

MEETING NOTICE

Town of Tewksbury Elementary School Building Committee

Date: Thursday, March 09, 2023
Time of Meeting: 6:00pm
Location: Tewksbury Town Hall, 1st Floor Small Conference Room
1009 Main Street, Tewksbury, MA 01876

TOWN CLERK
BOARD OF REGISTRARS
TEWKSBURY, MA
2023 MAR -3 PM 4:11

AGENDA

Item No.	Item
1	<u>Call Meeting to Order</u> <ul style="list-style-type: none">a) Roll Callb) Chairperson informs committee and audience this is a public meeting
2	<u>Review and Approve Previous Meeting Minutes</u> <ul style="list-style-type: none">a) None at this time
3	<u>Project Schedules:</u> <ul style="list-style-type: none">a) OPM Milestone Project Schedule – March 2023
4	<u>Project Budget:</u> <ul style="list-style-type: none">a) Project Budget – March 2023b) OPM Project Dashboard – March 2023
5	<u>Project Updates:</u> <ul style="list-style-type: none">a) <u>OPM (CBRE Heery)</u><ul style="list-style-type: none">i. Overview of project closeout activities this period with look ahead on remaining workb) <u>Designer (Flansburgh)</u><ul style="list-style-type: none">i. FF&E Punchlist Statusc) <u>Construction Manager (Consigli)</u><ul style="list-style-type: none">i. Punchlist Statusd) <u>Owner (Tewksbury)</u>
6	<u>Review and Discuss Motions to Approve:</u> <ul style="list-style-type: none">a)
7	<u>Project Contracts: Change Orders / Amendments / Purchase Orders:</u> <ul style="list-style-type: none">a) None this month
8	<u>Previous Business:</u> <ul style="list-style-type: none">a) Additional furniture pricing update
9	<u>New Business:</u> <ul style="list-style-type: none">a)

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10	General Project Discussion: a) Community / Neighborhood Outreach / Project Information / Web Site https://sites.google.com/tewksbury.k12.ma.us/esbc/home																																																																																																								
11	Project Meetings: a) Commissioning coordination meetings b) Punch list review and project closeout meetings																																																																																																								
12	Project Invoices <table border="1"><thead><tr><th>No</th><th>Company</th><th>Invoice Number</th><th>Amount</th></tr></thead><tbody><tr><td>1</td><td><i>Consigli (Feb'23)</i></td><td><i>Application #34 - DRAFT</i></td><td><i>\$435,889.27</i></td></tr><tr><td>2</td><td><i>CBRE Heery (Jan'23)</i></td><td><i>PJIN00xxxxx - DRAFT</i></td><td><i>\$69,216.00</i></td></tr><tr><td>3</td><td>Flansburgh (Dec'22)</td><td>32921</td><td>\$51,050.00</td></tr><tr><td>4</td><td>Flansburgh (Dec'22)</td><td>32914</td><td>\$15,950.00</td></tr><tr><td>5</td><td>Flansburgh (Jan'23)</td><td>32942</td><td>\$51,050.00</td></tr><tr><td>6</td><td>Flansburgh (Jan'23)</td><td>32941</td><td>\$3,850.00</td></tr><tr><td>7</td><td>Eagle Leasing (Mar'23)</td><td>RI2531753</td><td>\$109.00</td></tr><tr><td>8</td><td>VHB (Jan'23)</td><td>0398158</td><td>\$705.00</td></tr><tr><td>9</td><td>RDC Holdings (Dec'22)</td><td>680084</td><td>\$302,806.84</td></tr><tr><td>10</td><td>RDC Holdings (Feb'23)</td><td>680084-1</td><td>\$1,756.72</td></tr><tr><td>11</td><td>RDC Holdings (Feb'23)</td><td>680084-2</td><td>\$58,515.48</td></tr><tr><td>12</td><td>RDC Holdings (Dec'22)</td><td>680379</td><td>\$14,575.34</td></tr><tr><td>13</td><td>RDC Holdings (Feb'23)</td><td>680379-1</td><td>\$5,571.40</td></tr><tr><td>14</td><td>RDC Holdings (Dec'22)</td><td>684142</td><td>\$16,983.00</td></tr><tr><td>15</td><td>Singer Kittredge (Nov'22)</td><td>402994</td><td>\$21,003.86</td></tr><tr><td>16</td><td>Singer Kittredge (Nov'22)</td><td>403453</td><td>\$368.79</td></tr><tr><td>17</td><td>Singer Kittredge (Feb'23)</td><td>408964</td><td>\$41.68</td></tr><tr><td>18</td><td>WB Mason (Feb'23)</td><td>234420562</td><td>\$239,723.45</td></tr><tr><td>19</td><td>WB Mason (Feb'23)</td><td>235877483</td><td>\$1,683.00</td></tr><tr><td>20</td><td>RH Lord (Dec'22)</td><td>34774a</td><td>\$88,323.70</td></tr><tr><td>21</td><td>RH Lord (Dec'22)</td><td>34774b</td><td>\$191,126.38</td></tr><tr><td>22</td><td>RH Lord (Dec'22)</td><td>34774c</td><td>\$183,162.25</td></tr><tr><td>23</td><td>Creative Office Resources (Dec'22)</td><td>204790</td><td>\$6,122.23</td></tr><tr><td>24</td><td>Wakefield Moving & Storage (Jan'23)</td><td>B24486</td><td>\$68,680.00</td></tr><tr><td>25</td><td>STV (Feb'23)</td><td>90027047</td><td>\$43.75</td></tr></tbody></table>	No	Company	Invoice Number	Amount	1	<i>Consigli (Feb'23)</i>	<i>Application #34 - DRAFT</i>	<i>\$435,889.27</i>	2	<i>CBRE Heery (Jan'23)</i>	<i>PJIN00xxxxx - DRAFT</i>	<i>\$69,216.00</i>	3	Flansburgh (Dec'22)	32921	\$51,050.00	4	Flansburgh (Dec'22)	32914	\$15,950.00	5	Flansburgh (Jan'23)	32942	\$51,050.00	6	Flansburgh (Jan'23)	32941	\$3,850.00	7	Eagle Leasing (Mar'23)	RI2531753	\$109.00	8	VHB (Jan'23)	0398158	\$705.00	9	RDC Holdings (Dec'22)	680084	\$302,806.84	10	RDC Holdings (Feb'23)	680084-1	\$1,756.72	11	RDC Holdings (Feb'23)	680084-2	\$58,515.48	12	RDC Holdings (Dec'22)	680379	\$14,575.34	13	RDC Holdings (Feb'23)	680379-1	\$5,571.40	14	RDC Holdings (Dec'22)	684142	\$16,983.00	15	Singer Kittredge (Nov'22)	402994	\$21,003.86	16	Singer Kittredge (Nov'22)	403453	\$368.79	17	Singer Kittredge (Feb'23)	408964	\$41.68	18	WB Mason (Feb'23)	234420562	\$239,723.45	19	WB Mason (Feb'23)	235877483	\$1,683.00	20	RH Lord (Dec'22)	34774a	\$88,323.70	21	RH Lord (Dec'22)	34774b	\$191,126.38	22	RH Lord (Dec'22)	34774c	\$183,162.25	23	Creative Office Resources (Dec'22)	204790	\$6,122.23	24	Wakefield Moving & Storage (Jan'23)	B24486	\$68,680.00	25	STV (Feb'23)	90027047	\$43.75
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13	<u>Other Business Not Reasonably Anticipated within 48 Hours of Meeting</u>
14	<u>Look Ahead Project Meeting(s) and Agenda Topics</u> a) Next Building Committee Meeting Scheduled for 04/13/23 at 6:00PM at Tewksbury Town Hall
15	<u>Public Comments</u>
16	<u>Adjourn</u>

JOHN O'LEARY
BOARD OF REGISTRARS
TEWKSBURY, MA
2023 MAR -3 PM 4:11