

MEETING NOTICE

Town of Tewksbury Elementary School Building Committee

Date: Thursday, August 11, 2022
Time of Meeting: 5:00pm
Location: Tewksbury Town Hall, 1st Floor Small Conference Room
1009 Main Street, Tewksbury, MA 01876

2022 AUG -5 PM 3:53
TOWN CLERK
BOARD OF REGISTRARS
TEWKSBURY, MA

AGENDA

Item No.	Item
1	<u>Call Meeting to Order</u> <ul style="list-style-type: none">a) Roll Callb) Chairperson informs committee and audience this is a public meeting
2	<u>Review and Approve Previous Meeting Minutes</u> <ul style="list-style-type: none">a) June 09, 2022b) July 14, 2022
3	<u>Project Schedules:</u> <ul style="list-style-type: none">a) <u>Schedules:</u><ul style="list-style-type: none">i. OPM Milestone Project Schedule – August 2022ii. CM Construction Schedule – August 2022
4	<u>Project Budget:</u> <ul style="list-style-type: none">a) Budgets:<ul style="list-style-type: none">i. Project Budget – August 5, 2022ii. OPM Project Dashboard – August 2022iii. CM GMP Dashboard – August 2022
5	<u>Project Updates:</u> <ul style="list-style-type: none">a) <u>OPM (CBRE Heery)</u><ul style="list-style-type: none">i. Overview of project activities this period with look aheadb) <u>Designer (Flansburgh)</u><ul style="list-style-type: none">i. Overview of Designer activities with look aheadii. Designer Dashboard – August 2022c) <u>Construction Manager (Consigli)</u><ul style="list-style-type: none">i. Overview of Construction Activities with Look Ahead<ul style="list-style-type: none">➤ Site Logistics / Photographs / Progressd) <u>Owner (Tewksbury)</u><ul style="list-style-type: none">i. Update on procurement of Move Managerii. Move Manager Update
6	<u>Review and Discuss Motions to Approve:</u> <ul style="list-style-type: none">a) Review for consideration to approve Construction Change Order #20. See item #7 below.
7	<u>Project Contracts: Change Orders / Amendments / Purchase Orders:</u> <ul style="list-style-type: none">a) Construction Change Order #20

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8	<u>Previous Business:</u> a) HRU Mechanical Room Update																								
9	<u>New Business:</u>																								
10	<u>General Project Discussion:</u> a) Community / Neighborhood Outreach / Project Information / Web Site https://sites.google.com/tewksbury.k12.ma.us/esbc/home																								
11	<u>Project Meetings:</u> a) July 11, 2022 – School IT Site Walk-Through b) July 12, 2022 – EcoLab Site Walk-Through c) July 14, 2022 – Site Tour – ESBC, Selectboard, School Committee, Planning Board d) July 20, 2022 – Project LEED Update e) July 28, 2022 – MEP Commissioning Progress Meeting f) July 29, 2022 – Infiltration Basin Proposed Scope Review g) August 2, 2022 – HRU and Door Swing Clearance Review																								
12	<u>Project Invoices</u> <table border="1" style="width: 100%; border-collapse: collapse;"><thead><tr><th style="text-align: center;">No</th><th style="text-align: center;">Company</th><th style="text-align: center;">Invoice Number</th><th style="text-align: center;">Amount</th></tr></thead><tbody><tr><td style="text-align: center;">1</td><td>Flansburgh Architects (Jul'22)</td><td style="text-align: center;">0032772</td><td style="text-align: right;">\$137,771.25</td></tr><tr><td style="text-align: center;">2</td><td>Consigli (Jul'22)</td><td style="text-align: center;">Application #27</td><td style="text-align: right;">\$1,378,532.90</td></tr><tr><td style="text-align: center;">3</td><td>VHB (Jul'22)</td><td style="text-align: center;">0380611</td><td style="text-align: right;">\$873.46</td></tr><tr><td style="text-align: center;">4</td><td>UTS (Jun'22)</td><td style="text-align: center;">100765</td><td style="text-align: right;">\$4,520.00</td></tr><tr><td style="text-align: center;">5</td><td>Eagle Leasing (Jul'22)</td><td style="text-align: center;">R12450607</td><td style="text-align: right;">\$109.00</td></tr></tbody></table>	No	Company	Invoice Number	Amount	1	Flansburgh Architects (Jul'22)	0032772	\$137,771.25	2	Consigli (Jul'22)	Application #27	\$1,378,532.90	3	VHB (Jul'22)	0380611	\$873.46	4	UTS (Jun'22)	100765	\$4,520.00	5	Eagle Leasing (Jul'22)	R12450607	\$109.00
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13	<u>Other Business Not Reasonably Anticipated within 48 Hours of Meeting</u>																								
14	<u>Look Ahead Project Meeting(s) and Agenda Topics</u> a) Next Building Committee Meeting Scheduled for 09/08/22 at 5:00PM at Tewksbury Town Hall																								
15	<u>Public Comments</u>																								
16	<u>Executive Session</u> a) Executive Session for ESBC members																								
17	<u>Adjourn</u>																								