



Diane Giarrusso, Library Director

Meeting: 10/11/2022

Time: 7:00 p.m.

Place: TPL Meeting Room

Members Present: Bonnie Page, Patrick Joyce, Chris Castiglione, Julie Naughton, Sue Pedersen and Lori Carriere

Also Present: Diane Giarrusso, Nicole Goolishian

The meeting was called to order at 7:02 p.m. by Patrick Joyce.

Minutes:

A motion was made by Lori Carriere, seconded by Bonnie Page, to accept the minutes of 9/13/22. The motion passed by unanimous vote.

Directors Comments:

- HVAC issues with air handlers, etc. are ongoing and being ably handled by Joe.
- “Authorized Personnel Only” and “Staff Only” signs, with Braille, have been ordered and will be placed throughout the building by the end of October. When asked, Diane noted that the signs will help direct visitors throughout the library and prevent them from entering spaces that are not public. The Board then had a brief discussion about who First Amendment Auditors are and what they do.
- Although not in the language of the warrant article that passed, the Meeting Room carpeting will be replaced when the 2nd floor is recarpeted.
- The library is no longer hosting the Festival of Trees. Discussion ensued about the Festival and whether/how we celebrate other holidays at the library and how much time it takes to plan and execute the events.

Lori Carriere asked if the directional signs being planned would be bilingual? The Director and Assistant Director will investigate.

Reporting of the Friends Meeting: Chris Castiglione reported on the recent meeting.

- Neither the Director nor the Assistant Director were at the meeting due to vacation and illness.
- Discussion about evaluating the return on investment for fundraising opportunities.
- Discussion about whether to keep or cancel some museum passes.
- Discussion about revising membership donation tiers to recommended donations and eliminating the “Lifetime Member” category going forward and changing the suggested annual membership donations to \$25, \$50, \$100, \$150, \$Other. Student/Senior donations

will be \$10 annually. These changes are planned to be effective in January 2023, the beginning of the Friends' fiscal year.

- They announced the Book Donation and Puzzle Swap event on 10/15/2022 from 10-1 noting that volunteers are still needed.
- They are preparing for a Member Appreciation event at the library set for 11/19/2022. Details are being worked out.
- Next meeting is 11/2/2022. Sue Pedersen will attend the meeting.

Member Comments:

- Sue Pedersen announced a Puzzlemania event to be held on 10/14/2022. It is an event for puzzle aficionados to meet and chat. Sue also announced that the Tewksbury Garden Club voted to supply a fresh arrangement for the library monthly to thank them for their wonderful work in the community. The arrangements will be placed on the counter to the right of the entry where the commemorative plaques are located.
- Bonnie Page requested an updated Board list again. The Director will remind Jeannine to send one out and make a print copy available at the next meeting. Bonnie also asked if our bylaws spelled out the meeting dates and if it was possible to cancel meetings when there is nothing pressing on the agenda. The bylaws do state generally when the meetings shall occur, and also, that there is no guidance on whether meetings can be cancelled due to light agendas.
- Lori Carriere asked about the reason that the Trustees and other boards, were not included in the stipend list approved at Special Town Meeting. The Director responded that including other boards was still being assessed. There was discussion about whether the Trustees could bring forth a warrant article requesting a stipend.
- No other comments were made.

Public Comments: None

Future Meetings:

November 15, 2022, moved from November 8th due to Election Day

December 13, 2022

Bonnie Page made a motion to adjourn the meeting, Lori Carriere seconded the motion. The motion was passed unanimously, and the meeting adjourned at 7:42p.m.

Respectfully submitted,

Approved BLT Minutes from 10/11/22 by The Trustees on 11/15/22

Handouts: Monthly Calendars and the Director's Report 10/11/22