

MEETING NOTICE

TOWN CLERK
BOARD OF REGISTRARS
TEWKSBURY, MA

Town of Tewksbury Elementary School Building Committee

2022 JUN -2 PM 2: 17

Date: Thursday, June 09, 2022

Time of Meeting: 6:00pm

Location: Tewksbury Town Hall, 1st Floor Small Conference Room
1009 Main Street, Tewksbury, MA 01876

AGENDA

Item No.	Item
1	<u>Call Meeting to Order</u> <ul style="list-style-type: none">a) Roll Callb) Chairperson informs committee and audience this is a public meeting
2	<u>Review and Approve Previous Meeting Minutes</u> <ul style="list-style-type: none">a) April 14, 2022b) May 12, 2022
3	<u>Project Schedules:</u> <ul style="list-style-type: none">a) <u>Schedules:</u><ul style="list-style-type: none">i. OPM Milestone Project Schedule – June 02, 2022ii. CM Construction Schedule – June 2022
4	<u>Project Budget:</u> <ul style="list-style-type: none">a) Budgets:<ul style="list-style-type: none">i. Project Budget – June 02, 2022ii. OPM Project Dashboard – June 2022iii. CM GMP Dashboard – June 2022
5	<u>Project Updates:</u> <ul style="list-style-type: none">a) <u>OPM (CBRE Heery)</u><ul style="list-style-type: none">i. Overview of project activities this period with look aheadii. Update on procurement of Move Manager & Moving Companyb) <u>Designer (Flansburgh)</u><ul style="list-style-type: none">i. Overview of Designer activities with look aheadc) <u>Construction Manager (Consigli)</u><ul style="list-style-type: none">i. Overview of Construction Activities with Look Ahead<ul style="list-style-type: none">➤ Site Logistics / Photographs / Progressd) <u>Owner (Tewksbury)</u><ul style="list-style-type: none">i.
6	<u>Review and Discuss Motions to Approve:</u> <ul style="list-style-type: none">a) Review for consideration to approve Construction Change Order #18. See item #7 below.b) Review for consideration FF&E On Site Delivery Management

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7	<u>Project Contracts: Change Orders / Amendments / Purchase Orders:</u> a) Construction Change Order #18																												
8	<u>Previous Business:</u>																												
9	<u>New Business:</u> a) FF&E On Site Delivery Management																												
10	<u>General Project Discussion:</u> a) Community / Neighborhood Outreach / Project Information / Web Site https://sites.google.com/tewksbury.k12.ma.us/esbc/home																												
11	<u>Project Meetings:</u> a) May 10, 2022 – Move Management Procurement Meeting b) May 12, 2022 – Fire Alarm Pull Station Meeting c) May 13, 2022 – Infiltration Basin Review d) May 24, 2022 – Door Lockdown Meeting e) May 26, 2022 – MEP Commissioning Progress Meeting f) June 01, 2022 – Change Order Review Committee																												
12	<u>Project Invoices</u> <table border="1"><thead><tr><th>No</th><th>Company</th><th>Invoice Number</th><th>Amount</th></tr></thead><tbody><tr><td>1</td><td>Flansburgh Architects (May'22)</td><td>0032692</td><td>\$87,771.25</td></tr><tr><td>2</td><td>Consigli (May'22)</td><td>Application #25 (DRAFT)</td><td>\$2,261,214.94 (DRAFT)</td></tr><tr><td>3</td><td>CBRE Heery (May'22)</td><td>PJIN00XXXX</td><td>\$69,216.00</td></tr><tr><td>4</td><td>VHB (May'22)</td><td>0375646</td><td>\$366.09</td></tr><tr><td>5</td><td>UTS (Mar'22)</td><td>99399</td><td>\$2,280.00</td></tr><tr><td>6</td><td>Dell (April'22)</td><td>38205</td><td>\$16,619.25</td></tr></tbody></table>	No	Company	Invoice Number	Amount	1	Flansburgh Architects (May'22)	0032692	\$87,771.25	2	Consigli (May'22)	Application #25 (DRAFT)	\$2,261,214.94 (DRAFT)	3	CBRE Heery (May'22)	PJIN00XXXX	\$69,216.00	4	VHB (May'22)	0375646	\$366.09	5	UTS (Mar'22)	99399	\$2,280.00	6	Dell (April'22)	38205	\$16,619.25
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13	<u>Other Business Not Reasonably Anticipated within 48 Hours of Meeting</u>																												
14	<u>Look Ahead Project Meeting(s) and Agenda Topics</u> a) Next Building Committee Meeting Scheduled for 07/14/22 at 6:00pm at Tewksbury Town Hall																												
15	<u>Public Comments</u>																												
16	<u>Adjourn</u>																												