



**Diane Giarrusso, Library Director**

**BOARD OF LIBRARY TRUSTEES  
MINUTES**

**Meeting Date:** October 10, 2023  
**Time:** 7:00 P.M.  
**Location:** Tewksbury Public Library Meeting Room

**Members Present:** Julie Naughton, Cathy Dwyer, Bonnie Page, Chris Castiglione, Sue Pedersen, and Jessica Rauseo

**Members Absent:**

**Also Present:** Diane Giarrusso, Nicole Goolishian, and Jeannine Briley

The meeting was called to order at 7:00 p.m. by Bonnie Page, Chairperson.

**Minutes:** A motion was made by Sue Pedersen, seconded by Julie Naughton to accept the minutes of 9/12/23. The motion passed with amendments.

**Policies to Review:** Americans with Disabilities Act Compliance Policy

- This updated policy will back up the library's new Accessibility Statement included on all marketing materials and the website. Staff can make modifications to brochures, if a patron can't read a smaller print. This policy was taken directly from Massachusetts Office on Disability (MOD). We can vote on the policy next month.

**Policies to Review:** Computer Use and Internet Access Policy

- This is a revised policy. The language within this policy has been tightened up. The library believes in intellectual freedom, not filtering internet access, and does not act in place of a parent or caregiver. We can vote on the policy next month.

**Policies to Review:** Donation / Gift Policy

- This is a new policy. This policy covers: art, monetary gifts, and materials such as books. Recent examples include the loan of the Ella Fleming School painting and the donation of the bust of Abraham Lincoln. The policy covers donations and gifts made directly to the library or through the Friends of the Library book sale.

**Director's Comments:**

- Special Town Meeting voted in the affirmative to fund new electronic sign boards for both the library and Senior Center.
- Funding was also approved to construct accessible pathways to the TPL Community Garden alongside a new concrete platform for the outdoor performances.

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- Brewfest 2023 went really well, and received a lot of positive feedback. Participating coffee shops and breweries want to come back and do it again, and liked that it took place throughout the community.
- Increased in-person programs for adults were planned throughout the month alongside virtual programming.
- An intergenerational pumpkin decorating contest will be held towards the end of October. Library visitors can judge the entries in the community area.
- On Halloween, there will be treats for trick or treaters from open to close.

### **Report of the Monthly Meeting of the Friends of the Library:**

Cathy Dwyer was at the October Friends Meeting and is reporting:

- The 100 People Who Care Tewksbury grant is allocated for programming over the next few years, and the Friends are hoping the grant will provide two adult programs every month.
- The Friends received \$3,000.00 from the Corning Foundation and \$2,000.00 from the Tewksbury-Wilmington Elks which is going towards the virtual Job Seekers Networking Group.
- The “An Evening with Angels” fundraiser brought in \$1,300.00 and was a 50/50 split between the Friends and the medium, Laura Lee.
- The Friends are selling tickets for their Comedy Night fundraiser on Saturday November 4<sup>th</sup>.
- The Town Fall Festival was canceled this year because of inclement weather.
- The Friends are hosting a book and puzzle drive on Saturday October 14<sup>th</sup>.
- A Friends “Membership Appreciation” event will be held at the library on Saturday October 21<sup>st</sup>.
- The annual “Countdown to Christmas” fundraiser raffle will return in November.
- The next Friends of the Library Meeting is Wednesday November 1<sup>st</sup>.

### **Trustee Comments:**

- Julie Naughton asked if it was possible for library trustees to have email accounts provided to them from the Town like other Tewksbury board members.
- Bonnie Page asked if she may drop off some book donations, and will not be at the next BLT Meeting.
- The Friends meeting is December 6<sup>th</sup> and Jessica Rauseo will attend.

**Resident Comments:** No Comments

### **Notice of Future Meetings:**

November 14, 2023

December 12, 2023

January 9, 2024

February 13,2024  
March 12, 2024  
April 9,2024

**Adjourn:** A motion was made by Jessica Rauseo to adjourn the meeting, Chris Castiglione seconded the motion. The motion was passed by unanimous vote and the meeting adjourned at 7:28 p.m.

Respectfully submitted,

Approved BLT Minutes from 10/10/23 by The Trustees on 11/14/23

**Attachments & Handouts:** BLT Agenda for 10/10/23, BLT Minutes from 9/13/23, Director's Report 10/10/23, Americans with Disabilities Act Compliance Policy, Donation / Gift Policy, Computer Use and Internet Access Policy, and October Calendars for Adult, Children's and Teen.