

MEETING NOTICE

Town of Tewksbury Elementary School Building Committee

Date: Thursday, December 8, 2022
Time of Meeting: 6:00pm
Location: Tewksbury Town Hall, 1st Floor Small Conference Room
1009 Main Street, Tewksbury, MA 01876

AGENDA

OPM REPORT

<i>Item No.</i>	<i>Item</i>
1	<u>Call Meeting to Order</u> <ul style="list-style-type: none">a) Roll Callb) Chairperson informs committee and audience this is a public meeting
2	<u>Review and Approve Previous Meeting Minutes</u> <ul style="list-style-type: none">a) November 10, 2022
3	<u>Project Schedules:</u> <ul style="list-style-type: none">a) <u>Schedules:</u><ul style="list-style-type: none">i. OPM Milestone Project Schedule – December 2022ii. CM Construction Schedule – December 2022
4	<u>Project Budget:</u> <ul style="list-style-type: none">a) <u>Budgets:</u><ul style="list-style-type: none">i. Project Budget – December 2022ii. OPM Project Dashboard – December 2022iii. CM GMP Dashboard – December 2022
5	<u>Project Updates:</u> <ul style="list-style-type: none">a) <u>OPM (CBRE Heery)</u><ul style="list-style-type: none">i. Overview of project activities this period with look aheadb) <u>Designer (Flansburgh)</u><ul style="list-style-type: none">i. Overview of Designer activities with look aheadii. Update on FF&E and Technology Delivery and Installation and Move Management (Stefura)c) <u>Construction Manager (Consigli)</u><ul style="list-style-type: none">i. Overview of Construction Activities with Look Aheadii. Site Logistics / Photographs / Progressd) <u>Owner (Tewksbury)</u><ul style="list-style-type: none">i. Update on Existing School Department Move (STV)
6	<u>Review and Discuss Motions to Approve:</u> <ul style="list-style-type: none">a) Review for consideration to approve Construction Change Order #24. See item #7 below.
7	<u>Project Contracts: Change Orders / Amendments / Purchase Orders:</u> <ul style="list-style-type: none">a) Construction Change Order #24

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TOWN OF TEWKSBURY
BOARD OF REGISTERARS
TEWKSBURY, MA

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8	<u>Previous Business:</u> a) Location of Dedication Plaque		
9	<u>New Business:</u>		
10	<u>General Project Discussion:</u> a) Community / Neighborhood Outreach / Project Information / Web Site https://sites.google.com/tewksbury.k12.ma.us/esbc/home		
11	<u>Project Meetings:</u> a) November 10, 2022 - MEP Commissioning Meeting b) November 14, 2022 - Staff School Tour c) November 15, 2022 - IT Vendor Coordination Meeting d) November 24, 2022 - MEP Commissioning Meeting e) November 30, 2022 – Change Order Review Committee f) December 06, 2022 – IT Vendor Coordination Meeting		
12	<u>Project Invoices</u>		
	No	Company	Invoice Number
	1	Flansburgh Architects (Nov'22)	32895
	3	<i>Consigli (Nov'22) DRAFT</i>	<i>Application #31</i>
	4	CBRE Heery (Oct'22)	PJIN0033467
	5	VHB (Oct'22)	0391267
	6	VHB (July'22)	0381545
	7	Eagle Leasing (Nov'22)	R12491205
	8	STV (Oct'22)	90026223
	9	STV (Nov'22)	90026299
	10	WB Mason	233669548
	11	Red Thread	904017
	12	Red Thread	905791
	13	Wenger	838171
	14	Integration Partners	PRJ0057222A
	15	Pro AV Systems	40360 – App 5
13	<u>Other Business Not Reasonably Anticipated within 48 Hours of Meeting</u>		

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14	<u>Look Ahead Project Meeting(s) and Agenda Topics</u> a) Next Building Committee Meeting Scheduled for 01/12/22 at 6:00PM at Tewksbury Town Hall
15	<u>Public Comments</u>
16	<u>Adjourn</u>
17	<u>Attachments</u> a) OPM Milestone Schedule – December 2022 b) CM Construction Schedule – December 2022 c) Project Budget – December 2022 d) OPM Dashboard – December 2022 e) CM Dashboard – December 2022 f) CM Site Logistics and Photographs - December 2022 g) Construction Change Order #24

OWN CLERK
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