

MEETING NOTICE

Town of Tewksbury Elementary School Building Committee

Date: Thursday, October 13, 2022
Time of Meeting: 6:00pm
Location: Tewksbury Town Hall, 1st Floor Small Conference Room
1009 Main Street, Tewksbury, MA 01876

AGENDA

<i>Item No.</i>	<i>Item</i>
1	<u>Call Meeting to Order</u> a) Roll Call b) Chairperson informs committee and audience this is a public meeting
2	<u>Review and Approve Previous Meeting Minutes</u> a) September 08, 2022
3	<u>Project Schedules:</u> a) <u>Schedules:</u> i. OPM Milestone Project Schedule – October 2022 ii. CM Construction Schedule – October 2022
4	<u>Project Budget:</u> a) <u>Budgets:</u> i. Project Budget – October 06, 2022 ii. OPM Project Dashboard – October 2022 iii. CM GMP Dashboard – October 2022
5	<u>Project Updates:</u> a) <u>OPM (CBRE Heery)</u> i. Overview of project activities this period with look ahead b) <u>Designer (Flansburgh)</u> i. Overview of Designer activities with look ahead ii. Update on FF&E Delivery and Move Management (Stefura) c) <u>Construction Manager (Consigli)</u> i. Overview of Construction Activities with Look Ahead ii. Site Logistics / Photographs / Progress d) <u>Owner (Tewksbury)</u> i. Update on Existing School Department Move (STV)
6	<u>Review and Discuss Motions to Approve:</u> a) Review for consideration to approve Construction Change Order #22. See item #7 below.
7	<u>Project Contracts: Change Orders / Amendments / Purchase Orders:</u> a) Construction Change Order #22
8	<u>Previous Business:</u> a) History Wall Update b) Pleasant Street Crosswalk Upgrades
9	<u>New Business:</u>

2022 OCT -7 PM 1:01
TOWN CLERK
BOARD OF REGISTRARS
TEWKSBURY, MA

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2022 OCT -7 PM 1:02
TOWN OF TEWKSBURY
BOARD OF REGISTRARS
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10	<u>General Project Discussion:</u> a) Community / Neighborhood Outreach / Project Information / Web Site https://sites.google.com/tewksbury.k12.ma.us/esbc/home																																																
11	<u>Project Meetings:</u> a) September 01, 2022 - MEP Commissioning Progress Meeting b) September 02, 2022 – FF&E Install Coordination Meeting c) September 08, 2022 – Pleasant Street Crosswalk Meeting d) September 12, 2022 – IDF Room Equipment Discussion e) September 15, 2022 – MEP Commissioning Progress Meeting f) September 21, 2022 – Pleasant Street Crosswalk Meeting g) September 26, 2022 – Mover Walk Through Meeting h) September 29, 2022 – MEP Commissioning Progress Meeting i) October 05, 2022 - Change Order Review Committee j) October 13, 2022 - MEP Commissioning Progress Meeting																																																
12	<u>Project Invoices</u> <table border="1"><thead><tr><th>No</th><th>Company</th><th>Invoice Number</th><th>Amount</th></tr></thead><tbody><tr><td>1</td><td>Flansburgh Architects (Sep'22)</td><td>32825</td><td>\$87,771.25</td></tr><tr><td>2</td><td>Flansburgh Architects (Feb'21)</td><td>32467</td><td>\$225.83</td></tr><tr><td>3</td><td>Flansburgh Architects (Feb'21)</td><td>32468</td><td>\$834.13</td></tr><tr><td>4</td><td>Flansburgh Architects (July'21)</td><td>32570</td><td>\$7,209.93</td></tr><tr><td>5</td><td>Flansburgh Architects (Sep'22)</td><td>32621</td><td>\$495.66</td></tr><tr><td>6</td><td>Consigli (Sept'22)</td><td>Application #29 - DRAFT</td><td>\$1,528,982.57</td></tr><tr><td>7</td><td>CBRE Heery (Aug'22)</td><td>PJIN0032449</td><td>\$69,216.00</td></tr><tr><td>8</td><td>VHB (Sept'22)</td><td>0384632</td><td>\$501.31</td></tr><tr><td>9</td><td>UTS (Aug'22)</td><td>101713</td><td>\$2,110.00</td></tr><tr><td>10</td><td>Eagle Leasing (Aug'22)</td><td>R12468333</td><td>\$109.00</td></tr><tr><td>11</td><td>Pro AV (Sept'22)</td><td>Application #4</td><td>\$998.00</td></tr></tbody></table>	No	Company	Invoice Number	Amount	1	Flansburgh Architects (Sep'22)	32825	\$87,771.25	2	Flansburgh Architects (Feb'21)	32467	\$225.83	3	Flansburgh Architects (Feb'21)	32468	\$834.13	4	Flansburgh Architects (July'21)	32570	\$7,209.93	5	Flansburgh Architects (Sep'22)	32621	\$495.66	6	Consigli (Sept'22)	Application #29 - DRAFT	\$1,528,982.57	7	CBRE Heery (Aug'22)	PJIN0032449	\$69,216.00	8	VHB (Sept'22)	0384632	\$501.31	9	UTS (Aug'22)	101713	\$2,110.00	10	Eagle Leasing (Aug'22)	R12468333	\$109.00	11	Pro AV (Sept'22)	Application #4	\$998.00
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13	<u>Other Business Not Reasonably Anticipated within 48 Hours of Meeting</u>																																																
14	<u>Look Ahead Project Meeting(s) and Agenda Topics</u> a) Next Building Committee Meeting Scheduled for 11/10/22 at 6:00PM at Tewksbury Town Hall																																																
15	<u>Public Comments</u>																																																
16	<u>Adjourn</u>																																																