

MEETING NOTICE

Town of Tewksbury Elementary School Building Committee

Date: Thursday, September 08, 2022
Time of Meeting: 5:00pm
Location: Tewksbury Town Hall, 1st Floor Small Conference Room
1009 Main Street, Tewksbury, MA 01876

AGENDA

Item No.	Item
1	<u>Call Meeting to Order</u> <ul style="list-style-type: none">a) Roll Callb) Chairperson informs committee and audience this is a public meeting
2	<u>Review and Approve Previous Meeting Minutes</u> <ul style="list-style-type: none">a) August 11, 2022
3	<u>Project Schedules:</u> <ul style="list-style-type: none">a) <u>Schedules:</u><ul style="list-style-type: none">i. OPM Milestone Project Schedule – September 2022ii. CM Construction Schedule – September 2022
4	<u>Project Budget:</u> <ul style="list-style-type: none">a) Budgets:<ul style="list-style-type: none">i. Project Budget – September 02, 2022ii. OPM Project Dashboard – September 2022iii. CM GMP Dashboard – September 2022
5	<u>Project Updates:</u> <ul style="list-style-type: none">a) <u>OPM (CBRE Heery)</u><ul style="list-style-type: none">i. Overview of project activities this period with look aheadb) <u>Designer (Flansburgh)</u><ul style="list-style-type: none">i. Overview of Designer activities with look aheadc) <u>Construction Manager (Consigli)</u><ul style="list-style-type: none">i. Overview of Construction Activities with Look Aheadii. Site Logistics / Photographs / Progressd) <u>Owner (Tewksbury)</u><ul style="list-style-type: none">i. Update on procurement of Move Managerii. Move Manager Update
6	<u>Review and Discuss Motions to Approve:</u> <ul style="list-style-type: none">a) Review for consideration to approve Construction Change Order #21. See item #7 below.
7	<u>Project Contracts: Change Orders / Amendments / Purchase Orders:</u> <ul style="list-style-type: none">a) Construction Change Order #21

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TOWN CLERK
BOARD OF REGISTRARS
TEWKSBURY, MA

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8	<u>Previous Business:</u> a) History Wall Update																												
9	<u>New Business:</u> a) Pleasant Street Crosswalk Upgrades																												
10	<u>General Project Discussion:</u> a) Community / Neighborhood Outreach / Project Information / Web Site https://sites.google.com/tewksbury.k12.ma.us/esbc/home																												
11	<u>Project Meetings:</u> a) August 11, 2022 - Exterior Window & Door Vinyl Numbering Review b) August 17, 2022 – Keying Meeting c) August 18, 2022 - MEP Commissioning Progress Meeting d) August 19, 2022 - BMS Remote Access Meeting e) August 25, 2022 - BMS IP Address Meeting f) August 25, 2022 - School Department Site Walk-Through g) August 28, 2022 - MEP Commissioning Progress Meeting h) August 31, 2022 – Change Order Review Committee																												
12	<u>Project Invoices</u> <table border="1"><thead><tr><th>No</th><th>Company</th><th>Invoice Number</th><th>Amount</th></tr></thead><tbody><tr><td>1</td><td>Flansburgh Architects (Aug'22)</td><td>32786</td><td>\$87,771.26</td></tr><tr><td>2</td><td>Consigli (Aug'22)</td><td>Application #28 - DRAFT</td><td>\$1,523,084.24</td></tr><tr><td>3</td><td>CBRE Heery (July'22)</td><td>PJIN0032021</td><td>\$69,216.00</td></tr><tr><td>4</td><td>VHB (Aug'22)</td><td>0383682</td><td>\$428.25</td></tr><tr><td>5</td><td>UTS (Aug'22)</td><td>101235</td><td>\$3,588.75</td></tr><tr><td>6</td><td>Eagle Leasing (Aug'22)</td><td>R12456296</td><td>\$109.00</td></tr></tbody></table>	No	Company	Invoice Number	Amount	1	Flansburgh Architects (Aug'22)	32786	\$87,771.26	2	Consigli (Aug'22)	Application #28 - DRAFT	\$1,523,084.24	3	CBRE Heery (July'22)	PJIN0032021	\$69,216.00	4	VHB (Aug'22)	0383682	\$428.25	5	UTS (Aug'22)	101235	\$3,588.75	6	Eagle Leasing (Aug'22)	R12456296	\$109.00
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13	<u>Other Business Not Reasonably Anticipated within 48 Hours of Meeting</u>																												
14	<u>Look Ahead Project Meeting(s) and Agenda Topics</u> a) Next Building Committee Meeting Scheduled for 10/13/22 at 5:00PM at Tewksbury Town Hall																												
15	<u>Public Comments</u>																												
16	<u>Adjourn</u>																												

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