

MEETING NOTICE

Town of Tewksbury Elementary School Building Committee

Date: Thursday, April 27, 2023
Time of Meeting: 6:00pm
Location: Center Elementary School, 1st Floor, Room #165 – Music Room off Cafe
139 Pleasant Street, Tewksbury, MA 01876

2023 APR 19 PM 2:53
TOWN CLERK
BOARD OF REGISTRARS
TEWKSBURY, MA

AGENDA

Item No.	Item
1	<u>Call Meeting to Order</u> <ul style="list-style-type: none">a) Roll Callb) Chairperson informs committee and audience this is a public meeting
2	<u>Review and Approve Previous Meeting Minutes</u> <ul style="list-style-type: none">a) ESBC Minutes from 3/9/23
3	<u>Project Schedules:</u> <ul style="list-style-type: none">a) OPM Milestone Project Schedule – April 2023
4	<u>Project Budget:</u> <ul style="list-style-type: none">a) Project Budget – April 2023b) OPM Project Dashboard – April 2023
5	<u>Project Updates:</u> <ul style="list-style-type: none">a) <u>OPM (CBRE Heery)</u><ul style="list-style-type: none">i. Overview of project closeout activities this period with look ahead on remaining workii. Building Security System Updateiii. Public Announcement System Updateiv. Gym Flooring Updateb) <u>Designer (Flansburgh)</u><ul style="list-style-type: none">i. FF&E Punchlist Statusc) <u>Construction Manager (Consigli)</u><ul style="list-style-type: none">i. Punchlist Statusd) <u>Owner (Tewksbury)</u><ul style="list-style-type: none">i. Review “Owner’s Fit up List” with motion for approval – see item 6a below
6	<u>Review and Discuss Motions to Approve:</u> <ul style="list-style-type: none">a) Owners Fit up List – See Item 5d aboveb) Change Order #27 – See Item #7 below
7	<u>Project Contracts: Change Orders / Amendments / Purchase Orders:</u> <ul style="list-style-type: none">a) Change Order #27
8	<u>Previous Business:</u>
9	<u>New Business:</u>

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10	<u>General Project Discussion:</u> a) Community / Neighborhood Outreach / Project Information / Web Site https://sites.google.com/tewksbury.k12.ma.us/esbc/home																																																																														
11	<u>Project Meetings:</u> a) Commissioning coordination meetings b) Punch list review and project closeout meetings																																																																														
12	<u>Project Invoices</u> <table border="1" style="width: 100%; border-collapse: collapse; margin-top: 10px;"> <thead> <tr> <th style="width: 5%;">No</th> <th style="width: 40%;">Company</th> <th style="width: 30%;">Invoice Number</th> <th style="width: 25%;">Amount</th> </tr> </thead> <tbody> <tr><td>1</td><td>Flansburgh Architects (Mar. 2023)</td><td>32995</td><td>\$30,630.00</td></tr> <tr><td>2</td><td>Flansburgh Architects (Jan. 2020)</td><td>31996a</td><td>\$12,878.00</td></tr> <tr><td>3</td><td>Flansburgh Architects (Feb. 2020)</td><td>32030a</td><td>\$12,878.00</td></tr> <tr><td>4</td><td>Flansburgh Architects (Mar. 2020)</td><td>32055a</td><td>\$6,735.00</td></tr> <tr><td>5</td><td>Flansburgh Architects (June 2022)</td><td>32769</td><td>\$27,064.72</td></tr> <tr><td>6</td><td>Flansburgh Architects (July 2022)</td><td>32809</td><td>\$9,158.88</td></tr> <tr><td>7</td><td>Flansburgh Architects (Nov. 2022)</td><td>32879</td><td>\$2,287.18</td></tr> <tr><td>8</td><td>WB Mason (Nov. 2022)</td><td>234187103</td><td>\$22.00</td></tr> <tr><td>9</td><td>WB Mason (Jan. 2023)</td><td>235295390 (Pending)</td><td>\$2,176.96</td></tr> <tr><td>10</td><td>WB Mason (Feb. 2023)</td><td>236570822 (Pending)</td><td>\$975.33</td></tr> <tr><td>11</td><td>WB Mason (Mar. 2023)</td><td>237331660 (Pending)</td><td>\$4,084.43</td></tr> <tr><td>12</td><td>WB Mason (Mar. 2023)</td><td>237445660 (Pending)</td><td>\$1,957.21</td></tr> <tr><td>13</td><td>SafetySign.com (Dec. 2022)</td><td>SS869484689</td><td>\$2,498.16</td></tr> <tr><td>14</td><td>VHB (Mar. 2023)</td><td>0403216</td><td>\$90.00</td></tr> <tr><td>15</td><td>Red Thread (Mar. 2023)</td><td>917297</td><td>\$6,560.00</td></tr> <tr><td>16</td><td>Eagle Leasing (Apr. 2023)</td><td>RI2543002</td><td>\$109.00</td></tr> <tr><td>17</td><td>Consigli Construction (Mar. 2023)</td><td>Pay App #35 - DRAFT</td><td>\$874,913.71</td></tr> <tr><td></td><td></td><td></td><td></td></tr> </tbody> </table>			No	Company	Invoice Number	Amount	1	Flansburgh Architects (Mar. 2023)	32995	\$30,630.00	2	Flansburgh Architects (Jan. 2020)	31996a	\$12,878.00	3	Flansburgh Architects (Feb. 2020)	32030a	\$12,878.00	4	Flansburgh Architects (Mar. 2020)	32055a	\$6,735.00	5	Flansburgh Architects (June 2022)	32769	\$27,064.72	6	Flansburgh Architects (July 2022)	32809	\$9,158.88	7	Flansburgh Architects (Nov. 2022)	32879	\$2,287.18	8	WB Mason (Nov. 2022)	234187103	\$22.00	9	WB Mason (Jan. 2023)	235295390 (Pending)	\$2,176.96	10	WB Mason (Feb. 2023)	236570822 (Pending)	\$975.33	11	WB Mason (Mar. 2023)	237331660 (Pending)	\$4,084.43	12	WB Mason (Mar. 2023)	237445660 (Pending)	\$1,957.21	13	SafetySign.com (Dec. 2022)	SS869484689	\$2,498.16	14	VHB (Mar. 2023)	0403216	\$90.00	15	Red Thread (Mar. 2023)	917297	\$6,560.00	16	Eagle Leasing (Apr. 2023)	RI2543002	\$109.00	17	Consigli Construction (Mar. 2023)	Pay App #35 - DRAFT	\$874,913.71				
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