



**Diane Giarrusso, Library Director**

Meeting: 4/11/2023

Time: 6:45 p.m.

Place: Tewksbury Public Library (Local History Room)

Members present: Susanne Pedersen, Julie Naughton, Bonnie Page, Chris Castiglione, Cathy Dwyer and Jessica Rauseo

Also Present: Diane Giarrusso, Nicole Goolishian, and Jeannine Briley

The meeting was called to order at 6:59p.m. by Bonnie Page, Vice Chairperson.

#### **Board Reorganization:**

- Julie Naughton nominated Bonnie Page to the position of Chairperson, Chris Castiglione seconded the nomination and it passed by unanimous vote.
- Bonnie Page nominated Julie Naughton to the position of Vice Chairperson, Cathy Dwyer seconded the nomination and it passed by unanimous vote.
- Susanne Pedersen nominated herself to the position of Clerk, Chris Castiglione seconded the nomination and it passed by unanimous vote.
- Chairperson Bonnie Page appointed all Trustee Board Members to take a monthly rotation to be liaisons to the Friends of the Library. All members agreed to this plan.
- The Friends Meetings will be attended by the following:
  - Bonnie Page will attend May 17<sup>th</sup>
  - Julie Naughton will attend the June 7<sup>th</sup>
  - Chris Castiglione will attend July 5<sup>th</sup>
  - Cathy Dwyer will attend August 2<sup>nd</sup>
  - September 6<sup>th</sup> is open for now.

#### **Minutes:**

- A motion was made by Chris Castiglione, seconded by Julie Naughton to accept the minutes of 3/21/23. The motion passed. Newly elected members Cathy Dwyer and Jessica Rauseo abstained from voting.

#### **Trustee Comments:**

- The Director will add information about The Friends of the Library to the Library Trustee Information Packet for the next meeting. If there are any comments or questions regarding any of the information provided, please contact the Director.

Board members proceeded to introduce themselves to other members of the Board.

- Bonnie Page introduced herself saying that this is going to be her 3<sup>rd</sup> year as a Trustee. She has lived in Tewksbury for 18 years and is a retired kindergarten teacher from Malden.
- Nicole Goolishian is the Assistant Library Director and has been with the TPL for 1 ½ years.
- Cathy Dwyer has lived in Tewksbury for 31 years and is a retired elementary teacher from Billerica. She commented that she appreciates all that the Library has done for the town, singling out the toiletry drive that was tremendously successful. Cathy wanted to get more involved and became a board member as a way to say thank you!
- Chris Castiglione is also going into his third year as a board member. Chris has lived in Tewksbury almost 20 years now and his kids have grown up using the TPL.
- Julie Naughton has lived in Tewksbury for approximately 16 years. Julie has been a Friends board member and ran for election once her Friends' term was over.
- Jessica Rauseo grew up in Tewksbury. The family is usually here all the time and she thought this was a really nice way to get involved.
- Sue Pedersen noted her 2<sup>nd</sup> year on the board. She is retired and was the President of the Friends. Sue loves the TPL and wants to stay involved.
- Diane Giarrusso is the Library Director and has been here going on 13 years. The Director feels very strongly about providing good service and helping patrons with what the need. She plans to retire from here (but not yet!).
- Jeannine Briley is the Executive Secretary and takes the minutes for the Board. She has been with the North Reading Library, the North Andover Library and will retire when Diane retires from the TPL.

**Report of the Friends Meeting:** Sue Pederson attended the April Friends meeting and reported:

- There were 12 people in the room, including the Library Director.
- Sue explained that they are welcome to come to the Trustee's meetings.
- There is more activity on the calendar but Sue noted a lack of significant fundraising. The Friends indicate an urgency to raise money, and there is concern that they will not make enough to sustain their budget.
- The Director requests a certain amount of funding for programming from the Friends. To alleviate some of the fundraising burden, the Director removed the Museum passes from the Friends budget this year.
- The Friends brought in \$800 from the Dine at Vic's Waffles House.
- Sue also proposed a stand-up comedy night for Saturday night November 4<sup>th</sup>.
- The Fun Run has been postponed until October and only 1 person is on the Fun Run committee. They are lacking in volunteers.

- Bonnie Page was sad that we came in second for the Minute Madness and is looking forward to the next one!
- The Director will go over 3 policies (2 existing ones and 1 new policy) at the May Meeting.

**Notice of Future Meetings:**

May 9, 2023 (All at 7:00pm start time)

June 13, 2023

July – Off

August - Off

September 12, 2023

October 10, 2023

November 14, 2023

December 12, 2023

January 9, 2024

February 13, 2024

March 12, 2024

April 9, 2024

**Adjourn:**

A motion was made by Julie Naughton to adjourn the meeting, Chris Castiglione seconded the motion. The motion was passed by unanimous vote and the meeting adjourned at 7:27p.m.

Respectfully submitted,

Approved by BLT for 4/11/2023 Minutes on 5/9/2023

Attachments: Board of Library Trustees Contacts, Library Trustee Information Packet, 2023 Library closing dates, FY2024 Library Budget Request, Tewksbury Public Library Board of Trustees By-Laws, 2023 Staff Roster, Library Organizational Chart, Summary of the MA State Aid to Public Libraries Program, Legislative Agenda FY2024, and April Calendars for Adult, Children's and Teen.