

MEETING NOTICE

TOWN CLERK
BOARD OF REGISTRARS
TEWKSBURY, MA

Town of Tewksbury Elementary School Building Committee -8 AM 11:50

Date: Thursday, July 14, 2022
Time of Meeting: 5:00pm
Location: Tewksbury Town Hall, 1st Floor Small Conference Room
1009 Main Street, Tewksbury, MA 01876

AGENDA

Item No.	Item
1	<u>Call Meeting to Order</u> a) Roll Call b) Chairperson informs committee and audience this is a public meeting
2	<u>Review and Approve Previous Meeting Minutes</u> a) June 09, 2022
3	<u>Project Schedules:</u> a) <u>Schedules:</u> i. OPM Milestone Project Schedule – July 2022 ii. CM Construction Schedule – July 2022
4	<u>Project Budget:</u> a) Budgets: i. Project Budget – July 07, 2022 ii. OPM Project Dashboard – July 2022 iii. CM GMP Dashboard – July 2022
5	<u>Project Updates:</u> a) <u>OPM (CBRE Heery)</u> i. Overview of project activities this period with look ahead b) <u>Designer (Flansburgh)</u> i. Overview of Designer activities with look ahead c) <u>Construction Manager (Consigli)</u> i. Overview of Construction Activities with Look Ahead ➤ Site Logistics / Photographs / Progress d) <u>Owner (Tewksbury)</u> i. Update on procurement of Move Manager ii. Procurement of Moving Company to take place by Move Manager
6	<u>Review and Discuss Motions to Approve:</u> a) Review for consideration to approve Construction Change Order #19. See item #7 below. b) Potential for Move Management Services, TBD
7	<u>Project Contracts: Change Orders / Amendments / Purchase Orders:</u> a) Construction Change Order #19

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8	<u>Previous Business:</u> a) HRU Mechanical Room Update																																								
9	<u>New Business:</u>																																								
10	<u>General Project Discussion:</u> a) Community / Neighborhood Outreach / Project Information / Web Site https://sites.google.com/tewksbury.k12.ma.us/esbc/home																																								
11	<u>Project Meetings:</u> a) June 09, 2022 – BMS Remote Access Meeting b) June 22, 2022 – Fire Protection Walkthrough c) June 23, 2022 – MEP Commissioning Progress Meeting d) July 06, 2022 – CORC Review Meeting																																								
12	<u>Project Invoices</u> <table border="1" style="width: 100%;"><thead><tr><th>No</th><th>Company</th><th>Invoice Number</th><th>Amount</th></tr></thead><tbody><tr><td>1</td><td>Flansburgh Architects (Jun'22)</td><td>0032730</td><td>\$87,771.26</td></tr><tr><td>2</td><td>Consigli (Jun'22)</td><td>Application #26</td><td>\$2,955,526.91 (DRAFT)</td></tr><tr><td>3</td><td>CBRE Heery (Jun'22)</td><td>PJIN0030967</td><td>\$69,216.00</td></tr><tr><td>4</td><td>VHB (Jun'22)</td><td>0377732</td><td>\$560.00</td></tr><tr><td>5</td><td>UTS (May'22)</td><td>99843</td><td>\$1,080.00</td></tr><tr><td>6</td><td>UTS (Jun'22)</td><td>100299</td><td>\$940.00</td></tr><tr><td>7</td><td>Blue Spruce Technology (Jun'22)</td><td>3742</td><td>\$87,519.01</td></tr><tr><td>8</td><td>Eagle Leasing (Jun'22)</td><td>R12439143</td><td>\$109.00</td></tr><tr><td>9</td><td>ProAV (Jun'22)</td><td>Application #3</td><td>\$107,800.00</td></tr></tbody></table>	No	Company	Invoice Number	Amount	1	Flansburgh Architects (Jun'22)	0032730	\$87,771.26	2	Consigli (Jun'22)	Application #26	\$2,955,526.91 (DRAFT)	3	CBRE Heery (Jun'22)	PJIN0030967	\$69,216.00	4	VHB (Jun'22)	0377732	\$560.00	5	UTS (May'22)	99843	\$1,080.00	6	UTS (Jun'22)	100299	\$940.00	7	Blue Spruce Technology (Jun'22)	3742	\$87,519.01	8	Eagle Leasing (Jun'22)	R12439143	\$109.00	9	ProAV (Jun'22)	Application #3	\$107,800.00
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13	<u>Other Business Not Reasonably Anticipated within 48 Hours of Meeting</u>																																								
14	<u>Look Ahead Project Meeting(s) and Agenda Topics</u> a) Next Building Committee Meeting Scheduled for 08/11/22 at 5:00PM at Tewksbury Town Hall																																								
15	<u>Public Comments</u>																																								
16	<u>Adjourn</u>																																								