE SHEET

June 30, 2019

ASSETS

Cash		7,089,102.31
Def Tax Sewer Connect		600.00
Def Tax Sewer Lien		2,077.36
Sewer Connections		
FY17	-	-
Sewer Rates		
FY18	4,868.83	
FY19	487,893.58	492,762.41
Sewer Liens		
FY18		
FY19	26,725.46	26,725.46
Sewer Connection Liens		
FY17	-	-
TOTAL ASSETS		7,611,267.54

LIABILITIES/RESERVES

Warrants Payable		22,316.77
Accrued Payroll		9,245.80
Bans Payable		-
Special Detail Payable		-
Deferred Revenues		
Sewer Connection	600.00	
Sewer Connection Lien	-	
Sewer Rec/Tax Liens	2,077.36	
Sewer Lien	26,725.46	
Sewer rate	492,762.41	522,165.23
TOTAL LIABILITIES		553,727.80

FUND BALANCES:

Encumbrance Reserve	82,014.52	
Reserved Expenditures	1,026,790.00	
Res for Future Year Debt		
Unreserved/Undesignated	5,948,735.22	
TOTAL FUND BALANCES		7,057,539.74
Total Liabilities/Fund Balances		7,611,267.54

-

FY 2019 SEWER REVENUES

Sewer Enterprise Fund

Transfer In	
Bond Premiums	
Interest	29,925.34
Demand Fees	22,216.73
Connection Fees	68,200.00
Sewer Rates	6,455,815.45
Sewer Liens	260,106.51
Drainlayer Renewal Fees	4,700.00
Application Fee	6,800.00
Miscellaneous Revenue	
State Aid	38,320.00
Investment Earnings	127,566.79
Transfer From G/F	36,208.00

Total Sewer Enterprise Fund Revenue

7,049,858.82

FY 2019 SEWER OPERATING RECAP

	APPROPRIATED	EXPENDED	BALANCE
DPW SEWER			
Salaries	368,107.00	345,304.63	22,802.37
Operating	1,862,621.00	1,391,603.88	471,017.12
Outlay			-
DEBT/INTEREST			
Principal	2,600,795.00	2,600,795.00	-
Interest/Debt	446,569.00	446,569.26	(0.26)
Interest/Temp. Loans			-
RESERVE FUND	60,000.00	-	60,000.00
TRANSFER IN/OUT	58,785.00	58,785.00	-
EMPLOYEE BENEFITS			
Retirement	79,196.00	79,196.00	-
Group Insurance	112,723.00	112,723.00	-
Medicare	4,931.00	4,931.00	-
LIABILITY INSURANCE	13,705.00	13,705.00	-
ALLOCATED GENERAL FUND COSTS:			
MANAGER			
Salaries	8,457.00	8,457.00	-
Operating			-
ACCOUNTING			
Salaries	5,822.00	5,822.00	-
Operating	4,329.00	4,329.00	-
COMPUTER SERVICES			
Salaries	1,384.00	1,384.00	-
Operating			-
Outlay			-
TREASURER/COLLECTOR			
Salaries	25,869.00	25,869.00	-
Operating	7,950.00	7,950.00	-
ADMIN. SERVICES			
Salaries	1,137.00	1,137.00	-
Operating	389.00	389.00	-
DPW			
Salaries	243,591.00	243,591.00	-
Operating	104,934.00	89,934.00	15,000.00
Outlay			-
	6,011,294.00	5,442,474.77	568,819.23

FY 2019 SEWER CAPITAL EXPENDITURES

Articles

ATM 5/13#14B FY14 Sewer Pump Stn Mod	-	
ATM 5/14#11B Pump Stn Upgrade	16,746.96	
ATM 5/14#11C FY15 Inflow & Infiltration	24,320.34	
ATM 5/15#22 FY16 Andover St Forgrde	-	
STM 10/15#4 FY16 Utility Truck w/Crane		
STM 5/4#12 FY16 Pump Station Upgrades		
STM 5/16#12C Purchase Mack/Vac		
STM 5/4#12 Sewer Main Repair/Replace		
ATM 5/1#12 Sewer Main Repair/Replace	65,889.90	
ATM 5/1#12 Ford 550 Utility w/Crane/Box	-	
ATM 5/7#15 763 Bobcat	27,856.97	
ATM 5/7#15 F-450 Diesel Utility w/Plow		
ATM 5/7#15 Pump Station Improvements		
ATM 5/8#13 Ford Transit Cargo Van		
ATM 5/7#15 Infiltration & inflow control	14,404.20	
Total Capital Expenditures		149,218.37
		149,218.37

WATER ENTERPRISE FUND BALANCE SHEET

June 30, 2019

ASSETS

Cash		2,156,676.68
Def Tax Water Lien	8,118.30	
Cross Connection		
Refuse Access		8,118.30
Water Connections		-
Water Rates		
FY18	5,279.34	
FY19	612,197.31	617,476.65
Water Liens		
FY18	1,279.71	
FY19	44,947.63	46,227.34
Commercial Water Meters		400.00
TOTAL ASSETS		2,828,898.97
Warrants Payable		30,874.56
Accrued Payroll		26,709.53
Due From State		
Deferred Revenues		
Connections		
Rec/Tax Liens	8,118.30	
Rates	617,476.65	
Refuse Access		
Liens	46,227.34	
Meter Replacement	400.00	672,222.29
TOTAL LIABILITIES		729,806.38
FUND BALANCES:		
Encumbrance Reserve	418,430.36	
Reserve for Expenditures		
Reserve for Future Year Debt	185,087.59	
Unreserved/Undesignated	2,730,361.16	
TOTAL FUND BALANCES		3,333,879.11
Total Liabilities/Fund Balances		4,063,685.49

FY 2019 WATER REVENUES

Water Enterprise Fund

Transfer in	1,910.45
Bond Premiums	
Interest	41,155.28
Demand Fees	22,217.00
Cross Conn Servey	
Misc Water Service	13,631.28
Connection Fees	36,241.50
Water Rates	7,366,075.89
Water Liens	416,860.58
Application Fee	5,430.00
Water Meters	25,823.00
Water Cost Recovery	
Misc Revenue	750.00
Investment Earnings	
Transfer From G/F	
Nat'l Grid Utility Incentives	

Total Water Enterprise Fund Revenue

7,930,094.98

FY 2019 WATER OPERATING RECAP

	APPROPRIATED	EXPENDED	BALANCE
WATER DISTRIBUTION			
Salaries	609,795.00	589,563.79	20,231.21
Operating	449,738.00	315,715.52	134,022.48
Outlay	34,749.00	18,200.05	16,548.95
WATER TREATMENT			
Salaries	889,219.00	839,087.12	50,131.88
Operating	1,467,599.00	992,712.26	474,886.74
Outlay			-
DEBT/INTEREST			
Principal	1,952,576.00	1,952,576.00	-
Interest/Debt	625,939.00	625,939.40	(0.40)
Interest/Temp. Loans			-
WATER OPERATING			
Transfer In/Out	2,283,947.00	2,283,947.00	-
EMPLOYEE BENEFITS			
Retirement	355,202.00	355,202.00	-
Group Insurance	289,330.00	289,330.00	-
Medicare	19,381.00	19,381.00	-
LIABILITY INSURANCE			
	64,845.00	64,845.00	-
RESERVE FUND			
	-		-
WATER ENTERPRISE			
Transfer Out	-	-	-
ALLOCATED GENERAL FUND COSTS:			
MANAGER			
Salaries	8,457.00	8,457.00	-
Operating			-
ACCOUNTING			
Salaries	5,822.00	5,822.00	-
Operating	4,329.00	4,329.00	-
COMPUTER SERVICES			
Salaries	1,384.00	1,384.00	-
Operating			-
Outlay			-
TREASURER/COLLECTOR			
Salaries	25,869.00	25,869.00	-
Operating	7,950.00	7,950.00	-

	APPROPRIATED	EXPENDED	BALANCE
TOWN COUNSEL			-
ADMIN. SERVICES			
Salaries	1,137.00	1,137.00	-
Operating	389.00	389.00	-
DPW			
Salaries	251,747.00	251,747.00	-
Operating	92,868.00	92,868.00	-
Outlay			-
	9,442,272.00	8,746,451.14	695,820.86

FY 2019 WATER CAPITAL EXPENDITURES

Water Ent Articles

Replace Water Lines		
Replace Various Water Lines Art 5/12 #17	999,546.44	999,546.44
ATM 5/7/18#15 Infiltration & Inflow Control		
FY13 5/12#14 WTP New Vehicle		
FY14 WTP Upgrade ATM 5/13 #11	-	
FY14 Distribution System Improv ATM 5/13#12B		
FY16 Water Distribution Design #18	7,722.07	
FY16 Water Distribution Improvement #20	-	
FY16 Utility Truck w/Crane STM 10/15#4		
FY16 Water Main Repair & Replace STM 5/4/16#11	10,264.69	
FY16 Water Distribution STM 5/4/16#11	2,409.60	
FY17 Water Distribution Improv STM Oct 2016#10	-	
Mobile Light Tower STM Oct 2016#10	-	
Water Distribution Upgrades ATM 5/1/17#11	10,254.99	
Ford F-350 Service Truck ATM 5/1/17#11	34,117.90	
Articulating Asphalt Roller ATM 5/1/17#11	2,641.44	
Ford 550 Utility w/Crane/Box ATM 5/1/17#11	-	
Asphalt Spreader Box & Trailer ATM 5/7/18#14	-	
763 Bobcat ATM 5/7/18#14	25,856.98	
F-450 Diesel Utility w/Plow ATM 5/7/18#14		
Water Main Replacement ATM 5/7/18#14	1,619,997.78	
		1,713,265.45
FY15 Dist Sys Improve Art #9		
Detail		
Construction-Other		
Construction		
Engineering		-
Water Tanks		
FY14 Water Tank Upgrade ATM 5/13#12C		
FY16 Water Tank Mixer #18	-	
FY16 Astle St Tank #18	-	-
Fire Hydrants		
ATM 5/15 #18A	-	
FY16 Hydrant Replacement STM 5/4/16#11	-	
Hydrant Replacement/Install ATM 5/1/17#11		
Hydrant Replacement ATM 5/7/18#14		-
Total Water Capital Expenditures		2,712,811.89

BOARD OF ASSESSORS

Joanne Foley, MAA Chairman
 Barbara A. Flanagan
 Susan Moore

Phone: (978) 640-4330
 11 Town Hall Ave.
 7:30 am - 4:30 pm

The Assessors' Department operates under the authority of the Department of Revenue. It has a full time Chief Assessor, an office staff and a board that includes the Chief Assessor and two appointed members that serve on a part-time basis. The Board of Assessors is responsible for administering Massachusetts property tax laws equitably by estimating the fair market value of all real and personal property in Tewksbury. The office is responsible for adhering to strict certification requirements of the Department of Revenue. To meet these requirements, the assessors are obligated to revalue all properties yearly and, once every three years, undergo a state recertification audit.

	FY-2019	FY-2020
Total Taxable Value of Real Property	\$4,647,647,800	\$5,001,594,200
Total Taxable Value of Personal Property	\$255,893,470	\$262,122,830
Total Taxable Value of Real and Personal Property	\$4,903,541,270	\$5,263,717,030
Total Value of Exempt Property	\$244,190,600	\$251,364,100

Tax Rates per \$1,000			
	Residential/Open Space	\$15.84	\$15.97
	Commercial/Industrial/Personal	\$27.63	\$28.00
	Motor Vehicle Excise	\$25.00	\$25.00

Total amount to be raised	\$139,995,923.07	\$146,426,521.68
Total estimated receipts and other revenue sources	\$52,576,143.11	\$51,942,062.08
Total tax levy	\$87,419,779.96	\$94,484,459.60
Overlay	\$ 655,643.51	\$ 718,390.44

	Count Fiscal Year 2019	Valuation Fiscal Year 2019	Count Fiscal Year 2020	Valuation Fiscal Year 2020
Single Family	7838	3,174,096,100	7848	3,401,022,700
Condo	2142	657,862,000	2141	726,654,000
MultiHouse	14	7,207,300	14	7,452,800
Two Family	46	17,182,300	46	18,365,100
Three Family	15	6,800,400	14	6,471,200
Apartments & Boarding Hs	19	169,799,400	19	193,286,500
Other Residence	7	6,891,600	7	6,934,700
Vacant Land	537	22,605,200	519	21,902,000
Commercial	455	351,801,900	459	38,496,500
Industrial	234	200,707,600	238	200,071,400
Chapter	15	2,397,300	15	2,400,000
Mixed Use	27	30,296,700	28	32,073,300
Personal Property	768	255,893,470	750	262,122,830

TREASURER'S CASH

CASH ON HAND JUNE 30, 2018	\$ 85,966,409.91
RECEIPTS TO JUNE 30, 2019	<u>\$213,651,662.65</u>
	\$299,618,072.56
 PAID ON WARRANTS TO JUNE 30, 2019	 (\$145,238,689.48)
 BALANCE JUNE 30, 2019	 \$154,379,383.08

DETAIL OF DEBT OUTSIDE OF THE DEBT LIMIT

WATER PROJECT-GENERAL LAWS, CHAPTER 44	\$18,399,221.00
SEWER PROJECT-GENERAL LAWS, CHAPTER 44	<u>\$56,865,000.00</u>
	\$75,264,221.00

**STATEMENT OF TOWN DEBT
FISCAL YEAR BASIS**

2019	10,728,656.00
2020	10,666,103.00
2021	10,343,701.00
2022	10,326,453.00
2023	10,164,361.00
2024	10,507,429.00
2025	10,615,660.00
2026	10,154,056.00
2027	10,117,623.00
2028	8,110,000.00
2029	6,460,000.00
2030	5,195,000.00
2031	3,910,000.00
2032	2,300,000.00
2033	2,295,000.00
2034	2,285,000.00
2035	2,280,000.00
2036	1,580,000.00
2037	750,000.00
2038	750,000.00

TOTAL: 129,539,042.00

**STATEMENT OF INTEREST
FISCAL YEAR BASIS**

2019	4,747,038.09
2020	4,320,915.49
2021	3,879,967.45
2022	3,462,265.91
2023	3,019,807.77
2024	2,555,489.87
2025	2,072,258.98
2026	1,672,305.56
2027	1,342,338.77
2028	1,046,962.54
2029	839,012.54
2030	662,237.54
2031	507,087.52
2032	374,850.02
2033	305,706.26
2034	235,731.26
2035	164,881.26
2036	93,718.76
2037	45,000.00
2038	22,500.00

TOTAL: 31,370,075.59

CASH AND SECURITIES IN CUSTODY OF TOWN TREASURER AS OF JUNE 2019

AFFORDABLE HOUSING	\$ 4,971,044.94
ARTS LOTTERY	\$ 7,286.32
COMMUNITY PRESERVATION ACT	\$ 1,365,455.52
CEMETERY PERPETUAL CARE FUND	\$ 26,431.85
CONSERVATION FUND	\$ 108,492.89
EDUCATION FUND	\$ 3,272.10
FAIRGRIEVE FUND	\$ 116,826.31
FOSTER SCHOOL FUND	\$ 28,416.50
LIBRARY ENDOWMENT FUND	\$ 30,618.04
LIBRARY GIFT FUND	\$ 7,607.33
MAHONEY FUND	\$ 1,736.72
PEIRCE FUND	\$ 1,876.13
PLANNING FUND	\$ 3,373.26
SCHOLARSHIP FUND	\$ 999.59
ST CLARE FUND	\$ 40,534.10
STABILIZATION FUND	\$ 3,594,722.70
TAXATION FUND	\$ 10,004.72
HEALTH TRUST FUND	\$ 3,949,200.64
VICOR FUND	\$ 7,402.77
TOTAL TRUST FUNDS	\$ 14,275,302.43

PROPERTY TAX LEVIES AND COLLECTIONS

FISCAL YEAR 2019

REAL ESTATE

	<u>F/Y 2019</u>	<u>F/Y 2018</u>	<u>F/Y 2017</u>
Commitments	\$ 81,311,658.35	\$ 6,782.31	-
O/S 07/01/18	-	\$ 611,064.03	\$ 562.71
Collections	(\$ 80,262,504.07)	(\$ 545,173.90)	(\$ 1,479.32)
Abatements	(\$ 29,084.73)	(\$ -)	-
Refunds	\$ 159,472.16	\$ 6,614.79	-
Added To Tax Title	(\$ 202,392.23)	(\$ 89,048.47)	\$ -
Deferred Taxes	(\$ 20,487.78)	-	-
Tax Possession	(\$ 80,219.16)	-	-
Misc Adjustments	(\$ 371,408.81)	\$ 14,434.77	\$ 1,061.71
BALANCE 06/30/19	\$ 505,033.73	\$ 4,673.53	\$ 145.10

WATER & SEWER

SEWER CONN LIENS

	<u>F/Y 2019</u>	<u>F/Y 2018</u>	<u>F/Y 2017</u>
Commitments	\$ 15,422,230.99	-	-
O/S 07/01/18	-	\$1,079,576.98	\$ 3,398.82
Collections	(\$ 13,852,164.26)	(\$ 517,718.34)	(\$ 2,217.81)
Abatements	(\$ 373.74)	(\$ -)	-
Refunds	\$ 212,953.18	\$ 5,363.63	\$ 422.71
Liened to Real Estate	(\$ 4,145.61)	(\$ 1,916.32)	-
Deferred	-	-	-
Misc Adjustments	(\$ 651,683.88)	(\$ 570,870.85)	(\$ 1,603.72)
BALANCE 06/30/19	\$ 1,126,816.68	(\$ 5,564.90)	\$ 0.00

PERSONAL PROPERTY

	<u>F/Y 2019</u>	<u>F/Y 2018</u>	<u>F/Y 2017</u>
Commitments	\$ 7,086,710.44	-	-
O/S 07/01/18	-	\$ 34,727.05	\$ 3,526.67
Collections	(\$ 7,051,328.51)	(\$ 10,635.78)	(\$ 934.55)
Abatements	(\$ 10,786.24)	-	-
Refunds	\$ 8,376.82	\$ -	-
Misc Adjustments	(\$ 3,469.25)	\$ 10.23	(\$ 44.99)
BALANCE 06/30/19	\$ 29,503.26	\$ 24,101.50	\$ 2,547.13

MOTOR VEHICLE

EXCISE

	<u>F/Y 2019</u>	<u>F/Y 2018</u>	<u>F/Y 2017</u>
Commitments	\$ 4,901,795.74	-	-
Add'l Commitments	-	\$ 576,433.00	\$ -
O/S 07/01/18	-	\$ 265,349.53	\$ 65,266.12
Collections	(\$ 4,558,456.09)	(\$ 765,075.92)	(\$ 37,783.74)
Abatements	-	-	-
Refunds	\$ 31,217.55	\$ 25,949.13	\$ 978.09
Misc Adjustments	(\$ 88,259.20)	(\$ 31,735.77)	(\$ 1,020.67)
BALANCE 06/30/19	\$ 286,298.00	\$ 70,919.97	\$ 27,439.80

BOAT EXCISE

	<u>F/Y 2019</u>	<u>F/Y 2018</u>	<u>F/Y 2017</u>
Commitments	-	\$ -	-
O/S 07/01/18	-	-	\$ 1,490.00
Collections	-	\$ 3,180.06	(\$ 68.00)
Abatements	-	-	-
Refunds	-	78.00	-
Misc Adjustments	-	(\$ 578.06)	(\$ 25.00)
BALANCE 06/30/19	\$ 0.00	\$ 2,680.00	\$ 1,397.00

CABLE ENTERPRISE FUND BALANCE SHEET

June 30, 2019

ASSETS

Cash		1,569,816.05
TOTAL ASSETS		1,569,816.05

LIABILITIES/RESERVES

Warrants Payable	2,294.79	
Accrued Payroll	2,701.18	
TOTAL LIABILITIES		4,995.97

FUND BALANCES:

Encumbrance Reserve		
Unreserved/Undesignated	1,564,820.08	
TOTAL FUND BALANCES		1,564,820.08
Total Liabilities/Fund Balances		1,569,816.05

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FY 2019 CABLE OPERATING RECAP

	APPROPRIATED	EXPENDED	BALANCE
Cable			
Operating	395,372.00	369,341.10	26,030.90
Outlay			-
	395,372.00	369,341.10	26,030.90

CABLE CAPITAL EXPENDITURES

Articles

STM 10/3/17#8 Install Fiber Opt	85,513.50	
		85,513.50
Total Capital Expenditures		85,513.50

FY 2019 CABLE REVENUES

Cable Enterprise Fund

Transfer In		
Other Revenue		
Cable TV Franchise Fee	651,857.90	
Investment Earnings	17,653.48	
Transfer From G/F		
Total Cable Enterprise Fund Revenue		669,511.38

EMPLOYEE EARNINGS

PUBLIC SCHOOL EMPLOYEE SALARIES

NAME	BASE	OTHER	TOTAL
ABBOTT, MARY	27307.53	11637.00	38944.53
ABRAHIM, LESLEY	6056.34	200.00	6256.34
ADAMS, ROBIN	22948.56	240.78	23189.34
AFROW, RACHEL	60057.65	953.20	61010.85
AGUILAR, SUSANA	2475.02	0.00	2475.02
ALLARD, JUDITH	4050.00	0.00	4050.00
ALLISON, COLLEEN	73796.57	1771.14	75567.71
ALUKONIS, LINDA	20745.31	1592.34	22337.65
AMATO, NICHOLAS	73087.27	25.00	73112.27
ANDERSON, JILLIAN	6256.80	250.00	6506.80
ANDERSON, KATHLEEN	83474.55	2922.75	86397.30
ANDERSON, WAYNE	5192.65	0.00	5192.65
ARBOGAST, SANFORD	64583.30	0.00	64583.30
ARCHIBOLD, CHRISTA	79134.43	0.00	79134.43
ARMANO, MATTHEW	61010.40	138.04	61148.44
ARNOLD, JENNIFER	84683.64	1460.21	86143.85
ARSENAULT, JOANNE	2340.00	0.00	2340.00
ARSENAULT, MICHAEL	50856.44	13575.11	64431.55
ASHE, VALERIE	1596.00	0.00	1596.00
ASHLEY, MEGHAN	4079.25	0.00	4079.25
AYLWARD, AMANDA	2040.00	0.00	2040.00
AYLWARD, BRIAN	84105.62	21711.39	105817.01
AYLWARD, ROBERT	1000.00	0.00	1000.00
BAILEY, LISA	82968.89	3407.02	86375.91
BAKER OBRIEN, KAREN	96213.26	13859.91	110073.17
BANCROFT, KAREN	86889.97	711.98	87601.95
BARBATI, JENNIFER	79651.97	1007.32	80659.29
BARBATO, MELISSA	77336.76	2095.40	79432.16
BARBOZA, ANNA	97.00	0.00	97.00
BARBOZA, RAQUEL	5245.76	143.00	5388.76
BARNES, CHERYL	16177.23	2354.10	18531.33
BARNETT, SUSAN	84722.74	10824.42	95547.16
BARRY, KERI	150.00	0.00	150.00
BASILIERE, MARCO	86073.01	3665.25	89738.26
BASTERI, CARLEY	47385.66	500.00	47885.66
BASTERI, CYNTHIA	64412.50	0.00	64412.50
BASTERI, LAWRENCE	3559.12	0.00	3559.12
BAUDANZA, STACEY	1548.00	0.00	1548.00
BEAUCHESNE, BETHANY	69956.54	3769.72	73726.26
BELLISTRI, ANDREW	82927.90	8081.02	91008.92
BENJAMIN, THOMAS	7865.22	0.00	7865.22
BENNETT, DEBORAH	20852.47	10465.58	31318.05
BENNETT, ELAINE	23753.55	1595.95	25349.50
BENOIT, CONNER	20276.59	2394.15	22670.74
BENTHAM, DENISE	2613.00	0.00	2613.00
BENVENUTO, KATHLEEN	11302.71	0.00	11302.71
BERNARD, BRENDAN	61270.35	208.26	61478.61
BERUBE, AMANDA	84099.34	1414.54	85513.88
BEVILACQUA, LISA	18331.69	200.00	18531.69
BICKFORD, SUSAN	924.00	0.00	924.00
BILODEAU, CATHLEEN	91911.18	9451.36	101362.54
BILODEAU, JOSHUA	71472.56	1747.47	73220.03
BISHOP, PAUL	43401.36	3190.75	46592.11

NAME	BASE	OTHER	TOTAL
BLACKWELL, SUZANNE	8655.60	200.00	8855.60
BLISS, GAIL	86444.28	0.00	86444.28
BLONIGEN, GARY	43426.71	17519.52	60946.23
BORGES, JOANNE	16252.85	1045.63	17298.48
BOSWORTH, ALEXIS	106095.85	10976.05	117071.90
BOUDREAU, MARILYN	6740.66	0.00	6740.66
BOUDREAU, STEVEN	19247.58	0.00	19247.58
BOUDREAU, SUSAN	6000.00	0.00	6000.00
BOUDREAU-HILL, DONNA	97009.05	2206.40	99215.45
BOULES, MARIEM	2221.50	0.00	2221.50
BOURGEOIS, CHRISTINE	22022.40	6357.56	28379.96
BOURGOIN, CONNER	56810.08	4686.87	61496.95
BOWDEN, DONNA	88104.65	711.98	88816.63
BOYSON, JUDITH	3788.04	0.00	3788.04
BRACE, CHARLOTTE	20703.89	8708.50	29412.39
BRACE, JOANN	8242.50	0.00	8242.50
BRADLEY, ANGELA	390.00	0.00	390.00
BRADLEY, MARK	10735.00	0.00	10735.00
BRADLEY, RACHEL	150.00	0.00	150.00
BRADLEY, SHANNON	16967.13	533.97	17501.10
BRADLEY, THOMAS	10908.00	0.00	10908.00
BRANCHAUD, KARLA	855.21	0.00	855.21
BRENNAN, ANNE	27376.74	1697.67	29074.41
BRENNER, PATRICIA	2596.75	0.00	2596.75
BRETON, ALENA	58978.48	1456.20	60434.68
BREWIN, DEBORAH	85178.60	687.71	85866.31
BRIDGFORD, GAYLE	83921.52	98.04	84019.56
BRIDLE, JESSICA	18720.36	15098.22	33818.58
BRIGGS, ROBERT	2516.00	0.00	2516.00
BRIGIDA, ROBERT	74770.05	511.48	75281.53
BROOKS, HEIDI	3514.99	0.00	3514.99
BROWN, ALEXIS	300.00	0.00	300.00
BROWN, ALYSSA	360.00	0.00	360.00
BRUFF, KIMBERLY	84447.64	3073.81	87521.45
BRUNO, JAMIE	59736.16	4496.00	64232.16
BUCK, KATHRYN	22022.40	5545.58	27567.98
BURKE, JOSEPH	46497.68	2913.54	49411.22
BURNS, CHRISTOPHER	5775.00	0.00	5775.00
BURTON, JESSICA	78961.63	0.00	78961.63
BYRNES, JOHN	82970.68	1654.95	84625.63
CADET, DOMINIQUE	15261.50	0.00	15261.50
CAHILL, KRISTEN	20940.21	0.00	20940.21
CALIENDO, ANDREW	375.00	0.00	375.00
CALIENDO, SUZANNE	31109.10	2313.62	33422.72
CALLAHAN, CHLOE	88381.15	3658.87	92040.02
CALLAHAN, MICHELLE	1480.00	0.00	1480.00
CALLANAN, SCOTT	78962.45	3679.13	82641.58
CAMERON, ALLISON	82965.05	0.00	82965.05
CAMIRE, RICHARD	84678.46	2417.00	87095.46
CAMPBELL, COURTNEY	82138.16	224.28	82362.44
CANAVAN, ASHLEY	73033.09	986.67	74019.76
CAPPIELLO, ALYSSA	1409.38	71.50	1480.88
CAPPIELLO, NANCY	13472.86	0.00	13472.86
CARDIA, REBECCA	312.00	0.00	312.00
CAREW, KAYLA	223.00	0.00	223.00

NAME	BASE	OTHER	TOTAL
CAREW, LISA	7212.00	0.00	7212.00
CARFAGNO, ERICA	7852.13	200.00	8052.13
CARLETON, KATHRYN	87318.42	4226.03	91544.45
CARLINO, LOREN	89816.52	0.00	89816.52
CARON, ERIN	88105.55	1072.96	89178.51
CARRILLO, MARY	43181.53	0.00	43181.53
CARTER, DANIEL JR	14578.75	0.00	14578.75
CARTER, DANIEL	55504.87	4098.97	59603.84
CARVER, NORMAN	51870.50	0.00	51870.50
CASEY, CAROLINE	1540.00	0.00	1540.00
CASEY, KATHLEEN	39333.66	2685.00	42018.66
CASHMAN, BETH	8441.36	200.00	8641.36
CASSIDY, PATRICK	72393.07	883.31	73276.38
CATANZANO, STEVEN	375.00	0.00	375.00
CECERE, GRETCHEN	1122.00	0.00	1122.00
CENANOVIC, FELICIA	117109.85	0.00	117109.85
CHACHUS, JULIE	480.00	0.00	480.00
CHAPPIE, BARBARA	1482.12	0.00	1482.12
CHASAN, LISA	8543.02	3394.84	11937.86
CHELLA, SARA	82142.92	2473.04	84615.96
CHHIM, SOKORNTEAR	5184.00	0.00	5184.00
CLARK, KATHRYN	26744.22	36.93	26781.15
CLARK, SUSAN	87535.30	0.00	87535.30
CLARKE, AMANDA	3967.50	0.00	3967.50
CLASBY, BENJAMIN	21773.02	1723.87	23496.89
COATES, GRETCHEN	1832.00	0.00	1832.00
COBUCCIO, JENNIFER	20706.04	4875.00	25581.04
COLLINS, MAUREEN	2831.00	0.00	2831.00
CONEENY, MACKENZIE	13828.50	333.85	14162.35
CONLON, THOMAS	470.00	0.00	470.00
CONNELL, AMY	69363.68	591.43	69955.11
CONNORS, STACEY	3213.00	0.00	3213.00
CONRAD, KATHLEEN	82835.95	825.93	83661.88
CONSTANTINO, KELLY	66489.40	650.86	67140.26
CONWAY, STACY	38980.68	4895.00	43875.68
COOPER, LAUREN	61270.35	1827.39	63097.74
COREY, MEGAN	80.00	0.00	80.00
COSTA, LISA	81965.09	0.00	81965.09
COSTELLO, AMANDA	2640.24	0.00	2640.24
COTE, CHRISTINE	27576.68	895.00	28471.68
COUGHLAN, ROSEMARY	82477.23	7380.41	89857.64
COURNOYER, LISA	87390.03	970.80	88360.83
COVINO, JESSLYN	7001.48	4083.88	11085.36
CRAFT, LESLEY	1375.00	0.00	1375.00
CREMIN, CHRISTINE	88613.98	2128.92	90742.90
CRONIN, KAREN	112981.96	0.00	112981.96
CROWLEY, AMY	5861.82	270.89	6132.71
CROWLEY, HEATHER	15002.29	268.96	15271.25
CRUMB, CHERYL	85046.13	2028.00	87074.13
CUMMINGS, GERALDINE	4000.00	0.00	4000.00
CUNNINGHAM-ALLARD, JENNIFER	15232.38	4580.50	19812.88
CURA, NURIA	1806.00	0.00	1806.00
CURLEY, ROSE	84178.48	647.20	84825.68
CURTIN, BARBARA	10465.05	0.00	10465.05
CUSICK, FRANCIS	76317.03	15284.88	91601.91

NAME	BASE	OTHER	TOTAL
CUTELIS, JAMES	2499.96	0.00	2499.96
CUTELIS, MARIA	52320.75	1253.08	53573.83
DALEY, ELIZABETH	83138.12	2162.69	85300.81
DALEY, KAREN	800.00	0.00	800.00
DANIEL, KENNAN	83699.88	8112.19	91812.07
DANIZIO, NICOLE	320.40	0.00	320.40
DATTILIO, MARCIA	9283.37	200.00	9483.37
DAVIS, JANET	849.42	0.00	849.42
DAVIS, MICHAEL	7066.00	0.00	7066.00
DEARING, MAURA	88277.56	0.00	88277.56
DECAROLIS, BRANDI	82965.05	24.51	82989.56
DECHELLIS, JILLIAN	2738.04	0.00	2738.04
DECKER, PAUL	52574.10	2208.31	54782.41
DEFRANCESCO, STEPHEN	17097.52	0.00	17097.52
DELLA PIANA, ANDREW	870.00	0.00	870.00
DELLORFANO, CATHERINE	11974.32	200.00	12174.32
DEMATTIA, DEBRA	10486.00	0.00	10486.00
DEMERS, MARC	86390.56	1422.85	87813.41
DEMOS, SHANNON	1666.64	0.00	1666.64
DEPIERRO, DONNA	21052.41	2321.82	23374.23
DERMODY, JOSEPH	320.00	0.00	320.00
DESHLER, MARYANN	27707.41	0.00	27707.41
DESISTO, KERRI	10754.52	354.52	11109.04
DESJARDINS, BRYAN	82967.59	2297.37	85264.96
DESROCHERS, LISA	85678.42	0.00	85678.42
DEVEAU, KATHERINE	82648.27	5284.57	87932.84
DEVINCENTIS, NICOLETTA	85575.69	3097.08	88672.77
DICK, KEVIN	1130.00	0.00	1130.00
DICK, KIRSTEN	100.00	0.00	100.00
DICK, MICHELLE	84096.82	970.80	85067.62
DIFELICE, ALLISON	23049.92	1466.82	24516.74
DILEMME, MICHELLE	80.00	0.00	80.00
DIMASCIO, DIANA	4668.75	0.00	4668.75
DIPRIMA, JONATHAN	73813.97	10050.61	83864.58
DIRK, MELISSA	12224.43	0.00	12224.43
DIROCCO, BONNIE	4768.00	0.00	4768.00
DIROCCO, LEO	3872.00	0.00	3872.00
DIROCCO, TODD	5218.00	0.00	5218.00
DOHERTY, DEREK	5718.00	0.00	5718.00
DOHERTY, JENNIFER	1656.12	0.00	1656.12
DOHERTY, KIMBERLY	73796.57	128.16	73924.73
DOHERTY, LAURIE	26939.27	1280.00	28219.27
DOHERTY, MARIA	39006.77	10815.19	49821.96
DOHERTY, MARISSA	526.00	0.00	526.00
DOHERTY, SYDNEY	53709.85	453.06	54162.91
DOHERTY-FRONDUTO, CHRISTINE	36465.70	2280.00	38745.70
DONAHUE, EMILY	654.50	0.00	654.50
DONAHUE, LISA	27107.59	3671.52	30779.11
DONALDSON, ERIC	49511.44	1913.77	51425.21
DOOLEY, CAROLYN	82638.14	32.68	82670.82
DOOLEY, JAMES	29490.68	2747.89	32238.57
DOOLEY, LAURA	454.50	0.00	454.50
DOYLE, CORINNE	1621.00	0.00	1621.00
DOYLE, FREDERICK	3568.00	0.00	3568.00
DRILLIO, JESTINE	900.00	0.00	900.00

NAME	BASE	OTHER	TOTAL
DROUIN, ALEXANDRA	300.00	0.00	300.00
DROUIN, ALYSSA	705.00	0.00	705.00
DROUIN, RONALD	111974.80	2249.94	114224.74
DRUM, SUSAN	81977.25	3262.19	85239.44
DUBAY, JASON	15669.41	5717.27	21386.68
DUGGAN, TAMMY	16145.08	1323.80	17468.88
DUNCAN, ANNE	12280.00	0.00	12280.00
DUVAL, DEBORAH	3882.00	0.00	3882.00
DYKEMAN, ALYSON	240.00	0.00	240.00
EARLEY, MICHAEL	3130.00	0.00	3130.00
EARLY, PAUL	82980.12	3008.32	85988.44
EDGERTON, EAMON	84360.77	1710.84	86071.61
ELWELL, JOANNE	27669.22	4838.00	32507.22
ENGELKEN, MELISSA	80735.34	24.51	80759.85
ENOS, BIANCA	19851.75	1872.40	21724.15
ENOS, TERESA	74769.32	671.71	75441.03
ESKENAS, BETH	5493.00	0.00	5493.00
ESPAILLAT, JENNIFER	73796.57	306.00	74102.57
EVANGELISTA, JOANNA	16177.23	15820.20	31997.43
FABIANO, JULIA	77962.79	6346.21	84309.00
FABIANO, WILLIAM	83678.50	485.40	84163.90
FAGAN, ELIZABETH	68664.84	7739.56	76404.40
FAGAN, JUNE	82138.16	0.00	82138.16
FAHEY, MEREDITH	20706.04	25.00	20731.04
FALLON, KATELYN	200.00	0.00	200.00
FALLON, SUSAN	9292.30	240.00	9532.30
FANG, JING	20940.21	0.00	20940.21
FARNHAM, JAYNE	97506.49	11067.31	108573.80
FAY, DIANE	500.00	0.00	500.00
FEELEY, TIMOTHY	29792.42	190.00	29982.42
FEITOR, JOHN	9612.50	0.00	9612.50
FELKER, MELANIE	64587.06	1197.00	65784.06
FERRARA, SANDRA	84678.46	0.00	84678.46
FERREIRA, ELENA	1092.00	0.00	1092.00
FERRY, CAROL	3120.00	0.00	3120.00
FILIBERTO, SARAH	78961.36	224.28	79185.64
FINN, BRIAN	25446.57	0.00	25446.57
FINNEGAN, STACEY	16177.23	3717.20	19894.43
FINNERAN, EDWARD	78961.36	9290.28	88251.64
FITZGERALD, SHANNON	500.00	0.00	500.00
FLAMMIA, SUZANNE	5022.00	0.00	5022.00
FLOOD, NICOLE	63928.17	5083.88	69012.05
FLORES, BRIANNA	200.00	0.00	200.00
FLYNN, PATRICIA	560.00	0.00	560.00
FONTES, CASSIA LILIAN	391.50	0.00	391.50
FORAN, ROBIN	30212.26	1824.74	32037.00
FORTI, MELANIE	12754.73	373.75	13128.48
FORTUNATO, PETER	79017.97	12913.62	91931.59
FOWLER, JUNE	220.00	0.00	220.00
FOX, KELLY	21890.25	50.00	21940.25
FRANCIS, CATHERINE	22647.68	8040.00	30687.68
FRANK, JOSEPH	73501.32	1245.86	74747.18
FRENCH, KATHLEEN	1053.00	0.00	1053.00
FROIO, CHERYL	24230.43	1030.00	25260.43
FROST, SANDRA	84351.55	0.00	84351.55

NAME	BASE	OTHER	TOTAL
GAGNE, CATHERINE	86389.83	809.00	87198.83
GAGNON, CHRISTOPHER	94238.35	6678.78	100917.13
GAGNON, KIM	6364.50	0.00	6364.50
GALLIGAN, PATRICK	82965.05	0.00	82965.05
GANNEM, JASMINE	1390.00	0.00	1390.00
GARABEDIAN, BRIDGET	4760.00	0.00	4760.00
GARIEPY, MICHAEL	6541.00	0.00	6541.00
GARVEY, JOANNE	76926.10	352.44	77278.54
GAVIN, COLLEEN	1360.00	0.00	1360.00
GAVIN, ERIN	1360.00	0.00	1360.00
GENDRON, LEONARD	27749.99	601.15	28351.14
GEORGOPOULOS, SANDRA	4981.00	0.00	4981.00
GERENZ, CATHERINE	81965.09	647.20	82612.29
GERENZ, PAIGE	1844.50	0.00	1844.50
GERMAIN, HOLLY	81979.37	3820.84	85800.21
GERRISH, MARY	117109.85	200.00	117309.85
GERRY, AMANDA	1245.86	0.00	1245.86
GIBSON, KERRY	2223.00	0.00	2223.00
GILL, KRISTEN	710.00	0.00	710.00
GILLESPIE, JENNIFER	82638.14	14087.96	96726.10
GILLESPIE, MICHAEL	81965.09	2091.40	84056.49
GILLETTE MANNA, BARBARA	10737.76	0.00	10737.76
GILLOTTE, KAREN	13480.59	6194.40	19674.99
GILLOTTE, SARAH	87604.51	0.00	87604.51
GISETTO, LUIGI	49554.78	19841.34	69396.12
GLASS, DEBRA	74291.14	5538.70	79829.84
GLIDDEN, BRIAN	45343.05	790.84	46133.89
GODIN-SMALL, HEATHER	21890.25	7935.15	29825.40
GOODWIN, JILLIAN	56409.16	310.99	56720.15
GORDON, JANET	85274.53	2119.58	87394.11
GOSSE, WILLIAM	3586.00	0.00	3586.00
GOUTHRO, BRIAN	82968.68	523.43	83492.11
GRAASKAMP, DOROTHY	97013.18	3139.13	100152.31
GRACE, HEATHER	82641.48	4124.22	86765.70
GRAFFEO, COURTNEY	10908.53	1442.37	12350.90
GRAFFEO, DEAN	2516.00	0.00	2516.00
GRAFFEO, DEREK	372.00	0.00	372.00
GRAVALLESE, ANTHONY	5595.00	0.00	5595.00
GRAVITO, LESLIE	1084.22	0.00	1084.22
GRAY, KATHLEEN	195.00	0.00	195.00
GRAZIANO, ANDREA	7398.03	200.00	7598.03
GREENE, NICOLE	8432.50	0.00	8432.50
GREENWOOD, JESSICA	3586.00	0.00	3586.00
GRIFFIN, CARA	80211.70	306.00	80517.70
GRIFFIN, JENNIFER	1162.08	0.00	1162.08
GRIFFIN, SOPHIA	881.50	0.00	881.50
GROUX, MARY	78961.36	384.48	79345.84
GUIDA, MARIE	17894.26	1407.71	19301.97
GUSTUS, SARAH	1440.00	0.00	1440.00
GUY, JENIFER	8716.68	30.00	8746.68
HALL, SAMANTHA	20394.00	0.00	20394.00
HALLORAN, GAIL	1520.00	0.00	1520.00
HAMILTON, GAIL	29814.00	0.00	29814.00
HAMLIN, MARK	49454.94	26862.98	76317.92
HANCOCK, MICHAEL	78962.09	167.03	79129.12

NAME	BASE	OTHER	TOTAL
HAQUE, BUSHRA	15322.50	0.00	15322.50
HARDACRE, LYNNE	89526.91	8476.43	98003.34
HARDING, JAY	113193.73	0.00	113193.73
HARNE, DAVID	79014.07	0.00	79014.07
HART, WILLIAM	110906.99	0.00	110906.99
HAYES, ALISON	90532.93	778.58	91311.51
HEALY, JENNIFER	2588.80	0.00	2588.80
HEARTQUIST, TAMMIE	84096.82	676.83	84773.65
HECKMAN, KEIFER	2281.00	0.00	2281.00
HENDSBEE, ELIZABETH	68658.17	4434.72	73092.89
HENRY, KATHLEEN	83683.50	1425.78	85109.28
HEWICK, CLAIRE	1092.00	0.00	1092.00
HICKEY, BRIAN	5017.00	0.00	5017.00
HICKEY, DIANE	17411.24	1105.00	18516.24
HIGGINS, ERIN	2007.00	0.00	2007.00
HIGGINS, JODI	83138.12	98.04	83236.16
HILL, THERESA	1648.90	0.00	1648.90
HILLSON, KIMBERLY	85274.53	647.20	85921.73
HIMMEL, CATHERINE	85274.53	1052.45	86326.98
HINES, EMILIE	1011.30	0.00	1011.30
HINES, MARIE	20695.46	0.00	20695.46
HINKLE, MICHELLE	552.00	0.00	552.00
HIRTLE, MARYELLEN	83138.12	0.00	83138.12
HODGSON, KAREN	85599.32	9466.87	95066.19
HOGAN, ABBY	3568.00	0.00	3568.00
HOGAN, KAITLIN	4125.90	0.00	4125.90
HOGAN, SUSAN	88104.49	903.52	89008.01
HONYOTSKI, CAROLELISA	1343.75	0.00	1343.75
HOUMILLER, BROOKE	140.00	0.00	140.00
HUNNELL, LEONARD	2240.00	0.00	2240.00
HYLAND, KEITH	4535.00	0.00	4535.00
HYLAND, LORI	97507.52	1454.28	98961.80
HYNES, KIM	85182.28	214.72	85397.00
HYNES, SCOTT	24230.43	8928.20	33158.63
IANDOLI, AMY	8878.80	0.00	8878.80
IANNACCI, LYNN	26870.56	0.00	26870.56
IANNUZZI, JENNIFER	1296.00	0.00	1296.00
IMPERILLO, KRISTIN	44818.46	2572.20	47390.66
IMPINK, PAIGE	320.00	0.00	320.00
IRWIN, JEANNE	101029.62	0.00	101029.62
JACOBS, ZACHARY	5718.00	0.00	5718.00
JENNINGS, MICHELLE	37910.74	71.13	37981.87
JOHNSON, ANDREE	94209.82	0.00	94209.82
JOHNSON, DEANNA	2268.00	0.00	2268.00
JOHNSON, GAIL	62958.07	13591.00	76549.07
JOHNSON, MONICA	15.00	0.00	15.00
JOHNSON, SHAUN	1635.00	0.00	1635.00
JOHNSTON, KIMBERLY	89835.54	5028.13	94863.67
JONES, MARCUS	2516.00	0.00	2516.00
JOYCE, BARBARA	56075.43	647.20	56722.63
JOYCE, KATHRYN	200.00	0.00	200.00
JOYCE, KELLY	17304.63	5120.82	22425.45
JOYCE, LAUREL	2820.00	0.00	2820.00
KALAJIAN, NANCY	97285.17	1700.11	98985.28
KANNAN, BRITNEY	5718.00	0.00	5718.00

NAME	BASE	OTHER	TOTAL
KAPUST, MARY	27307.53	215.00	27522.53
KARLBERG, ROSEANN	4170.00	0.00	4170.00
KASPRZAK, STEVEN	49561.98	9965.12	59527.10
KASSNER, DANIEL	73796.57	323.60	74120.17
KAWALSKI, PATRICIA	2788.50	0.00	2788.50
KEARNS, ADAM	572.91	0.00	572.91
KEARNS, JOANNE	49239.77	0.00	49239.77
KEARNS, PATRICIA	50687.03	0.00	50687.03
KEARNS, REBECCA	4233.96	0.00	4233.96
KEELEY, BONNIE	9058.60	2606.00	11664.60
KEENE, RICHARD	3533.00	0.00	3533.00
KELLEHER, MARY	88135.30	8102.37	96237.67
KELLOGG, TAYLOR	1326.00	0.00	1326.00
KELLY, JENNIFER	88357.52	0.00	88357.52
KELLY, LINDSEY	64583.30	1115.00	65698.30
KENDALL, VICTORIA	21269.95	5000.00	26269.95
KENDIG, KELLIE	1938.00	0.00	1938.00
KENNEY, ELEANOR	4806.00	0.00	4806.00
KHAN, KIMBERLY	59181.67	0.00	59181.67
KIMBOROWICZ, DONNA	200.00	0.00	200.00
KISTNER, HANNAH	2494.75	0.00	2494.75
KLING, JOYCE	17703.18	645.01	18348.19
KORSLUND, KATHY	66256.04	402.50	66658.54
KOSIBA, KRISTEN	88361.50	903.20	89264.70
KRAYTENBERG, DEBRA	66856.12	4880.00	71736.12
KULESZA, DAVID	9750.64	0.00	9750.64
LACASCIA, MATTHEW	10.00	0.00	10.00
LAFLAMME, KAILEY	27293.58	6501.96	33795.54
LAMARCHE, PATRICK	41127.30	9305.59	50432.89
LAMBERT, MEREDITH	1222.50	0.00	1222.50
LAMOUREUX, KATELYN	64613.30	7682.72	72296.02
LANE, JAIME	90002.39	3718.66	93721.05
LANE, MELISSA	59704.02	1733.22	61437.24
LANGHAM, DONELL	44423.48	7382.43	51805.91
LANGLAIS, RENEE	84678.46	98.04	84776.50
LANGONE, DEBRA	11411.29	0.00	11411.29
LAPERRIERE, LISA	17017.00	461.77	17478.77
LAPIERRE, NICOLE	91547.43	5750.76	97298.19
LARKIN, KATHLEEN	3221.04	0.00	3221.04
LE, BRENDEN	82126.52	3293.68	85420.20
LEALDINI-DUDLEY, MARIA	84275.30	2932.83	87208.13
LEFEBVRE, ALAN	25251.61	8173.65	33425.26
LEGVOLD, CHARITY	78961.36	1491.70	80453.06
LEMKE, LAURA	83678.50	0.00	83678.50
LENNON, CAROL	4975.56	839.80	5815.36
LEVINS, SHELBY	1975.00	0.00	1975.00
LIBBY, DAVID	124372.50	5673.12	130045.62
LIBBY, JULIA	756.00	0.00	756.00
LIGGIERO, NICOLE	811.00	0.00	811.00
LINDSEY, EILEEN	88104.49	4751.19	92855.68
LINGAREDDY, SIVAMARUTHI	19182.95	2252.67	21435.62
LISIECKI, JESSICA	2789.25	0.00	2789.25
LONG, ANDREW	112906.91	7183.01	120089.92
LORICK, MASYN	730.00	0.00	730.00
LUCE, AMANDA	4663.50	0.00	4663.50

NAME	BASE	OTHER	TOTAL
LUPPI, ALLISON	5775.00	0.00	5775.00
LUPPI, DIANE	6562.66	0.00	6562.66
LYNCH, JOAN	97008.11	1294.40	98302.51
MACDONALD, MARY	3533.00	0.00	3533.00
MACFARLANE, NATASHA	79014.07	6074.18	85088.25
MACHANE, JANA	5989.03	0.00	5989.03
MACKEEN, JESSICA	17083.64	200.00	17283.64
MACLEOD, KATHLEEN	74269.34	0.00	74269.34
MACMULLIN, ANDREA	84178.48	3943.10	88121.58
MADDALENI, ASHLEY	15.89	0.00	15.89
MADDEN, MARGUERITE	1272.00	0.00	1272.00
MAGSARILI, KAITLIN	69244.40	7385.85	76630.25
MAHANNA, CHRISTOPHER	13436.06	2720.00	16156.06
MAHONEY, ALBERT	6331.95	0.00	6331.95
MAHONEY, BAILEY	68661.53	6404.82	75066.35
MAHONEY, EILEEN	3470.04	0.00	3470.04
MAHONEY, KELLY	61270.35	355.02	61625.37
MAIA, PATRICIA	26207.47	250.00	26457.47
MALDONIS, CATHY	1720.92	0.00	1720.92
MALFA, PAULA	16796.59	288.03	17084.62
MALONE, CHRISTOPHER	181290.21	13533.58	194823.79
MALYNN, DYLAN	73796.57	633.41	74429.98
MANETTA, GINA	13794.31	0.00	13794.31
MANNING, KAREN	14748.75	0.00	14748.75
MANOUSOS, CHLOE	7040.43	25.00	7065.43
MARCHAND, JARED	400.96	0.00	400.96
MARCHAND, JON	83026.78	36723.26	119750.04
MARCHAND, JONATHAN	1753.96	0.00	1753.96
MARINO, AMANDA	1758.00	0.00	1758.00
MARQUEZ, ELIZABETH	2413.05	0.00	2413.05
MARSH, TIFFANIE	21198.03	7788.46	28986.49
MARSHALL, GREGORY	21890.25	4230.50	26120.75
MARTEL, AMANDA	80696.79	1693.23	82390.02
MARTEL, GRETCHEN	88700.56	3148.13	91848.69
MARTEL, PATRICIA	74247.66	6490.75	80738.41
MARTIN, DANIEL	57254.98	27122.96	84377.94
MATOVU, EDWARD	540.00	0.00	540.00
MCANDREWS, PATRICK	83465.03	0.00	83465.03
MCARDLE, KEVIN	5750.00	0.00	5750.00
MCAVOY, KELSEY	196.08	0.00	196.08
MCCABE, ROBERT	8645.00	0.00	8645.00
MCCARTHY, AMANDA	56803.09	0.00	56803.09
MCCARTHY, BRIANNA	803.00	0.00	803.00
MCCORMICK, ANNMARIE	48739.79	11469.71	60209.50
MCGAFFIGAN, DEREK	200.00	0.00	200.00
MCGINN, MARYBETH	88287.65	2965.67	91253.32
MCGRATH, MICHELLE	84857.61	1454.85	86312.46
MCGREGOR FAY, ANNE	73087.27	0.00	73087.27
MCHENRY, TIFFANY	58139.50	320.40	58459.90
MCILWRATH, KAILEY	654.50	0.00	654.50
MCINNES, JUDI	117375.83	0.00	117375.83
MCINTYRE, DENISE	30487.12	0.00	30487.12
MCKENNA, JOEL	420.00	0.00	420.00
MCLAUGHLIN, KAYLA	867.43	0.00	867.43
MCLAUGHLIN, NICHOLAS	240.00	0.00	240.00

NAME	BASE	OTHER	TOTAL
MCNEIL, SUSAN	3348.00	0.00	3348.00
MCRAE, LOUISE	39.00	0.00	39.00
MEDEIROS, ASHLEY	247.50	0.00	247.50
MEEKER, ALEXANDRA	88108.33	0.00	88108.33
MELLO, MARGARET	2934.50	0.00	2934.50
MELLY, CHARLAINE	82974.56	2922.63	85897.19
MELO, SARA	468.00	0.00	468.00
MENDEZ, AMAYRANIS	585.00	0.00	585.00
MENDEZ, CRYSTALEE	3242.10	0.00	3242.10
MERCIER, KELLY	39506.83	4771.74	44278.57
MERLINO, ANDREA	1705.92	0.00	1705.92
MERLINO, KIERSTIN	280.00	0.00	280.00
MERRILL, CONNOR	1938.00	0.00	1938.00
MERRILL, JENNIFER	72326.91	4475.00	76801.91
MERRILL, KAILEIGH	11994.04	0.00	11994.04
MEUSE, BRENDA	81965.09	0.00	81965.09
MEUSE, DONNA	3849.00	0.00	3849.00
MEUSE, PATRICIA	73810.47	1610.00	75420.47
MEUSE, SUSAN	57934.85	1980.00	59914.85
MEZIANE, JOANNE	82138.16	0.00	82138.16
MIDDLETON, JUDITH	84851.53	0.00	84851.53
MIGNAULT, JOEL	49514.71	11096.10	60610.81
MILLER, KEVIN	55539.71	215.67	55755.38
MILLER, SANDRA	57816.38	1227.11	59043.49
MILLIGAN, JENNIFER	68658.17	1409.90	70068.07
MIRANDA, SHANNON	86389.83	0.00	86389.83
MITCHELL, CHRISTINE	32599.12	6042.18	38641.30
MITCHELL, DAVID	6320.00	0.00	6320.00
MOFFAT, DAVID	82466.52	535.50	83002.02
MOLEA, TERESA	68658.17	0.00	68658.17
MOLLOY, PETER	83023.11	18355.80	101378.91
MONBLEAU, KIRK	81982.07	7556.86	89538.93
MOORE, JENNIFER	3613.44	0.00	3613.44
MORRILL, KATHLEEN	84678.46	13521.01	98199.47
MORRILL, THOMAS	88284.29	7482.82	95767.11
MORRIS, SCOTT	3598.00	0.00	3598.00
MOYNIHAN, MAEVE	960.00	0.00	960.00
MROZOWSKI, JENNIFER	94847.39	6273.49	101120.88
MUGFORD, DEBRALEE	84980.04	0.00	84980.04
MUISE, KEVIN	84351.91	198.11	84550.02
MULLOY, ALYSON	17365.00	0.00	17365.00
MULLOY, SHERI	82965.21	1489.13	84454.34
MULNO, SUSAN	85274.53	809.00	86083.53
MULVEY, SKYLA	1957.50	0.00	1957.50
MUNN GRIFFIN, BETH	517.44	0.00	517.44
MURPHY, ERIN	56446.32	13970.28	70416.60
MURPHY, JACLYN	87277.60	1305.97	88583.57
MURRAY, KARA	82977.21	2909.65	85886.86
MURRAY, MARGARET	71580.90	415.55	71996.45
NAHLIK, STEVEN	82138.56	98.04	82236.60
NASTARI, LAUREN	58406.06	5777.93	64183.99
NASTASI, MARIELLEN	90328.66	2909.65	93238.31
NAUGHTON, JULIE	8318.90	200.00	8518.90
NAVETTA, CAROL	89845.06	6604.46	96449.52
NELSON, ALYSSA	58835.69	1810.24	60645.93

NAME	BASE	OTHER	TOTAL
NELSON, JEFFREY	1350.00	0.00	1350.00
NELSON, TYLER	750.00	0.00	750.00
NIEVES, NAIOMI	2007.75	0.00	2007.75
NILES, EMILY	73806.18	3763.32	77569.50
NOBERINI, JAIME	82468.43	1226.70	83695.13
NOEL, EMILY	59705.73	2270.41	61976.14
NORTON, PAUL	5017.00	0.00	5017.00
NOYES, LYNN	59545.49	0.00	59545.49
OBERG, TERESA	27507.47	1677.85	29185.32
OBRIEN, CHRISTIAN	55504.89	40918.79	96423.68
OBRIEN, SHAUN	694.90	0.00	694.90
OHARE, NANCY	39333.66	9235.44	48569.10
OHARE, RACHEL	945.00	0.00	945.00
OKEEFE, ABIGAIL	684.00	0.00	684.00
OKEEFE, STEPHEN	5718.00	0.00	5718.00
OKEEFE, WILLIAM	744.00	0.00	744.00
OLEARY, SEAN	107687.94	0.00	107687.94
OLEVSKY, TIMOTHY	82217.08	3846.62	86063.70
OMEARA, AIMEE	535.50	0.00	535.50
OMEARA, VICTORIA	58400.77	2168.12	60568.89
OSBORNE, M EILEEN	117457.17	3611.81	121068.98
OSTERBERG, ROY	47793.12	816.43	48609.55
OTERI, SARAH	5718.00	0.00	5718.00
OTIS, JAMES	82138.16	210.34	82348.50
PACHECO, BROOKE	53752.19	9707.75	63459.94
PADGETT, KRISTEN	654.50	0.00	654.50
PAGE, RONALD	45031.19	8195.31	53226.50
PAIGE, JILLIAN	7066.00	0.00	7066.00
PALANGE, ALISSA	76282.05	8381.30	84663.35
PALUMBO, PILAR	2364.00	0.00	2364.00
PALUMBO, TANIA	3212.00	0.00	3212.00
PANTANELLA, MATTHEW	4373.00	0.00	4373.00
PANTO, EMMA	21070.18	3632.16	24702.34
PAQUETTE, KAITLYN	48359.42	0.00	48359.42
PARADIS, STACEY	78965.20	64.72	79029.92
PARENT, LORI	2759.00	0.00	2759.00
PARISI, ELIZABETH	32515.29	11338.96	43854.25
PARKER, ALISSA	6132.50	0.00	6132.50
PARKER, STEPHEN	2880.00	0.00	2880.00
PARR, EMILY	940.75	0.00	940.75
PASZKO, ELIZABETH	2880.00	0.00	2880.00
PATTERSON, BARRY	14700.13	4375.29	19075.42
PATTERSON, ROLAND	50754.96	50160.65	100915.61
PAUL, GEORGE	1450.00	0.00	1450.00
PAULA, EMILY	357.50	0.00	357.50
PEACH, KELLY	8459.93	624.74	9084.67
PELLETIER, RICHARD	134868.22	5680.35	140548.57
PELOQUIN, CYNTHIA	89816.88	641.81	90458.69
PENZA, FREDERICK	1330.00	0.00	1330.00
PERELLI, LAURA	61270.35	0.00	61270.35
PESTANA, HENRY	3975.00	0.00	3975.00
PETERSON, ASHLEY	81965.09	53.72	82018.81
PETRIE, KRISTINA	3430.16	0.00	3430.16
PHINNEY, ROBERT	2224.12	134.11	2358.23
PICANCO, LISA	6801.49	0.00	6801.49

NAME	BASE	OTHER	TOTAL
PIERCE, SHARON	10403.62	112.88	10516.50
PIFALO, STEPHEN	80565.17	1211.54	81776.71
PILLAI, GOWRISUVITHA	4571.00	0.00	4571.00
PILOTTE, MAURA	66244.95	1814.33	68059.28
POIRIER, DANIEL	3435.12	0.00	3435.12
POLIMENO, MICHAEL	100.00	0.00	100.00
PORCARO, CHERYL	85363.67	3804.67	89168.34
PORTO, MELINDA	2754.00	0.00	2754.00
POULIN, MARTHA	2380.00	0.00	2380.00
PRICE, JENNIFER	86389.83	720.49	87110.32
PRIEST, DANIEL	568.75	0.00	568.75
PRINGLE, JAMES	84851.53	128.16	84979.69
PRUNIER, JUSTIN	28432.46	1958.47	30390.93
PUGLISI, CASSANDRA	15143.36	65.36	15208.72
PULLO, JOSEPHINE	3252.00	0.00	3252.00
PUMA, DUSTINE	88119.56	3768.05	91887.61
RAFIQ, FAUZIA	18527.75	45.00	18572.75
RAGUCCI, FELICIA	720.00	0.00	720.00
RAMASKA, CINDY	90412.86	1187.77	91600.63
RAMOS, NAYOMI	5890.75	0.00	5890.75
RANDALL, ERICA	8928.72	0.00	8928.72
RAUCCI, ELENA	1531.00	0.00	1531.00
RAUSEO, MAURA	49922.72	4021.07	53943.79
RAVER, NICHOLE	2478.26	0.00	2478.26
RAYMOND, ADAM	7286.40	0.00	7286.40
READING, EMMA	1725.50	623.00	2348.50
READING, ROBIN	86889.81	2006.32	88896.13
READING, TESSA	1156.00	791.50	1947.50
REANEY, ANGELA	64826.83	1671.57	66498.40
REARDON, AMANDA	73796.57	0.00	73796.57
REDDY, BRYANNA	5605.00	0.00	5605.00
REES, LAUREN	5700.00	0.00	5700.00
REGAN, JULIE	23428.38	8853.49	32281.87
REGO, ANDREA	1549.00	0.00	1549.00
REGO, ERIN	1938.00	0.00	1938.00
REINER, ROBIN	1351.50	0.00	1351.50
REKKBIE, LINDA	9175.60	7394.22	16569.82
REPOSA, JESSICA	80.00	0.00	80.00
REPPUCCI, DIANE	17012.39	0.00	17012.39
REYES, JANET	82965.05	2588.80	85553.85
RICCI, KRISTINE	2798.88	0.00	2798.88
RICHARD, DANIELLE	23538.42	0.00	23538.42
RICHARD, LISA	84274.57	1773.13	86047.70
RIEGER, JUDE	84160.12	36.93	84197.05
RING, KELSEY	61310.30	5712.33	67022.63
RIVERA, MICHELE	64692.64	0.00	64692.64
ROBERTS, BRITTANY	82398.67	2260.30	84658.97
ROBINSON, JILL	4957.77	0.00	4957.77
ROBINSON, MEGAN	87104.53	301.50	87406.03
RODGERS, KRISTI	83138.12	0.00	83138.12
RODRIGUEZ, MICHELLE	200.00	0.00	200.00
ROGERS, ROBERT	90080.27	3144.07	93224.34
ROMANO, KRISTIN	84678.46	647.20	85325.66
ROONEY, CORINNE	49454.94	20073.09	69528.03
ROSA, MADISON	64583.30	5708.93	70292.23

NAME	BASE	OTHER	TOTAL
ROSENQUIST, MATAYA	2408.00	0.00	2408.00
ROSSI, KAREN	46042.46	3308.40	49350.86
ROUFF, FRANCESCA	97517.07	3552.07	101069.14
ROWE, KIMBERLEY	19368.67	12263.26	31631.93
ROY, CONSTANCE	13392.30	0.00	13392.30
RUDERMAN, DANIELLE	64583.30	7977.33	72560.63
RUMSCHLAG, KRISTA	63405.84	722.52	64128.36
RUSSELL, JORDAN	5775.00	0.00	5775.00
RUSSO, KIMBERLY	88104.49	970.80	89075.29
RYAN, JESSICA	2770.97	0.00	2770.97
RYAN, JULIEANN	35103.45	8805.64	43909.09
RYAN, LISA	2244.00	0.00	2244.00
RYAN, MELANIE	81965.82	1073.56	83039.38
RYAN, SANDRA	46103.11	1659.80	47762.91
RYAN, SHELLI-AN	84708.73	14683.48	99392.21
RYSER, PATRICIA	1050.00	0.00	1050.00
SAAD, NICOLE	90701.00	517.76	91218.76
SACRAMONE-GREENE, DONNA	73587.25	1035.52	74622.77
SADLER, SHEILA	86389.83	0.00	86389.83
SANTOS, ELIZABETH	80.00	0.00	80.00
SARCIONE, KRISTI	84678.46	4536.00	89214.46
SAUNDERS, DIANA	5813.50	1911.50	7725.00
SAUNDERS, JOHN	1000.00	0.00	1000.00
SAUNDERS, PAUL	5017.00	0.00	5017.00
SCARPA, JADE	68669.48	2999.69	71669.17
SCHUTTE, KAYLA	18315.99	0.00	18315.99
SCIALDONE, KELLY	84678.46	0.00	84678.46
SCOPPA, TAYLOR	58400.77	1382.75	59783.52
SCOTT, SHAWN	3586.00	0.00	3586.00
SCULLY, MARGARET	80701.54	4148.74	84850.28
SELISSEN, JEANNE	86389.83	323.60	86713.43
SETEMENTES, STEVE	325.00	0.00	325.00
SHAH, AMBER	430.08	0.00	430.08
SHAO, DAN	87282.65	1416.57	88699.22
SHEAHAN, KRISTINA	87330.44	1115.46	88445.90
SHEEHAN, MICHELLE	23428.38	4288.00	27716.38
SHERMAN, THERESA	6200.00	965.00	7165.00
SHIMKUS, JAMES	45978.78	3025.19	49003.97
SHIRKOFF, PAMELA	97006.51	18681.47	115687.98
SHIRKOFF, ROBERT	94219.33	2483.69	96703.02
SHOLL, KATHLEEN	8918.00	0.00	8918.00
SILVA, BARBARA	250.00	0.00	250.00
SILVA, CHERYL	31038.20	2034.25	33072.45
SILVAGNI, GABRIELLA	53929.73	1281.61	55211.34
SILVERIO, MICHELLE	64980.03	1582.88	66562.91
SIMIONE, JACQUELYN	73796.57	1308.45	75105.02
SIMPSON, JESSICA	68668.26	5544.41	74212.67
SINCLAIR, ELAINE	86401.99	3119.99	89521.98
SKAALAND, CARINA	23302.24	2129.40	25431.64
SMALLIDGE, NICOLE	89818.44	4530.40	94348.84
SMITH, CHRISTINE	81970.63	3926.29	85896.92
SMITH, MARIE	78961.36	2588.80	81550.16
SMITH, TIFFANY	200.00	0.00	200.00
SMITH-DOCKHAM, ALISSA	81966.40	4600.17	86566.57
SOARES, DIANA	1968.75	0.00	1968.75

NAME	BASE	OTHER	TOTAL
SOCCI, MARIA	6509.00	0.00	6509.00
SOKOL, SUSAN	16832.26	7287.47	24119.73
SOMERVILLE, MAURA	2007.00	0.00	2007.00
SOMERVILLE, MELANIE	811.00	0.00	811.00
SORDILLO, DENISE	9235.03	0.00	9235.03
SOUZA, FLORENCE	87390.21	53.72	87443.93
SPATOLA, ASHLEY	68658.17	1229.68	69887.85
SPENCER, TAMA	3533.00	0.00	3533.00
SPEZZANO, LORI	23955.36	8240.85	32196.21
SPEZZANO, TAYLA	313.00	0.00	313.00
SPICER, LAUREN	22087.35	0.00	22087.35
SPINALE, RENEE	1759.50	0.00	1759.50
SPINELLI, COURTNEY	7.95	0.00	7.95
SPOLEN, SUSAN	83678.50	0.00	83678.50
SPONZO, JODI	65165.94	2091.05	67256.99
SPRINGER, KRISTEN	8234.80	200.00	8434.80
STACK, CATHERINE	82965.41	641.64	83607.05
STADTMAN, JOHN	1666.64	0.00	1666.64
STAMP, JASON	117927.36	0.00	117927.36
STANIEICH, CATHERINE	21890.25	1107.95	22998.20
STAPLES, KATHERINE	9563.90	200.00	9763.90
STAPLES, RICHARD	87104.53	0.00	87104.53
STARKEY, DARYN	18004.86	0.00	18004.86
STARLING, KATHLEEN	27677.55	962.85	28640.40
STEIN, DAVID	2304.50	0.00	2304.50
STOKES, KAITLYN	3568.00	0.00	3568.00
STONE, KIMBERLY	88277.56	0.00	88277.56
STRICKLER, CHRISTINE	77341.76	7951.43	85293.19
STRONACH, RICHARD	50454.92	21761.06	72215.98
STUCHELL, FRANCES	120.00	0.00	120.00
SULLIVAN, ASHLEY	73563.58	7779.21	81342.79
SULLIVAN, BARRY	46343.06	499.19	46842.25
SULLIVAN, ERIN	914.00	0.00	914.00
SULLIVAN, JAMES	83020.10	9852.74	92872.84
SULLIVAN, KEITH	2750.31	0.00	2750.31
SULLIVAN, LAURA	23453.47	1850.18	25303.65
SURRAN, KATHLEEN	624.00	0.00	624.00
SUTHERLAND, LISA	8487.25	0.00	8487.25
SUVARNA, LATHIKA	3656.00	0.00	3656.00
SWANSON, ERIN	61848.15	1649.17	63497.32
SWEETAPPLE, EMMA	56410.61	2192.71	58603.32
SYLVESTER, LINDA	6960.00	0.00	6960.00
SZUM, LAURA	28486.71	970.80	29457.51
TAGGART, JULIE	80735.50	1634.00	82369.50
TARIRA, GLADYS	3978.00	0.00	3978.00
TARPEY, DEREK	3123.00	0.00	3123.00
TAVANTZIS, SAMANTHA	65508.87	8079.49	73588.36
TAVARES, AARON	800.00	0.00	800.00
TAYLOR, ALICIA	8154.06	7532.50	15686.56
TERRY, KIM	83678.50	1288.40	84966.90
TETRAULT, LAURA	6671.93	0.00	6671.93
THARRETT, CANDACE	81970.09	20627.48	102597.57
THATCHER, KARLIE	1245.86	0.00	1245.86
THEISEN, ANNE	20715.43	4859.84	25575.27
THERIAULT-REGAN, BRENDA	146553.12	2600.00	149153.12

NAME	BASE	OTHER	TOTAL
THIBAUT, MAUREEN	11735.50	0.00	11735.50
THUILLIER, PETER	51204.99	11911.65	63116.64
TIERNEY, LAUREN	61270.35	745.24	62015.59
TIERNEY, MARYBETH	27507.47	439.81	27947.28
TIRABASSI, MELANIE	32179.19	8705.24	40884.43
TOBIN, NICOLE	765.00	0.00	765.00
TOGNARELLI, MELISSA	1260.00	0.00	1260.00
TOLAND, NANCY	937.50	0.00	937.50
TOPPIN, JOANNE	1014.00	0.00	1014.00
TORNAME, NANCY	49239.79	1500.00	50739.79
TORRA, TRACY	444.00	0.00	444.00
TOVEY, JEANNETTE	1368.00	0.00	1368.00
TOWER, KRISTEN	1360.00	0.00	1360.00
TRAHAN, KATHARINE	53709.85	1046.12	54755.97
TRAMONTE, LISA	74615.11	6825.93	81441.04
TRANT, TIFFANY	88200.58	0.00	88200.58
TREVOR, ALYSE	61653.51	2654.00	64307.51
TREVOR, DENISE	31538.18	4788.30	36326.48
TSAKALAKOS, SARAH	84351.55	9950.00	94301.55
TUCCINARDI, BRIANNA	56409.16	647.20	57056.36
TURNER, JOAN	107.50	0.00	107.50
VALCOURT, KRISTINA	58400.77	3286.25	61687.02
VENO, NICOLE	8323.76	0.00	8323.76
VENTURA, CATHERINE	94709.80	4847.51	99557.31
VOGEL, ANNE	550.00	0.00	550.00
VOGEL, KRISTEN	141487.06	0.00	141487.06
VOGEL, LAUREN	420.00	0.00	420.00
VOGEL, SARAH	720.00	0.00	720.00
VOTO, BRITTANY	700.00	0.00	700.00
WAITE, BRENDA	18091.60	0.00	18091.60
WALDRIP, ROBERTA	18815.64	2416.42	21232.06
WALDRON, SEAN	41843.61	3365.44	45209.05
WALKER, KERRY	2570.00	0.00	2570.00
WALLACE, JOY	39006.75	5330.00	44336.75
WALLACE, KATHRYN	10189.50	0.00	10189.50
WALSH, ELAINE	47014.86	8059.98	55074.84
WALSH, KELSEY	210.00	0.00	210.00
WALSH, KERI	2203.00	0.00	2203.00
WALSH, SARA	75457.14	919.54	76376.68
WARE, HEATHER	73825.87	12272.67	86098.54
WATKINS, CAROLYN	2412.00	0.00	2412.00
WAUGH, JEANNETTE	2627.00	0.00	2627.00
WAUGH, KENDRA	3228.75	0.00	3228.75
WEESE, BRET	61822.59	8565.35	70387.94
WEIDKNECHT, MARGUERITE	89988.57	4315.50	94304.07
WEIR, JOHN	120718.00	0.00	120718.00
WELCH, CHRISTINE	83404.93	134.30	83539.23
WELCH, DANIELLE	7545.00	0.00	7545.00
WELCH, KELLYN	72115.44	2691.51	74806.95
WELCH, PATRICIA	48739.81	5542.50	54282.31
WENZ, LAURANCE	3212.00	0.00	3212.00
WEST, ERIC	44758.06	9652.17	54410.23
WHITE, LINDSEY	61279.80	4292.57	65572.37
WHITEHOUSE, PATRICIA	38572.25	1754.44	40326.69
WHYNOT-PARTHUM, ANN	88604.47	24.51	88628.98

NAME	BASE	OTHER	TOTAL
WILKEY, JESSICA	3533.00	0.00	3533.00
WILLIAMS, CARRIE-ANN	12425.04	0.00	12425.04
WILLIAMS, LAURA	82448.09	0.00	82448.09
WILSON, SCOTT	833.32	0.00	833.32
WINN, DENNIS	3180.50	0.00	3180.50
WINN, PAIGE	4844.00	0.00	4844.00
WOODMAN, JANICE	1936.80	0.00	1936.80
WOODMAN, MORGAN	528.00	0.00	528.00
WRIGHT, ANDREA	675.84	0.00	675.84
WROBEL, SHELLEY	83138.12	2958.17	86096.29
YORE, SARAH	89823.19	2613.03	92436.22
YOUNG, PATTI-ANN	31457.92	8778.90	40236.82
ZAREMBA, SHARON	39333.66	2248.36	41582.02
ZAROULIS, JENNIFER	84678.46	809.00	85487.46
ZBIEG, RICHARD	45503.55	0.00	45503.55
ZERVAS, KYLE	143.00	0.00	143.00
ZIER, MARY ELLEN	17894.26	9131.23	27025.49
ZIMMERMAN, JAY	58406.22	1063.07	59469.29
ZUCCO, ERNEST	82150.32	2909.65	85059.97
ZULLO, LISA	84851.53	668.02	85519.55
ZWIREK, NICOLE	85933.17	4111.17	90044.34

Town Employee Earnings

Last Name	First Name	M	Amount	Regular	Overtime	Detail
TOWN MODERATOR						
MILLER	JAYNE	W	225.00	225.00		
RAUSEO	KEITH	E	225.00	225.00		
BOARD OF SELECTMEN						
CUTELIS	MARIA	L	398.17	398.17		
DICK	BRIAN	H	4,500.00	4,500.00		
JOHNSON	MELISSA	A	3,802.17	3,802.17		
JOHNSON	TODD	R	3,375.00	3,375.00		
KELLY	JAY	J	5,400.00	5,400.00		
KRATMAN	MARK	S	4,500.00	4,500.00		
MILLER	JAYNE	W	1,125.00	1,125.00		
STRONACH	ANNE MARIE		4,500.00	4,500.00		
TOWN MANAGER						
CICERO	CHRISTINE	M	51,928.98	50,890.55	1,038.43	
MONTUORI	RICHARD	A	184,737.73	184,737.73		
SADWICK	STEVEN	J	128,386.31	128,386.31		
TAMBOLI	JEANINE	M	63,447.07	63,447.07		
FINANCE COMMITTEE						
JOHNSON	MELISSA	A	2,277.09	2,277.09		
AUDITOR						
ALFANO	PAMELA	J	82,590.38	82,590.38		
DOYLE	NICOLE	D	46,580.52	46,580.52		
FLORINO	RONALD	J	107,761.24	107,761.24		
PAIVA	VIRGINIA	M	1,976.49	1,976.49		
RAGUCCI	STACY	R	6,289.96	6,289.96		
COMPUTER SERVICES						
BENT	JAMES	W	97,939.44	97,939.44		
CHAMBERS	MICHAEL	C	4,500.00	4,500.00		
BOARD OF ASSESSORS						
DULONG	LINDA	A	60,111.50	60,111.50		

Last Name	First Name	M	Amount	Regular	Overtime	Detail
FALLON	ALEXIS	E	8,861.18	8,861.18		
FLANAGAN	BARBARA	A	1,405.20	1,405.20		
FOLEY	JOANNE	P	84,578.53	84,578.53		
MOORE	SUSAN	E	1,405.20	1,405.20		
ORDILE	ANGELA	L	35,469.08	35,469.08		
POIRIER	WALTER	R	7,057.08	7,057.08		
RAGUCCI	STACY	R	33,356.76	33,356.76		

TREASURER/COLLECTOR

BLAKENEY JR	WILLIAM	L	80,193.40	76,444.67	3,748.73	
COVIELLO	COURTNEY	L	2,759.44	2,759.44		
GATH	DEBRA		54,533.97	54,533.97		
GILBERT	SUSAN	D	48,720.93	48,720.93		
MAZZAPICA	MARY	M	45,782.39	45,782.39		
METIVIER	JANICE	A	81,576.04	81,576.04		
ODAMS	KELLY	L	96,573.90	96,573.90		
WALSH	JENNIFER	E	50,688.37	50,688.37		

ADMIN SERVICES/HUMAN RESOURCES

BELANGER	TERESA	L	77,675.51	77,675.51		
COVIELLO	COURTNEY	L	10,690.61	10,690.61		

TOWN CLERK/TOWN ELECTIONS

ANDERSON	CAROLYN	M	170.50	170.50		
ANDERSON	NANCY	L	464.00	464.00		
ARCAND	NOREEN		370.00	370.00		
BANGS	JUDY	A	370.25	370.25		
BEATTIE	ELEANOR	M	1,196.00	1,196.00		
BEEAN	LILLIAN	K	365.75	365.75		
BEY-ALLEN	GEORGIA	L	996.00	996.00		
BORUSHIK	LAUREN	B	208.00	208.00		
BRADLEY	RUTH		634.25	634.25		
BRADLEY	TAMMIE	R	341.00	341.00		
BRANCHAUD	KARLA		1,185.50	1,185.50		
BULLEN	SUSAN	M	520.00	520.00		
BURGETT-YANDOW	NICOLE	C	31.00	31.00		
BYRNES	ANTOINETTE	M	272.25	272.25		
CANNISTRARO	SANDRA	A	181.50	181.50		
CARRIERE	LORRAINE	H	836.50	836.50		
CASEY	ELINOR	M	546.25	546.25		
CHAMBERS	MAUREEN	E	529.25	529.25		
CIAMPA	KELLEY	A	598.00	598.00		
COREY	MILDRED	F	16.50	16.50		
COVIELLO	ANNE	B	520.00	520.00		
COVIELLO	JOHN		865.00	865.00		
CREAMER	SANDRA	L	348.00	348.00		

Last Name	First Name	M	Amount	Regular	Overtime	Detail
CUNNINGHAM	LAUREN	T	160.50	160.50		
DEFEUDIS	PATRICIA		141.50	141.50		
DEMERS	ROBERT	F	500.00	500.00		
DIBELLA	MARY	P	170.50	170.50		
DIXON	DOROTHY	R	625.50	625.50		
DUNCAN	ANNE	J	537.75	537.75		
ERRERA	LEONARD	J	354.75	354.75		
FARINATO	FLEURETTE	M	177.00	177.00		
FERRY	CAROL	K	531.50	531.50		
FLANAGAN	BARBARA	A	386.25	386.25		
FORLIZZI-ROCHE	DENISE		546.00	546.00		
GOLEN	ALICE		600.50	600.50		
GRAFFEO	DENISE		91,603.64	91,603.64		
GRAHAM	JOAN	Z	346.50	346.50		
GROOM	BARBARA	J	352.00	352.00		
HAINES	DONNA	G	532.50	532.50		
HANSFORD	JOAN	P	535.25	535.25		
HIGGINS	JANICE	C	335.50	335.50		
HOLLOWAY	DANIELLE	M	864.50	864.50		
HOUGHTON	ROSEMARY	L	569.25	569.25		
HURLEY	MARGUERITE	L	121.00	121.00		
IPPOLITO	JEANNETTE	C	242.50	242.50		
KENNEY	ELEANOR	C	238.50	238.50		
KUSHMEREK	DIANE	L	165.00	165.00		
LAMARCA	THEODORA		270.50	270.50		
LYONS JR	JOSEPH		115.50	115.50		
MAC INNIS	ROBERT	B	558.00	558.00		
MACNEIL	LAUREEN	M	582.50	582.50		
MAGUIRE	JANET	A	16.50	16.50		
MAHER	KATHERINE	M	228.00	228.00		
MAZZA	JAMES	J	300.00	300.00		
MCCARTHY	NANCY	M	165.00	165.00		
MCMULLEN	SARAH	C	31,908.10	30,674.16	1,233.94	
MCNAMARA	CHARLENE	M	844.50	844.50		
MIRANDA	MARLENE	M	22.00	22.00		
MORAN MURPHY	MARY	A	444.50	444.50		
MORRISSEY	DENISE	M	364.50	364.50		
MURPHY	JANET	E	498.75	498.75		
NASTASI	MURIEL	E	49.50	49.50		
NICKERSON	DIANE	V	90.00	90.00		
OLIVA	SANDRA	A	528.75	528.75		
OLIVA	VINCENT	J	539.75	539.75		
PANILAITIS	SUSAN	D	691.00	691.00		
PERROTTA	TERESA	M	686.00	686.00		
PILCHER	MARY		1,035.00	1,035.00		
POLI	LINDA	A	125.50	125.50		
POTHIER	SANDRA	M	466.25	466.25		
QUAGLIA	P. JERRY		686.25	686.25		
QUINTON	PRISCILLA	N	584.50	584.50		

Last Name	First Name	M	Amount	Regular	Overtime	Detail
RAY	SANDRA	M	256.04	256.04		
REKKBIE	LINDA		570.25	570.25		
RYAN	LORETTA	A	943.25	943.25		
RYSER	SHANNON	M	828.50	828.50		
SHEEHAN	LINDA	D	217.25	217.25		
SHEEHAN	LOIS	A	510.00	510.00		
SPANOS JOHNSON	SANDRA	A	47.50	47.50		
STRATIS	PATRICIA	I	355.50	355.50		
SULLIVAN	MICHELE	B	74,116.73	70,531.77	3,584.96	
TARLOWSKI	RICCARDA		183.00	183.00		
TEAGUE	FRANCIS	A	500.00	500.00		
TEAGUE	RUTH	A	500.00	500.00		
TEMPIA	JACQUELINE	R	16.50	16.50		
TOPPIN	JOANNE	R	515.25	515.25		
TOPPING	CHRISTINE	A	278.50	278.50		
TORRO	AMY	L	202.00	202.00		
TRUDEAU	JACOB	A	130.00	130.00		
TRUDEAU	STEPHEN	A	246.50	246.50		
VASSALLO	MARYANN		512.75	512.75		
VIEIRA	PHYLLIS	A	537.75	537.75		
WINTER	DEBORAH		49,955.30	48,221.19	1,734.11	
YARBROUGH	JUDITH	A	537.75	537.75		

CONSERVATION COMMISSION

DEACKOFF	STEPHEN	D	1,000.00	1,000.00		
HOLLAND	PATRICK		1,000.00	1,000.00		
IPPOLITO	ANTHONY	J	1,000.00	1,000.00		
MERCER	NICOLE	W	1,000.00	1,000.00		
SHEEHAN	DENNIS	J	1,000.00	1,000.00		

PLANNING BOARD

BOYD	KYLE	J	20,181.78	20,181.78		
CATHCART	DAWN	E	4,940.70	4,940.70		
DELANEY	JEREMIAH		765.00	765.00		
FOWLER	ROBERT		765.00	765.00		
FRATALIA	VINCENT	S	765.00	765.00		
GALLO	STEFANIA	R	64,374.66	64,374.66		
JOHNSON	MELISSA	A	3,304.41	3,304.41		
JOHNSON	STEPHEN	G	1,080.00	1,080.00		
MCGINTY	ANNA	A	42,664.71	42,664.71		
MORRIS	CAITLIN	E	50,845.89	50,845.89		
RYDER	ERIC	M	765.00	765.00		

TOWN HALL

RAY	SANDRA	M	50,512.35	50,512.35		
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Last Name	First Name	M	Amount	Regular	Overtime	Detail
POLICE						
ABERLE	JOSEPH	C	52,304.76	46,927.58	5,377.18	
ADAMS	CHRISTOPHER	R	126,755.70	77,800.37	10,945.73	38,009.60
BARBERA	JOSHUA	J	5,644.11	5,644.11		
BJORKGREN	ROBERT	M	138,035.19	81,877.50	11,178.69	44,979.00
BOUDREAU	AUDIE	E	4,242.00			4,242.00
BYERS	BRIANNA	C	28,436.49	24,999.01	3,437.48	
BYRNE	CHRISTOPHER	A	131,399.69	78,937.21	17,038.00	35,424.48
CAPUANO	KAREN	M	95,572.19	67,666.97	6,845.22	21,060.00
CASEY	JOHN	M	117,134.88	70,347.89	7,180.99	39,606.00
CASEY	THOMAS	M	140,509.47	101,750.38	13,098.29	25,660.80
CHAYA	ELIAS	G	38,467.30	37,864.71	602.59	
COLUMBUS	ALYSIA	M	125,021.11	95,537.40	5,090.11	24,393.60
COLUMBUS	RYAN	M	154,988.85	115,238.06	11,449.99	28,300.80
CONNOR	PATRICK	M	166,920.78	80,497.82	35,054.46	51,368.50
CONNORS	BARTHOLOMEW	B	2,692.00			2,692.00
COOKE	THOMAS	M	104,656.73	80,964.67	7,174.22	16,517.84
COVIELLO	CHRISTOPHER	J	187,795.25	114,876.87	39,745.34	33,173.04
CROWE	JOHN	J	58,252.00	58,252.00		
CUSTANCE	LAURA	A	6,396.95	6,251.10	145.85	
DOHERTY	PATRICK	S	4,914.00			4,914.00
DONAHUE	MICHAEL	W	10,334.04			10,334.04
DONOGHUE	JOHN		44,543.76		546.20	43,997.56
DONOVAN	MATTHEW	D	97,203.68	65,785.95	3,850.73	27,567.00
DONOVAN	MICHAEL	A	122,800.16	81,273.24	8,622.92	32,904.00
DUFFY	DAVID	J	115,412.29	74,511.11	8,635.78	32,265.40
EVANS	DEBORA	E	10,344.00			10,344.00
FARNUM	BRIAN	J	151,248.22	96,103.19	19,427.38	35,717.65
FIELD	ROBERT	D	178,428.17	100,830.46	21,248.36	56,349.35
FORTUNATO	JOSEPH	C	7,989.64			7,989.64
GALLAGHER	SHANE	Q	142,230.90	79,097.15	19,983.41	43,150.34
GATH	LEE	A	24,591.20		273.10	24,318.10
GATH	PHILIP	M	14,573.00			14,573.00
GAYNOR	SCOTT	P	143,498.39	112,841.01	6,354.98	24,302.40
GONZALEZ	ANDRE		121,433.04	81,279.52	14,545.52	25,608.00
GRIFFIN	KIMBERLY	A	66,267.62	57,312.76	8,954.86	
HANLEY	ERIC	E	107,129.82	72,926.67	8,782.71	25,420.44
HARRINGTON	PATRICK	J	136,711.55	94,148.27	7,910.00	34,653.28
HILDEBRAND	MARK		20,322.12			20,322.12
HOLLIS	JAMES	H	136,606.27	86,484.70	19,295.41	30,826.16
HOLMES	MICHAEL	J	40,530.89	39,883.18	647.71	
HOPKINSON	RICHARD	A	216.00			216.00
HUNT	RYAN	J	90,426.86	58,771.06	4,007.80	27,648.00
JAREK	JOHN		65,144.01		682.75	64,461.26
JAREK	MATTHEW	J	52,441.26	3,098.76	546.20	48,796.30
JOP III	WALTER	J	148,995.11	94,765.77	17,607.74	36,621.60
JOUVELIS	JOHN	T	47,747.86	44,921.25	2,826.61	
JUDD	JANICE	R	68,286.69	56,237.97	12,048.72	

Last Name	First Name	M	Amount	Regular	Overtime	Detail
KEDDIE	SCOTT	A	30,429.82		273.10	30,156.72
KELLEY	JOSEPH	C	151,360.35	95,483.22	14,223.81	41,653.32
KELLY	TIMOTHY	W	129,538.49	102,215.65	3,087.64	24,235.20
KENNEDY	ALICE	M	45,254.12	43,705.94	1,548.18	
LAPOINTE	DANA	T	129,226.72	66,886.50	12,407.57	49,932.65
LEFEBVRE	CHRISTOPHER	A	116,318.61	73,239.13	17,243.48	25,836.00
LEVY	DAVID	W	41,412.46			41,412.46
LINDAHL	JUSTIN	A	87,969.82	69,180.30	2,481.22	16,308.30
LUMSDEN	RICHARD	S	4,746.77		409.65	4,337.12
MACCARIO	MICHAEL	A	120,251.55	80,263.98	8,503.89	31,483.68
MACLEOD JR	THOMAS	M	13,965.10		273.10	13,692.00
MCLAUGHLIN	MICHAEL	J	132,894.99	80,497.80	27,149.19	25,248.00
MCMAHON	MARKUS	E	122,762.96	79,555.77	516.35	42,690.84
MCNAMARA	JASON	R	56,179.73	55,486.12	693.61	
MENDONCA	JOE	R	125,480.59	65,648.36	14,558.83	45,273.40
MIANO	DAVID	M	116,894.38	69,562.23	3,295.15	44,037.00
MINICHINO	ANDREW	K	4,097.01	4,097.01		
MORRIS	PAUL	E	121,237.61	68,893.06	6,776.05	45,568.50
MURRAY	PETER	C	1,678.49	1,678.49		
NEWCOMB	MICHAEL	S	183,972.50	106,345.71	24,972.53	52,654.26
NEWTON	EILEEN		34,055.45	30,657.96	3,397.49	
NEWTON	JOSEPH	A	1,129.77	1,129.77		
NICOSIA	PAUL	J	130,578.47	64,892.62	17,993.65	47,692.20
O'HARE	JAMES	P	6,000.00			6,000.00
OKEEFE	KIMBERLY	A	104,700.98	72,926.69	4,654.29	27,120.00
ONEILL	BRIAN	R	117,760.57	117,760.57		
PELRINE	MATTHEW	S	147,211.02	65,332.40	6,977.48	74,901.14
PELRINE	STEPHEN		27,729.00			27,729.00
PERRY	MARK		157,154.34	106,844.63	9,085.51	41,224.20
PETERSON JR	DENNIS	J	143,070.65	81,872.39	12,837.34	48,360.92
PICCOLO	ARTHUR	M	91,562.26	68,682.25	620.01	22,260.00
PICCOLO JR	ALBERT	A	77,766.82	76,862.26	904.56	
POISSON	KAREN	A	61,214.97	55,425.45	5,789.52	
POWERS	JOHN	R	30,096.10		273.10	29,823.00
POWERS	STEPHEN	M	48,674.64		273.10	48,401.54
PRATT JR	DOUGLAS	E	73,418.47	64,892.59	2,573.88	5,952.00
QUINN	STEPHEN	J	112,813.22	70,346.32	7,657.90	34,809.00
REESE	KEVIN		12,484.52			12,484.52
REGAN	PETER	L	90,802.85	69,282.31	9,424.54	12,096.00
RICHARDSON	ANDREW	J	118,674.94	67,181.21	5,241.37	46,252.36
RINGWOOD	PAUL		29,790.00			29,790.00
ROGERS	KAREN	L	1,989.40	1,989.40		
ROWE	MATTHEW	S	109,816.80	72,102.02	9,689.18	28,025.60
RUGGIERO	MARIA	F	64,731.90	57,519.78	7,212.12	
RYSER	JAMES	T	102,295.57	77,871.38	2,920.19	21,504.00
SABELLA	SARAH	M	27,076.79	25,268.92	1,807.87	
SAWICKI	DANIEL	D	3,714.52			3,714.52
SCHWALB JR	WILLIAM	L	56,117.12			56,117.12
SCOTT	CHRISTOPHER	M	107,307.02	72,926.67	6,666.35	27,714.00

Last Name	First Name	M	Amount	Regular	Overtime	Detail
SHEEHAN	KAYLA	M	87,537.79	71,454.48	1,827.31	14,256.00
SHEEHAN	TIMOTHY	B	192,082.63	192,082.63		
SILVIA	SHAUN	E	2,849.93	2,849.93		
SITAR	DANIEL	J	19,808.20			19,808.20
SMALL	MATTHEW	L	125,545.87	93,954.17	31,591.70	
STEPHENS	ROBERT	A	158,473.95	115,621.48	13,778.07	29,074.40
STOTIK	PATRICIA	J	70,930.67	60,644.44	10,286.23	
SULLIVAN	EDWARD	M	70,183.75	64,581.09	5,602.66	
SULLIVAN	KAITLIN	M	100,524.67	83,687.57	7,333.10	9,504.00
SULLIVAN III	THOMAS	J	19,807.60		273.10	19,534.50
TARPEY	WILLIAM	B	3,141.65	3,141.65		
TINEO	FRANCISCO	J	3,182.65	3,182.65		
TORRES	STEVEN	M	161,958.32	116,701.32	7,781.00	37,476.00
TRELEGAN	COLIN	L	173,122.61	79,830.18	32,974.41	60,318.02
VASCONCELLOS	MICHAEL	J	95,847.57	64,031.56	4,264.01	27,552.00
VITALE	MARCIA	A	31,750.08	31,644.60	105.48	
VOTO	JOHN	S	174,426.90	144,014.10		30,412.80
VOZZELLA	ERICA	G	1,223.74	1,223.74		
WELCH	JENNIE	A	111,159.08	82,870.75	4,960.33	23,328.00
WHITEHOUSE	JACK	L	32,127.06		273.10	31,853.96
WILLIAMS JR	JAMES	F	169,797.94	111,605.99	21,399.35	36,792.60
WOOD	MARK	P	28,779.33		409.65	28,369.68
WORTH	GARIN	F	18,334.67	11,817.62	6,517.05	

FIRE

ALTAVESTA	JOEL	R	83,034.77	72,465.34	10,365.43	204.00
AUSTIN	SCOTT	D	98,576.76	78,729.78	19,846.98	
BIELECKI	PETER	J	84,599.25	66,489.65	18,109.60	
BOURDON	MARC	B	77,349.82	73,057.01	4,292.81	
BRADLEY	SHAWN	M	81,058.88	72,363.69	8,695.19	
BROTHERS	PATRICK	M	86,763.53	71,534.62	15,228.91	
BROTHERS	WILLIAM	P	90,048.76	83,936.06	6,112.70	
CALISTRO	ROBERT	B	95,497.92	95,497.92		
CALLAHAN	MICHAEL	P	121,822.60	99,925.47	21,565.63	331.50
CARNEY	DAVID	A	102,638.54	86,837.88	15,800.66	
DOGHERTY	JOSEPH	M	74,520.66	63,759.74	10,760.92	
DOHERTY	PATRICK	S	109,470.13	84,740.92	24,525.21	204.00
ELLIOTT	TODD	E	72,286.99	68,946.97	3,340.02	
FITZPATRICK	JAMES	E	84,462.48	74,219.10	9,911.88	331.50
FORTUNATO	JOSEPH	C	95,207.75	75,690.81	19,312.94	204.00
FOWLER	JOHN	R	81,819.92	69,425.77	12,394.15	
GIASULLO	DAVID	J	98,506.35	79,825.45	18,680.90	
GIASULLO	JEFFREY		98,219.89	81,636.15	16,583.74	
GIASULLO	MICHAEL	J	81,979.16	72,672.96	9,306.20	
GIASULLO JR	JAMES	A	96,497.12	93,033.67	3,463.45	
GOSSE	WILLIAM	R	81,535.27	70,390.50	11,144.77	
GREER JR	DONALD		60,020.73	57,780.75	2,239.98	
GUTTADAURO	PAUL	F	107,458.82	85,489.49	21,969.33	

Last Name	First Name	M	Amount	Regular	Overtime	Detail
HAZEL	MICHAEL	A	189,009.89	189,009.89		
HOLDEN	TIMOTHY	J	92,324.75	75,685.81	16,434.94	204.00
HUBBARD	JUSTIN	A	22,503.96	21,676.90	827.06	
HURLEY	BRIAN	J	100,772.68	84,934.73	15,633.95	204.00
KARLBERG	DAVID	R	98,232.89	79,798.77	18,434.12	
KASPRZAK	DANIEL	M	76,758.99	72,359.47	4,399.52	
KEARNS	JOSEPH	W	113,101.72	90,691.98	22,409.74	
KEDDIE	ROBERT	P	89,642.02	72,925.79	16,716.23	
KEDDIE	SCOTT	A	138,522.23	109,010.64	29,511.59	
KERR	GARY	O	129,108.94	106,823.86	22,285.08	
LAMOUREUX	JUSTIN	A	80,031.91	70,817.45	9,214.46	
LEVY JR	DAVID	W	78,203.07	70,353.27	7,849.80	
LUCIA JR	CHARLES	A	56,829.58	50,315.42	6,514.16	
MACKEY	BRIAN	R	92,276.05	78,170.27	14,105.78	
MANCUSI	TIMOTHY	M	74,030.55	72,465.40	1,565.15	
MARTIN	JEANNE	M	53,522.70	53,522.70		
MCGLAUFLIN	RUSSELL	J	109,832.44	84,525.92	25,306.52	
MERRILL	MICHAEL	B	74,866.90	68,738.63	6,128.27	
MERRILL MORGADO	CHRISTINA	M	81,285.35	71,557.87	9,523.48	204.00
MURPHY IV	THOMAS	J	74,443.93	69,889.47	4,222.96	331.50
OLEARY	JOHN	H	73,316.77	62,380.54	10,936.23	
ROSEMOND	ALAN	L	92,206.06	76,019.04	15,502.16	684.86
SANDBERG	KENNETH	J	109,339.99	86,488.06	22,851.93	
SAWICKI	DANIEL	D	93,865.50	89,242.94	4,622.56	
SITAR	DANIEL	J	90,279.51	79,150.74	11,128.77	
SMALL	DANIEL	T	85,542.93	72,625.43	12,917.50	
SMITH	PETER	C	22,511.67	17,126.88	5,180.79	204.00
SODERGREN	JOSEPH	M	52,547.64	49,069.57	3,478.07	
SPENCER	STEVEN	M	85,099.04	72,517.93	12,224.11	357.00
TEIXEIRA	CHRISTOPHER	J	81,177.13	68,538.29	12,638.84	
TEMMALLO	DEREK	C	71,136.20	63,838.03	7,298.17	
VASAS	ALBERT	J	145,182.92	128,492.93	16,689.99	
VISCIONE	JON		138,699.68	138,672.39	27.29	
WELCH	DEREK	W	84,727.00	70,346.60	14,380.40	
WELCH	TYLER	J	73,130.77	66,178.45	6,952.32	
WILLEY	MICHAEL	A	79,135.52	70,031.02	9,104.50	
YOST	DANIEL	W	71,696.76	67,738.41	3,958.35	

BUILDING

AURILIO	ANTHONY	F	655.68	655.68		
BAGNI	RICHARD	J	1,311.36	1,311.36		
CATHCART	DAWN	E	60,144.23	60,144.23		
GYNAN	JOEL	C	64,368.87	64,368.87		
JOHNSON	EDWARD	P	95,969.23	95,969.23		
OKEEFE	NANCY	A	59,644.51	59,644.51		
SULLIVAN	HAROLD	J	21,418.88	21,418.88		
WILD	PAUL	A	22,074.56	22,074.56		

Last Name	First Name	M	Amount	Regular	Overtime	Detail
DPW						
ALFONSI	SEAN	G	65,247.04	56,340.97	8,906.07	
ALLARD	THOMAS	A	80,496.53	63,063.75	17,432.78	
ALLARD	PETER	D	3,860.33	3,701.28	159.05	
ASSELIN	JOSHUA	B	3,294.45	3,294.45		
BEEBE	CHRISTOPHER	M	82,352.81	67,581.41	14,771.40	
BELIDA	ROBERT	A	115,912.78	90,536.64	25,376.14	
BOZEK	JOHN	B	77,148.66	59,506.80	17,641.86	
BRINCH	SCOTT	M	97,096.19	97,096.19		
BRINCKLOW	CONNOR	J	1,796.02	1,796.02		
BROTHERS	MICHAEL	S	80,133.74	73,359.08	6,774.66	
BURLEY	RANDALL	K	74,917.20	74,809.30	107.90	
CAREY	JONATHAN	U	75,557.99	65,960.33	9,597.66	
CAREY	PATRICK	R	86,708.59	76,207.07	10,501.52	
CASEY	SHON	J	86,626.30	71,562.23	15,064.07	
CHANDLER	KENNETH		93,102.87	78,298.50	14,804.37	
CHENG	CHESTER	J	68,648.32	68,648.32		
CLEARY	PATRICK	J	88,519.35	69,002.88	19,516.47	
CONLON	KEVIN	M	109,116.68	87,530.49	21,586.19	
CONTALONIS	THOMAS	J	2,457.15	2,457.15		
COOKE	KEVIN	M	3,345.98	3,345.98		
DECAREAU	MATTHEW	P	38,620.40	35,038.17	3,582.23	
DESHLER JR	MICHAEL	T	93,838.68	74,250.40	19,588.28	
DONOVAN	MICHAEL	B	83,296.95	76,207.06	7,089.89	
DRAKOULAKOS	ALEC	P	76,292.72	56,440.24	19,852.48	
GIANNETTI	FRANK	P	79,560.88	79,560.88		
GILBERT	BRIAN	M	128,955.95	128,955.95		
HARDIMAN	KEVIN	T	93,840.19	93,840.19		
HIRTLE	MATHEW	T	79,395.43	73,888.97	5,506.46	
LADDERBUSH	MARLENE	M	84,628.91	84,152.70	476.21	
LAYNE	KENNETH	W	84,248.28	68,010.44	16,237.84	
LINDSEY III	DAVID	A	2,975.62	2,975.62		
LONGO	MICHAEL	K	50,602.28	43,611.33	6,990.95	
MARION	BERNARD	H	85,137.68	73,147.20	11,990.48	
MARION II	LOUIS	E	84,164.96	75,066.44	9,098.52	
MARKOS	ARTHUR	G	70,763.58	70,763.58		
MARQUIS	MATHEW	C	2,674.10	2,674.10		
MCMAMARA	PATRICK	M	67,374.59	54,049.13	13,325.46	
MICIAN	GINA	E	7,378.95	7,378.95		
MINER JR	ROBERT	H	87,781.27	75,799.62	11,981.65	
MUDARRIE	NICHOLAS	F	80,131.51	70,568.86	9,562.65	
NICHOLS	RAUN	A	15,979.08	15,979.08		
PATTERSON	SUSAN	M	60,144.15	60,144.15		
ROBINSON	CHRISTINE		60,133.34	60,133.34		
ROSA	BRANDON	R	1,056.49	1,056.49		
SALERNO	JOHN	M	89,581.69	78,150.47	11,431.22	
SCHOFIELD	CHERYL	A	46,453.39	46,453.39		
SINGLETON	LOGAN	J	1,545.11	1,545.11		

Last Name	First Name	M	Amount	Regular	Overtime	Detail
SOTIRAKOS	DANIELLE	M	21,520.21	21,520.21		
SPINALE	RICHARD	J	95,973.92	95,973.92		
STACK	ANDREW	A	80,046.24	80,046.24		
STODDARD	RICHARD	E	108,590.13	86,328.13	22,262.00	
STRONACH	TIMOTHY		108,861.00	79,917.03	28,943.97	
TRUSCELLO	JASON	R	84,766.01	68,468.91	16,297.10	
VALDEZ	OMAR	E	11,802.37	11,771.71	30.66	
VIEWEG JR	EDWARD	L	60,675.51	58,637.64	2,037.87	
WALSH	MARK	S	70,052.75	59,453.15	10,599.60	
WEITZ	ZACHARY	L	1,056.48	1,056.48		
WHELAN	SHAWN	P	89,272.05	67,278.42	21,993.63	
WILD	PATRICK	J	3,800.04	3,800.04		
WILSON	TYLER	J	2,958.16	2,958.16		
WOODBURY	MELISSA	T	57,042.75	56,185.92	856.83	

BOARD OF HEALTH

BARRY	RAYMOND	M	405.00	405.00		
BOSCHETTI	ANTHONY	M	315.00	315.00		
FERDINAND	GEORGE	H	157.50	157.50		
HADGE	LISA	M	47,926.62	47,523.88	402.74	
KINGHORN	SARAH	B	42,078.42	42,078.42		
ROUX	CHARLES	J	315.00	315.00		
SAWYER	SUSAN	Y	92,304.11	92,304.11		
SCARANO	ROBERT	J	315.00	315.00		
SULLIVAN	SHANNON	L	64,311.04	64,311.04		
THOMAS	PAMELA	J	4,319.28	4,319.28		
ZAROULIS	MARIA	H	157.50	157.50		

COUNCIL ON AGING

CONOLE	JANICE	E	63,604.34	53,567.99	10,036.35	
DEACKOFF	GAIL	A	5,592.12	5,592.12		
DUNLEVY	DIANE		33,749.83	33,749.83		
GRAFFEO	A PAUL		8,696.74	8,696.74		
HUTCHEON	NICOLE	B	71,539.99	71,539.99		
KASCAK	CARLY	R	46,900.74	46,900.74		
MCCARTHY	NANCY	M	2,583.81	2,583.81		
NATOLA	RALPH	J	10,758.58	10,758.58		
NOEL	ROBERT	S	55,430.38	55,117.70	312.68	
TUCCERI	SUSAN		6,177.01	6,177.01		

VETERAN SERVICES

ALLEN	DONNA	M	14,953.84	14,953.84		
DOWNEY	LISA	M	57,331.11	57,331.11		

LIBRARY

Last Name	First Name	M	Amount	Regular	Overtime	Detail
ARDIZZONI	CAROLE	A	4,337.38	4,337.38		
BOC	NOELLE	E	72,356.96	72,356.96		
BRILEY	JEANNINE	L	55,176.29	55,176.29		
BURKE	JENNIFER	L	47,694.01	45,707.47	1,986.54	
DRISCOLL	DANIELLE	M	45,778.63	43,416.50	2,362.13	
EALY	KATRINA	D	40,721.28	37,722.74	2,998.54	
FIUMARA	JOSEPH	F	60,094.25	56,963.65	3,130.60	
GIARRUSSO	DIANE	M	86,669.44	86,669.44		
HAMM	MARIA	C	36,664.08	36,159.21	504.87	
HAYES	ROBERT	L	73,168.05	66,679.62	6,488.43	
HELLMAN	RACHEL	S	59,742.95	58,367.81	1,375.14	
HOLLAND	GAIL	M	48,953.54	46,207.72	2,745.82	
HOLLIS	CHRISTINE		45,806.10	44,207.84	1,598.26	
IMPINK	ROSALYN		4,989.32	4,989.32		
KELLEY	ANNE	E	36,354.88	35,805.78	549.10	
MAGANZINI	HEATHER	R	46,736.90	44,422.76	2,314.14	
PIKE	JEFFREY	M	6,391.48	6,391.48		
SAFFORD	ELIZABETH	J	5,316.18	5,316.18		
SALVATO	JOYCE		20,385.20	20,385.20		
SWARTZ	JEANNE	E	45,382.08	45,382.08		
TROIANO	THERESA	M	9,448.63	9,448.63		
VILLET	AIMEE	A	62,425.35	60,889.02	1,536.33	

PARKS/RECREATION

BOMAL JR	VINCENT	R	82,990.16	82,990.16		
CALLISON	PATRICK	S	75,954.63	70,493.82	5,460.81	
GENDRON	JAMIE	D	73,975.33	62,504.41	11,470.92	
WORTH	GARIN	F	50,493.74	45,405.77	5,087.97	

TELEMEDIA

CAREY	TYLER	L	1,178.69	1,178.69		
COVIELLO	COURTNEY	L	1,256.25	1,256.25		
DORRINGTON	BRIAN	J	51,709.94	51,709.94		
MARSHALL	JASON	P	26,671.20	26,671.20		

AT YOUR SERVICE

(AREA CODE 978)

GENERAL INFORMATION.....	640-4300	Sealer of Weights & Measurers.....	640-4430
AMBULANCE	911	Selectmen, Town Hall	640-4300
Administrative Services, Town Hall	640-4488	Senior Center, 175 Chandler St.....	640-4480
Assessors, 11 Town Hall Ave	640-4330	Cable TV: Channel 10.....	640-4300
Auditor, 11 Town Hall Ave.....	640-4320	Channel 22.....	640-7825
Board of Registrars (Voter Information).....	640-4355	Town Clerk, Town Hall.....	640-4355
Building Commissioner, Town Hall	640-4430	Town Manager, Town Hall.....	640-4300
Community Development, Town Hall.	640-4370	Treasurer/Tax Collector, 11 Town Hall Ave.....	640-4340
Computer Services, 11 Town Hall Ave.....	640-4351	Veterans Agent, Senior Center	640-4485
Conservation Commission, Town Hall.....	640-4370	Voter Information, Town Hall.....	640-4355
FIRE DEPARTMENT, 21 Town Hall Ave.		Welfare Department	446-2400
EMERGENCY	911	Historical Society	978-863-9989
Other Fire Information	640-4410	Web Site –	www.tewksburyhistoricalsociety.org
Health Board, Town Hall	640-4470	Tewksbury Cemetery, 172 East St.....	978-851-4165
Housing Authority, Saunders Circle	851-7392	Tewksbury Community Pantry.....	978-858-2273
Library (300 Chandler St.)	640-4490	Town Web Site	www.tewksbury-ma.gov
Parking Clerk, Town Hall	640-4355	SCHOOL DEPARTMENT	
Planning Board, Town Hall.....	640-4370	Athletic Director.....	640-7834
Plumbing/Electrical Inspector, DPW Building ...	640-4435	Loella Dewing School, 1469 Andover St.....	640-7858
POLICE DEPARTMENT, 918 Main Street		Heath Brook School, 165 Shawsheen St	640-7865
EMERGENCY	911	Memorial High School, 320 Pleasant St.....	640-7825
Administrative-Non Emergency	640-4381	North Street School, 133 North St.....	640-7875
Detectives.....	640-4380	Louise Trahan School, 12 Salem Rd	640-7870
Animal Control Officer	640-4395	John Ryan Elem School, 135 Pleasant St	640-7880
Records.....	640-4355	John Wynn Middle School, 1 Griffin Way.....	640-7846
PUBLIC WORKS (DPW) 999 Whipple Rd.		Shawsheen Tech. Region. H.S. (Billerica).....	667-2111
Superintendent/Administration Office	640-4440	Superintendent of Schools, 139 Pleasant St.....	640-7801
Engineering Division	640-4440	Business Admin. Office, 139 Pleasant St	640-7805
Highway Division	640-4440	CITIZENS INFORMATION SERVICE	
Sewer Division.....	640-4440	Secretary of the Commonwealth	1-800-392-6090
Snow & Ice Emergency.....	640-4443	Web Site –	www.wheredoivotema.com
Tree Division.....	640-4440	Senator Elizabeth Warren (Boston).....	617-565-3170
Water Division		Senator Edward Markey (Boston).	617-565-8519
(Emergencies-Phone Police Dept).....	640-4448	Congressman Seth Moulton.....	202-225-8020
Water Treatment Plant	858-0345	State Senator Barry R. Finegold.....	617-722-1612
Water Billing Division, 11 Town Hall Ave.....	640-4350	State Representative David Allen Robertson.....	617-722-2210
Road Runner Transportation	459-0152	State Representative Tram T. Nguyen.....	617-722-2060
Rubbish Disposal	1-800-442-9006		
Northern Middlesex Registry of Deeds.....	458-8474		