

MEETING NOTICE

Town of Tewksbury Elementary School Building Committee

Date: Thursday, February 09, 2023
Time of Meeting: 6:00pm
Location: Tewksbury Town Hall, 1st Floor Small Conference Room
1009 Main Street, Tewksbury, MA 01876

2023 FEB - 9 PM 3: 33
TOWN CLERK
BOARD OF REGISTRARS
TEWKSBURY, MA

AGENDA

Item No.	Item
1	<u>Call Meeting to Order</u> <ul style="list-style-type: none">a) Roll Callb) Chairperson informs committee and audience this is a public meeting
2	<u>Review and Approve Previous Meeting Minutes</u> <ul style="list-style-type: none">a) January 12, 2022
3	<u>Project Schedules:</u> <ul style="list-style-type: none">a) OPM Milestone Project Schedule – February 2023
4	<u>Project Budget:</u> <ul style="list-style-type: none">a) Project Budget - February 2023b) OPM Project Dashboard - February 2023c) CM GMP Dashboard - February 2023
5	<u>Project Updates:</u> <ul style="list-style-type: none">a) <u>OPM (CBRE Heery)</u><ul style="list-style-type: none">i. Overview of project activities this period with look ahead on closeout phaseb) <u>Designer (Flansburgh)</u><ul style="list-style-type: none">i. FF&E Punchlist Statusc) <u>Construction Manager (Consigli)</u><ul style="list-style-type: none">i. Punchlist Statusd) <u>Owner (Tewksbury)</u>
6	<u>Review and Discuss Motions to Approve:</u> <ul style="list-style-type: none">a) Review for consideration to approve Construction Change Order #26. See item #7 below.
7	<u>Project Contracts: Change Orders / Amendments / Purchase Orders:</u> <ul style="list-style-type: none">a) Construction Change Order #26
8	<u>Previous Business:</u> <ul style="list-style-type: none">a) Discuss results of Ribbon Cutting Ceremony held on 02/03/23

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9	<u>New Business:</u> a)																																																																
10	<u>General Project Discussion:</u> a) Community / Neighborhood Outreach / Project Information / Web Site https://sites.google.com/tewksbury.k12.ma.us/esbc/home																																																																
11	<u>Project Meetings:</u> a) Commissioning coordination meetings b) Punch list review and project closeout meetings																																																																
12	<u>Project Invoices</u> <table border="1"><thead><tr><th>No</th><th>Company</th><th>Invoice Number</th><th>Amount</th></tr></thead><tbody><tr><td>1</td><td>Consigli (Jan'23)</td><td>Application #33</td><td>\$265,963.34</td></tr><tr><td>2</td><td>CBRE Heery (Dec'22)</td><td>PJIN00xxx</td><td>\$69,216.00</td></tr><tr><td>3</td><td>Eagle Leasing (Jan'23)</td><td>RI2514412</td><td>\$109.00</td></tr><tr><td>4</td><td>Eagle Leasing (Feb'23)</td><td>RI2520305</td><td>\$109.00</td></tr><tr><td>5</td><td>VHB (Dec'22)</td><td>0396109</td><td>\$630.94</td></tr><tr><td>6</td><td>WB Mason</td><td>233669548</td><td>\$13,799.50</td></tr><tr><td>7</td><td>WB Mason</td><td>235265300</td><td>\$53,775.00</td></tr><tr><td>8</td><td>WB Mason</td><td>234420562</td><td>\$249,462.93</td></tr><tr><td>9</td><td>Red Thread</td><td>904017</td><td>\$53,544.40</td></tr><tr><td>10</td><td>Red Thread</td><td>905791</td><td>\$200,066.95</td></tr><tr><td>11</td><td>Tucker Libraries</td><td>9311</td><td>\$69,296.50</td></tr><tr><td>12</td><td>Pro-AV Systems</td><td>Application #06</td><td>\$20,470.00</td></tr><tr><td>13</td><td>Creative Library Concepts</td><td>Invoice Dated 01/04/23</td><td>\$18,675.00</td></tr><tr><td>14</td><td>Integration Partners</td><td>PRJ0057222B</td><td>\$17,300.00</td></tr><tr><td>15</td><td>Blue Spruce</td><td>3906</td><td>\$23,831.71</td></tr></tbody></table> <p>WB Mason 3 Invoice totals = \$317,037.43 Red Thread 2 Invoice totals = \$253,611.35</p>	No	Company	Invoice Number	Amount	1	Consigli (Jan'23)	Application #33	\$265,963.34	2	CBRE Heery (Dec'22)	PJIN00xxx	\$69,216.00	3	Eagle Leasing (Jan'23)	RI2514412	\$109.00	4	Eagle Leasing (Feb'23)	RI2520305	\$109.00	5	VHB (Dec'22)	0396109	\$630.94	6	WB Mason	233669548	\$13,799.50	7	WB Mason	235265300	\$53,775.00	8	WB Mason	234420562	\$249,462.93	9	Red Thread	904017	\$53,544.40	10	Red Thread	905791	\$200,066.95	11	Tucker Libraries	9311	\$69,296.50	12	Pro-AV Systems	Application #06	\$20,470.00	13	Creative Library Concepts	Invoice Dated 01/04/23	\$18,675.00	14	Integration Partners	PRJ0057222B	\$17,300.00	15	Blue Spruce	3906	\$23,831.71
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14	<u>Look Ahead Project Meeting(s) and Agenda Topics</u> a) Next Building Committee Meeting Scheduled for _____ TBD or 03/09/23 at 6:00PM at Tewksbury Town Hall
15	<u>Public Comments</u>
16	<u>Adjourn</u>
17	<u>Attachments</u> a) ESBC Meeting Minutes - b) OPM Milestone Schedule - February 2023 c) Project Budget - February 2023 d) OPM Dashboard - February 2023 e) CM Dashboard - February 2023 f) Construction Change Order #26

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